Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.

CITY OF OXNARD CALIFORNIA

AGENDA
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Council Chambers, 305 West Third Street
July 27, 2021
Regular Meeting - 8:30 to 10:00 PM
(TEMPORARY TIME CHANGE)

This meeting is held pursuant to the State Emergency Services Act, the Governor's Emergency Declaration, and Governor's Executive Order N-29-20 to allow members of the City Council or staff to participate via teleconference.

As a precautionary measure to help slow the spread of COVID-19, the City Council facilities are temporarily closed to the public. The public is encouraged to view the meeting from home on the City's website at Oxnard.org/city-meetings, Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings are typically available online immediately following the meeting. *Please see the link for the Measure M pre-recorded presentation video for each agenda item below.

The public may provide comments to the City Council via email at cityclerk@oxnard.org no later than 2:00 p.m. on the day of the meeting. Please identify the committee name, meeting date, and agenda item in the email Subject line.

A telephone option for public comments is also available at this time. Requests to speak must be submitted no later than 2:00 p.m. on the day of the meeting. Use the form on the city's website to submit your request: Oxnard.org/city-meetings, or call the City Clerk's Office at (805) 385-7803, or email your request to cityclerk@oxnard.org.

*The City has filed pre-election and post-election lawsuits regarding the validity of Measure M. The judge has not yet ruled on the legal sufficiency of Measure M.

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. If the allotted 30 minute time period expires before all speakers have had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

C. CONSENT AGENDA

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Presentation / Committee Discussion / Public Comment)

1. City Clerk Department

   SUBJECT: Approval of Minutes.

   RECOMMENDATION: That the Public Works & Transportation Committee approve the minutes of April 27, 2021, May 11, 2021, May 25, 2021, and June 8, 2021 regular meetings as presented.

   Contact: Rose Chaparro, (805) 385-7805

D. REPORTS

1. Public Works Department

   SUBJECT: Execute Purchase Order to Commodity Trucking Acquisition, LLC dba Tri-County Transportation for Backfill and Resurfacing Material Sales, Delivery and Haul Away Services PW 21-82. (0/5/5)

   RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute a Purchase Order with Tri-County Transportation for Backfill and Resurfacing Material Sales, Delivery and Haul Away Services in the amount not to exceed $270,000 for a three-year term from January 1, 2022 to December 31, 2024.

   Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/6qnQjOLEqJ4

   Contact: Brian Yanez, (805) 200-5412

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT

CITY OF OXNARD CALIFORNIA

PUBLIC WORKS AND TRANSPORTATION COMMITTEE AGENDA REPORT

CONSENT AGENDA
AGENDA ITEM NO. C.1

DATE: July 27, 2021

TO: Public Works and Transportation Committee

FROM: Rose Chaparro, City Clerk, (805) 385-7805, rose.chaparro@oxnard.org

SUBJECT: Approval of Minutes.

RECOMMENDATION

That the Public Works & Transportation Committee approve the minutes of April 27, 2021, May 11, 2021, May 25, 2021, and June 8, 2021 regular meetings as presented.

BACKGROUND

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no financial impact.

Prepared by: Rose Chaparro, City Clerk

ATTACHMENTS

1. MINUTES 04 27 2021 Public Works & Transportation Committee
2. MINUTES 05 11 2021 Public Works & Transportation Committee
3. MINUTES 05 25 2021 Public Works & Transportation Committee
4. MINUTES 06 8 2021 Public Works & Transportation Committee

M I N U T E S
OXNARD CITY COUNCIL
PUBLIC WORKS & TRANSPORTATION COMMITTEE
Regular Meeting
APRIL 27, 2021

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 8:30 p.m., Chair Bert Perello called to order the regular meeting of the Oxnard City Council Public Works & Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Bert Perello and Member Vianey Lopez were present via videoconference. Member John C. Zaragoza was present in person.

Staff members present were Alexander Nguyen, City Manager; Paul Early, Assistant City Attorney; and Rose Chaparro, City Clerk.

Staff members that participated via videoconference were Shiri Klima, Deputy City Manager; Craig Beck, Interim Public Works Director; Steve Howlett, Assistant Public Works Director; and Tatiana Arnaout, City Engineer; and Joseph Rodriguez, Fleet Services Manager.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. REPORTS

1. Public Works Department

   SUBJECT: First Amendment to Agreement A-8135 with Conico Toro, Inc. for Delivery of Lubricants and Antifreeze to City Facilities.

   RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute a First Amendment to Agreement A-8135 with Conico Toro, Inc., in the amount of $500,000 for a new not to exceed amount of $856,100 and to extend the term to June 30, 2024 for the delivery of lubricants and antifreeze to City facilities.

Joseph Rodriguez, Fleet Services Manager, answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Lopez, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: Zaragoza, Lopez, and Perello voted in favor; the motion carried 3-0.

2. Public Works Department

   SUBJECT: Pavement Management Update.

   RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council receive a report on the Pavement Management Plan,

DRAFT

provide input and direct staff to either:

1. Fund ongoing street pavement conditions at an average Pavement Condition Index (PCI) level of 65. This can be achieved within the current budget, no additional funding required; or
2. Identify funding to support improving pavement conditions to an average PCI level of 70. It is anticipated this will cost an additional $43.7M over the next three years ($14.6M annually); or
3. Identify funding to support improving pavement conditions to an average PCI level of 75. It is anticipated this will cost an additional $116.1M over the next five years ($23.2M annually).

Tatiana Arnaout, City Engineer and Craig Beck, Interim Public Works Director answered the Committee's questions. Public comments were received from Manuel Herrera and Douglas D. Partello. Discussion ensued among the Committee and staff.

A motion was made by Member Zaragoza to recommend to Council to adopt **Option No. 2:** Identify funding to support improving pavement conditions to an average PCI level of 70. It is anticipated this will cost an additional $43.7M over the next three years ($14.6M annually).

It was moved by Member Zaragoza, seconded by Member Lopez, to approve the recommended action as presented. VOTE: Zaragoza, Lopez, and Perello voted in favor; the motion carried 3-0.

3. Public Works Department

SUBJECT: Five Year Capital Improvement Program for Fiscal Years 2021-2026.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council:
1. Approve and authorize the Fiscal Year 2021-22 projects to be selected from the Proposed 2021-2026 City of Oxnard Five Year Capital Improvement Program; and
2. Adopt the 2021-2026 City of Oxnard Five Year Capital Improvement Program.

Tatiana Arnaout, City Engineer, answered the Committee's questions. No public comments were heard. Discussion ensued among the Committee and staff.

It was moved by Member Lopez, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: Lopez, Zaragoza, and Perello voted in favor; the motion carried 3-0.

D. ITEMS FOR FUTURE AGENDAS (No requests made.)

E. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 9:49 p.m.

ROSE CHAPARRO
City Clerk

BERT E. PERELLO
Chair

M I N U T E S
OXNARD CITY COUNCIL
PUBLIC WORKS & TRANSPORTATION COMMITTEE
Regular Meeting
MAY 11, 2021

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 8:30 p.m., Chair Bert Perello called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Bert Perello and Member Vianey Lopez were present via videoconference. Member John C. Zaragoza was present in person.

Staff members present were Alexander Nguyen, City Manager; Paul Early, Assistant City Attorney; and Rose Chaparro, City Clerk.

Staff members that participated via videoconference were Shiri Klima, Deputy City Manager; Craig Beck, Interim Public Works Director; Brian Yanez, Assistant Public Works Director; Steve Howlett, Assistant Public Works Director; Omar Castro, Water Division Manager; and Jeri Cooper, Special Districts Project Manager.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments received from Lawrence Stein (Water Program).

C. REPORTS

1. Public Works Department

SUBJECT: Agreement A-8322 with Brightview Landscape Services, Inc. for Landscape Maintenance Service for Seabridge Community Facilities District 4.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute Agreement A-8322 with Brightview Landscape Services, Inc. in the amount of $912,444 for a three-year term ending on June 30, 2024 for landscape maintenance services within Seabridge Community Facilities District 4.

Jeri Cooper, Special Districts Project Manager, answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Member Lopez, to approve the recommended action as presented. VOTE: Lopez, Zaragoza, and Perello voted in favor; the motion carried 3-0.

