

Written materials relating to an item on this agenda that are distributed to the Measure O Citizen Oversight Committee within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection on the City of Oxnard website. The Measure O Citizen Oversight agenda is available on the City of Oxnard website 7 days prior to regular meetings, at www.oxnard.org/city-meeting



AGENDA
MEASURE O CITIZEN OVERSIGHT COMMITTEE
Regular Online Meeting
Thursday, January 27, 2022
5:30 p.m.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82047028143?pwd=TkdpaIdlOW5VRkNDREg5aE5jaXRhZz09>

Or telephone:

US: 888 475 4499 (Toll Free)

Meeting ID: 820 4702 8143

Passcode: 951301

While in the Zoom waiting room, once the Chair calls for public speakers for the agenda item on which you wish to speak, press *9 to raise your hand to inform the Clerk you would like to speak during that agenda item. Once called on, press *6 to unmute your phone. Speakers shall have up to three minutes to speak per agenda item.

This meeting is being held in accordance with Assembly Bill 361, allowing members of the Measure O Citizen Oversight Committee, members of the public and staff to participate via teleconference.

Consistent with City policies imposed to promote social distancing, the facility where the Measure O Citizen Oversight Committee regularly meets is temporarily closed to the public. The public is encouraged to view the meeting from home on the City's website at Oxnard.org/city-meetings, Spectrum Channel 10, Frontier Channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings are typically available online following the meeting at the City's website at <http://www.oxnard.org/city-meetings>

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. EMAILING COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING

- a. Submit an email to Luly.Lopez@oxnard.org no later than 4:00 p.m. on the day of the meeting (please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the Measure O Citizen Oversight Committee prior to the start of the meeting and made part of the legislative record.
- b. Submit a request to speak by no later than 4:00 p.m. on the day of the meeting by emailing Luly.Lopez@oxnard.org.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Luly Lopez, City Manager's Office at (805) 385-7430. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

1. PROVIDING PUBLIC COMMENTS DURING THE MEETING VIA CALL-IN OR ZOOM OPTIONS

- a. Speakers shall have up to three minutes to speak.
- b. Speakers who wish to speak may do so by clicking the link or by calling the phone number listed above.
- c. Public comments on agenda items shall be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment. During this three-minute time period, public comments may be taken and the Measure O Citizen Oversight Committee or staff may discuss the item being considered or briefly respond to public comments.

In the event of a disruption that prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options are still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

- A. ROLL CALL/POSTING OF THE AGENDA
- B. PLEDGE OF ALLEGIANCE
- C. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the Committee only on matters not appearing on the agenda and within the subject matter jurisdiction of the Committee. The presiding officer may limit public comments to three minutes per person. If there are more speakers than can be accommodated during fifteen minutes, additional speakers will be given an opportunity to speak at the end of the meeting. The Committee cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the staff for administrative action or scheduled on a subsequent agenda for discussion.

D. APPROVAL OF MINUTES

1. SUBJECT: Approval of the minutes from October 28, 2021.
RECOMMENDATION: That the Committee approve the minutes.

E. PRESENTATIONS/REPORTS

1. SUBJECT: Independent Annual Financial Audit.
RECOMMENDATION: That the Committee receive and file the report.
Contact Person: Betsy George, Chief Financial Officer Phone: 200-5400
2. SUBJECT: Update on Status and Accomplishments of Current Measure O Projects.
RECOMMENDATION: That the Committee receive and file the report.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/vSxBH9dAb-0>

Contact Person: Shiri Klima, Deputy City Manager

Phone: 385-7430

F. FUTURE AGENDA ITEMS

- G. Adjournment to Thursday, April 28, 2022 at 5:30 p.m.

MINUTES

Measure O Citizen Oversight Committee
Regular Meeting
October 28, 2021

A. ROLL CALL

At 5:32 p.m., the virtual zoom meeting of the Measure O Citizen Oversight Committee convened. Commissioners Ruby Durias; Deirdre Frank; Nancy Lindholm; Steven Nash; Daniel Pinedo; Len Shulman and Christopher Taccone were present. Commissioner Joseph Munoz was absent. Chair Lindholm presided and called the meeting to order. Staff members present were: Shiri Klima, Deputy City Manager; Betsy George, Chief Financial Officer; Stephen Fischer, City Attorney and Luly A. López, Recording Secretary.

B. PLEDGE OF ALLEGIANCE

Saluted the flag.

C. PUBLIC COMMENTS

There were no public comments.

D. APPROVAL OF MINUTES

1. SUBJECT: Approval of minutes of July 22, 2021.

RECOMMENDATION: Approve.

ACTION: It was moved by Commissioner Durias, seconded by Commissioner Shulman, to approve the recommended action as presented.

VOTE: Commissioners Frank, Lindholm, Nash, Pinedo, Shulman, Taccone and Durias. The motion carried 7-0-0.

E. PRESENTATION/REPORTS

1. SUBJECT: Measure O Remaining Debt Summary.

RECOMMENDATION: Receive and file a report regarding Measure O's remaining debt summary.

