



AGENDA
MEETING OF THE COMMISSION ON HOMELESSNESS (Virtual Meeting)
Monday, December 6th, 2021, 4:00 to 5:30 p.m.

<https://us06web.zoom.us/j/83173026733?pwd%3DNm9BOTdZRVlpaDR3T3dDUFhDeG5OQT09&sa=D&source=calendar&ust=1638332006224004&usg=AOvVaw3Mtf9UQBjcJgPKjFlcQwDS>

To join by telephone dial: 1- 877 853 5257 Meeting ID: 831 7302 6733 Passcode: 490543

This meeting is being held in accordance with Assembly Bill 361, allowing members of the Commission on Homelessness, members of the public and staff to participate via teleconference.

Consistent with City policies imposed to promote social distancing, the facility where the Commission on Homelessness regularly meets is temporarily closed to the public.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. EMAILING COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING

- a. Submit an email to christian.lopez@oxnard.org no later than 12:00 PM on the day of the meeting (Please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the Commission on Homelessness prior to the start of the meeting and made part of the legislative record.
- b. Submit a request to speak by no later than 12:00 PM on the day of the meeting by emailing christian.lopez@oxnard.org.

2. PROVIDING PUBLIC COMMENTS DURING THE MEETING VIA CALL-IN OR ZOOM OPTIONS

- a. Speakers shall have up to three minutes to speak.
- b. Speakers may register to speak by clicking the link <https://us06web.zoom.us/j/83173026733?pwd%3DNm9BOTdZRVlpaDR3T3dDUFhDeG5OQT09&sa=D&source=calendar&ust=1638332006224004&usg=AOvVaw3Mtf9UQBjcJgPKjFlcQwDS>, and/or calling 1- 877 853 5257 Meeting ID: 831 7302 6733 Passcode: 490543
- c. Public comments on items not on the agenda shall be taken at the beginning of the meeting. If there are more speakers than can be accommodated during thirty minutes, additional speakers who will be given an opportunity to speak at the end of the meeting. After all public speakers have been given an opportunity to speak, the public comment period shall be held open for three minutes to allow additional speakers to register or otherwise be recognized for the purpose of providing public comment. During this three-minute time period, the Commission on Homelessness or staff may briefly respond to comments on items not appearing on the agenda.
- d. Public comments on items on the agenda shall be taken following the announcement of the item. After all public speakers have been given an opportunity to speak on an agenda item, the public



comment period shall be held open for three minutes to allow additional speakers to register or otherwise be recognized for the purpose of providing public comment. During this three-minute time period, the Commission on Homelessness or staff may discuss the item being considered.

1. CALL TO ORDER

2. PUBLIC COMMENT

A person may address the Commission only on matters appearing on the Meeting agenda. The presiding officer shall limit public comments to three minutes per speaker. Public comments will be heard during Commission consideration of the item on the agenda.

3. INFO/CONSENT

- A. SUBJECT: Minutes of Meeting on 1 November 2021
RECOMMENDATION: Adopt minutes of meeting on 1 November 2021

4. REPORTS FROM STAFF

- A. SUBJECT: Director's Report
RECOMMENDATION: Receive and File

5. COMMISSION BUSINESS

- A. SUBJECT: Housing First Sub Committee Update
RECOMMENDATION: Receive and File
- B. SUBJECT: Longest Night Event Sub Committee Update
RECOMMENDATION: Receive and File
- C. SUBJECT: Safe Parking Sub Committee Update
RECOMMENDATION: Receive and File

6. NEW BUSINESS

- A. SUBJECT: Schedule Annual Meeting and Election of Officers
RECOMMENDATION: Discussion
- B. SUBJECT: Foul Weather Shelter Proposal Update
RECOMMENDATION: Receive and File



C. SUBJECT: Halaco Encampment Response Update
RECOMMENDATION: Receive and File

D. SUBJECT: Project RoomKey Update
RECOMMENDATION: Receive and File

7. ADJOURNMENT

In accordance with the Americans with Disabilities Act and City of Oxnard policy, if you need special assistance to participate in a meeting, please call 385-8096 (TDD 487-2850). Notification 72 hours prior to the meeting will assist the City in making reasonable arrangements to ensure meeting accessibility.

CITY OF OXNARD
COMMISSION ON HOMELESSNESS
DRAFT MEETING MINUTES
November 1, 2021

On Monday, November 1st at 4:00pm the Meeting of the Commission on Homelessness convened remotely via Zoom. Vice-Chair Yukio Okano called the meeting to order at 4:06pm.

1. CALL TO ORDER & ROLL CALL

Present: Vice-Chair Yukio Okano, Commissioners, Ruby Durias, Rene Camper-Stewart, Alejandro Fregoso, David Littell, Jack Villa

Regrets/Not Present: Peggy Rivera

Staff members present: Emilio Ramirez, Karl Lawson, Christian Lopez

2. PUBLIC COMMENT

There were no public comments.

3. INFO/CONSENT ITEMS

Motion to accept the September 13, 2021 minutes. Moved by Commissioner Durias, seconded by Commissioner David Littell.

All in favor.

4. REPORTS FROM STAFF

a. Director's Report

Housing Director Emilio Ramirez provided the following report:

City Council: Directs the housing director to undertake an effort to consider a new local ordinance in Oxnard regarding rent control. The rent control item would also include an education program as well as an empowerment program for tenants in terms of legal aid. Council directs that it is presented to council within the month of January 2022.