2. Public Works Department

SUBJECT: Agreement A-8315 with Brightview Landscape Services, Inc. for Landscape

DRAFT

Maintenance Service for Waterways Assessment Districts Zone 1 Mandalay Bay and Zone 2 Harbour Island.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute Agreement A-8315 with Brightview Landscape Services, Inc. in the amount of $195,176 for a three-year term ending on June 30, 2024 for landscape maintenance services within Waterways Assessment Districts Zone 1 Mandalay Bay and Zone 2 Harbour Island.

Jeri Cooper, Special Districts Project Manager, answered the Committee's questions. No public comments were heard. Discussion ensued among the Committee and staff.

It was moved by Member Lopez, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: Zaragoza, Lopez, and Perello voted in favor; the motion carried 3-0.

3. Public Works Department

SUBJECT: Parks and Landscape Maintenance Update.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council receive a report on the Parks and Landscape Maintenance plan, provide input and direct staff to:

1. Identify funding to support improving parks and landscape maintenance at a **Base Level of Service**, which includes weekly mowing of parks, monthly mowing and trimming of parkways and medians within the arterial streets, and annual grid pruning of trees within the parkways and medians of the arterial streets. It is anticipated this will cost an additional **$2.98 million annually**; or
2. Identify funding to support improving parks and landscape maintenance at an **Enhanced Level of Service** (includes Base Level of Service), which includes weekly mowing of parks, monthly mowing and trimming of parkways and medians within the arterial streets, annual grid pruning of trees within the parkways and medians of the arterial streets, annual grid pruning of the park trees, daily trash removal in the parks and daily janitorial services for the park restrooms. It is anticipated this will cost an additional **$3.8 million annually**; and
3. Identify funding to repair playgrounds for **$485,000**; and
4. Identify funding to renovate sports fields and amenities for **$549,000**; and
5. Identify funding to increase water budget as well as funding for turf reduction projects for **$592,000**; and
6. Identify funding to renovate gateway monuments for **$140,000**.

Steve Howlett, Assistant Public Works Director and Craig Beck, Interim Public Works Director answered the Committee's questions. Public comments were received from Roger Poirier. Discussion ensued among the Committee and staff.

The Committee made a motion to recommend approval of **Enhanced Level of Service Options No. 2, 3, 4, 5, and 6 (2 - 6).**

DRAFT

It was moved by Member Zaragoza, seconded by Member Lopez, to approve the recommended action as presented. VOTE: Lopez, Zaragoza and Perello voted in favor; the motion carried 3-0.

4. Public Works Department

SUBJECT: Agreement No. A-8331 to AquaTech Services, Inc., for On-Call Backflow Ass Testing, Maintenance, Repair and Replacement Services PW 21-70.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council award and authorize the Mayor to execute Agreement A-8331 with AquaTech Services, Inc. in the not to exceed amount of $240,000 for a three-year term ending June 1, 2024, for on-call backflow assemblies testing, maintenance, repair and replacement services (PW 21-70).

Omar Castro, Water Division Manager, answered the Committee's questions. No public comments were heard. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Member Lopez, to approve the recommended action as presented. VOTE: Zaragoza, Perello, and Lopez voted in favor; the motion carried 3-0.

D. ITEMS FOR FUTURE AGENDAS

Chair Perello made a comment about the trimming of the city's palm trees and the overgrown trees blocking the lights.

E. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 9:04 p.m.

ROSE CHAPARRO
City Clerk

BERT E. PERELLO
Chair

DRAFT

M I N U T E S
OXNARD CITY COUNCIL
PUBLIC WORKS & TRANSPORTATION COMMITTEE
Regular Meeting
MAY 25, 2021

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 8:30 p.m., Chair Bert Perello called to order the regular meeting of the Oxnard City Council Public Works & Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Bert Perello and Member Vianey Lopez were present via videoconference. Member John C. Zaragoza was present in person.

Staff members present were Alexander Nguyen, City Manager; Paul Early, Assistant City Attorney; and Rose Chaparro, City Clerk.

Staff members that participated via videoconference were Shiri Klima, Deputy City Manager; Craig Beck, Interim Public Works Director; Brian Yanez, Assistant Public Works Director; Steve Howlett, Assistant Public Works Director; and Todd Vasquez-Housley, Environmental Resources Division Manager.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department
   SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the January 26, 2021 regular meeting as presented.

The meeting minutes were pulled and will be brought back for approval at a future meeting.