DISCUSSION: The Chief Financial Officer comment on the importance of developing a weaning off process in order to ensure that the City can cover the debt payments due past the sales tax which ends in 2029. Discussion ensued among the Commissioners and staff.

ACTION: No action was required.

At 6:05 p.m. Commissioner Taccone was absent.

2. SUBJECT: Schedule for Weaning Off Measure O.

RECOMMENDATION: Recommend to the City Council a Measure O weaning schedule.

DISCUSSION: The Deputy City Manager discussed the importance of developing a weaning process to ensure we can cover the debt payments past the sales tax's sunset and to reabsorb all ongoing programs gradually. Discussion ensued among the Commissioners and staff.

ACTION: It was moved by Commissioner Nash to have the Commission approve Scenario 3 (meaning weaning FTEs first) with an accelerated four year timeframe with public safety positions being transition first to the General Fund; seconded by Commissioner Pinedo. The Deputy City Manager clarified that the motion is to wean approximately \$3.6 million a year.

VOTE: Commissioners Nash, Pinedo, Shulman, Durias, Frank and Lindholm. The motion carried 6-0-0.

3. SUBJECT: Measure O Citizen Oversight Committee 2022 Meeting Schedule.

RECOMMENDATION: Approve the proposed meeting dates for the calendar year 2022.

ACTION: It was moved by Vice Chair Frank, seconded by Commissioner Shulman, to approve the 2022 meeting schedule as presented.

VOTE: Commissioners Nash, Pinedo, Shulman, Durias, Frank and Lindholm. The motion carried 6-0-0.

F. FUTURE AGENDA ITEMS

The Commission would like staff to bring back information on: 1) when City stops collecting Measure O sales tax; and 2) details on the programs currently being funded by Measure O.

G. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Lindholm adjourned the meeting at 6:40 p.m.

Luly A. López, Recording Secretary

Nancy Lindholm, Chair



**MEASURE O CITIZEN OVERSIGHT
COMMITTEE AGENDA REPORT**

ITEM NO. E-1

TO: Measure O Citizen Oversight Committee

FROM: Betsy George, Chief Financial Officer

DATE: January 27, 2022

SUBJECT: Independent Annual Financial Audit

RECOMMENDATION

That the Measure O Citizen Oversight Committee receive and file Eadie and Payne, LLP's audit opinion of the Measure O revenues and expenditures included as a supplement to the Annual Comprehensive Financial Report.

(Presentation will be live upon consultant's request).

BACKGROUND

On December 30, 2021, Eadie and Payne, LLP (EP) issued its independent auditor's report on the City's financial statements as of and for the year ended June 30, 2021. This report was presented to the City's Finance and Governance Committee on January 11, 2022. The report stated that the City's financial statements present fairly, in all material respects, the financial position and changes in financial position and cash flows of the City in accordance with accounting principles generally accepted in the United States of America.

Included in the City's financial statements are statements presenting the balance sheet and statement of revenues, expenditures and changes in fund balance of the Measure O fund. Ordinance Number 2779, adopted in 2008 to implement Measure O, requires: "The amount generated by this new general purpose revenue source and how the revenues were used [to] be included in the annual audit of the City's financial operations by an independent certified public accountant." The City's statements relative to Measure O, as reviewed by EP, meets the cited requirement in that ordinance.

EP will present its audit opinion of the City of Oxnard's Measure O revenues and expenditures in relation to the City's financial statements for fiscal year ended June 30, 2021.

