

MINUTES  
OXNARD CITY COUNCIL  
FINANCE AND GOVERNANCE COMMITTEE  
Regular Meeting  
FEBRUARY 9, 2021

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:01 p.m., Chair John C. Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Zaragoza was present in person and Members Gabriela Basua and Gabriel (Gabe) Teran were present via videoconference.

Staff members present were Stephen M. Fischer, City Attorney; Shiri Klima, Deputy City Manager; and Rose Chaparro, City Clerk.

Staff members that participated via videoconference Alexander Nguyen, City Manager and Donna Ventura, Assistant Chief Financial Officer.

Hong N. Nguyen, Mary Maxion, and Eden Casareno, CPA's with Eadie + Payne, LLP (Independent External Auditors); also participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. REPORTS

1. Finance Department

SUBJECT: Proposed City Council Policy for Development and Implementation of Internal Controls.

RECOMMENDATION: That the Finance and Governance Committee provide feedback on a proposed City Council Policy for Development and Implementation of Internal Controls and recommend City Council approve the proposed policy.

Donna Ventura, Assistant Chief Financial Officer, introduced the Eadie + Payne, LLP team (Independent External Auditors). Hong N. Nguyen, Eden Casareno, and Mary Maxion presented and answered questions from the Committee. No public comments were received. Discussion ensued among the Committee and staff.

*It was moved by Member Basua seconded by Member Teran, to approve the recommended action as presented. VOTE: Zaragoza, Basua, and Teran voted in favor; the motion carried 3-0.*

2. Finance Department

SUBJECT: Audit Committee Training by Eadie + Payne.

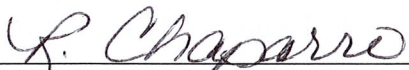
RECOMMENDATION: That the Finance and Governance Committee:  
Receive a training presentation from Eadie + Payne on the roles and responsibilities of the Audit Committee.

Shiri Klima, Deputy City Manager, introduced the Eadie + Payne, LLP auditors. Eden Casareno, Hong N. Nguyen, and Mary Maxion, CPA's with Eadie + Payne, LLP, gave a presentation. No public comments were received. Discussion ensued among the Committee and staff. No formal action was required.

D. ITEMS FOR FUTURE AGENDAS (No requests were made.)

E. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 6:45 p.m.



ROSE CHAPARRO  
City Clerk



JOHN C. ZARAGOZA  
Chair