

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
COMMUNITY SERVICES, PUBLIC SAFETY,
HOUSING & DEVELOPMENT COMMITTEE
Council Chambers, 305 West Third Street

February 22, 2022

Regular Meeting - 6:45 to 8:15 PM

(Temporary Time Change)

Zoom details to call-in for public comment during a meeting:

- 1. Dial Phone Number: (888) 475-4499**
- 2. Enter Meeting ID: 860 6309 4730**
- 3. Passcode: 346405**

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom calling in steps listed above. Once the Mayor calls for public speakers, press *9 to raise your hand to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room.

This meeting is being held in accordance with Assembly Bill 361, allowing members of the City Council, members of the public and staff to participate via teleconference.

Consistent with City policies imposed to promote social distancing, the facility where the City Council regularly meets is temporarily closed to the public. The public is encouraged to view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at [Youtube.com/oxnardnews](https://www.youtube.com/oxnardnews). Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. EMAILING COMMENTS OR REQUESTING TO SIGN UP TO SPEAK BEFORE THE MEETING

- a. Submit an email to cityclerk@oxnard.org no later than 3 p.m. on the day of the meeting (Please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the City Council prior to the start of the meeting and made part of the legislative record.
- b. Submit a request to speak by no later than 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/city-meetings, emailing the City Clerk at cityclerk@oxnard.org, or calling the City Clerk at (805) 385-7803.

2. PROVIDING PUBLIC COMMENTS DURING THE MEETING

- a. To provide public comment without requesting to speak prior to the meeting, during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting.
- b. Public comments on agenda items shall be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment. During this three-minute time period, public comments may be taken and the City Council or staff may discuss the item being considered or briefly respond to public comments.

Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Presentation / Committee Discussion / Public Comment)

public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

* The City has filed pre-election and post-election lawsuits regarding the validity of Measure M.

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee approve the minutes of the January 25, 2022 regular meeting as presented.

Legislative Body: Community Services, Public Safety, Housing & Development Committee

Contact: Rose Chaparro, (805) 385-7805

D. REPORTS

1. Housing Department

SUBJECT: Accessibility Remodel Project at Palm Vista. (0/5/5)

RECOMMENDATION: <https://youtu.be/NCYI3iKM2jI>

Contact: Emilio Ramirez, (805) 385-8094

2. Fire Department

SUBJECT: Purchase Order Western Extrication Specialist Inc., \$316,748.40. (0/5/5)

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee recommend the City Council authorize the Mayor to sign a Purchase Order with Western Extrication Specialists Inc. for \$316,748.40 to purchase battery-operated extrication equipment.

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/VEjhx_AO0ig

Contact: Alexander Hamilton, (805) 385-7700

3. Police Department

SUBJECT: Second Amendment to Enterprise Lease Agreement. (0/5/5)

RECOMMENDATION: <https://youtu.be/MPsBC6FVLxI>

Contact: Jason Benites, (805) 385-7624

4. Community Development Department

SUBJECT: Update on City Staff's Efforts to Prepare an Expanded Polystyrene Ban Ordinance. (0/10/10)

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee ("Committee") receive an update on the City's efforts to develop an Expanded Polystyrene Ordinance.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/Tkdp3TicONM>

Contact: Vyto Adomaitis, (805) 385-7882

5. Housing Department

SUBJECT: 5-Year PHA Plan, Annual Agency Plan and Capital Fund Program Five-Year Action Plan for Low Rent Public Housing. (10/15/5)

RECOMMENDATION: That the Community Services, Public Safety, Housing & Economic Development Committee recommend that the Board of Commissioners:

1. Hold a public hearing to receive comments concerning the third year of the 5-Year PHA Plan, the 2022 Capital Fund Budget, and the Capital Fund Five-Year Action Plan; and
2. Adopt a resolution:
 - a. Approving the 2022 Annual Agency Plan, 5-Year PHA Plan for the Housing Authority;
 - b. Authorizing and directing the Chairman to execute the Department of Housing and Urban Development Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with HUD's policies and procedures;
 - c. Authorizing the Housing Director to execute and submit all reports, documents and all other certifications required to comply with policies and procedures of the Department of Housing and Urban Development regarding the Annual Agency Plan and the 5-Year PHA Plan;
 - d. Approving the 2022 Capital Fund Budget and Capital Fund Five-Year Action Plan; and
 - e. Authorizing the Housing Director to accept and expend the funds as indicated in the 2022 Capital Fund Budget and Capital Fund Five-Year Action Plan.