CITY OF

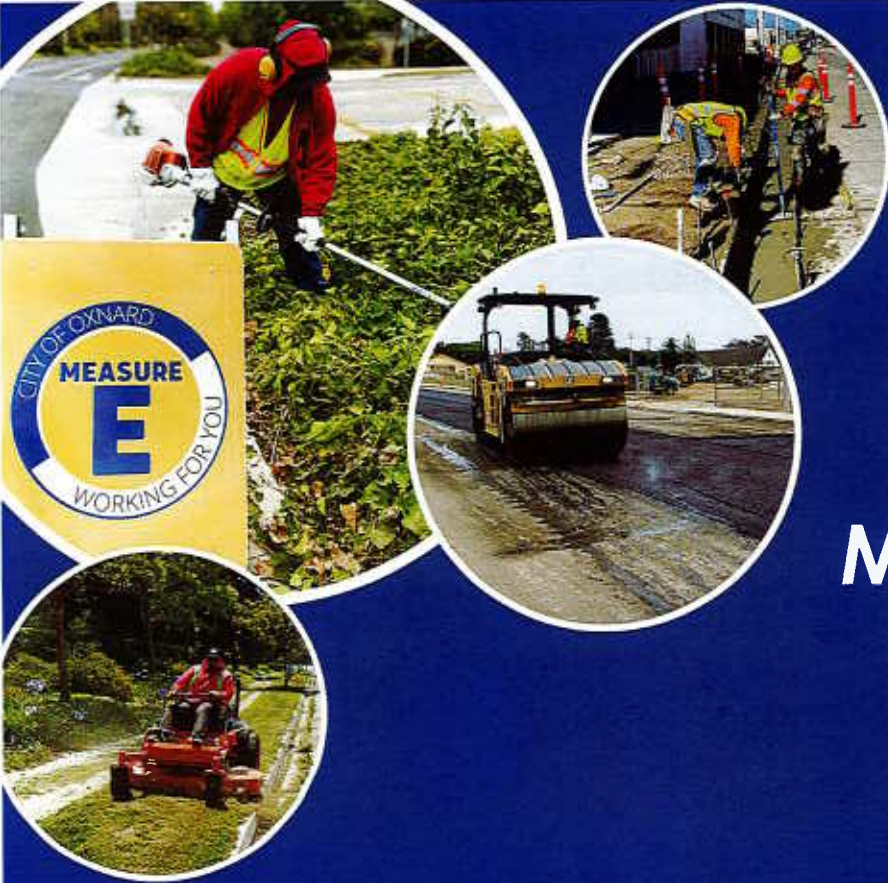
OXNARD

CALIFORNIA

Measure O Citizen Oversight Board Meeting

January 27, 2022

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LLP
EADIE PAYNE



AGENDA

- 2 Executive Summary**
- 3 Independent Auditor's Report**
- 4 General Fund Group Combining Schedule**
- 5 Measure O Revenues**
- 6 Measure O Expenditures**
- 7 Budget to Actual Comparison**

Executive Summary

2

Information regarding Measure O revenues and expenditures is included as a supplement to the Comprehensive Annual Financial Report for fiscal year ended June 30, 2021 (pages 155 -162).

Independent Auditor's Opinion

3

"Clean Opinion"

Fiscal Year Ended June 30, 2021

***(see pages 1-4 of Annual
Comprehensive Financial Report)***

General Fund Group Combining Schedule (in thousands)

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	101 - General Fund	104 - Half Cent Sales Tax	105 - Street Maintenance	Other*	Total
Assets	\$ 47,752	\$ 13,909	\$ 12,593	\$ 1,980	\$ 76,234
Liabilities & Deferred Inflows	<u>51,141</u>	<u>(4,405)</u>	<u>8,011</u>	<u>1,639</u>	<u>56,386</u>
Fund Balances	<u>\$ 3,389</u>	<u>\$ 18,314</u>	<u>\$ 4,582</u>	<u>\$ 341</u>	<u>\$ 19,848</u>
Revenues	\$ 157,492	\$ 17,387	\$ 2,058	\$ 753	\$ 177,690
Total Expenditures	(134,654)	(11,791)	(4,394)	(1,700)	(152,539)
Other Financing Sources (Uses)	<u>(30,906)</u>	<u>(5,302)</u>	<u>(7,000)</u>	<u>(227)</u>	<u>(43,435)</u>
Net Changes in Fund Balances	<u>\$ (8,068)</u>	<u>\$ 294</u>	<u>\$ (9,336)</u>	<u>\$ (1,174)</u>	<u>\$ (18,284)</u>

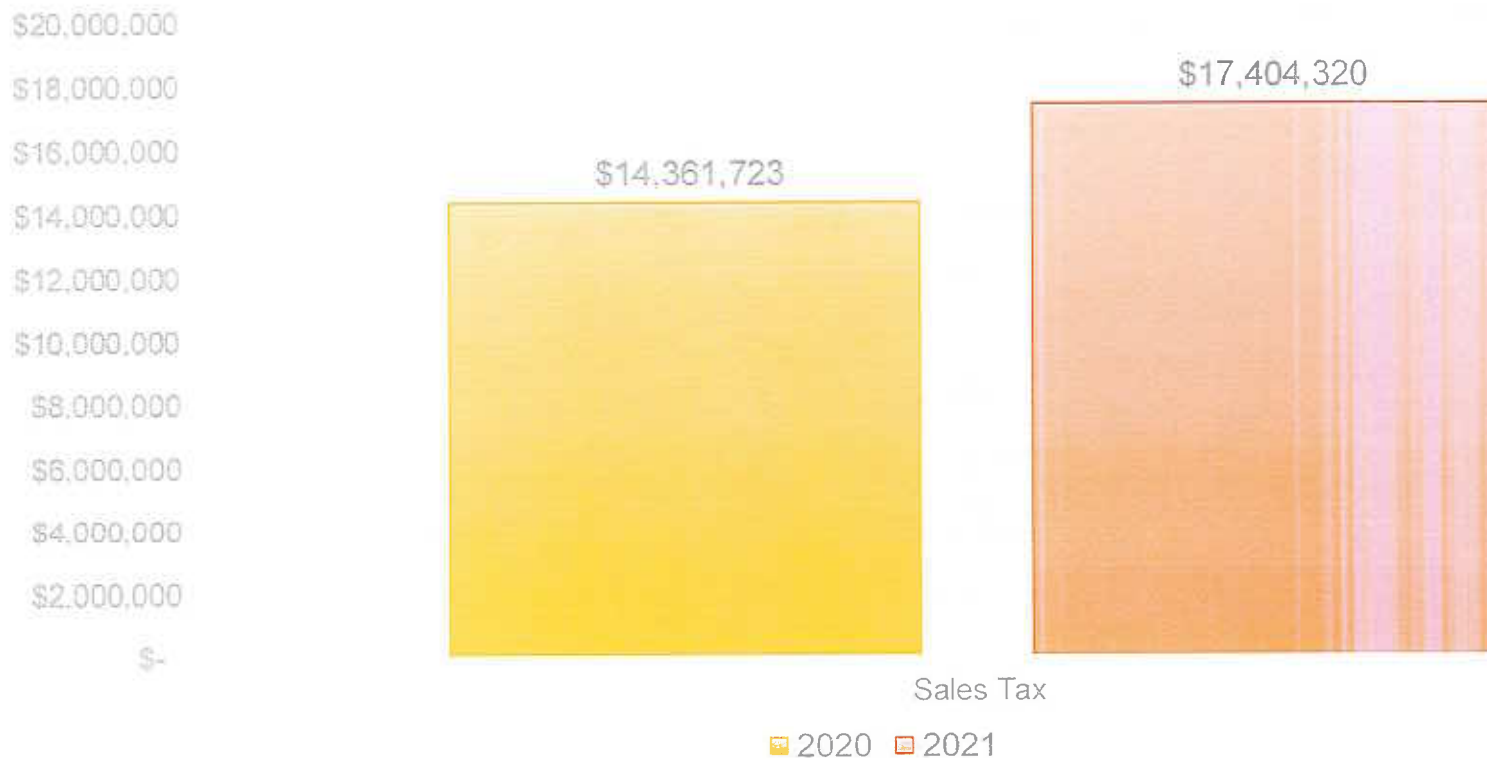
* Other funds include: Performing Arts Center (641), Golf Course (651), General Fund Carryover (102), Oxnard Police Department (OPD) Training (103), Stormwater Management (114), Payroll Clearing Trust (542), Carnegie Art Trust (551), Housing Payroll Trust (545), OPD Property Room Trust (551), City Corps Trust (555) and Contributions/Donations Trust (571).

