

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AMENDED AGENDA

C.1 Consent Agenda Meeting Minutes Added & D.1 Presentation Link Added

AGENDA

OXNARD CITY COUNCIL
COMMUNITY SERVICES, PUBLIC SAFETY,
HOUSING & DEVELOPMENT COMMITTEE
Council Chambers, 305 West Third Street

November 9, 2021

Regular Meeting - 6:45 to 8:15 PM (Temporary Meeting Time Change)

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499

2. Enter Meeting ID: 853 5377 4697

3. Passcode: 863056

While in the Zoom waiting room, once the Mayor calls for public speakers for the agenda item on which you wish to speak, press *9 to raise your hand to inform the clerk you would like to speak during that agenda item. Once called on, press *6 to unmute your phone. Speakers shall have up to three minutes to speak per agenda item.

This meeting is being held in accordance with Assembly Bill 361, allowing members of the City Council, members of the public and staff to participate via teleconference.

Consistent with City policies imposed to promote social distancing, the facility where the City Council regularly meets is temporarily closed to the public. The public is encouraged to view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at [Youtube.com/oxnardnews](https://www.youtube.com/oxnardnews). Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. EMAILING COMMENTS OR REQUESTING TO SIGN UP TO SPEAK BEFORE THE MEETING

- a. Submit an email to cityclerk@oxnard.org no later than 3 p.m. on the day of the meeting (Please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the City Council prior to the start of the meeting and made part of the legislative record.
- b. Submit a request to speak by no later than 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/city-meetings, emailing the City Clerk at cityclerk@oxnard.org, or calling the City Clerk at (805) 385-7803.

2. PROVIDING PUBLIC COMMENTS DURING THE MEETING

- a. To provide public comment without requesting to speak prior to the meeting, during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting.
- b. Public comments on agenda items shall be taken following the announcement of the item. After all public speakers have been given an opportunity to speak on an agenda item, the public comment period shall be held open for three minutes to allow additional speakers to register or otherwise be recognized for the purpose of providing public comment. During this three minute time period, the City Council or staff may discuss the item being considered or briefly respond to previous comments.

Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Presentation / Committee Discussion / Public Comment)

* The City has filed pre-election and post-election lawsuits regarding the validity of Measure M.

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee approve the minutes of the July 27, 2021 and the September 14, 2021 regular meetings as presented.

Contact: Rose Chaparro, (805) 385-7805

D. REPORTS

1. Police Department

SUBJECT: Federal and State Asset Forfeiture Funds. (0/5/5)

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee recommend that the City Council approve a budget appropriation in the amount of \$217,000 for the use of Federal (\$60,000) and State (\$157,000) asset forfeiture funds allocated to the City of Oxnard's Police Department.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ALlzPtXjvmo>

Contact: Jason Benites, (805) 385-7624

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT



**COMMUNITY SERVICES, PUBLIC SAFETY, HOUSING &
DEVELOPMENT COMMITTEE AGENDA REPORT**

**CONSENT AGENDA
AGENDA ITEM NO. C.1**

DATE: November 9, 2021

TO: Community Services, Public Safety, Housing & Development Committee

FROM: Rose Chaparro, City Clerk, (805) 385-7805, rose.chaparro@oxnard.org

SUBJECT: Approval of Minutes.

RECOMMENDATION

That the Community Services, Public Safety, Housing & Development Committee approve the minutes of the July 27, 2021 and the September 14, 2021 regular meetings as presented.

BACKGROUND

Approval of Minutes.

STRATEGIC PRIORITIES

This agenda item is a routine operational item.

FINANCIAL IMPACT

There is no financial impact.

Prepared by: Rose Chaparro, City Clerk

ATTACHMENTS

1. MINUTES 07 27 2021 Community Services, Public Safety, Housing & Development Committee
2. MINUTES 09 14 2021 Community Services, Public Safety, Housing & Development Committee

MINUTES
OXNARD CITY COUNCIL
COMMUNITY SERVICES, PUBLIC SAFETY,
HOUSING & DEVELOPMENT COMMITTEE
Regular Meeting
JULY 27, 2021

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:45 p.m., Chair Bryan A. MacDonald called to order the regular meeting of the Oxnard City Council Community Services, Public Safety, Housing and Development Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair MacDonald and Member Madrigal were present via videoconference. Member Zaragoza was present in person.

Staff members present in person were Ashley Golden, Assistant City Manager; Ken Rozell, Chief Assistant City Attorney; and Rose Chaparro, City Clerk.