Please click the following link to view the required Measure M pre-recorded presentation video:

https://youtu.be/q26vi_feXnw

Contact: Emilio Ramirez, (805) 385-8094

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT



**COMMUNITY SERVICES, PUBLIC SAFETY, HOUSING &
DEVELOPMENT COMMITTEE AGENDA REPORT**

**CONSENT AGENDA
AGENDA ITEM NO. C.1**

DATE: February 22, 2022

TO: Community Services, Public Safety, Housing & Development Committee

FROM: Rose Chaparro, City Clerk, (805) 385-7805, rose.chaparro@oxnard.org

SUBJECT: Approval of Minutes.

RECOMMENDATION

That the Community Services, Public Safety, Housing & Development Committee approve the minutes of the January 25, 2022 regular meeting as presented.

BACKGROUND

Approval of Minutes.

STRATEGIC PRIORITIES

This agenda item is a routine operational item.

FINANCIAL IMPACT

There is no financial impact.

Prepared by: Rose Chaparro, City Clerk

ATTACHMENTS

1. MINUTES 01 25 2022 Community Services, Public Safety, Housing & Development

MINUTES
OXNARD CITY COUNCIL
COMMUNITY SERVICES, PUBLIC SAFETY,
HOUSING & DEVELOPMENT COMMITTEE
Regular Meeting
January 25, 2022

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:45 p.m., Chair Bryan A. MacDonald called to order the regular meeting of the Oxnard City Council Community Services, Public Safety, Housing & Development Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair MacDonald and Member Madrigal were present via videoconference. Member Zaragoza was present in person.

Staff members Ashley Golden, Assistant City Manager; Ken Rozell, Chief Assistant City Attorney and Rose Chaparro, City Clerk were present in person.

Alexander Nguyen, City Manager; Jason Benites, Police Chief; Alexander Hamilton, Fire Chief; Emilio Ramirez, Housing Director; Kathleen Mallory, Planning & Sustainability Manager; participated virtually.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee approve the minutes of the January 11, 2022 regular meeting as presented.

It was moved by Member Madrigal, seconded by Member Zaragoza, to approve the minutes as presented. Madrigal, Zaragoza, and MacDonald voted in favor; the motion carried 3-0.

D. REPORTS

1. Fire Department

SUBJECT: SAFER Grant Application - no match required. (0/5/5)

RECOMMENDATION: That the Community Services, Public Safety, Housing and Development Committee Recommends that the City Council adopts a resolution:

1. Ratifying the submission of a grant application for the Federal Emergency

- Management Agency (FEMA) FY2021 Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the amount of \$2,192,342 to be used for the hiring of six additional firefighters, no local match is required;
2. That authorizes the City Manager or designee to execute the grant agreement if grant funds are awarded to the City;
 3. That authorizes the Chief Financial Officer or designee to submit financial reports and grant claims, approve budget appropriations during FY2022-2023 for the use of grant funds and perform all other required financial actions; and
 4. That authorizes the Fire Chief or designee to submit non-financial reports.

Alexander Hamilton, Fire Chief, presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the recommended action as presented. VOTE: Zaragoza, MacDonald, and Madrigal voted in favor; the motion carried 3-0.

2. Community Development Department

SUBJECT: Update on the City's Climate Action and Adaptation Plan (CAAP).

(0/5/5)

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee ("Committee") receive an update on the CAAP efforts and information on the Greenhouse Gas (GHG) emission reduction strategies that will guide the development of the City's CAAP.

Kathleen Mallory, Planning & Sustainability Manager, introduced Jeff Caton Principal Associate and Director at Sustainable Communities, who presented and answered the Committee's questions. No public comments were received. Report was received and filed. No formal action was required.

3. Housing Department

SUBJECT: Impact Fee Loan Agreement Amendment Las Cortes Phase III. (0/5/5)

RECOMMENDATION: That the Community Services, Public Safety, Housing & Economic Development Committee recommend that the City Council approve and authorize the Mayor to execute a first amendment to the loan agreement with A0592 Oxnard, L.P., a California limited partnership, for an increase in deferred impact fees related to the development of the Las Cortes Phase III affordable housing project (Agreement No. A-8226) for a total of amount of \$3,133,436.

Emilio Ramirez, Housing Director, answered the Committee's questions. There were no public comments. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the recommended action as presented. VOTE: Madrigal, MacDonald, and Zaragoza voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair MacDonald adjourned the meeting at 7:18 p.m.