Schedule might not foot due to rounding.



Measure O Revenues

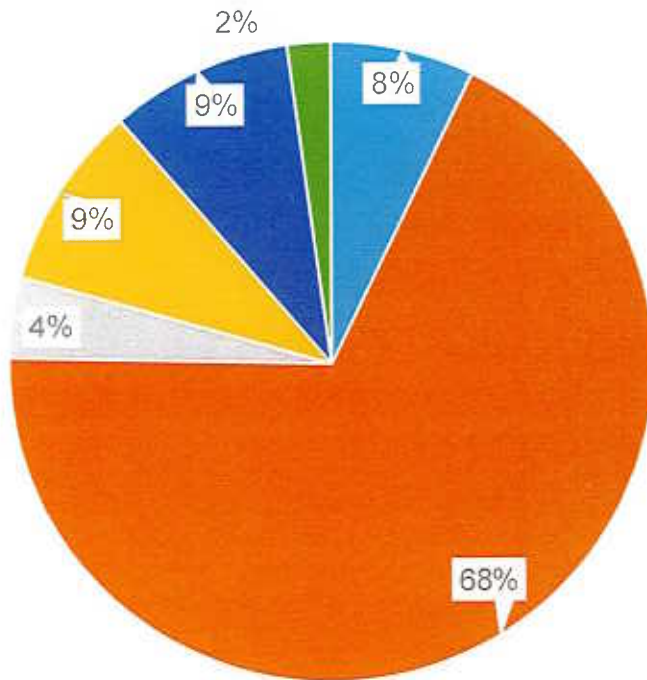
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Measure O Expenditures

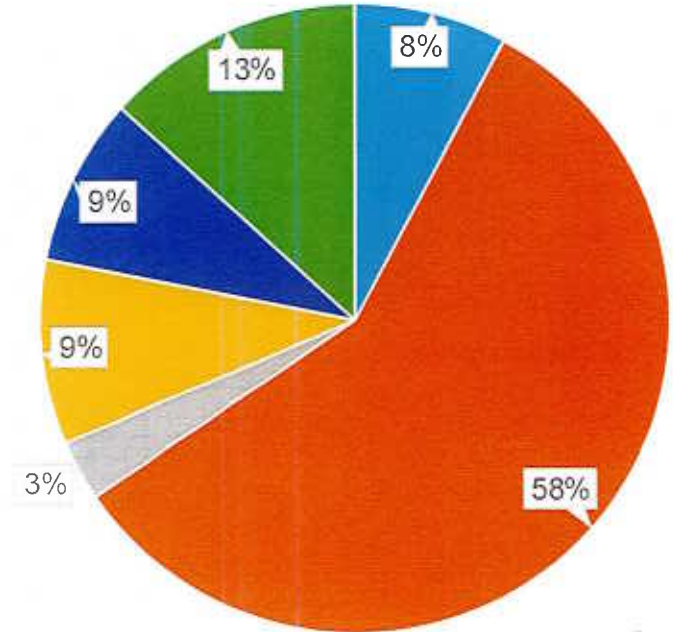
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2021 Expenditures
TOTAL
\$11,791,375



- General Government
- Public Safety
- Transportation Systems
- Community Development
- Culture, Leisure, and Library Services
- Capital Outlay and Debt Service

