



AGENDA
ANNUAL MEETING OF THE COMMISSION ON HOMELESSNESS
Monday, 10 January 2022, 4:00 to 5:30 p.m.
City of Oxnard City Council Chambers
305 West Third Street, Oxnard CA 93030

https://us06web.zoom.us/j/86285661440?pwd%3DZGhxejBiVlQ5SzEreTBJSHU4TUFWdz09&sa=D&source=calendar&ust=1641661401379803&usg=AOvVaw3esTajl0hoBvT_eJq2q50

877 853 5257 US Toll-free Meeting ID: 862 8566 1440 Passcode: 395510

This meeting is being held in accordance with Assembly Bill 361, allowing members of the Commission on Homelessness, members of the public and staff to participate via teleconference.

Consistent with City policies imposed to promote social distancing, the facility where the Commission on Homelessness regularly meets is temporarily closed to the public.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. EMAILING COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING

- a. Submit an email to christian.lopez@oxnard.org no later than 1:00pm on the day of the meeting (Please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the Commission on Homelessness prior to the start of the meeting and made part of the legislative record.
- b. Submit a request to speak by no later than 2:00pm on the day of the meeting by emailing the christian.lopez@oxnard.org.

2. PROVIDING PUBLIC COMMENTS DURING THE MEETING VIA CALL-IN OR ZOOM OPTIONS

- a. Speakers shall have up to three minutes to speak.
- b. Speakers may register to speak by clicking the link, https://us06web.zoom.us/j/86285661440?pwd%3DZGhxejBiVlQ5SzEreTBJSHU4TUFWdz09&sa=D&source=calendar&ust=1641661401379803&usg=AOvVaw3esTajl0hoBvT_eJq2q50, and/or calling 877 853 5257 US Toll-free
- c. Public comments on items not on the agenda shall be taken at the beginning of the meeting. If there are more speakers than can be accommodated during thirty minutes, additional speakers who will be given an opportunity to speak at the end of the meeting. After all public speakers have been given an opportunity to speak, the public comment period shall be held open for three minutes to allow additional speakers to register or otherwise be recognized for the purpose of providing public comment. During this three-minute time period, the Commission on Homelessness or staff may briefly respond to comments on items not appearing on the agenda.



d. Public comments on items on the agenda shall be taken following the announcement of the item. After all public speakers have been given an opportunity to speak on an agenda item, the public comment period shall be held open for three minutes to allow additional speakers to register or otherwise be recognized for the purpose of providing public comment. During this three-minute time period, the Commission on Homelessness or staff may discuss the item being considered.

1. CALL TO ORDER

2. PUBLIC COMMENT

A person may address the Commission only on matters appearing on the Meeting agenda. The presiding officer shall limit public comments to three minutes per speaker. Public comments will be heard during Commission consideration of the item on the agenda.

3. INFO/CONSENT

A. SUBJECT: Minutes of Meeting on 6 December 2021

RECOMMENDATION: Adopt minutes of meeting on 6 December 2021

4. REPORTS FROM STAFF

A. SUBJECT: Director's Annual Year End Review

RECOMMENDATION: Receive and File

5. SUB COMMITTEE

A. SUBJECT: Housing First Sub Committee Update

RECOMMENDATION: Receive and File

B. SUBJECT: Long Night Event Sub Committee Update

RECOMMENDATION: Receive and File

C. SUBJECT: Safe Parking Sub Committee Update

RECOMMENDATION: Receive and File

6. COMMISSION BUSINESS

A. SUBJECT: Commission Vacancy

RECOMMENDATION: Receive and File



B. SUBJECT: Election of Officers
RECOMMENDATION: Nomination and Election of Officers

C. SUBJECT: Review of Mission Statement
RECOMMENDATION: Receive and File

The Oxnard Commission on Homelessness advises the city council on all matters pertaining to homelessness, serves as a liaison between the city council and the community, reviews and evaluates programs, and recommends strategies to prevent and reduce homelessness.