ROSE CHAPARRO

City Clerk

BRYAN A. MACDONALD

Chair



COMMUNITY SERVICES, PUBLIC SAFETY, HOUSING & DEVELOPMENT COMMITTEE AGENDA REPORT

REPORTS AGENDA ITEM NO. D.1

DATE: February 22, 2022

TO: Community Services, Public Safety, Housing & Development Committee

FROM: Emilio Ramirez, Housing Director, (805) 385-8094, emilio.ramirez@oxnard.org

SUBJECT: Accessibility Remodel Project at Palm Vista. (0/5/5)

RECOMMENDATION

<https://youtu.be/NCYI3iKM2jI>

BACKGROUND

This project is part of a multi-phase conversion project that will bring the Oxnard Housing Authority into compliance with Section 504 of the American Disabilities Act, which establishes a minimum number of dwelling units that must be accessible for individuals with disabilities. As a result of the demolition of units at Colonia Village, the Oxnard Housing Authority lost forty-four (44) accessible units.

The Oxnard Housing Authority must convert a minimum twenty-four units to be compliant with the American Disabilities Act. The twenty-four units that will be converted have been selected from each public housing site based on ease of conversion, availability of space and cost effectiveness. Two conversions are currently underway at the Pleasant Valley public housing property. After the proposed five units are converted at Palm Vista, as identified in this staff report, the Oxnard Housing Authority will have to complete seventeen additional conversions. This project involves the accessibility remodel of five units, the parking and path of travel at 801 South C Street. This conversion project was anticipated and planned for in the Oxnard Housing Authority's Five-Year Plan originally adopted on April 2, 2019.

The City of Oxnard is a member of Sourcewell (formerly known as the National Joint Powers Alliance), which competitively bids construction tasks with pre-set unit prices and specifications for general construction services including materials, equipment, and labor costs. The California Government Code authorizes public agencies to participate in cooperative purchasing agreements like those established by Sourcewell, while still remaining within the Oxnard Housing Authority's procurement policies.

Staff communicated with Gordian, which is authorized by Sourcewell to provide consulting services, to procure a general contractor to complete the contemplated renovation work at Palm Vista. All work will be Prevailing Wage.

A description of the proposed accessibility remodel at 801 South C Street includes:

SCOPE OF WORK

1. Accessibility Remodel of 5 units per plans
 - a. Abatement and removal of popcorn ceilings and drywall

- b. Demolition & Installation of kitchen and bathrooms (Cabinets, lighting, sink, fixtures, and appliances)
 - c. Installation of new wall, doors, and drywall
 - d. Relocate existing fire sprinkler system
 - e. New electrical and plumbing per plans
 - f. Patch and Paint entire unit
 - g. New Vinyl Plank flooring in entire unit with new base
2. ADA parking and path of travel per plans
 - a. Remove existing parking striping and patch as needed
 - b. Relocate wheel stops
 - c. New Parking Striping & Signs
 - d. Remove existing gate and install new
 - e. Remove existing exit door and skylight and install new per plans

MDJ Management submitted a proposal in the amount of \$379,560.11. Staff has reviewed this proposal and recommends award.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life Strategy. The purpose of the Quality of Life Strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard.

FINANCIAL IMPACT

The funding for this item will be from Oxnard Housing Authority 2021 Capital Fund Grant. There is sufficient funding from the grant to cover the cost of the agreement. The Capital Fund allocation to the Oxnard Housing Authority was \$2,384,049. After deducting debt service, management fees and the cost of this agreement the remaining fund balance will be \$1,368,040. There is not an impact to the City General Fund.

Prepared by: Emilio Ramirez, Housing Director

ATTACHMENTS

1. Agreement Number A-8426
2. Presentation

CAPITAL IMPROVEMENT CONTRACT

Contract No: **A-8426**

Name of Contractor: MDJ Management

Address: 531 Main Street, #611, El Segundo, CA 90245

Project description: Accessibility Remodel Project at Palm Vista (CAL 31-8)

This Capital Improvement Contract (“**Contract**”) is made at Oxnard, California, as of this 18th day of January 2022 between the City of Oxnard Housing Authority, called herein the “**Authority**”, and the above-named contractor (“**Contractor**”) for the construction of the capital improvement project described herein. The parties hereto agree as follows:

I. Type of Contract

This contract is a firm-fixed price contract as defined by 2CFR Part 200 and the Department of Housing and Urban Development (HUD) Handbook 7460.8, Rev. 2.