Shiri Klima, Deputy City Manager; Jason Benites, Police Chief; John Colamarino, Assistant Fire Chief; Emilio Ramirez, Housing Director; Jessica Petrillo, Homeless Programs Coordinator; Vyto Adomaitis, Community Development Director; Scott Kolwitz, Planning & Environmental Services Manager; Kathleen Mallory, Planning & Sustainability Manager; Isidro Figueroa, Principal Planner; participated via videoconference.

Jennifer Gastelum, Principal at PlaceWorks; Amy Sinsheimer, AICP Senior Associate at PlaceWorks; and Heather Davis, Senior Planner at Rincon Consultants, Inc.; also participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Douglas Partello (access to clean and functional public restrooms, homeless living in vehicles, and parking concerns).

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development:

1. Rescind its previous approvals of the January 12, 2021 regular meeting minutes; and
2. Approve the revised January 12, 2021 regular meeting minutes as presented; and
3. Approve the regular meeting minutes of March 23, 2021, April 13, 2021, April 27, 2021, May 11, 2021, May 25, 2021 and June 8, 2021 regular meetings as presented.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the minutes as presented. Zaragoza, Madrigal, and MacDonald voted in favor; the motion carried 3-0.

D. REPORTS

1. Housing Department

SUBJECT: Vocational Training Pilot Program for Previously Homeless Individuals.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee receive and file the presentation and report regarding the Vocational Training Pilot Program for previously homeless individuals.

Emilio Ramirez, Housing Director, answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff. The presentation was received and filed, no formal action was required.

2. Community Development Department

SUBJECT: Update on 6th Cycle Housing Element - Review of Input Received from the State of California, Department of Housing and Community Development (HCD) (Planning and Zoning Permit No. 20-620-03).

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee (Committee) provide input to staff and vote on the following questions to provide input in response to comments from the State of California, Department of Housing and Community Development (HCD):

1. Does the Committee support the addition of the new program language (Program 2, Part E - Citywide Homeowner Repair program) to target place-based revitalization efforts in areas of concentrated poverty to address state fair housing law?

The Committee voted in support of this item. VOTE: Madrigal, Zaragoza, and MacDonald voted in favor; the motion carried 3-0.

2. Does the Committee support the new Affirmatively Furthering Fair Housing (AFFH) program language (Program 19) to address State AFFH requirements with conceptual approval to address HCDs input?

The Committee voted in support of this item. VOTE: Zaragoza, Madrigal, and MacDonald voted in favor; the motion carried 3-0.

3. Does the Committee support the creation of the proposed new Accessory Dwelling Unit (ADU) housing program (Program 44) for homeowners to deed restrict their ADU as affordable to lower income households for 55 years?

The Committee voted in support of this item. VOTE: MacDonald, Zaragoza, and Madrigal voted in favor; the motion carried 3-0.

4. Does the Committee support seeking grant funding or other City secured sources of funding, including staff time for Programs 41 (Ventura County Farmworker Housing Study) and 42 (Collaboration with the Housing Trust Fund Ventura County). This funding request would occur in beginning in Fiscal Year 2022-2023.

Program 41(Ventura County Farmworker Housing Study):

It was moved by Member Zaragoza, seconded by Chair MacDonald, to approve the recommended action with the amended language. VOTE: MacDonald and Zaragoza voted in favor; Madrigal voted against; the motion carried 2-1.

Program 42 (Collaboration with the Housing Trust Fund Ventura County):

The Committee voted in support of this item. VOTE: Zaragoza, Madrigal, and MacDonald voted in favor; the motion carried 3-0.

5. Is there support for a lot consolidation program to waive lot merger fees for specific affordable housing sites (Program 5 - Parcel Assemblage/Lot Consolidation Program)?

Ashley Golden, Assistant City Manager and Kathleen Mallory, Planning & Sustainability Manager presented and answered the Committee's questions. Public comments were received from Gabriel Olmos, Jackson Piper, Barbara Macri-Ortiz, and Jennifer Coile. Written comments were received from Jennifer Coile. Discussion ensued among the Committee and staff.

Chair MacDonald, Member Madrigal, and Member Zaragoza were in support of staff recommendation #5.

It was moved by Member Zaragoza, seconded by Chair MacDonald, to approve the recommended action. VOTE: Madrigal, Zaragoza, and MacDonald voted in favor; motion carried 3-0.

