



Written materials relating to an item on this agenda that are distributed to the Inter-Neighborhood Council Organization (INCO) within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection on the City of Oxnard website. The INCO agenda is available on the City of Oxnard website 7 days prior to regular meetings, at www.oxnard.org/city-meeting

This meeting is being held in accordance with Assembly Bill 361, allowing members of the INCO, members of the public, and staff to participate via teleconference.

Consistent with City policies imposed to promote social distancing, the facility where the INCO regularly meets is temporarily closed to the public.

AGENDA

**Inter-Neighborhood Council Organization (INCO) – Executive Board Meeting
ONLINE MEETING
Wednesday, December 8, 2021, 7:00 PM**

To join, click on the link below:

<https://us06web.zoom.us/j/88008517625?pwd=am1IbmJMTjNWVEYveEJ6NDlsNHhRdz09>

Or telephone (toll-free):

(877) 853-5257

Meeting ID: 880 0851 7625

Passcode: 835734

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. EMAILING COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING

- a. Submit an email to Adam.Smith@oxnard.org no later than 4:00 p.m. on the day of the meeting (please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the INCO prior to the start of the meeting and made part of the legislative record.
- b. Submit a request to speak by no later than 4:00 p.m. on the day of the meeting by emailing Adam.Smith@oxnard.org.

2. PROVIDING PUBLIC COMMENTS DURING THE MEETING VIA CALL-IN OR ZOOM OPTIONS

- a. Speakers shall have up to three minutes to speak.
- b. Speakers who wish to speak may do so by clicking the link or by calling the phone number listed above.
- c. Public comments on items not on the agenda shall be taken at the beginning of the meeting. If there are more speakers than can be accommodated during fifteen minutes, additional speakers will be given an opportunity to speak at the end of

In compliance with the American with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at (805) 385-7803. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting

the meeting. After all public speakers have been given an opportunity to speak, the public comment period shall be held open for three minutes to allow additional speakers to register or otherwise be recognized for the purpose of providing public comment. During this three-minute time period, the INCO or staff may briefly respond to comments on items not appearing on the agenda.

- d. Public comments on items on the agenda shall be taken following the announcement of the item. After all public speakers have been given an opportunity to speak on an agenda item, the public comment period shall be held open for three minutes to allow additional speakers to register or otherwise be recognized for the purpose of providing public comment. During this three-minute time period, the INCO or staff may discuss the item being considered.

In the event of a disruption that prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options are still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL

B. APPROVAL OF MINUTES November 10, 2021

C. PUBLIC COMMENTS (15 minutes / 3 minutes max per person)

At this time, a person may address the INCO on matters within the subject matter jurisdiction of the INCO. The INCO cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion. Public comments on items on the agenda will be considered at the time of consideration of the agenda item.

D. OLD BUSINESS

1. SUBJECT: Update from the INCO Subcommittees on Neighborhood Activation and Bylaws
RECOMMENDATION: Receive update, followed by discussion

E. NEW BUSINESS

1. SUBJECT: INCO Goals for Calendar Year 2022

RECOMMENDATION: Review 2021 INCO goals and set goals for 2022

2. SUBJECT: INCO General Membership Agenda

RECOMMENDATION: That the Executive Board set the agenda for the General Membership meeting in January 2022

F. EXECUTIVE BOARD REPORTS

The Executive Board may individually report on items of interest or concern. The INCO cannot enter into detailed discussion or take action on any item presented during these reports.

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT Next Executive Board Meeting: January 12, 2022