2. Contract Price

Contractor shall perform the scope of work per the approved plans for 801 South C Street (application number 20-190210). Authority shall pay Contractor, as described in **Exhibit A**, attached hereto and incorporated herein by this reference, in full payment for said work, the following sum: **\$379,560.11**

The above sum includes all taxes and the costs of any required bonds, required certificates and permit fees.

3. Payment Schedule

Authority shall pay Contractor no later than 30 calendar days after Authority accepts Contractor’s invoices and Authority shall make final payment no later than 60 calendar days after Authority has issued and approved a certificate of completion for the work contemplated herein, provided that the Authority may withhold from progress payments an amount equal to 5 percent of the progress payment and may withhold from final payment an amount sufficient to protect the Authority from disputes equivalent to 150 percent of the value of any disputed amount of work.

4. Scope of Work

Contractor shall furnish all tools, equipment, apparatus, facilities, labor and materials necessary to, and shall perform and complete in a good, safe and workmanlike manner, the work described in the approved plans.

5. Contract Documents

The complete Contract consists of all the following, which are specifically incorporated herein by reference:

- a. Change Orders
- b. Contract Amendments –
- c. This Contract
- d. Amendments to HUD Form 5370
- e. HUD Form 5370 General Conditions for Construction Contracts – Public Housing Programs
- f. Specifications
- g. Plans
- h. Permits
- i. Contractor's bid proposal and list of subcontractors (if applicable).
- j. Performance and payment bonds as required by the specifications and applicable law. Unless otherwise specified, each such bond shall be 100 percent of the Contract price.
- k. Insurance as required by the specifications and applicable law.
- l. All applicable wage determinations, safety and health regulations, non-discrimination provisions, labor standards, and requirements if the Contract is federally assisted. This includes but is not limited to such items enumerated in the specifications and addenda thereto.

6. Indemnity

Contractor agrees to indemnify, hold harmless and defend Authority, its Commission, and each member thereof, and every officer, employee, representative or agent of Authority, from any and all liability, claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Agreement performed by Contractor or its agents, employees, Subcontractors, Contractors, and other persons acting on Contractor's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Contractor or its agents, employees, subcontractors, consultants and other persons acting on Contractor's behalf would be held strictly liable.

7. Time for Performance

The time limit for the completion of the work is **180 working days** after receipt of the Notice to Proceed.

Contractor shall not perform any work until the Authority issues a Notice to Proceed. Work will be completed within the time limit specified above and in the Notice to Proceed.

8. Acknowledgement

Contractor by signing hereunder acknowledges that he has reviewed all the foregoing documents and agrees with the requirements, conditions and covenants contained therein.

The parties agree that this Agreement may be transmitted and signed by electronic or digital means by either/any or both/all Parties and that such signatures shall have the same force and effect as original signatures, in accordance with California Government Code Section 16.5 and California Civil Code Section 1633.7.

CITY OF OXNARD
HOUSING AUTHORITY

MDJ MANAGEMENT

John C. Zaragoza
Chairman

Matthew McMillon
President

APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:

Stephen M. Fischer,
Housing General Counsel

Rhonda Hodge
Housing Finance Officer

APPROVED AS TO COMPLIANCE:

Rhonda Hodge
Contract Administrator

GENERAL CONDITIONS

Work Hours:

From 8:00 AM to 5:00 PM max. Including 1-hour lunch.

No work is allowed Saturdays, Sundays and during any official holidays.

Safety and Security:

The contractors are required to secure the work area during the work hours, lunch hours, weekends, and holidays. The contractors shall secure and render safe the entire construction area at the end of each working day. Work areas must be well barricaded and flagged, and all precautions should be taken to avoid injury or damage to any person or property and shall protect and indemnify the Housing against any claim or liability arising from or based on the lack of proper safeguards or negligence whether by it or its agents, employees or Subcontractors.

Compliance with all Laws:

The contractors shall comply with all applicable federal, State and local laws, ordinances, codes and regulations in force at the time the contractors perform pursuant to the contract documents.

Project Schedule:

The contractor is expected to complete the job in not to exceed one hundred-sixty **(180) working days**.

Construction Debris:

Due to the nature of the job, the contractor is responsible for hauling away debris.

Storage Bin

The contractor shall provide bins and/or containers for temporary storage.

Warranty:

The contractor shall warranty the work for a period of **Three (3) years** against workmanship and **One (1) year** for the material by the manufacturer.