3. Housing Department

SUBJECT: Encampment Response Project and Related Agreement

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee:

1. Review Encampment Response Project Plan;
2. Recommend that City Council approve a plan and updated timeline for encampment response to an existing encampment near Ormond Beach; and
3. Recommend that City Council approve and authorize the Mayor to execute an agreement with the County of Ventura/Ventura County Health Care Agency to provide encampment outreach, case management and motel voucher administration services.

Emilio Ramirez, Housing Director, was available to answer the Committee's questions. Public comments were received from Douglas D. Partello.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the recommended action as presented. VOTE: MacDonald, Zaragoza and Madrigal voted in favor; the motion carried 3-0.

4. Community Development Department

SUBJECT: Presentation of Required Off-Street Parking for Bed and Breakfast Uses.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee:

1. Receive a summary report on an off-street parking presentation for Bed and Breakfast

uses to Chapter 16 of the Oxnard City Code (OCC);

2. Provide input on the required off-street parking for the Bed and Breakfast uses; and
3. Determine if staff should pursue a Zone Text Amendment (ZTA) in Chapter 16 of the Oxnard City Code (OCC) to modify the existing off-street parking requirement for bed and breakfast uses.

Scott Kolwitz, Planning & Environmental Services Manager, presented and answered the Committee's questions. Public comments were received from Kathleen Behrens. Discussion ensued among the Committee and staff.

Member Zaragoza and Member Madrigal voted in support of recommendation #2, to provide input on the required off-street parking for the Bed and Breakfast uses.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the recommended action option #2. VOTE: Zaragoza and Madrigal voted in favor; MacDonald abstained; the motion carried 2-0-1. Chair MacDonald abstained due to the location of this project.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Member Zaragoza adjourned the meeting at 8:22 p.m.

ROSE CHAPARRO
City Clerk

BRYAN A. MACDONALD
Chair

MINUTES
OXNARD CITY COUNCIL
COMMUNITY SERVICES, PUBLIC SAFETY,
HOUSING & DEVELOPMENT COMMITTEE
Regular Meeting
SEPTEMBER 14, 2021

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:45 p.m., Chair Bryan A. MacDonald called to order the regular meeting of the Oxnard City Council Community Services, Public Safety, Housing and Development Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair MacDonald and Member Madrigal were present via videoconference. Member Zaragoza was present in person.

Staff members present in person were Ashley Golden, Assistant City Manager; Ken Rozell, Chief Assistant City Attorney; and Rose Chaparro, City Clerk.

Alexander Nguyen, City Manager; Shiri Klima, Deputy City Manager; Adam Smith, Project Manager; Emilio Ramirez, Housing Director; Karl Lawson, Fair Housing Compliance Services Manager; Elsa Brown, Affordable Housing Manager; Denise Shadinger, Assistant Chief of Police; Sharon Giles, Police Commander; Christopher Williams, Police Commander; John Colamarino, Assistant Fire Chief; Betsy George, Chief Financial Officer participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee approve the minutes of June 22, 2021 and July 13, 2021 regular meetings as presented.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the minutes as presented. MacDonald, Madrigal, and Zaragoza voted in favor; the motion carried 3-0.

D. REPORTS

1. Police Department

SUBJECT: Increase in Reward Funds for Unsolved Homicide Cases.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee receive a report on the increase of reward funds for unsolved homicide cases.

Jason Benites, Chief of Police; Denise Shadinger, Assistant Chief of Police; and Sharon Giles, Police Commander were available to answer questions. No public comments were received.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the recommended action. VOTE: Zaragoza, Madrigal, and MacDonald voted in favor; the motion carried 3-0.

2. Housing Department

SUBJECT: Sale of Oxnard Community Development Commission Successor Agency-

owned property to the Oxnard Housing Authority.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee recommends:

1. That the Oxnard Community Development Commission Successor Agency (Successor Agency) adopt a Resolution titled "A Resolution of the Governing Board of the Oxnard Community Development Commission Successor Agency, approving, and recommending to the Ventura County Consolidated Oversight Board approval of: 1) entry by the Oxnard Community Development Commission Successor Agency into a proposed Purchase and Sale Agreement with the Oxnard Housing Authority; (2) a Grant Deed to effectuate said purchase and sale of real property; (3) the remittance of the net purchase price proceeds received by the Oxnard Community Development Commission Successor Agency after close of escrow to the Ventura County Auditor-Controller for disposition to taxing entities; and (4) related actions;
2. That the Housing Authority Board of Commissioners adopt a Resolution titled "A Resolution of the Governing Board of the Oxnard Housing Authority, approving: (1) entry by the Oxnard Housing Authority into a proposed Purchase and Sale Agreement with the Oxnard Community Development Commission Successor Agency; (2) a Grant Deed to effectuate said purchase and sale of real property and the Oxnard Housing Authority's acceptance thereof; and (3) related actions;
3. That the City Council conduct a public hearing and consider the Summary Report prepared pursuant to California Health and Safety Code section 33433; and
4. That the City Council adopt a Resolution entitled "A Resolution of the City Council of the City of Oxnard (1) making findings and taking action pursuant to the provisions of California Health and Safety Code sections 33431 and 33433; (2) approving: (a) the sale and transfer of certain real property from the Oxnard Community Development Commission Successor Agency to the Oxnard Housing Authority; (b) entry by the Oxnard Community Development Commission Successor Agency and the Oxnard Housing Authority into a proposed Purchase and Sale Agreement; and (c) a Grant Deed to effectuate said purchase and sale of real property; and (3) approving related actions."

Adam Smith, Project Manager answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff. Adam Smith read the following amended language to the Committee, as follows:

- a. On the second recommendation, the term "Governing Board of the Oxnard Housing Authority" will be amended to the "Board of Commissioners of the Oxnard Housing Authority."
- b. The Oxnard Housing Authority will also conduct a public hearing, in addition to adopting the resolution.
- c. On the Purchase and Sale Agreement (attached to the staff report), Section 6, the term "Executive Director" will be replaced with "Housing Director."

The changes will be made and reflected in the documents prior to the Council Meeting Public Hearing.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the recommended action with the amended language as presented. VOTE: Madrigal, Zaragoza, and MacDonald voted in favor; the motion carried 3-0.

3. Police Department

SUBJECT: Trade Services Agreement with Professional Security Consultants (PSC) for Downtown Security Services.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee recommend that the City Council approve and authorize the Mayor to execute a four (4) - year agreement (contract number A-8370) for security services in the Central Business District, the Oxnard Public Library, and the Oxnard Service Center with Professional Security Consultants ("PSC") in the amount not to exceed \$1,260,000.00.

Jason Benites, Police Chief and Christopher Williams, Police Commander were available to answer questions. No public comments were received.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the recommended action. VOTE: MacDonald, Madrigal, and Zaragoza voted in favor; the motion carried 3-0.

4. Housing Department

SUBJECT: A Review of Rent Control and Tenant Protection Strategies.

RECOMMENDATION: That the Housing and Economic Development Committee conduct a study session on Rent Control and Tenant Protection Strategies.

Ashley Golden, Assistant City Manager presented and answered the Committee's questions. Emilio Ramirez, Housing Director was also available to answer questions. Public comments were received from Maria Navarro, Zuleth Lucero, Teresa, Cecilia, Lucila, Soledad, Arturo, Maria Santiago, Adriana, Nancy Lindholm, Sher Heard, Matt Capritto, Janet Sprissler, Tom Cady, Max Ghenis, Janet M. Gagnon, and Barbara Macri-Ortiz. Written comments were received from Max Ghenis, Janet M. Gagnon, Esq., Senior Manager of Government Affairs with the Apartment Association of Greater Los Angeles; and Matt Buck, Vice President of Public Affairs with the California Apartment Association. This was a study session and no formal action was required.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair MacDonald adjourned the meeting at 8:00 p.m.

ROSE CHAPARRO
City Clerk

BRYAN A. MACDONALD
Chair



COMMUNITY SERVICES, PUBLIC SAFETY, HOUSING & DEVELOPMENT COMMITTEE AGENDA REPORT

REPORTS AGENDA ITEM NO. D.1

DATE: November 9, 2021

TO: Community Services, Public Safety, Housing & Development Committee

FROM: Jason Benites, Police Chief, (805) 385-7624, jason.benites@oxnardpd.org

SUBJECT: Federal and State Asset Forfeiture Funds. (0/5/5)

RECOMMENDATION

That the Community Services, Public Safety, Housing & Development Committee recommend that the City Council approve a budget appropriation in the amount of \$217,000 for the use of Federal (\$60,000) and State (\$157,000) asset forfeiture funds allocated to the City of Oxnard's Police Department.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ALlzPtXjvmo>

BACKGROUND

Asset forfeiture is a tool used by law enforcement agencies against criminals and criminal organizations to deprive them of ill-gotten gains through the seizure of related assets. Asset forfeiture is used to disrupt, dismantle, and deter those who prey on the vulnerable for financial gain, including criminal organizations, drug dealers, and white-collar criminals. Forfeited funds are then used to help protect and serve our communities and support law enforcement.

