

MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
May 11, 2021

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:00 p.m., Chair John C. Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Zaragoza was present in person. Members Gabriela Basua and Gabriel (Gabe) Teran participated via videoconference.

Staff members present in person were Shiri Klima, Deputy City Manager; Ken Rozell, Chief Assistant City Attorney; and Rose Chaparro, City Clerk.

Staff members that participated via videoconference were Alexander Nguyen, City Manager; Kevin Riper, Chief Financial Officer; Alexander Hamilton, Fire Chief; Craig Beck, Interim Public Works Director; Brian Yanez, Assistant Public Works Director; Jay Duncan, Call Center Manager; Todd Vasquez-Housley, Environmental Resources Division Manager; and Jason Zaragoza, Deputy City Attorney.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Lawrence Stein.

C. REPORTS

1. Fire Department

SUBJECT: Establishment of Ambulance Transportation Fees.

RECOMMENDATION: That the Finance and Governance Committee recommend that the City Council:

1. Conduct a public hearing to consider the establishment of ambulance transportation fees; and
2. Following the public hearing, adopt a resolution establishing ambulance transportation fees.

Alexander Hamilton, Fire Chief, presented and answered the Committee's questions. Public comments were received from Lawrence Stein. Discussion ensued among the Committee and staff.

It was moved by Member Basua, seconded by Member Teran, to approve the recommended action as presented. VOTE: Teran, Basua, and Zaragoza voted in favor; the motion carried 3-0.

2. Finance Department

SUBJECT: Proposed City Council Policy for Internal Control Integrated Framework - Information and Communication.

RECOMMENDATION: That the Finance and Governance Committee provide feedback on a proposed City Council Policy for Internal Control Integrated Framework - Information and Communication and recommend City Council approve the proposed policy.

Kevin Riper, Chief Financial Officer, answered the Committee's questions. Public comments were received from Lawrence Stein. Discussion ensued among the Committee and staff.

It was moved by Member Basua, seconded by Member Teran, to approve the recommended action as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

3. Public Works Department

SUBJECT: Utility Rates Assistance Program (Project Assist) Update.

RECOMMENDATION: That the Finance and Governance Committee:

1. Adopt a resolution for the Utility Ratepayers Assistance Program (Project Assist) for Fiscal Year 2021-22 to assist eligible Oxnard residents and authorize staff to grant financial relief equal to a monthly \$15.00 maximum credit per utility bill charged to customers who meet the eligibility requirements discussed in this staff report; and
2. Authorize staff to direct up to \$145,000 from penalty fees charged to City utility customers who pay their bills late to fund the Utility Ratepayers Assistance Program (Project Assist) in Fiscal Year 2021-22.

Brian Yanez, Assistant Public Works Director and Jay Duncan, Call Center Manager were available to answer the Committee's questions. Public comments were received from Lawrence Stein. Discussion ensued among the Committee and staff.

It was moved by Member Teran, seconded by Member Basua, to approve the recommended action as presented. VOTE: Teran, Basua, and Zaragoza voted in favor; the motion carried 3-0.

D. ITEMS FOR FUTURE AGENDAS (No requests were made.)

E. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 5:41 p.m.



ROSE CHAPARRO
City Clerk



JOHN C. ZARAGOZA
Chair