

MINUTES
OXNARD CITY COUNCIL
Regular Meeting
February 4, 2014

A. ROLL CALL/POSTING OF AGENDA

At 6:01p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Tim Flynn, Carmen Ramirez, Bryan A. MacDonald, Dorina Padilla and Bert Perello were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Flynn presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Interim City Manager; Stephen Fischer, Interim City Attorney; and Jason Benites, Assistant Police Chief.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Additional staff members present were: Rob Roshanian, Interim Public Works Director; James Cameron, Chief Financial Officer; James Williams, Fire Chief; William "Bill" Wilkins, Housing Director; Matthew Winegar, Development Services Director; Michelle Tellez, Human Resources Director; Christina Aerenlund, Public Information Officer; Grace Magistrale Hoffman, Deputy City Manager; Michael Henderson, General Services Manager; Ashley Golden, Acting Planning and Environmental Services Manager; Martin Erickson, Deputy City Manager and Anthony Emmert, Water Resources Manager.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of Commendation to Mary Kay Rummel, the First Poet Laureate of Ventura County.

DISCUSSION: Ms. Mary Kay Rummel read a poem and commented on the importance of having cultural events in the community.

2. SUBJECT: Presentation of Employee of the Year.

DISCUSSION: Roger Brooks, selection committee, reviewed the accomplishments of Fire Captain Alex Hamilton who thanked the Council for the recognition.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from: Martin Jones; Fernando Garcia; Dan Pinedo; Robert Kale and Pat Brown.

S. INFORMATION/CONSENT AGENDA

Human Resources Department

4. SUBJECT: Request to Adjust the Non-Represented Confidential Group Salary/Step Plan. (055)

RECOMMENDATION: Approve the establishment and implementation of step schedule to be effective the first pay period in January 2014.

DISCUSSION: The Human Resources Director briefly outlined benefits received by non-represented employees including accrued leave benefits; SEIU union dues and benefits received by all employees.

The Interim City Attorney briefed the Council regarding requirements for having a “closed session” meeting.

Public comments were received from: Denise Brennecke; Tamara Reese; Cathy Kinney and Cyndi Hookstra.

The Chief Financial Officer stated that the requested increased salary costs would be small compared to overall municipal costs.

The Council discussed: the benefits being requested; differences of benefits received by other unions included SEIU members; cost to create or join a labor union; and time since last raise was received.

ACTION: Approved as recommended. (MacDonald/Ramirez). Ayes: Ramirez, MacDonald, Padilla, Perello and Flynn.

G. TRANSMITTAL OF INFORMATION ONLY ITEMS

H. INFORMATION/CONSENT PUBLIC HEARINGS

I. PUBLIC HEARINGS

J. APPOINTMENT ITEMS

K. REPORTS

City Manager Department

1. SUBJECT: Operation of the Oxnard Public Access Channel (OPAC). (001)

RECOMMENDATION: Receive the information and options presented on the Oxnard Public Access Channel (OPAC) and provide direction to staff.

DISCUSSION: The Public Information Officer reviewed: 1) the RFP process; 2) options the council may review; and 3) the need to provide detailed RFP information. The Interim City Attorney outlined the City’s control of PEG funding.

Public comments were received from: Dan Pinedo; Juan Delgado; George Sorkin and Eileen Tracy.

The Council discussed: funding available; improvement of the bid process; timeline of the RFP process; and accountability of equipment.

ACTION: The City Council provided comments and directions to staff.

Finance Department

2. SUBJECT: Performing Arts and Convention Center Transition to the General Fund. (021)
RECOMMENDATION: Receive a report and provide direction of the option to transition the Performing Arts and Convention Center (PACC) from an enterprise fund to the General Fund.
DISCUSSION: The Chief Financial Officer outlined possible options for the PAC. The Interim City Manager commented on having an Interim Manager at the PAC.

Public comments were received from: Pat Brown; George Miller; Eileen Tracy; Steve Nash and Abel Magana.

The Council discussed: great work of staff; moving PAC from an enterprise fund; maintenance of park; funding of PAC; partnership with other agencies; hiring a manager;

ACTION: The City Council provided comments and directions to staff.

Housing Department

3. SUBJECT: Eligible Uses For Program Income and Re-Programmed Community Development Block Grant Funds. (025)
RECOMMENDATION: Direct staff to appropriate CDBG Program income and Re-Programmed funds to a project specific within previously approved 2013-2014 Direct Benefit Activities/Capital Improvement Projects.
DISCUSSION: The Housing Director reviewed past CDBG fund uses and "shovel-ready" projects. The General Services Manager commented on private property adjacent to Lemonwood Park. The Assistant Police Chief reviewed the CDBG funding of Code Compliance personnel.

Public comments were received from: Eileen Tracy.

The Council discussed: CDBG fund use; land next to Lemonwood Park; hiring of Code Compliance Officers; and needed alley repair work.

ACTION: Moved to fund \$300,000 for alley work. (Padilla/Ramirez) Ayes: Flynn, Ramirez, MacDonald, and Padilla. Noes: Perello.

N. PUBLIC COMMENTS ON REPORTS

O. PUBLIC COMMENTS ON STUDY SESSION

P. STUDY SESSION

Q. REVIEW OF INFORMATION/CONSENT AGENDA

Comments were received from: City Clerk (S-1).

R. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

S. INFORMATION/CONSENT AGENDA**City Clerk Department**

1. **SUBJECT:** Minutes of the Regular Meetings of the Oxnard City Council for January 7 and 14, 2014; Minutes of the Special Meetings of the Oxnard City Council for January 10 and 13, 2014. (027)
RECOMMENDATION: Approve.

City Manager Department

2. **SUBJECT:** Agreements for City Council Review. (043)
RECOMMENDATION: Approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.

City Treasurer Department

3. **SUBJECT:** Quarterly Investment Report for the Second Quarter F/Y 2013-2014. (047)
RECOMMENDATION: Accept the Quarterly Investment Report for the Second Quarter F/Y 2013-2014.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended with comments of Councilmember Perello added to January 14, 2014 (S-2) minutes. (MacDonald/Ramirez) Ayes: Flynn, Ramirez, MacDonald, Padilla and Perello.

L. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

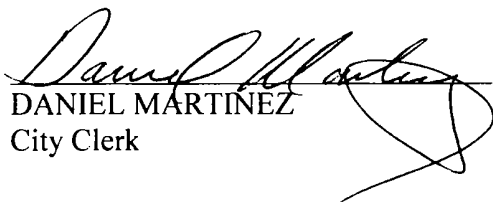
The Interim City Manager stated Movoto LLC, real estate firm, reported City of Oxnard as a top nationwide "safe mid-size city" using FBI statistics.

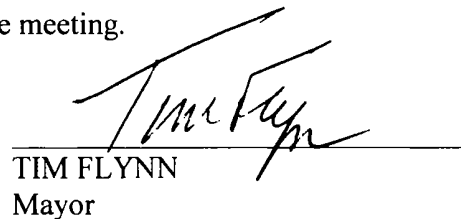
M. CITY COUNCIL BUSINESS / COMMITTEE REPORTS

The Council discussed: Homelessness Task Force Meeting; Oxnard Alliance meeting ; transition of Del Norte MRF; "government channel" access; mental health services; "water" drought information; Lemonwood Park: Ventura County Energy Alliance meeting; and "Quagga" mussels were found in Ventura County.

T. ADJOURNMENT

At 10:17 p.m. the City Council concurred to adjourn the meeting.


DANIEL MARTINEZ
City Clerk


TIM FLYNN
Mayor