

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Council Chambers, 305 West Third Street
February 2, 2021
Closed Session - 5:00 PM
Regular Meeting - 6:00 PM

This meeting is held pursuant to the State Emergency Services Act, the Governor's Emergency Declaration, and Governor's Executive Order N-29-20 to allow members of the City Council or staff to participate via teleconference.

As a precautionary measure to help slow the spread of COVID-19, the City Council facilities are temporarily closed to the public. The public is encouraged to view the meeting from home on the City's website at Oxnard.org/city-meetings, Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings are typically available online immediately following the meeting. *Please see the link for the Measure M pre-recorded presentation video for each agenda item below.

The public may provide comments to the City Council via email at cityclerk@oxnard.org no later than 3:00 p.m. on the day of the meeting. Please identify the meeting date and agenda item in the Subject line.

A telephone option for public comments is also available at this time. Requests to speak must be submitted no later than 3:00 p.m. on the day of the meeting. Use the form on the city's website to submit your request: Oxnard.org/city-meetings, or call the City Clerk's Office at (805) 385-7803, or email your request to cityclerk@oxnard.org.

*The City has filed pre-election and post-election lawsuits regarding the validity of Measure M. The judge has not yet ruled on the legal sufficiency of Measure M.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION (5:00 PM)

1. City Attorney Department

SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Government Code section 54956.9(d)(4))

Based on existing facts and circumstances, the City Council shall decide whether to initiate litigation in one potential case.

Legislative Body: City Council

D. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL ITEMS

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Presentation / Council Discussion / Public Comment)

1. SUBJECT: Presentation of a Proclamation Designating the Month of February, 2021 as "Black History Month."

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. If persons are unable to speak within the allotted 30 minutes time, additional time will be added at the end of the agenda for the remaining speakers. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

G. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. City Manager Department

SUBJECT: COVID-19 Update from Director of Emergency Services. (10/5/5)

RECOMMENDATION: That the City Council receive and file an update from the Director of Emergency Services on the COVID-19 Local Emergency.

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

H. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

I. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

K. INFORMATION/CONSENT AGENDA

1. Community Development Department

SUBJECT: Third Amendment to License Agreement for Plaza Park Farmers Market.

RECOMMENDATION: That the City Council approve a Third Amendment to the License Agreement with the Oxnard Downtowners (6910-14-CD) for Plaza Park Farmers Market.

Legislative Body: City Council

Contact: Jeff Pengilley, (805) 385-8208

2. Fire Department

SUBJECT: Authorization to Accept a Donation from the Martin V. and Martha K. Smith Foundation for Ten (10) LUCAS Chest Compression Systems.

RECOMMENDATION: That the City Council adopt a resolution authorizing:

1. The City Manager to accept funds from Martin V. and Martha K. Smith Foundation via Oxnard Firefighters Foundation;
2. The Chief Financial Officer or designee to submit financial reports, and perform all other required financial actions; and
3. The Fire Chief or designee to submit non-financial reports, and
4. The City Council approve a budget appropriation recognizing and appropriating \$100,000 in private donation funds (Contributions Trust - Fund 571-2290) and \$60,000 in Measure O funds match (from Account 104-2208-802.86-06, Project MO2201) and \$40,000 in CDBG funds match (from Account 285-2280-826.86-06).

Legislative Body: City Council

Contact: Alexander Hamilton, (805) 385-7700

3. Community Development Department

SUBJECT: Downtown Improvement Program Settlement Funds (DIPSF) Update.

RECOMMENDATION: That the City Council receive an update on the implementation of the approved projects funded with the Downtown Improvement Program Settlement Funds.

Legislative Body: City Council

Contact: Jeff Pengilley, (805) 385-8208

4. Public Works Department

SUBJECT: Transportation Development Act Article 3 Appropriation and Returns.