D. REPORTS

1. Public Works Department

   SUBJECT: Award Agreement A-8316 to The Groundskeeper, Inc. for Landscape Maintenance Services for Various Locations.

   RECOMMENDATION: That the Public Works and Transportation Committee recommends that the City Council approve and authorize the Mayor to execute Trade Services Agreement No. A-8316 with The Groundskeeper, Inc. for a total value of $550,000 for a three-year term ending June 30, 2024 to provide landscape maintenance services at various locations throughout the City.

Brian Yanez, Assistant Public Works Director answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

DRAFT

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Lopez, Zaragoza, and Perello voted in favor; the motion carried 3-0.

2. Public Works Department

SUBJECT: First Amendment to Agreement A-8221 with Big Truck Rental, LLC for Rental of Refuse Collection Trucks for the Environmental Resources Division.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute a First Amendment to Rental Agreement A-8221 with Big Truck Rental, LLC, in the amount of $621,600 for a new total not to exceed $1,243,200, and to extend the term to June 30, 2022, for the rental of refuse collection trucks.

Todd Vasquez-Housley, Environmental Resources Division Manager answered the Committee's questions. No public comments were heard. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Member Lopez, to approve the recommended action as presented. VOTE: Zaragoza, Lopez, and Perello voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

Chair Perello requested an update presentation about solar panels, State Assembly Bill 1139.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 8:44 p.m.

ROSE CHAPARRO
City Clerk

BERT E. PERELLO
Chair

DRAFT

M I N U T E S
OXNARD CITY COUNCIL
PUBLIC WORKS & TRANSPORTATION COMMITTEE
Regular Meeting
JUNE 8, 2021

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 8:30 p.m., Chair Bert Perello called to order the regular meeting of the Oxnard City Council Public Works & Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Bert Perello and Member Vianey Lopez were present via videoconference. Member John C. Zaragoza was present in person.

Staff members present were Alexander Nguyen, City Manager; Paul Early, Assistant City Attorney; and Rose Chaparro, City Clerk.

Staff members that participated via videoconference were Shiri Klima, Deputy City Manager; Craig Beck, Interim Public Works Director; Brian Yanez, Assistant Public Works Director; Steve Howlett, Assistant Public Works Director; Tatiana Arnaout, City Engineer; Chris Peyton, Water Division Operations Manager; and Kevin Thompson, Parks Manager.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department
   SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Public Works & Transportation Committee approve the minutes of January 26, 2021 and February 9, 2021 regular meetings as presented.

It was moved by Member Zaragoza, seconded by Member Lopez, to approve the meeting minutes as presented. Lopez, Zaragoza, and Perello voted in favor; the motion carried 3-0.

D. REPORTS

1. Public Works Department

SUBJECT: Third Amendment to Agreement A-7974 with the County of Ventura Work Release Program.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute a Third Amendment to Agreement A-7974 with the County of Ventura to extend the term to July 18, 2024 for maintenance tasks and special projects.

Kevin Thompson, Parks Manager, answered the Committee's questions. Discussion ensued among the Committee and staff.

DRAFT

It was moved by Member Lopez, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: Zaragoza, Lopez, and Perello voted in favor; the motion carried 3-0.

2. Public Works Department

SUBJECT: Purchase Order #8093 with Famcon Pipe & Supply, Inc. for Water Infrastructure Parts and Supplies.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute Purchase Order #8093 with Famcon Pipe & Supply, Inc. for water infrastructure parts and supplies in the amount not to exceed $550,000 for a one-year term with an option to extend for an additional year.

Chris Peyton, Water Division Operations Manager, was available to answer the Committee's questions. Discussion ensued among the Committee and staff.

It was moved by Chair Perello, seconded by Member Lopez, to approve the recommended action as presented. VOTE: Perello, Lopez, and Zaragoza voted in favor; the motion carried 3-0.

3. Public Works Department

SUBJECT: Approve Caltrans Project Specific Maintenance Agreement A-8251, Third Amendment to Agreement A-8094 with WKE, Inc., and First Amendment to Agreement A-8017 with the County of Ventura for the Rice Avenue at Fifth Street/State Route 34 Grade Separation Project.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council:

1. Approve and authorize the Mayor to execute Agreement A-8251 between the State of California Department of Transportation and the City of Oxnard for roadway and bridge maintenance on Rice Avenue over State Route 34;
2. Approve and authorize the Mayor to execute a Third Amendment to WKE, Inc. Agreement A-8094, to increase the amount by $96,316.76, for a new not to exceed contract value of $9,005,397.70 to complete the Plans, Specification and Estimates for Project 133101; and
3. Approve and authorize the Mayor to execute a First Amendment to County of Ventura Agreement A-8017, to increase the amount by $154,962.26, for a new not to exceed contract value of $654,962.26 to provide project management assistance associated with Project 133101.

