

CITY OF OXNARD
PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION
MINUTES
DRAFT

SPECIAL ONLINE MEETING
Oxnard, CA 93030
Wednesday, May 26, 2021, 5:30 p.m.

A. ROLL CALL

At 5:34 p.m., the meeting of the Oxnard Parks, Recreation, and Community Services Commission convened in a Zoom meeting. Chair Poirier, Vice Chair Whitecomb, Commissioners Hernandez and Reyes were present. The meeting opened with the Pledge of Allegiance to the flag of the United States. Chair Whitecomb presided and called the meeting to order. Staff members present were; Terrel Harrison, Director of Cultural and Community Services, Steve Howlett, Assistant Public Works Director, and Janice M. Zaragoza, Recording Secretary.

B. PLEDGE OF ALLEGIANCE

Chair Whitecomb led the Pledge of Allegiance.

C. PUBLIC COMMENTS

1. Harkaran Manan - Skate Park at Rio Lindo Park

D. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the PRCSC meeting from April 24, 2021 were submitted for approval.
ACTION: PRCSC postponed approval of minutes from April, 28, 2021 meeting to the next meeting.
Poirier/Fernandez

E. CEREMONIAL CALENDAR

1. City Clerk swears in one Commissioner Whitecomb

F. PARKS DIVISION REPORT

The Parks Division may report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to Staff for administrative action or scheduled on a subsequent agenda.

1. SUBJECT: Watering the City's parks
ACTION: That the Commission received and filed a list of Parks that need watering, or need to reduce watering

G. RECREATION DIVISION REPORT

The Parks Division may report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to Staff for administrative action or scheduled on a subsequent agenda.

1. SUBJECT: Update on Colonia Baseball Fields - Janice Zaragoza , Recreation Coordinator
ACTION: That the Commission received an update on Colonia Baseball Fields.
2. SUBJECT: Update on COVID Relief Programs - Janice Zaragoza, Recreation Coordinator
ACTION: That the Commission received an update on COVID Relief Programs

H. NEW BUSINESS

1. SUBJECT: Work Plan Discussion for Commission - Steve Howlett, Asst. Public Works Director
ACTION: The Commission discussed and created a Work Plan for the year.

The Work Plan is a calendared schedule for meetings, events, programs, and activities based on the Commission's priorities for the year. Items for consideration include:

- Scope, bid, and select 5 new playgrounds;
- Campus Park design;
- Entry monument improvements;
- Areas for turf conversion or water reductions;

The Commission may add or remove items for the Work Plan based on consensus.

Quimby Fund Committees - Roger Poirier (district 4), Angela Whitecomb (district 4), Chris Hernandez (district 4), Miguel Fernandez (district 1)

Safety Committee - Chris Hernandez, Angela Whitecomb

Master Plan Implementation Committee - Oscar Hernandez, Roger Poirier, Aaron Purther

Campus Park Committee - Roger Poirier, Miguel Fernandez, Angela Whitecomb

Youth Recreation Services Committee - Oscar Hernandez, Aaron Purther

Off-leash Dog Hours Committee 6AM to 9AM (bring back in July) - Angela Whitecomb, Chris Hernandez

Motion: Angela/Poirier/Unanimous
(Sunset for 1 year)

I. TASK FORCE/COMMITTEE REPORTS

Commissioners may report or arrange for the report of Task Force and Committee activities.

Campus Park Committee

Miguel Fernandez - kick off meeting designed for all the players to meet each other

Angela Whitecomb - Nice to bring everyone

J. COMMISSION COMMENTS

Commissioners may individually report on items of interest or concern outside of sub-committee reports. The PRCSC cannot enter into detailed discussion or take action on any item presented during these reports.

Purther - Went to a meeting on feedback on the City's goals on climate change. Likes what Parks is doing at Colonia park and cleaning the graffiti.

Poirier - Mr. Howlett, Mayor Zaragoza, Council-member Perello, has asked for a significant amount of funding for Parks.

K. ITEMS OF FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

L. ADJOURNMENT

The meeting adjourned at 7:38 p.m.

Angela Whitecomb, Chair

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Written materials relating to an item on this agenda that are distributed to the Parks, Recreation and Community Services Commission within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 305 W. Third Street, Oxnard, CA 93030 during customary business hours.