2020 Expenditures
TOTAL
\$ 13,811,592



Budget to Actual Comparison

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Revenues	Original Budget	Final Budget	Actuals	Variance
Half Cent Sales Tax	\$ 13,179,000	\$ 13,179,000	\$ 17,404,320	\$ 4,225,320
Interest Income and Misc.	183,051	183,051	(17,193)	(200,244)
Total Revenues	\$ 13,362,051	\$ 13,362,051	\$ 17,387,127	\$ 4,025,076
Expenditures by Category:				
General Government	\$ 961,387	\$ 891,599	\$ 891,595	\$ 4
Public Safety	7,882,961	8,547,592	8,413,399	134,193
Transportation Systems	519,384	506,716	506,714	2
Community Development	1,390,732	2,729,342	1,137,637	1,591,705
Culture, Leisure, and Libraries	1,411,294	1,143,314	1,127,970	15,344
Capital Outlay and Debt Service	(346,739)	2,212,647	(285,940)	2,498,587
Total Expenditures	\$ 11,819,019	\$ 16,031,210	\$ 11,791,375	\$ 4,239,835
Other Financing Sources (Uses):				
Transfers Out	\$ (3,785,998)	\$ (3,684,329)	\$ (5,302,312)	\$ (1,617,983)
Net Annual Activity	\$ (2,242,966)	\$ (6,353,488)	\$ 293,440	\$ 6,646,928

THANK YOU!

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909.557.8385





**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT
ITEM NO. E-2**

TO: Measure O Citizen Oversight Committee
FROM: Shiri Klima, Deputy City Manager
DATE: January 27, 2022
SUBJECT: Update on Status and Accomplishments of Current Measure O Projects

RECOMMENDATION

That the Measure O Citizen Oversight Committee receive and file this report.

Please click the following link to view the required Measure M pre-recorded presentation video:
<https://youtu.be/vSxBH9dAb-0>

BACKGROUND

On January 28, 2021, at the Measure O Citizen Oversight Committee meeting, staff presented an update on the status of each active Measure O project. This is the same status report one year later.

As of January 4, 2022, there were a total of 42 active projects: 25 ongoing operational projects, 5 ongoing debt service items, and 12 one-time funded projects. Ongoing funded projects receive a specific amount of funds each fiscal year; if staff does not use all of the funding from that fiscal year, we cannot roll over unused funds to the following fiscal year. One-time funded projects receive the approved funding only once, and staff expend the funds throughout the course of the project, even if these funds roll over to the next fiscal year. Once the funds are depleted that project receives no more funding.

DISCUSSION

This calendar year again has been trying on many projects due to the COVID-19 pandemic. Either there were further staffing shortages due to the stay-at-home orders or programs put on hold due to health and safety orders. However, there were many accomplishments as well. In the table below are the status updates on all active Measure O funded projects.

[Continued on next page]

	Project Name	Expenses as of 1/4/2022	Status Update on Project	Project Accomplishments
Ongoing Projects				
1.	MO5401 - Homework Center Main Library	\$26,648.00 expended of the \$61,533.00 annual budget.	Homework Center Services provided digital homework help by making the Digital Homework Center available for K-12 during regular work hours by appointment via video conferencing and in person when permitted	• Over 112 students have been served. • Over 79.5 hours have been dedicated by staff to digital homework help since July 1, 2020. • Over 9,033 people have been reached via social media marketing. • Parent comment: "I am happy the Library has the in-person homework center option because I feel my child concentrates better when in-person" • A regular Homework Center student both during virtual only service and hybrid service said her teacher mentioned she was doing better in math
2.	MO5402 - Library Wi-Fi Operational	Of the \$2,000 annual budget, this amount has been fully expended.	During COVID-19, librarians were dependent on the Library's Wi-Fi connection to help create digital programming for all ages. The Library's Wi-Fi connection enabled the Library to stay "open" even while the physical building was closed and to spread health and safety information through social media to keep Oxnard residents informed.	• During 2021, 4479 users logged into the library's wifi system • Over 84 digital programs and content engagements with over 10,292 community members attending between July 1 and January 11, 2022. • An average of 167 people reached per program, an 18% increase. • Enabled COVID-19 safety guidelines to be followed for staff and the community. • During open months, patrons used wifi for business, job searching and research.
3.	MO5403 - Library Integrated System	Of the \$79,315 annual budget, no fund has been expended in FY22.	Staff successfully migrated over 220,000 records during COVID closures to a new ILS without interruption to public service. Without an efficient ILS staff would not have been able to assist patrons with checkout, curbside assistance, materials ordering and integration into the catalog.	• Over 53,990 physical items were checked out in 2021 via in-person and curbside pickup, a 416% increase over last FY • 250 book orders have been sent to the Library's book vendor via new ILS, an increase of 59%. • Over 3,762 new items were cataloged and added to the collection in 2021, an 8.5% increase over last calendar year