Tatiana Arnaout, City Engineer, answered the Committee's questions. Discussion ensued among the Committee and staff.

DRAFT

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Lopez, Perello, and Zaragoza voted in favor; the motion carried 3-0.

4. Public Works Department

SUBJECT: Purchase Order #8098 with Accent Packaging, Inc. dba Accent Wire-Tie to Supply and Deliver Bale Wire for the Del Norte Regional Recycling and Transfer Station.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute Purchase Order #8098 with Accent Packaging, Inc. dba Accent Wire-Tie in the amount not to exceed $375,000 for the supply and delivery of bale wire for a three-year term ending June 30, 2024.

Todd Vasquez-Housley, Environmental Resources Division Manager, answered the Committee's questions. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Perello, Zaragoza, and Lopez voted in favor; the motion carried 3-0.

5. Public Works Department

SUBJECT: Agreements A-8339, A-8340, A-8341, and A-8342 with Mariposa Landscapes, Inc. for Weekly Park Mowing Services for Citywide General Fund Parks.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute agreements with Mariposa Landscapes, Inc. for weekly mowing of the citywide General Fund parks for a total amount of $2,405,000 for a three-year term ending June 30, 2024:
1. Agreement A-8339 with Mariposa Landscapes, Inc. for a total amount of $475,000 in Region 1;
2. Agreement A-8340 with Mariposa Landscapes, Inc. for a total amount of $430,000 in Region 2;
3. Agreement A-8341 with Mariposa Landscapes, Inc. for a total amount of $950,000 in Region 3; and
4. Agreement A-8342 with Mariposa Landscapes, Inc. for a total amount of $550,000 in Region 4.

Craig Beck, Interim Public Works Director and Steve Howlett, Assistant Public Works Director answered the Committee's questions. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Member Lopez, to approve the recommended action as presented. VOTE: Zaragoza, Lopez, and Perello voted in favor; the motion carried 3-0.

DRAFT

6. Public Works Department

SUBJECT: Agreements A-8324, A-8325, and A-8326 with Garcia's Tree Maintenance Services, Inc. for Arterial Tree Pruning Services for Citywide Arterial Streets.

RECOMMENDATION: That the Public Works and Transportation Committee that the City Council approve and authorize the Mayor to execute agreements with Garcia's Tree Maintenance Services, Inc. for tree grid pruning maintenance services within citywide arterial streets for a total amount of $566,100 for a one-year term ending June 30, 2022:
1. Agreement A-8324 with Garcia's Tree Maintenance Services, Inc. for a total amount of $182,665 in Region 1;
2. Agreement A-8325 with Garcia's Tree Maintenance Services, Inc. for a total amount of $182,410 in Region 2; and
3. Agreement A-8326 with Garcia's Tree Maintenance Services, Inc. for a total amount of $201,025 in Region 3.

Steve Howlett, Assistant Public Works Director, answered the Committee's questions. Discussion ensued among the Committee and staff.

It was moved by Member Lopez, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: Perello, Lopez, and Zaragoza voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

Chair Perello reported that he received concerns regarding the Mandalay CFD (Mad 4) and asked staff to review this area and recommend alternative options for improvements. The City Manager announced that he will provide an oral report on this topic at next week's meeting.

Paul Early, Assistant City Attorney, provided an update on State Assembly Bill 1139.that the roof top solar bill was voted on and did not pass.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 9:24 p.m.

