

MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
NOVEMBER 9, 2021

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:09 p.m., Chair John C. Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Zaragoza was present in person. Member Gabriela Basua participated via videoconference. There is a vacancy in this Council Committee.

Staff members present in person were Stephen Fisher, City Attorney and Rose Chaparro, City Clerk.

Staff members that participated via videoconference were Alexander Nguyen, City Manager; Ashley Golden, Assistant City Manager; Shiri Klima, Deputy City Manager; Betsy George, Chief Financial Officer; Jennifer Hiraoka, Internal Controls Manager; and Eden Alomeri, Billing & Licensing Director.

Eden Casareno (CPA), Client Service Executive and Hong N. Nguyen, Partner of Municipal Services; Auditors with Eadie + Payne LLP also participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Finance & Governance Committee approve the minutes of the September 28, 2021 regular meeting as presented.

It was moved by Member Basua, seconded by Chair Zaragoza, to approve the Information/Consent item as presented. VOTE: Zaragoza and Basua voted in favor; the motion carried 2-0.

D. REPORTS

1. Finance Department

SUBJECT: Audit Committee Training by Eadie + Payne.

RECOMMENDATION: That the Finance and Governance Committee receive a training presentation from Eadie + Payne on the roles and responsibilities of the Audit Committee.

Betsy George, Chief Financial Officer introduced Eden Casareno and Hong N. Nguyen, Auditors with Eadie + Payne LLP, who presented and answered the Committee's questions. No public comments were received. Presentation was received and filed, no formal action was required.

2. Finance Department

SUBJECT: Update on Corrective Action Plan (CAP).

RECOMMENDATION: That the Finance and Governance Committee receive an update on the Corrective Action Plan (CAP) and recommend that the update be presented to City Council.

Betsy George, Chief Financial Officer introduced Jennifer Hiraoka, Internal Controls Manager who presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Chair Zaragoza, seconded by Member Basua, to approve the recommended action as presented. VOTE: Zaragoza and Basua voted in favor; the motion carried 2-0.

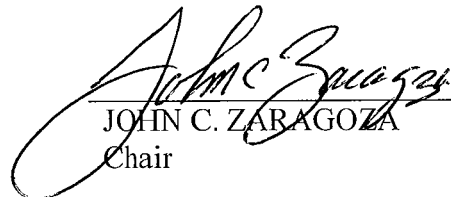
E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 6:19 p.m.



ROSE CHAPARRO
City Clerk



JOHN C. ZARAGOZA
Chair