

MINUTES
OXNARD PLANNING COMMISSION
REGULAR MEETING
March 18, 2021 Minutes

A. ROLL CALL

1. At 6:03 p.m., the regular meeting of the Oxnard Planning Commission convened in the Council Chambers. Chair Frank announced pursuant to Governor Newsom's Executive Order N-29-20, members of the Planning Commission or staff may participate in meetings via teleconference.
2. Chair Frank (via videoconference), Vice Chair Sanchez (via videoconference), Commissioners Arruejo (via videoconference), Chavez (via videoconference), Lopez (via videoconference) and Meyer (via videoconference) were present.
3. Staff members present were: Scott Kolwitz, Planning & Environmental Services Manager; Ken Rozell, Chief Assistant City Attorney; Tatiana Araout, City Engineer; and Dee Lai, Recording Secretary.
4. Chair Frank presided and called the meeting to order.
5. Scott Kolwitz, Planning & Environmental Services Manager, welcomed and introduced the two new Commissioners, Ronald Arruejo and Miguel Lopez to the Planning Commission.

B. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

1. Commissioner Lopez led the pledge of allegiance.

C. PUBLIC COMMENTS - On Items Not On The Agenda

1. None.

D. CONSENT AGENDA

1. APPROVAL OF MINUTES - February 18, 2021

MOTION: Commissioner Chavez moved and Vice Chair Sanchez seconded a motion to approve the minutes of February 18, 2021, with the correction to update to Roll Call Item A.1, as follows:

At 6:00 p.m., the regular meeting of the Oxnard Planning Commission convened in the Council Chambers. ~~Chair Frank~~ Vice Chair Sanchez announced pursuant to Governor Newsom's Executive Order N-29-20, members of the Planning Commission or staff may participate in meetings via teleconference.

VOTE: Vice Chair Sanchez, and Commissioners Chavez, and Meyer voted in favor. The motion carried 3:0:0:3:0¹. Chair Frank, Commissioners Arruejo and Lopez abstained.

E. EX PARTE DECLARATIONS FOR PUBLIC HEARING ITEMS

1. The Planning Commissioners did not have any ex parte communications to report for Items F-1.

F. PUBLIC HEARING

1. **Project Name: 2030 General Plan and Local Coastal Plan Conformity Determination for the City of Oxnard Capital Improvement Program (CIP) Fiscal Years (FY) 2021-2026** - The Planning Commission will review the CIP for FY 2021-2026 to confirm it is in conformance with the City of Oxnard 2030 General Plan and relevant Coastal Land Use Plan policies pursuant to Section 65401 of the Government Code. The CIP includes a range of roadway improvements, maintenance of public facilities, stormwater drainage improvements and other miscellaneous projects. The whole of the proposed CIP projects are located throughout the City of Oxnard and vary in scope and funding. Filed by Craig Beck, Interim Public Works Director, City of Oxnard Public Works Department, 305 West Third Street - Third Floor, Oxnard.
City Staff: Tatiana Arnaout, City Engineer; and Scott Kolwitz, Planning and Environmental Services Manager

Recommendation:

That the Planning Commission find that the Capital Improvement Program (CIP) projects for FY 2021-2026 is not a “project” under the California Environmental Quality Act pursuant to section 15601 (b)(3) and 15378(b)(4) and adopt Resolution 2021-XX finding that the proposed Capital Improvement Program (CIP) projects for FY 2021-2026 are in conformance with the City of Oxnard 2030 General Plan and relevant Coastal Land Use Plan policies pursuant to Section 65401 of the Government Code.

Tatiana Arnaout, City Engineer, provided the required Measure M pre-recorded presentation video outlining the request which was posted with the agenda: <https://youtu.be/NVr90DUTLQU>

Chair Frank opened the public comments portion of the public hearing.

A public verbal comment was received from Pat Brown (Oxnard), who had technical difficulties, so she did not speak. No other public verbal comments were received in support of or against Item F-1.

No public written comments were received in support of or against Item F-1.

Chair Frank closed the public comments portion of the public hearing.