ROSE CHAPARRO
City Clerk

BERT E. PERELLO
Chair

DRAFT

CITY OF OXNARD CALIFORNIA

PUBLIC WORKS AND TRANSPORTATION COMMITTEE AGENDA REPORT

REPORTS
AGENDA ITEM NO. D.1

DATE: July 27, 2021

TO: Public Works and Transportation Committee

FROM: Brian Yanez, Acting Public Works Director, (805) 200-5412, brian.yanez@oxnard.org

SUBJECT: Execute Purchase Order to Commodity Trucking Acquisition, LLC dba Tri-County Transportation for Backfill and Resurfacing Material Sales, Delivery and Haul Away Services PW 21-82. (0/5/5)

RECOMMENDATION

That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute a Purchase Order with Tri-County Transportation for Backfill and Resurfacing Material Sales, Delivery and Haul Away Services in the amount not to exceed $270,000 for a three-year term from January 1, 2022 to December 31, 2024.

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/6qnQjOLEqJ4

BACKGROUND

The City of Oxnard's Water Division is responsible for the transmission and distribution of potable water to City customers. Over 20 million gallons per day of safe and reliable potable water is delivered to customers. The City's water system includes: 10 water wells, five (5) connections from the United Water Conservation District's Oxnard-Hueneme Pipeline system, one (1) connection from the Calleguas Municipal Water District's water system, one (1) desalter facility, six (6) blending stations, and over 500 miles of transmission and distribution pipelines.

The City's 500 miles of transmission and distribution pipelines periodically require emergency infrastructure repairs for water main breaks and maintenance services. The ability to order backfill and resurfacing materials and haul-away services is critical in restoring the road surfaces after water infrastructure back to its original state.

The current purchase order for delivery and haul-away services for backfill and resurfacing materials with Tri-County Transportation will expire on December 31, 2021. Tri-County Transportation has been providing these services since August of 2020.

DISCUSSION

On April 19, 2021, the Purchasing Department on behalf of the Water Division published Request for Bid PW

21-82 for Backfill and Resurfacing Material Sales, Delivery and Haul Away Services. Several potential vendors were directly notified of the RFB as well as being published at www.PublicPurchase.com and the City's Purchasing website. Bid submissions were due by May 13, 2021 with only (1) submission was received from Tri-County Transportation.

Tri-County Transportation meets all required City contractual provisions including possession of a City business tax certificate, insurance certificates and corporate filing with the California Secretary of State.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

The total cost for this three-year purchase order with Tri-County Transportation shall not exceed $270,000. The estimated spending plan in FY 2021-22 is $45,000 and will be funded from available appropriations in the Water Operating Fund 601 (account 601-6010-843-8104) and will not impact the General Fund. The cost in subsequent fiscal years for this purchase order will be requested during the annual budget process.

Tri-County Transportation Spending Plan				
FY 2021-22 Jan - Jun	FY 2022-23 Jul - Jun	FY 2023-24 Jul - Jun	FY 2024-25 July - Dec	TOTAL
$45,000	$90,000	$90,000	45,000	$270,000

Prepared by: Abraham Maldonado, Management Analyst, Omar Castro, Water Division Manager

ATTACHMENTS

1. PO_8226_Tri-County_Transporation
2. Presentation

CITY OF OXNARD CALIFORNIA

PURCHASE ORDER

CITY OF OXNARD
300 WEST 3RD STREET
OXNARD, CA 93030

PURCHASE ORDER NO. 008226

DATE: 7/20/2021

VENDOR PHONE: (805)432-2092
VENDOR FAX: ( ) -
VENDOR #: 23157
VENDOR ADDRESS: TRI-COUNTY TRANSPORTATION
555 SANDY CIRCLE
OXNARD, CA 93036

SHIP TO: WATER DIVISION
251 S. HAYES AVENUE
OXNARD, CA 93030

Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence

DELIVER BY	REQUISITION #	REQUISITION DATE	CONFIRMED BY
12/31/2024	0000005573	07/12/2021	MIKE MARIETTA
FOB	**ACCOUNT NUMBER**		**AUTHORIZED BY**
	60160108438104		EDWIN RAMOS

ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE	UNIT COST	EXTENDED COST
1	45,000.00 / DL	DELIVERY OF BACK FILL MATERIAL	1.0000	45,000.00

RFB 21-82
One responsive Bidder
NTE $270,000
Expire 12/31/24
PWTC 7/27/27 ITEM 2021-1414
22 00105385 EXP 9/30/21*AM
PWTC 7.27.21

TOTAL PURCHASE AMOUNT **$45,000.00**

In order to receive payment, email all invoices to:
invoices@oxnard.org

In the subject line, reference the Purchase Order number above.