Final Walkthrough, and Sign off:

The contractor is required to call for a final walk through with the project manager and/ or the Housing Authority staff after completion of each unit at the job site. Upon approval, the contractor may partially bill the Housing Authority for that completed unit. All the payments will be pending obtaining a final sign off from the City inspector and turning in those permits.

EXHIBIT A

Work Order Signature Document

EZIQC Contract No.: CA-08-SL-B-A-030618-MDJ			
☒ New Work Order		☐ Modify an Existing Work Order	
Work Order Number.: 098302.00		Work Order Date: 11/10/2021	
Work Order Title: Palm Vista ADA upgrades			
Owner Name: City of Oxnard Housing Authority		Contractor Name: MDJ Management	
Contact: Fredi Contreras		Contact: Matt McMillon	
Phone: 805-890-8319		Phone: 310-490-1521	
Work to be Performed			
Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No CA-08-SL-B-A-030618-MDJ.			
<u>Brief Work Order Description:</u>			
ADA renovations			
Time of Performance			
Estimated Start Date:			
Estimated Completion Date:			
Liquidated Damages		Will apply: ☐ Will not apply: ☒	
Work Order Firm Fixed Price: \$379,560.11			
Owner Purchase Order Number:			

Approvals

City of Oxnard Housing Authority	Date	Contractor	Date
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Detailed Scope of Work

To: Matt McMillon
MDJ Management
531 Main St #611
El Segundo, CA 90245
310-490-1521

From: Fredi Contreras
City of Oxnard Housing Authority
1470 E Colonia Rd
oxnard, CA 93030
805-890-8319

Date Printed: November 10, 2021

Work Order Number: 098302.00

Work Order Title: Palm Vista ADA upgrades

Brief Scope: ADA renovations

☐**Preliminary**☐**Revised**☒**Final**

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

See attached.

Subject to the terms and conditions of JOC Contract **CA-08-SL-B-A-030618-MDJ**.

Contractor

Date

City of Oxnard Housing Authority

Date



MDJ Management
License # 1044711
DIR # 1000061313
531 Main St. #611 El Segundo CA 90245

Job Name: 801 South C Street Accessibility Remodel

Location: 801 South C Street Oxnard, CA 93030

Customer: Oxnard Housing Authority

Submitted: 10/29/21

Detailed Scope of Work

Accessibility Remodel

- Remodel 5 Units
 - Abatement and removal of popcorn ceilings and drywall
 - Demolition of kitchen and bathrooms per plans
 - Installation of new wall per plans
 - Relocate existing fire sprinkler system
 - New doors to bathrooms and bedrooms
 - New drywall per plan to match surrounding
 - New electrical and plumbing per plans
 - Installation of new kitchen per plans
 - Cabinets, lighting, sink, fixtures, appliances, ...
 - Installation of new bathroom per plans
 - Shower units, lighting, sinks, fixtures, ...
 - Patch and Paint entire unit
 - New Vinyl Plank flooring in entire unit with new base
- ADA parking and path of travel
 - Remove existing parking striping and patch as needed
 - Relocate wheel stops
 - New Parking Striping per plans
 - New Signs per plans
 - Remove existing gate and install new per plans
 - Remove existing exit door and skylight and install new per plans

Notes

- All Work will be Prevailing Wage Normal Working Hours
- Current plan is 1 unit first, then remaining 4 units once 1st is completed
- Any additional add on items will be at the request of the customer. Any adjustment shall be an additional cost.

Submitted by:

A handwritten signature in blue ink, appearing to read "Matt m-m", with a long horizontal flourish extending to the right.

Matthew McMillon
President MDJ
310.490.1521
matt@buildwithmdj.com

Contractor's Price Proposal - Summary

Date: November 10, 2021

Re: IQC Master Contract #: CA-08-SL-B-A-030618-MDJ
Work Order #: 098302.00
Owner PO #:
Title: Palm Vista ADA upgrades
Contractor: MDJ Management
Proposal Value: \$379,560.11

general	\$8,726.45
Parking Lot	\$9,123.59
Unit 105	\$72,342.01
Unit 106	\$72,342.01
Unit 107	\$72,342.02
Unit 108	\$72,342.01
Unit 109	\$72,342.01
Proposal Total	\$379,560.11

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

Contractor's Price Proposal - Detail

Date: November 10, 2021

Re: IQC Master Contract #: CA-08-SL-B-A-030618-MDJ
 Work Order #: 098302.00
 Owner PO #:
 Title: Palm Vista ADA upgrades
 Contractor: MDJ Management
 Proposal Value: \$379,560.11