Housing Is Key: Update - relative to rental assistance in response to COVID-19, a state program using federal funds via CARES Act and American Rescue - is active and could make commitments to Oxnard residents, almost nearing a thousand residents.

2nd and B St: Update - Developer is preparing to submit for financing this coming winter 2021 in an effort to assemble a financing package needed for its development. OHA is already in the process of a plan check to get the building permit.

Vagabond Inn: Currently being operated by Mercy House and the National Health Foundation, Community Development Partners are currently in process of its conversion into permanent supportive housing. The housing department and housing authority are supporting these efforts including a potential review of allocation of project based vouchers.

Housing Authority: In the process of considering an application for the second round of Project Home Key, have not centered on a project yet and are expecting a response to the county's interest letters for Project Home Key.

Homeless Vocational Re-entry Program: Active in process to re-erect program. Received an allocation from American Rescue Plan for the program

Day drop-in center: Project is in consideration, OHA has not yet found a site. Community engagement will start with the Commission on Homelessness.

"Halaco" Update: Actively working on the response and assistance to the people in the encampment.

The Commissioners discussed the report and asked the following questions:

Q) Are there homeless people currently living in the Vagabond Inn?

A) Yes, it is at full capacity of 70 beds.

Q) What kind of services are being provided at the Vagabond Inn?

A) Counseling, navigation for housing, case management, meal programs are all provided on site or via a contract

Q) What kind of site will be used for the second round of Project Home Key?

A) Motels, repurposed buildings, and new construction are all considered for this project. The project must be "shovel-ready" and funds must be spent within 8 months of their award. The application is due January 30th 2022.

Q) How many people are there at the Halaco encampment?

A) The number fluctuates from over 70 persons to as little as 30.

5. COMMISSION BUSINESS

a) Housing First Sub Committee Update

The housing director has presented to the sub committee and a committee of the city council, both have supported this year long community engagement effort. Also presented to INCO and a small group of the Faith Based community. The document process is expected to take approximately one year at minimum.

b) Longest Night of the Year Sub Committee Update

Committee members include: Ruby Durias, Alex Fregoso, Yukio Okano. Staff support provided by Jessica Petrillo.

- Last meeting on October 18, 2021
- Included representatives from the UU Church of Ventura who have held a homeless memorial in Ventura every December for the past 15 years.
- Discussed change in date for the Longest Night event. Ventura's Long Night event date was changed to Saturday, December 18, 2021 at 3:30 PM. Oxnard's date will remain the same, Sunday December 19, 2021 at 3:30 PM at Plaza Park.
- The events name was changed to The Longest Night - A Memorial Service For Our Homeless Neighbors
- A joint meeting between Oxnard and Ventura will be held on Tuesday December 7, 2021 at 4 PM
- Oxnard group will be planning the program on Monday November 8, 2021 at 11:30 AM

c) Safe Parking Sub Committee

Committee members include: David Littell, Yukio Okano, and Ruby Durias. Staff support provided by Jessica Petrillo.

- The subcommittee last met on October 25, 2021
- ARPA Funds - the city council has approved \$750,000 for safety capital improvements.
- Operation funds will be needed for a project as funds provided by the city are only for capital improvement.
- Members discussed the design of the program, focusing first on people living in their RV's.
- Ideal locations for this program would include any city owned parking lots, but is not limited to city owned sites.

d) Foul Weather Shelter

Committee members include: Yukio Okano, Alejandro Fregoso, and David Littell. Staff support provided by Karl Lawson.

The Oxnard Commission on Homelessness FWS subcommittee recommends that the City of Oxnard create a foul weather shelter program using the Ventura program as a model of best practices. Specific practices used in Ventura may be modified to reflect differences in each city's resources.

The foul weather season is defined as from December 1, 2021, to March 31, 2022. The proposed plan is designed to be a collaboration between the City of Oxnard and the faith community and other community-based resources. Adverse weather conditions would trigger activation of the plan, which involves providing motel rooms for homeless people.

The proposal recommends providing 30 to 40 motel rooms. Funding for the program is proposed to come from grants for homelessness services (e.g., Community Development Block Grants

(CDBG). Local churches and other resources would provide support by providing meals for the program participants. They would also help put together “stay warm packs” for those homeless people who may not qualify for the program or if there are not enough motel rooms available. Priority for rooms will be to those over age 65 and people with health conditions. Remaining rooms will be made available on a first-come, first-served basis. For those who will not get a room, a stay warm pack” will be provided. This pack will include items such as a blanket, socks, and a coat and/or rain poncho.

7. NEW BUSINESS

a) Foul Weather Shelter Proposal

The Foul Weather subcommittee of the Oxnard Commission on Homelessness requests that the full commission approve and recommend that the city council and city manager approve the implementation of a Foul Weather Shelter Program for the city of Oxnard this winter season (21-22). Such a program would follow the basic model used by the city of Ventura and would be coordinated with that city’s program.

Motion to accept proposal of the Foul Weather Shelter. Moved by Commissioner Durias, seconded by Commissioner Camper-Stewart.

All in favor. By unanimous vote.

8. ADJOURNMENT

The meeting was adjourned at 5:34 pm.