AUTHORIZED SIGNATURE. DocuSigned by: Daniel Willhite D934F95516344B8...

ee to the attached terms and conditions of the City of Oxnard

PURCHASE ORDER

CITY OF OXNARD
300 WEST 3RD STREET
OXNARD, CA 93030

PURCHASE ORDER NO. 008226

DATE: 7/20/2021

VENDOR PHONE: (805)432-2092
VENDOR FAX: ( ) -
VENDOR #: 23157
VENDOR ADDRESS: TRI-COUNTY TRANSPORTATION
555 SANDY CIRCLE
OXNARD, CA 93036

SHIP TO: WATER DIVISION
251 S. HAYES AVENUE
OXNARD, CA 93030

Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence

DELIVER BY	REQUISITION #	REQUISITION DATE	CONFIRMED BY
12/31/2024	0000005573	07/12/2021	MIKE MARIETTA
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	60160108438104		EDWIN RAMOS

ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE	UNIT COST	EXTENDED COST

By acceptance of this purchase order, you agree to the attached terms and conditions of the City of Oxnard

PURCHASE ORDERS
TERMS AND CONDITIONS

The City Purchasing Officer and the Vendor agree as follows:

1. Vendor shall furnish to City the labor, materials, equipment, supplies and/or services described in the Purchase Order preceding this page.
2. City shall pay to Vendor the price, or prices, specified in the Purchase Order upon delivery of the labor, materials, equipment, supplies and/or services, and acceptance thereof by the City Purchasing Officer, or upon the completion of the services to be performed and acceptance thereof.
3. If the Purchase Order is continuing in nature, City shall pay to Vendor the amount due Vendor for labor, materials, equipment or supplies furnished, or services completed and accepted.
4. Vendor shall deliver the labor, materials, equipment or supplies, or cause the services to be performed, within the time and in the manner specified in the Purchase Order. Vendor shall be excused in performance for delays resulting from causes beyond the control of Vendor.
5. If services are performed or labor furnished to City under the Purchase Order, Vendor agrees to indemnify, hold harmless and defend City, its City Council, and each member thereof, and every officer, employee, representative or agent of City, from any and all liability claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Agreement performed by Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Vendor or its agents, employees, subcontractors, consultants and other persons acting on Vendor's behalf would be held strictly liable. Vendor's obligation to defend shall arise when a claim, demand or action is made or filed, whether or not such claim, demand or action results in a determination of liability or damages as to which Vendor is obligated to indemnify and hold harmless.
6. Insurance
   a) Vendor shall obtain and maintain during the performance of any services under this Agreement the following insurance coverage issued by a company satisfactory to the Risk Manager, unless the Risk Manager waives, in writing, the requirement that Vendor obtain and maintain such insurance coverage.
      i. Commercial general liability insurance, including a contractual liability endorsement, in an amount not less than $1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability coverage (Occurrence Form CG0001ED, November 1988);
      ii. Business automobile liability insurance in an amount not less than $1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Auto Liability Insurance Services Office coverage (Occurrence Form CA000TED, June 1992) covering Code No. 1, "any auto";
      iii. Workers' compensation insurance in compliance with the laws of the State of California, including employer's liability insurance in an amount not less than $1,000,000 per claimant.
7. Vendor, in the performance of any services or the furnishing of any labor under this Purchase Order, shall be considered an independent contractor, and Vendor and Vendor's agents and employees shall not be considered officers or employees of the City.
8. Vendor, without the written consent of the City Purchasing Officer, shall not:
   a) Assign the Purchase Order, or any interest therein, or any money due thereunder; or
   b) Make any changes, alterations or variations in the terms of the Purchase Order.
9. The cost of inspection on deliveries, or offers to make deliveries that do not meet specifications, will be paid by Vendor or deducted by City from amounts due Vendor.
10. Vendor shall indemnify and hold harmless City, its officers and employees, from liability, claims, loss or expense of any kind or nature on account of any copyrighted or uncopyrighted composition, patented or unpatented process or invention, article or appliance furnished or used under this Purchase Order.
11. Vendor shall comply with all applicable federal, state and local ordinance, laws and regulations and shall obtain and pay for all required licenses and permits, including a City of Oxnard business license.
12. Return or exchange of materials, equipment or supplies will not be permitted without written approval by the City Purchasing Officer.
13. All materials, supplies and equipment furnished under the Purchase Order shall, where applicable, be in full compliance with the Safety Orders and Regulations of the Division of Industrial Safety of the State of California and the Williams-Steiger Federal Occupational Health and Safety Act of 1970.
14. City may terminate this Purchase Order at any time by giving written notice of termination to Vendor. If termination is for cause, termination shall become effective on the date of the notice or at a later date, specified in the notice. If termination is without cause, termination shall become effective five days after the date of the notice or at a later date specified in the notice.
15. Vendor shall comply with all applicable equal employment opportunity requirements of the California Department of Fair Employment and Housing in performing or contracting for any services under this Purchase Order.
16. For public projects, Vendor shall pay prevailing wages in accordance with Labor Code Sections 1720 et seq.