				• Improved interface with ease of reporting. • New system provides online tracking of materials from order to claims.
4.	MO5513 - Recreation Services	No funds have been expended to date in FY22. The annual budget is \$85,735.	Funding supports after school program fixed cost for 10 local schools.	Program serves over 1,000 children grades 1-8.
5.	MO5514 - Oxnard Afterschool	No funds have been expended to date in FY22. The annual budget is \$107,673.	Funding supports after school program fixed cost for 20 local schools.	Program serves over 1,500 children grades 1-8.
6.	MO5504 - PAL Operational	\$45,484 expended out of the \$187,320	In 2021, PAL held: • PAL Community Cinema (summer): 3,000 viewers • Backpack distribution • Meet-up clean-up • November: 500 turkey giveaways • December: toy giveaway at Southwinds, Colonia, and College Park	In 2021, Oxnard PAL program has served 6,979 people. The PAL site is still being used as a shelter and all programs have been conducted off site. We anticipate returning to the facility late Spring and being fully operational by Summer 2022.
7.	MO5506 - College Park Programs	\$20,178 expended of the \$115,000 annual budget.	• Food Distribution every Wednesday serving 1,500 families weekly. • Soccer fields	• In 2021, served 159,165 individuals and 44,469 boxes of Food Share have been distributed • Reopened College Park fields for soccer reservations and served over 150 soccer teams aged 6 to 18 years and 4 adult leagues serving over 100 adult teams
8.	MO5507- City Corps Townkeeper	\$550,526 expended out of \$1,321,263	Projects scheduled based on community needs and essential services.	City Corps Townkeeping crews continue to provide the citywide cleanup activities. In addition, City Corps also helps with different community events such as festivals and neighborhood cleanups.
9.	MO5508- Preschool to You	\$36,566 expended out of the \$159,036	In 2021, this program was offered five mornings a week. In the summer session, five afternoons a week were added.	In 2021, served 829 children

10.	MO5501- Mobile Activity Center Services	\$16,283 expended of the \$44,000 annual budget.	In the Spring Session, this operated five afternoons per week. In the Summer Session, five mornings per week were added.	In 2021, served 1,394 residents
11.	MO5502- Senior Nutrition Program	\$19,754 expended out of the \$40,367	• In 2021, Hot Meals To-Go were available for pickup at Wilson and Palm Vista Senior Center • Home-delivered meals were served 5 days a week: in the first half of 2021, these were delivered by County Food Share Assistance; in second half of the year by the City	• In 2021, 46,141 meals served • City currently serves 121 homebound seniors
12.	MO5505- Day at the Park - Special Needs	\$3,195 expended of the \$16,757 annual budget.	In 2021, the City offered: • Special Pops Fun Club & Art Classes (Jan.-June & Nov.) • Special Pops Baseball & Golf (July-Aug.) • Special Pops Events (Sept., Oct., Dec.)	• In 2021, served 935 participants • Oxnard Special Population continued virtual programming through the pandemic offering virtual Fun Club and art classes. Once restrictions were lifted sports and garden programming along with special events such as art show, Halloween drive-thru and toy drive became available
13.	MO1401 - Spanish Languages Interpretation	\$3,168 expended of the \$57,604 annual budget.	The vendor translates all Council and Committee meetings to Spanish.	In the past, the vendor translated live in the Council Chambers as meetings progressed. Now, the vendor is translating the virtual public meetings.
14.	MO4301- Safe Homes Safe Family	\$129,325 expended of the \$311,837 annual budget.	In the first year, 1,134 residential units owned by 26 separate entities were enrolled into the program. In the second year, 157 additional units have been identified to enter the program. The meetings with property owners and inspections are currently delayed due to COVID-19.	• In the first year, 212 prior cases were screened to identify 1,134 residential units enrolled into the program. • In the first year, 153 inspections were conducted: 139 passing & 14 failing the initial inspection. • One initial owner meeting is still pending and eleven initial unit inspections remain to be completed from the first year of the program. (The yearly rechecks are being delayed at this time due to COVID.)

15.	14IN02-Ormond Beach Enhancement	\$3,421 expended of the \$14,418 annual budget.	Annual funding pays for monthly costs as well as Fall and Spring monitoring, reporting, and biological oversight services provided by McCormick Environmental.	The focus in 2021 was on ongoing monitoring on the establishment of the natives that were planted and on the regrowth of the non-natives that were cut. The non-natives such as Acacia and Myoporum were the species providing cover for encampments, and which were removed in 2019 and 2020.
16.	MO1603-Measure O Audit	Of the \$5,000 annual budget, no funds have been expended to date in FY22.	This year (and going forward) Measure O activity was audited in conjunction with the City's Annual Comprehensive Financial Report.	There were no audit findings related to Measure O.
17.	MO2209-Fire Advanced Life Support	\$10,534 expended of the \$136,000 annual budget.	Funds allow the Fire Department to provide advanced life support services to the community. This is an increase in service level from the basic life support services previously provided.	The squad has been browned out and all qualified paramedics work in a paramedic capacity while on duty to assist with the increased calls for medical services due to the coronavirus pandemic, providing an increased level of service for all areas of Oxnard.
18.	MO2201-Fire Station 8 Operations	\$1,853,355 expended of the \$4,758,918 annual budget.	Fire Station 8 Operations cover 21 sworn personnel that staff a fire engine and a fire truck 24 hours a day, 365 days a year.	4,461 emergency responses were dispatched from Fire Station 8 in calendar year 2021.
19.	MO5101-Homeless Program	\$197,761 expended of the \$1,103,547 annual budget.	Continued operation of the homeless 110 bed shelter on K Street in a Covid responsive operation	• 110 persons served daily • Successful Halaco Homeless Encampment Outreach
20.	MO2102-911 System (CAD/RMS)	\$695,883 expended of the \$886,654 annual budget.	The New World Public Safety 911 system is fully implemented and is being upgraded on a regular basis.	This application is providing a seamless data integration between the Public Safety 911 Computer-Aided Dispatching (CAD) system and Record Management System (RMS). This system allows staff to identify and separate calls by the type of service or emergency. This enables public safety personnel to service the most dire of requests in the least amount of time. In 2021, over 268,000 calls were made to the 911 system. Of those, approximately 87,000 calls were deemed priority calls, and of those, 215 were the highest priority.