RECOMMENDATION: That the City Council approve and authorize the City Manager to:

1. Appropriate \$31,877 of funding from Transportation Development Act Article 3 Fund (214) to the Bicycle and Pedestrian Class I Maintenance Program Project (#103103);
2. Return \$55,163, plus interest, of funding from the Transportation Development Act Article 3 Fund (214) to Ventura County Transportation Commission; closing the B Street Sidewalk Enhancement Project (#093106);
3. Return \$142,000, plus interest, of funding from the Transportation Development Act Article 3 Fund (214) to Ventura County Transportation Commission, closing the Vineyard Avenue and Esplanade Drive Bicycle and Pedestrian Project (#163102); and
4. Approve budget appropriations to the proper accounts, funds and projects as needed for the return of funds and closure of projects.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

5. Public Works Department

SUBJECT: Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program Recognition and Budget Appropriation for Electrical Improvements at Wastewater Treatment Plant

RECOMMENDATION: That the City Council approve and authorize the City Manager to recognize and approve a budget appropriation for FEMA Hazard Mitigation Grant Program funding for the Oxnard Wastewater Treatment Plant Generator Project (FEMA Project #DR-4353-189-036R) in the amount of \$3,840,902.00 with a grant award (75% of the project costs) of \$2,880,676.00 and a City match (25% of the project costs) of \$960,226 from Wastewater Treatment Fund 621 for Project No. 186625.

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

6. Public Works Department

SUBJECT: Solenis LLC Purchase Order for Supply and Delivery of Anionic Polymer.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute Purchase Order #7966 with Solenis LLC, in the amount not to exceed \$450,000 for a three-year term ending June 30, 2024, for supply and delivery of anionic polymer to the Oxnard Wastewater Treatment Plant.

(Public Works and Transportation Committee approved 3-0.)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

7. Public Works Department

SUBJECT: Approval of Fourth Amendment with NBS Government Finance Group for Assessment District Consulting Services.

RECOMMENDATION: That the City Council authorize the City Manager to:

1. Execute the Fourth Amendment to Agreement No. A-7950 with NBS Government Finance Group (NBS) in the amount of \$113,000 for a total not-to-exceed amount of \$1,123,765.42 to provide construction costs reimbursement and consulting services for Community Facilities District No. 2018-01 (Wagon Wheel); and
2. Approve a budget appropriation to recognize the developer's fund deposits and expenditures for \$113,000 from the Wagon Wheel Community Facility District 2018-01 fund.

(Public Works and Transportation Committee approved 3-0)

Legislative Body: City Council

Contact: Rosemarie Gaglione, (805) 385-8055

8. Finance Department

SUBJECT: Correction of a typo in the Agreement for State Administration of City Transactions and Use Taxes

RECOMMENDATION: That the City Council authorize correction of a typographical error in the Agreement for State Administration of City Transactions and Use Taxes, executed with the California State Department of Tax and Fee Administration (CDTFA) on December 15, 2020.

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

L. REPORTS1. Finance Department

SUBJECT: FY 2019-20 Comprehensive Annual Financial Report and Summary Presentation (0/15/10)

RECOMMENDATION: That the City Council receive the FY 2019-20 Comprehensive Annual Financial Report (CAFR) and summary presentation from the City's external financial auditors, Eadie + Payne, LLP. (Presentation will be live upon consultant's request). (Finance & Governance Committee approved 2-0)(Presentation will be live upon consultant's request).

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

2. Finance Department

SUBJECT: FY 2020-21 Budget Mid-Year Review and Appropriation Request (0/15/10)

RECOMMENDATION: That the City Council:

1. Receive an update on the latest FY 2020-21 revenue and expenditure projections for major funds;
2. Approve a budget appropriation request in the amount of \$16,066,093 across 37 different funds for a combination of primarily capital expenditures and reductions, and also operational expenditures;
3. Adopt a resolution approving amendments to the position control resolution to modify staffing in several departments for a net increase of four positions;
4. Adopt a resolution approving amendments to the classification and salary resolution for the Information Technology Director and Paramedic classifications; and
5. Authorize changes to the list of equipment financed by the existing Bank of America line of credit for IT and Police Department equipment.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ab7ajULh6Fs>

Legislative Body: City Council

Contact: Kevin Riper, (805) 385-7475

3. City Manager Department

SUBJECT: Enterprise Resource Planning (ERP) System Annual Report (0/10/10)

RECOMMENDATION: That the City Council receive and file the Enterprise Resource Planning (ERP) System Annual Report.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/DLiJbF-bKLg>

Legislative Body: City Council

Contact: Shiri Klima, (805) 385-7487

M. ADJOURNMENT