ADDITIONAL REQUIREMENTS FOR GRANT-FUNDED PROJECTS

17. The following requirements apply to any Purchase Order funded in whole or in part by federal grant funds.
   a) Upon expiration of the time specified on the reverse side, this Purchase Order shall terminate unless City and Vendor have mutually agreed in writing to an extension of time.
   b) If legal action is brought by either party because the other has failed to comply with terms or conditions of this Purchase Order, the prevailing party shall be awarded its attorney's fees and costs in addition to its damages and/or equitable relief.
   c) Vendor shall comply with all applicable requirements of Executive Order 11246 as amended by Executive Order 11375 and the regulations adopted pursuant thereto (41 CFR Chapter 60), which provide that no person shall be discriminated against on the basis of race, color, religion, sex or national origin.
   d) Vendor shall insure that the grantee (City), the Federal Grantor Agency, the Comptroller General of the United States, or any duly authorized representative, shall have access to any books, records, documents and papers, specifically relating to this Purchase Order, for the purpose of making audit, examination, excerpts and transcriptions for not less than three years after completion of the project and/or until the completion of the final project audit as required by the Federal Grants Agency.

EXECUTE PURCHASE ORDER TO COMMODITY TRUCKING ACQUISITION, LLC DBA TRI-COUNTY TRANSPORTATION FOR BACKFILL AND RESURFACING MATERIAL SALES, DELIVERY AND HAUL-AWAY SERVICES PW 21-82

Public Works and Transportation Committee
July 27, 2021

Chris Peyton
Water Operations Manager

CITY OF OXNARD CALIFORNIA

RECOMMENDATION

That the Public Works and Transportation Committee recommend the City Council approve and authorize the Mayor to execute a Purchase Order with Tri-County Transportation for Backfill and Resurfacing Material Sales, Delivery and Haul Away Services in the amount not to exceed $270,000 for a three-year term from January 1, 2022 to December 31, 2024.

BACKGROUND

- The City of Oxnard's Water Division delivers over 20 million gallons per day of safe and reliable potable water supply to customers
- The City's water system has over 500 miles of transmission and distribution pipelines
- Backfill and resurfacing materials and haul-away service is critical for repairing road surfaces after pipeline repairs or maintenance service
- The current purchase order with Tri-County Transportation for backfill and resurfacing materials will expire on December 31, 2021

DISCUSSION

- April 19, 2021: City's Purchasing Department published Request for Bid (RFB) PW 21-82 for backfill and resurfacing material sales, delivery, and haul-away services with a deadline of May 13, 2021

- RFB was published on the City's Purchasing website, on www.publicpurchase.com, and potential vendors were directly notified

- Tri-County Transportation submitted the only bid

- Tri-County Transportation meets all required City contractual provisions including possession of a City business tax certificate, insurance certificates and corporate filing with the California Secretary of State

FINANCIAL IMPACT

- Total cost for the three-year purchase order with Tri-County Transportation shall not exceed $270,000
- Spending plan in FY 2021-22 is $45,000 and will be funded from available appropriations in the current fiscal year from the Water Operating Fund 601
- No impact to the General Fund

Tri-County Transportation Spending Plan				
FY 2021-22 Jan - Jun	FY 2022-23 Jul - Jun	FY 2023-24 Jul - Jun	FY 2024-25 Jul - Dec	TOTAL
$45,000	$90,000	$90,000	45,000	$270,000

QUESTIONS?

CITY OF OXNARD CALIFORNIA