¹ In Favor: Against: Absent: Abstain: Recused

Discussion ensued among the Commissioners and staff about several topics, including: the CIP prioritization process, accessibility, as projects may be compliant with multiple General Plan or Coastal Land Use Plan goals and policies, are projects categorized by the most relevant goal and policy; questions about specific projects in the CIP including: the aquatic center, building ratings, lighting, parks and open spaces, public restrooms, and public tree inventory; questions about funding regarding: quimby fees, funding availability and expiration; and compliments to staff on great progress implementing projects, especially in consideration of COVID-19.

MOTION: Chair Frank moved and Commissioner Chavez seconded a motion finding that the Capital Improvement Program (CIP) projects for FY 2021-2026 is not a “project” under the California Environmental Quality Act pursuant to section 15601 (b)(3) and 15378(b)(4) and adopt Resolution 2021-06 finding that the proposed Capital Improvement Program (CIP) projects for FY 2021-2026 are in conformance with the City of Oxnard 2030 General Plan and relevant Coastal Land Use Plan policies pursuant to Section 65401 of the Government Code.

VOTE: Chair Frank, Vice Chair Sanchez, Commissioners Arruejo, Chavez, Lopez and Meyer voted in favor. The motion carried 6:0:0:0:².

G. STUDY SESSION/REPORTS

1. None

H. PLANNING COMMISSION BUSINESS

1. Commissioner Chavez announced the Ventura County Transportation Commission (VCTC) is assisting motorists on freeway 101 and keeping our freeway clear.
2. Vice Chair Sanchez and Commissioner Meyer shared they are still attending the eight-week APA Planning Academy (February 17-April 7).
 - i. Commissioner Meyer commented that the APA Planning Academy was rich and dense. He mentioned the conference talked about several topics, including: spaces for all; the shifting of public spaces; open space planning; concept around linear spaces; making streets available for and functional for pedestrians and motor vehicles; equity; challenge of having largely white males in planning and decision making roles; and CEQA.
 - ii. Vice Chair Sanchez commented that the APA Planning Academy has been a great educational experience and a real eye opener. He agreed with Commissioner Meyer’s summary of the Academy training.
3. All Commissioners welcomed the newest Commissioners

² In Favor: Against: Absent: Abstain: Recused

I. COMMUNITY DEVELOPMENT STAFF UPDATES

1. Scott Kolwitz, Planning & Environmental Services Manager announced:
 - i. On March 25, 26, 31 and April 1, 2021, the League of California Planning Academy conference training opportunity for the Commissioners with sessions ranging from the basic roles and responsibilities as a Planning Commissioner to newer emerging issues. The training has been offered to our newly appointed Commissioners.
 - ii. On March 30, 2021, the City Council is anticipated to appoint the seventh of seven Planning Commissioners to the Planning Commission.
 - iii. The draft Housing Element document is available on the City's website for public review from March 10, 2021 to April 9, 2021.
 1. On March 24, 2021, there will be a virtual community meeting on the draft housing element.
 2. On April 1, 2021, City staff will be presenting the Draft Housing Element to the Planning Commission for discussion, not for decision making.
 3. On April 29, 2021, City staff will be presenting the Draft Housing Element to the City Council for discussion, not for decision making.
 4. Following those meetings, City staff will submit the Draft Housing Element to the State for comment, revise the document based on the discussion and comments received, and publish the draft environmental document. The effort culminates in October 2021, when City staff will be bringing the Draft Housing Element to the City Council for adoption.
 - iv. On March 30, 2021, there will be two Planning items going on the City Council agenda: Update on the Preparation of the Climate Action and Adaptation Plan, and the City of Oxnard 2020 General Plan and Housing Element Annual Progress Report.
 - v. The next Planning Commission meeting is scheduled for April 1, 2021 at 6:00 p.m.
 - vi. On April 1, 2021, there will be election of Chair and Vice Chair on the agenda.
2. Scott Kolwitz, Planning & Environmental Services Manager read an email from Commissioner Fuhring who thanked City staff and fellow Commissioners for their service.

J. ADJOURNMENT

1. At 6:51 p.m., the Planning Commission concurred to adjourn.

FUTURE MEETINGS

Thursday, April 1, 2021, 6:00 p.m., City Council Chambers



Robert Sanchez,
Vice Chair

ATTEST



Scott Kolwitz,
Planning & Environmental Services Manager