- In performing these duties, the Commission on Homelessness affirms the inherent worth and dignity of every person. It seeks to act with compassion and empathy to:
- Advocate for those who are homeless and to support programs that will end homelessness;
- For those without shelter, advocate for services such as case management, foul weather shelters, safe sleep venues, and food resources;
- Empower those without homes to find their unique pathway to secure housing;
- Educate the community, including those who are homeless and those at risk of becoming homeless; and
- Promote the coordination of city and community efforts to end homelessness.

D. SUBJECT: Consideration of Committee for 2022
RECOMMENDATION: Establish Committees

E. SUBJECT: Bylaw Review
RECOMMENDATION: Receive and File

F. SUBJECT: Review of the Longest Night Memorial Service
RECOMMENDATION: Receive and File

7. ADJOURNMENT



In accordance with the Americans with Disabilities Act and City of Oxnard policy, if you need special assistance to participate in a meeting, please call 385-8096 (TDD 487-2850). Notification 72 hours prior to the meeting will assist the City in making reasonable arrangements to ensure meeting accessibility.

CITY OF OXNARD
COMMISSION ON HOMELESSNESS
DRAFT MEETING MINUTES
December 6, 2021

On Monday, December 6th at 4:00pm the Meeting of the Commission on Homelessness convened remotely via Zoom. Vice-Chair Yukio Okano called the meeting to order at 4:05pm.

1. CALL TO ORDER & ROLL CALL

Present: Vice-Chair Yukio Okano, Commissioners, Ruby Durias, David Littel, Jack Villa

Regrets/Not Present: Commissioners Alejandro Fregoso, Rene Camper-Stewart

Staff members present: Emilio Ramirez, Jessica Petrillo, Karl Lawson, Christian Lopez

2. PUBLIC COMMENT

There were no public comments.

3. INFO/CONSENT ITEMS

Motion to accept the November 1, 2021 minutes. Moved by Commissioner Durias, seconded by Commissioner David Littel.

All in favor.

4. REPORTS FROM STAFF

a) Director's Report

Housing Director Emilio Ramirez provided the following report:

2nd and B: The Housing Department is scheduled to be considered by the State finance committee for the balance of the funding needed to proceed with the development of 2nd and B. The staff report presented to the committee recommends the approval. If approved, the Housing Department is obligated to start construction within 180 days of the approval.

Project HomeKey: Notice of Funding Available issued by the County of Ventura for the use of state's second round of Project HomeKey funds. There was a submittal for a Project HomeKey project similar to the Vagabond Inn Project (Casa Aliento) at the Del Playa Inn in Oxnard on Hueneme Rd. The County underlying committee did consider the proposal and is recommending its approval, this item is going forward to the County of Ventura Board of Supervisors for their consideration.

The Commissioners discussed the report and asked the following questions:

Q) What is the name of the location for the second Project HomeKey consideration?

A) Del Playa Inn, located at the corner of Hueneme Rd. and J St.

Q) Will the funding for the Del Playa Inn be for the entire property or just part of it?

A) The entire property, 50+ units.

Q) Is the Del Playa Inn currently in operation?

A) Yes, it is currently in operation.

Q) Is there funding lined up for the motel (permanent supportive housing) portion of the project or just for the day drop-in center?

A) Funds are only available to contribute to the day drop-in aspect of the project.

Q) What is the process of asking for funding to contribute to permanent support housing for the Del Playa Inn?

A) It will be a while before identifying what potential gaps in funding exist for the conversion of the motel into a permanent supportive housing development. Approximately in May 2022

5. COMMISSION BUSINESS

a) Housing First Sub Committee Update

No meeting with the Housing First Sub Committee has taken place since the last Commission meeting on November 1st. The housing director recommends to reconstitute the subcommittee due to a vacancy that currently exists on the Commission.

b) Longest Night of the Year Sub Committee Update

Committee members include: Ruby Durias, Alejandro Fregoso, Yukio Okano. Staff support provided by Jessica Petrillo.