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
general					
1	01 22 16 00 0002		EA	Reimbursable Fees Reimbursable Fees will be paid to the contractor for eligible costs. The base cost of the Reimbursable Fee is \$1.00. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = \$125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warrantee, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.	\$8,726.45
			Installation	Quantity 7,416.67 x Unit Price 1.00 x Factor 1.1766 = Total 8,726.45	
			Bond = \$ x 2%		
Subtotal for general					\$8,726.45
Parking Lot					
2	08 13 13 13 0008		EA	3' x 6'-8" x 1-3/4", 20 Gauge, Unrated, Hollow Metal Door	\$508.25
			Installation	Quantity 1.00 x Unit Price 452.13 x Factor 1.0116 = Total 457.37	
			Demolition	Quantity 1.00 x Unit Price 50.29 x Factor 1.0116 = Total 50.87	
			remove and replace exit door		
3	08 71 43 00 0023		LF	7" Width, 1/2" Height, Aluminum Saddle Threshold (Pemko 176A)	\$115.63
			Installation	Quantity 3.00 x Unit Price 38.10 x Factor 1.0116 = Total 115.63	
			for new exit door		
4	10 14 53 00 0015		EA	9" x 18" Aluminum Engineer Grade Traffic Sign	\$112.63
			Installation	Quantity 2.00 x Unit Price 41.10 x Factor 1.0116 = Total 83.15	
			Demolition	Quantity 2.00 x Unit Price 14.57 x Factor 1.0116 = Total 29.48	
			fine parking sign		
5	10 14 53 00 0024		EA	18" x 24" Aluminum Engineer Grade Traffic Sign	\$237.69
			Installation	Quantity 3.00 x Unit Price 62.84 x Factor 1.0116 = Total 190.71	
			Demolition	Quantity 3.00 x Unit Price 15.48 x Factor 1.0116 = Total 46.98	
			handicap parking signs and warning sign		
6	10 14 53 00 0024 0209		MOD	For Hi-Intensity Grade, Add	\$29.01
			Installation	Quantity 3.00 x Unit Price 9.56 x Factor 1.0116 = Total 29.01	
7	10 14 53 00 0200		EA	6', 2-3/8" Diameter, Galvanized Steel Tubular Sign Post	\$178.26
			Installation	Quantity 2.00 x Unit Price 69.54 x Factor 1.0116 = Total 140.69	
			Demolition	Quantity 2.00 x Unit Price 18.57 x Factor 1.0116 = Total 37.57	
			parking sign posts		

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Parking Lot

8	31	23	16	36	0009	CY	Excavation For Building Foundations And Other Structures By Hand in Soil											\$663.16
							Installation	Quantity	6.00	x	Unit Price	109.26	x	Factor	1.0116	=	Total	663.16
								to remove existing post footings										
9	32	12	33	00	0002	SY	Single Course Bituminous Treatment, Prepare And Clean Surface Roadway											\$789.05
							Installation	Quantity	300.00	x	Unit Price	2.60	x	Factor	1.0116	=	Total	789.05
								to repair existing asphalt										
10	32	17	13	33	0001	EA	Removal And Relocation Of Precast Concrete Wheel Stop											\$118.03
							Installation	Quantity	4.00	x	Unit Price	29.17	x	Factor	1.0116	=	Total	118.03
								remove and relocate wheel stops per plans										
11	32	17	23	13	0070	LF	Single 4" Wide Solid Line, Painted Pavement Striping for Parking Areas											\$82.95
							Installation	Quantity	100.00	x	Unit Price	0.82	x	Factor	1.0116	=	Total	82.95
								striping per plans										
12	32	17	23	13	0074	SF	Solid Area, Painted Pavement Marking For Parking AreasUse task for lines >12" wide, stop bars, transverse lines, diagonal lines, crossing lanes, etc.											\$3,894.66
							Installation	Quantity	1,000.00	x	Unit Price	3.85	x	Factor	1.0116	=	Total	3,894.66
								for removal of existing painted parking spaces										
13	32	17	23	13	0076	EA	12" High, Letter/Number, Painted Pavement Marking For Parking Areas											\$42.24
							Installation	Quantity	9.00	x	Unit Price	4.64	x	Factor	1.0116	=	Total	42.24
								for "No Parking"										
14	32	17	23	13	0076 0067	MOD	For Up To 10, Add											\$5.10
							Installation	Quantity	9.00	x	Unit Price	0.56	x	Factor	1.0116	=	Total	5.10
15	32	17	23	13	0088	EA	Handicap Symbol For Van Parking Stalls, Painted Pavement Marking For Parking AreasApproximate overall dimensions: 4-1/3' width x 5' height. White or blue symbol. Excludes striping.											\$68.93
							Installation	Quantity	2.00	x	Unit Price	34.07	x	Factor	1.0116	=	Total	68.93
								2 new handicap markers on concrete										
16	32	17	23	13	0088 0333	MOD	For Blue Background With White Symbol, Add											\$73.12
							Installation	Quantity	2.00	x	Unit Price	36.14	x	Factor	1.0116	=	Total	73.12
17	32	17	26	00	0002	SF	Surface Applied VPC Truncated Dome Detectable Warning SurfaceIncludes surface preparation, adhesive, fasteners and sealant at perimeter. Also raised strips or directional bars. All colors.											\$1,056.11
							Installation	Quantity	20.00	x	Unit Price	52.20	x	Factor	1.0116	=	Total	1,056.11
								truncated domes per plan										
18	32	31	13	13	0006	VLF	4" Diameter Hole, Auger By Machine Fence Post Hole In Soil											\$246.43
							Installation	Quantity	21.00	x	Unit Price	11.60	x	Factor	1.0116	=	Total	246.43
								for new fence, gate posts, and sign posts										

