# <u>MINUTES</u>
# OXNARD CITY COUNCIL
# FINANCE AND GOVERNANCE COMMITTEE
## Regular Meeting
## JANUARY 12, 2021

A. <u>ROLL CALL, POSTING OF AGENDA, FLAG SALUTE</u>

At 5:03 p.m., Chair John C. Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Zaragoza was present in person and Member Gabriela Basua was present via videoconference. There is currently one member vacancy on this committee.

Staff members present were Shiri Klima, Deputy City Manager; Stephen M. Fischer, City Attorney; and Rose Chaparro, City Clerk.

Staff members that participated via videoconference were Alex Nguyen, City Manager; Ashley Golden, Assistant City Manager; Kevin Riper, Chief Financial Officer; Donna Ventura, Assistant Chief Financial Officer; Steve Naveau, Human Resources Director; Tonya Cheng, Controller; and Raja Bamrungpong, Interim IT Director.

B. <u>PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA</u> (None received.)

C. <u>CONSENT AGENDA</u>
<u>City Clerk Department</u>
1. <u>SUBJECT</u>: Approval of Minutes.
<u>RECOMMENDATION</u>: That the Finance and Governance Committee approve the minutes of the December 8, 2020 regular meeting as presented.

*It was moved by Chair Zaragoza, seconded by Member Basua,* to approve the minutes as presented. VOTE: Zaragoza and Basua voted in favor; the motion carried 2-0.

D. <u>REPORTS</u>

1. <u>Finance Department</u>

<u>SUBJECT</u>: FY 2019-20 Comprehensive Annual Financial Report and Summary Presentation.

<u>RECOMMENDATION</u>: That the Finance and Governance Committee receive, and recommend that staff proceed to the full City Council with, the FY 2019-20 Comprehensive Annual Financial Report (CAFR) and summary presentation from the City's external financial auditors, Eadie + Payne, LLP. (Presentation will be live upon consultant's request).

Kevin Riper, Chief Financial Officer, introduced Independent Audit Firm staff Don Ecker, Mary Maxion, Hong Nguyen, and Eden Casareno, CPA's with Eadie + Payne, LLP which gave a report. Public comments were received from Alicia Percell. Discussion ensued among the Committee and staff.

*It was moved by Chair Zaragoza, seconded by Member Basua,* to approve the recommended action as presented. VOTE: Zaragoza and Basua voted in favor; the motion carried 2-0.

2. City Manager Department

   SUBJECT: Enterprise Resource Planning (ERP) System Annual Report

   RECOMMENDATION: That the Finance and Governance Committee receive the Enterprise Resource Planning (ERP) System Annual Report and recommend staff proceed to present the annual report to City Council.

Shiri Klima, Deputy City Manager, was available to answer questions. No public comments were received. Discussion ensued among the Committee and staff.

*It was moved by Member Basua, seconded by Chair Zaragoza* to approve the recommended action as presented. VOTE: Zaragoza and Basua voted in favor; the motion carried 2-0.

E. ITEMS FOR FUTURE AGENDAS (No request were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 5:44 p.m.

R. Chaparro
ROSE CHAPARRO
City Clerk

John C. Zaragoza
JOHN C. ZARAGOZA
Chair