21.	MO2101-Enhance Community Police	\$1,572,255 expended of the \$3,581,381 annual budget.	The project timeline is ongoing and does not have a current end date.	This funding continues to enable the Police Department to field officers in our Neighborhood Policing Team (NPT). NPT Officers work to implement longer term solutions beyond what can be solved with a 911 call. They are the centerpiece of our annual goal of community engagement and have a positive impact on response times and community relations. • Overall Reported Part One Property Crime experienced a 20.0% reduction • Overall Reported Part One Violent Crime experienced a 6.3% reduction • Our Homeless Liaison Officers responded to over 4,000 calls for service involving the homelessness • We reallocated two positions back to the NPT, increasing the total number to 9 officers.
22.	MO5702-East Village Park Operating Maintenance	\$22,502 expended of the \$83,039 annual budget.	Ongoing general maintenance and utilities of East Village Park.	Ongoing general maintenance and utilities of College Park. Funding pays for five permanently assigned FTEs (collectively this park and College Park) and all operations costs.
23.	MO3101-ITS Annual Maintenance	Of the \$35,121 annual budget, \$862 expended.	The City is upgrading the Centralized Traffic Signal System via another CIP. Meanwhile, this project improves signal timing and performs equipment replacement at needed locations to help maintain the 165 signal locations in the City.	In the beginning of 2021, Signal Maintenance responded to and completed 122 signal requests received through the Oxnard 311 system.
24.	MO3102-Alley & Roadway Repair	\$60,423 expended and \$239,898 encumbered out of the \$502,091 annual budget.	Ongoing maintenance of alleys and street repairs and maintenance.	• Beginning of 2021: responded to about 444 locations that needed road repairs. • Between January 1, 2021, and November 24, 2021, used 1,310.12 tons of hot asphalt that covered approximately 163,896 sq.ft.
25.	MO5701-College Park Maintenance	\$311,430 expended of the \$753,908 annual budget.	Ongoing general maintenance and utilities of College Park.	Ongoing general maintenance and utilities of College Park. Funding pays for five permanently assigned FTEs (collectively this park and East Village Park) and all operations costs.

Ongoing Debt Service

26.	MO2108-Dispatch Consoles	\$160,212 expended of the \$320,425 annual budget.	Project completed in March 2021. This is the ongoing debt service for these console systems. The debt maturity date is 3/30/2025.	Project completion included the installation of seven new dispatch console systems and the required staff training.
27.	MO2203-Fire Station 8 Lease Debt	Of the \$1,390,569 annual budget, \$1,108,784 was expended to date.	This is an ongoing lease payment for Fire Station 8. The debt maturity date is 12/1/2031.	Fire Station 8 normally houses 10 personnel every day. Additionally this station houses our Urban Search & Rescue (USAR) vehicle and equipment. It is an invaluable resource to our south end residents.
28.	MO2207-Fire Trucks	\$114,869 expended of the \$229,738 annual budget.	This is an ongoing lease payment for two fire engines. The debt maturity date is 3/30/2025.	The two engines were placed into service in December 2019. They are currently protecting residents in Council District 4 (from Fire Station 1) and in Council District 1 (from Fire Station 6). In 2021, E61 responded to 3332 requests for service; average turnout time (from when the station is alerted to leaving the stations) was 49.2 seconds. Our goal is under 60 seconds. E61's average travel time (from leaving the station to arriving on scene) was 272 seconds. Our goal is under 240 seconds. E66 responded to 2475 requests for service; average turnout time was 44.4 seconds and average travel time was 309 seconds.
29.	MO2208-Handheld Radios	\$27,206 expended of the \$54,412 annual budget.	Radios were purchased on the 2018 Bank of America Lease Purchase line of credit and were deployed in FY18. This is the ongoing debt service for these radios. The debt maturity date is 3/30/2025.	Over 100 new portable radios were purchased and deployed to Firefighters. These radios are in service and continue to be used on a daily basis in the City. These radios provide clearer communication channels allowing our first responders to more efficiently address calls for service and leading to decreased loss of life and property.
30.	MO3103-2014 Lease Service Street Bond	Of the \$1,663,000 annual budget, no funds have been expended to date in FY22.	This is a debt payment on previous jobs. The debt maturity date is 6/1/2029.	Construction was completed in November 2021 for Bryce Canyon North and South as well as Fremont North Neighborhoods for street resurfacing, and staff is negotiating with the contractor on a few final items before closing out the project.