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Parking Lot

19	32	31	13	13	0023	VLF	4" Diameter, Concrete Fill For Post Hole										\$150.83
							Installation	Quantity	Unit Price	Factor	=	Total					
								21.00	7.10	1.0116		150.83					
							for new fence, gate posts, and sign posts										
20	32	31	13	13	0144	LF	3'-6" Galvanized Chain Link Fence, 9 Gauge Coiled Spring Mesh, Top And Bottom Rails, 2-1/2" Line Post At 10' On Center, 3" Corner Post										\$474.95
							Installation	Quantity	Unit Price	Factor	=	Total					
								20.00	21.24	1.0116		429.73					
							Demolition	15.00	2.98	1.0116	=	45.22					
							to remove existing fence										
21	32	31	13	13	0144	0170	MOD	For Up To 100, Add									\$88.41
							Installation	Quantity	Unit Price	Factor	=	Total					
								20.00	4.37	1.0116		88.41					
22	32	31	13	13	0266	EA	3' Wide x 4' High Single Gate Galvanized Steel Without Barbed Wire										\$188.14
							Installation	Quantity	Unit Price	Factor	=	Total					
								1.00	166.66	1.0116		168.59					
							Demolition	1.00	19.32	1.0116	=	19.54					
							to remove existing gate and install new										
Subtotal for Parking Lot																	\$9,123.59

Unit 105

23	01	66	19	00	0056	EA	Handling Material For Over 125' Per 9" x 48" x 48" Container Per 125' Segment										\$339.90
							Installation	Quantity	Unit Price	Factor	=	Total					
								200.00	1.68	1.0116		339.90					
							for handling of debris and material from parking lot to unit										
24	01	74	19	00	0016	EA	40 CY Dumpster (5 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.										\$2,033.23
							Installation	Quantity	Unit Price	Factor	=	Total					
								3.00	669.97	1.0116		2,033.22					
							for debris										
25	01	95	06	00	0014	LF	20" Wide Wood Shelving For Closets										\$309.63
							Installation	Quantity	Unit Price	Factor	=	Total					
								8.00	38.26	1.0116		309.63					
							removal of existing and installation of new per plans										
26	01	95	06	00	0095	LF	11/16" x 3-1/4" Pine Casing										\$3,995.82
							Installation	Quantity	Unit Price	Factor	=	Total					
								1,000.00	3.95	1.0116		3,995.82					
							baseboard and door casing for entire unit										
27	01	95	08	00	0054	EA	3'-0", Prehung 1-3/8" Primed, High Density Fiberboard Hardboard, Hollow Core, Six Panel Door And Frame										\$403.67
							Installation	Quantity	Unit Price	Factor	=	Total					
								2.00	199.52	1.0116		403.67					
							removal of existing and installation of 2 new doors										
28	01	95	08	00	0063	PR	Interior Residential Grade Door Hinges										\$78.72
							Installation	Quantity	Unit Price	Factor	=	Total					
								2.00	38.91	1.0116		78.72					
							removal of existing and installation of 2 new for doors										