The AFF appropriation will be used for training opportunities that are not reimbursed by California P.O.S.T. (Peace Officers Standards & Training), and various equipment purchases not covered via General Fund expenditures. With this special budget appropriation, the Police Department intends to fund the following training and equipment:

- Investigative equipment
- Tactical and safety equipment
- Computer hardware and software (Chromebooks, Ipads, and word processing)
- Investigative training, including the areas involving narcotics, homicide, and sexual assault
- Unmanned aerial system equipment and training
- Mounted unit training

California Health & Safety Code section 11489(a)(2)(A)(i) mandates that 15% of state asset seizure funds "be used for the sole purpose of funding programs designed to combat drug abuse and divert gang activity...for high-risk elementary and secondary school students." The designated portion of these seizure funds will be used to work closely with local community-based organizations to accomplish these goals.

In the past, the Oxnard Police Department conducted an application process for the Asset Forfeiture Community Funds. Applicants were scored on criteria that included: locality, target population, project benefits, evidence of need/prior success, and demonstrated program/applicant need. We were able to provide mini-grants between \$2,500 to \$5,000 to various local community-based organizations. The Police Department plans to conduct a similar process upon the approval of this recommendation.

These funds must be used by law enforcement agencies for law enforcement purposes only and cannot replace or supplant existing resources.

STRATEGIC PRIORITIES

This agenda item supports Public Safety strategy. The purpose of the Public Safety strategy is to restore and modernize the delivery of public safety services to provide for the safety of our neighborhoods and health of our community.

FINANCIAL IMPACT

Of the \$217,000 appropriation requested from fund balances, \$50,000 will be appropriated to Asset Seizure-Vxnet Fed Fund 230 (Project #662158), \$10,000 will be appropriated to Asset Seizure-Federal Fund 231 (Project #662158), and \$157,000 will be appropriated to Asset Seizure-State Fund 191 (Project #662158) for equipment, training, and community programs. The projected undesignated, unreserved fund balance for Fund 230 is approximately \$71,290, Fund 231 is approximately \$12,150, and Fund 191 is approximately \$230,640.

Prepared by: Delia Campbell, Police Finance Manager

ATTACHMENTS

1. BA - FY21-22 Federal & State AFF.xls

REQUEST FOR BUDGET APPROPRIATION

Department: Police Department
Project/Program _____
Manager: Delia Campbell

Date: December 7, 2021
Phone: 805-385-7612

Reason for Appropriation:

To appropriate Federal and State Asset Seizure funds for the FY21-22 operations.

Accounts and Descriptions

AMOUNT

Fund: 191 - ASSET SEIZURE - STATE

Expenditures/Transfers Out

ASSET SEIZURE - STATE (#662158)

191-2103-802-8134	MINOR EQUIPMENT	35,400
191-2103-802-8209	PROFESSIONAL SERVICES	50,000
191-2103-802-8343	TRAINING	24,200
191-2103-802-8606	MACHINERY AND EQUIPMENT	47,400

Sub-total Expenditures 157,000

Net Change to Fund Balance (157,000)

Net Appropriation Change 157,000

Fund: 230 - ASSET SEIZURE - FEDERAL VXNET

Expenditures/Transfers Out

ASSET SEIZURE - FEDERAL VXNET (#662158)

230-2103-802-8134	MINOR EQUIPMENT	50,000
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Sub-total Expenditures 50,000

Net Change to Fund Balance (50,000)

Net Appropriation Change 50,000

Fund: 231 - ASSET SEIZURE - FEDERAL

Expenditures/Transfers Out

ASSET SEIZURE - FEDERAL (#662158)

231-2103-802-8132	MINOR EQUIPMENT	10,000
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Sub-total Expenditures 10,000

Net Change to Fund Balance (10,000)

Net Appropriation Change 10,000

Approvals

Department Director _____

Chief Financial Officer _____

City Manager _____

REQUIRES CITY COUNCIL AUTHORIZATION

BA# (Finance Use Only) _____

BA Doc# (Finance Use Only) _____

Revised : 2/23/2012