One-Time Projects				
31.	MO5511- New Senior Center	\$70,762 expended out of a \$93,250 one-time budget.	Feasibility study in progress with completion expected May 2022.	Architectural request for proposals (RFP) in draft, expected to release second quarter of 2022.
32.	MO4302- Tenant Relocation Assistance	No funds have been expended out of a \$20,000 one-time budget.	No funds have been expended to date; the Safe Homes Safe Family program kicked off in July 2019 and no requests for assistance have been submitted as of December 2021.	Funds are available for use as needed.
33.	MO8101- Economic Development Strategy	No funds have been expended out of a \$25,000 one-time budget.	A draft Strategy was developed and presented to Council Committee pre-COVID. The City is hiring a project manager to focus on site based development projects and retaining a consultant to study the commercial landscape post-COVID and perform a gap analysis. This data will be utilized in developing the economic development strategic plan.	With the continuation of COVID and the shortage of workers, the market remains unstable. Staff continues to work with the business community to offer resources and support in the form of grants, outdoor business expansion opportunities, job fairs and the Employee Pipeline while the bigger strategy is being developed.
34.	MO2213- Fire Station Alert System	\$61,696 expended and \$73,304 encumbered out of a \$250,000 one-time budget.	Project is in process. Two stations have been completed using Measure O funding, and another two stations using CDBG funding. The goal is to complete this project by the end of calendar year 2022 but supply chain issues make that estimate uncertain at this time.	The completed stations using Measure O funds (Fire Stations 4 and 6) now have up to date reliable alerting for emergency response incidents. This upgraded alerting system now announces more information to the personnel in the station. It also has a large clock/timer so personnel can ensure they meet our performance goal of leaving the station within 60 seconds of an emergency response.
35.	MO5102- Homeless Shelter Acquisition	\$3,294 expended out of a \$1,550,000 one-time budget.	Second and B Streets shelter/ mixed use development approved by Council and received funding approval from all sources. Expect construction to begin in July 2022.	None yet.

36.	MO2111- Roof Replacement - Sturgis Annex	\$4,068 expended out of a \$1,025,000 one-time budget.	Plans and specifications completed by a design professional. Designs approved and awaiting approval for permitting.	Obtaining permits, then bidding out work. Completion anticipated in Fall 2022 due to industry-wide material shortage of roofing materials.
37.	MO5515- Roof Replacement - Colonia Gym	\$60,782 expended out of a \$605,000 one-time budget.	Awarded in October 2021 and under construction.	Roof replacement is currently under construction. Construction should be complete by the end of February with project closeout in March.
38.	MO5516- Roof Replacement - Wilson Center	\$352 expended out of a \$400,000 one-time budget.	Plans and specifications completed by a design professional. Designs approved and awaiting approval for permitting.	Obtaining permits, then bidding out work. Completion anticipated in Fall 2022 due to industry-wide material shortage of roofing materials.
39.	MO5602- Roof Replacement - PACC Rental	\$238 expended out of a \$295,000 one-time budget.	Plans and specifications completed by a design professional. Designs approved and awaiting approval for permitting.	Obtaining permits, then bidding out work. Completion anticipated in Fall 2022 due to industry-wide material shortage of roofing materials.
40.	MO5712- Tree Mortality Event Response	\$87,458 expended out of a \$87,500 one-time budget.	Completed/Closed	The project has removed 476 hazardous dead or dying trees in the City.
41.	MO5509- Colonia Gym Facilities Repairs	\$12,332 expended of a \$18,000 one-time budget	Resurfacing of gym floor in process. Project to be completed by Jun 2022.	None yet
42.	MO5710- Tree Trimming Services Program	\$240,969 expended of a \$250,000 one-time budget	Expected to complete by June 30, 2022	Staff utilized the funding to eliminate the backlog of 2,700 trees that needed to be trimmed. The remaining funds in the amount of \$9031 will be used to trim approximately 31 additional trees.

The above table was compiled using expenses as of January 4, 2022.

Last winter, when staff prepared this chart for the Commission, there were two additional projects listed:

1. MO5704, which is the Lemonwood Environmental and Land Project, was not viable due to the high cost of the environmental study for required remediation. Thus, the project was closed and the funds returned. Additional funds would be required for this to be a viable project.

2. MO5708, which was the Parks and Recreation Master Plan (Master Plan), was adopted by Oxnard City Council on February 16, 2021. The process utilized broad public outreach to develop the vision, goals, and objectives of the master plan. Public and staff participation extended throughout the entire process and included qualitative and quantitative research involving internal and external stakeholders and the public. More than 1,000 residents contributed to the Master Plan through participation in surveys and 34 public workshops. This project has been completed.

Additionally, last year when this chart was completed, staff inadvertently left out MO5509. That project has been added to the above chart.