- 2 Services have been scheduled – Sat. December 18 at 3:30pm at Ventura Plaza Park and Sun. December 19 at 3:30pm at Oxnard Plaza Park. A flyer is available.
- Oxnard's planning group last met on November 8th. A joint meeting is scheduled for December 7th between both cities planning groups.
- The Oxnard event will have multiple ministers in participation along with music, the reading of names, and a clothing distribution.

c) Safe Parking Sub Committee

Committee members include: David Littel, Yukio Okano, and Ruby Durias. Staff support provided by Jessica Petrillo.

- The subcommittee last met on December 2, 2021
- Members of the subcommittee discussed the basic requirements for an RV safe parking lot that include a dumpsite, a location for the parking lot, and on-going operation funding.
- In order to assess the needs of RV owners, the subcommittee plans to administer a survey.
- Guest speakers at the next Safe Parking Subcommittee will include OPD Stg. Trickle
- The next meeting will take place on January 12, 2022

7. NEW BUSINESS

a) Schedule Annual Meeting and Election of Officers

Housing Director Emilio Ramirez reported that Commissioner Rivera has withdrawn from the Commission on Homelessness and the City of Oxnard has accepted her resignation. Recruitment to fill the new vacancy will begin. In addition, the Commission on Homelessness is still adhering to the bylaws that existed in 2020. The bylaws indicate that the Commission is to schedule an annual meeting at a regularly scheduled meeting of the Commission on Homelessness and conduct an election of officers at that annual meeting. Upon recommendation of the Housing Director, the Commission voted unanimously to hold the annual meeting and the election of officers on January 3, 2022.

b) Foul Weather Shelter Proposal Update

Committee members include: David Littel, Alejandro Fregoso, Yukio Okano. Staff support provided by Karl Lawson.

The Foul Weather Shelter subcommittee recommends that the City of Oxnard adopt a Foul Weather Shelter Program for the winter season of 2022-23. The program will be modeled after the City of Ventura's Foul Weather Shelter Program although specific practices may be modified to best reflect differences in each City's resources.

c) Halaco Encampment Response Update

Housing Director Emilio Ramirez and Homeless Assistance Coordinator Jessica Petrillo reported the following on the Halaco Encampment Site:

- The site's abatement took place on November 30, 2021. Oxnard Police arrived early morning and cleared anyone left on the site. 15 people were cleared off the site. Of the 15 people, 8 of them were able to engage into the motel other shelter options through the outreach staff of Ventura County Healthcare Agency. The remaining 7 people did not engage with services or relocation assistance.
- Environmental Resources continues their efforts to help clear the site of remaining debris.

- As of the abatement date, 60 persons engaged in the motel program that were formerly on the encampment site.

d) Project RoomKey Update

Housing Director Emilio Ramirez provided the following update:

- Project RoomKey is a program enacted by the state of California in response to COVID-19 using federal funds from the Coronavirus Aid, Relief, and Economic Security Act (CARES) and the American Rescue Plan Act (ARPA). This program provides funding for the non-congregate shelter operations throughout the County of Ventura.
- Project RoomKey is intended to transition into Project HomeKey. Project RoomKey is a non-congregate shelter operation. Motel rooms being used should be converted into apartment units, providing permanent support housing.
- Currently Casa Aliento, formally the Vagabond Inn, is in the entitlement process for funding and permitting its conversion into permanent supportive housing.
- Casa Aliento is operated by Mercy House and National Health Foundation who provide supportive services on site (i.e. security, food, navigation, healthcare services, etc.)
- Casa Aliento supports a total of 70 rooms. 20 of the rooms being served for National Health Foundation, a recuperative care function. The remaining 50 rooms are for non-congregated shelter operated by Mercy House.
- The total served by Project RoomKey equals to 150 persons. 78 by Mercy House and 72 by National Health Foundation. Of those turned over, 82 percent were able to seek housing or were able to find other destinations that would serve their needs.
- Of the total served, 104 of the persons had vulnerable health conditions and 45 of them were 65 years or older.
- Casa Aliento's conversion into permanent supportive housing is expected by the end of 2022.

8. ADJOURNMENT

The meeting was adjourned at 5:32 pm.