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 105

29	01	95	09	00	0003	GSF	Paint Entire Unit Complete Including DoorsIncludes doors, walls, moldings, kitchen, ceilings, etc. Includes preparation. Per SF of floor area. Combination semi-gloss and eggshell. Two coats paint or one coat primer and one coat paint.									\$2,603.86
						Installation	Quantity 600.00	x	Unit Price 4.29	x	Factor 1.0116	=	Total 2,603.86			
							prime and 2 coats paint entire unit									
30	01	95	09	00	0003	0059	MOD	For Each Additional Coat, Add								\$2,804.16
						Installation	Quantity 1,800.00	x	Unit Price 1.54	x	Factor 1.0116	=	Total 2,804.16			
31	01	95	11	00	0003	EA	11.9 CF Top Freezer Refrigerator									\$780.96
						Installation	Quantity 1.00	x	Unit Price 772.00	x	Factor 1.0116	=	Total 780.96			
							remove and replace existing fridge removed material for LI									
32	01	95	22	00	0004	EA	2 Piece Tank Type, Gravity Flush System, Floor Mounted, Floor Outlet, Elongated Vitreous China Water Closet (Kohler Highline® K-3999)Includes seat, wax ring, escutcheon, supply valve and line.									\$548.88
						Installation	Quantity 1.00	x	Unit Price 398.16	x	Factor 1.0116	=	Total 402.78			
						Demolition	Quantity 1.00	x	Unit Price 144.43	x	Factor 1.0116	=	Total 146.11			
							remove existing and replace with new toilet									
33	01	95	22	00	0008	EA	Faucet, Kohler (K-15182-P)									\$175.15
						Installation	Quantity 1.00	x	Unit Price 146.51	x	Factor 1.0116	=	Total 148.21			
						Demolition	Quantity 1.00	x	Unit Price 26.63	x	Factor 1.0116	=	Total 26.94			
							remove existing and replace with new bathroom faucet									
34	01	95	22	00	0015	EA	Pressure Balancing Shower Valve (Symmons BP-46-2-X)									\$184.68
						Installation	Quantity 1.00	x	Unit Price 144.03	x	Factor 1.0116	=	Total 145.70			
						Demolition	Quantity 1.00	x	Unit Price 38.53	x	Factor 1.0116	=	Total 38.98			
							remove existing and replace with new									
35	01	95	22	00	0023	EA	Wall Mount, Hand Shower Unit With Hose (Delta Faucet 62001 DS)									\$200.12
						Installation	Quantity 1.00	x	Unit Price 175.63	x	Factor 1.0116	=	Total 177.67			
						Demolition	Quantity 1.00	x	Unit Price 22.20	x	Factor 1.0116	=	Total 22.46			
							remove existing and replace with new									
36	01	95	22	00	0039	EA	25" x 22" x 6" Stainless Steel Kitchen Sink, Single Bowl, 22 Gauge (Elkay K125224)									\$532.30
						Installation	Quantity 1.00	x	Unit Price 449.39	x	Factor 1.0116	=	Total 454.60			
						Demolition	Quantity 1.00	x	Unit Price 76.81	x	Factor 1.0116	=	Total 77.70			
							remove existing and replace with new									
37	01	95	22	00	0043	EA	Kitchen Faucet, Polished Chrome (Kohler K-15171-P)									\$193.26
						Installation	Quantity 1.00	x	Unit Price 146.66	x	Factor 1.0116	=	Total 148.36			
						Demolition	Quantity 1.00	x	Unit Price 44.38	x	Factor 1.0116	=	Total 44.89			
							remove existing and replace with new									
38	01	95	26	00	0003	LF	10 AWG, 2 Conductor, Solid, Romex Copper Wire									\$3,706.50
						Installation	Quantity 800.00	x	Unit Price 3.19	x	Factor 1.0116	=	Total 2,581.60			
						Demolition	Quantity 800.00	x	Unit Price 1.39	x	Factor 1.0116	=	Total 1,124.90			
							for new outlets and electrical runs per palms									

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 105

39	01 95 26 00 0042	EA	AC Powered, Carbon Monoxide and Fire Alarm (Kide 900-0114)					\$258.18
			Quantity		Unit Price		Factor	Total
		Installation	2.00	x	105.92	x	1.0116	214.30
		Demolition per plans	2.00	x	21.69	x	1.0116	43.88
40	02 82 33 00 0047	SF	>10 To 500 SF, Gypsum Wall Board, Asbestos Abatement And Disposal					\$2,913.41
			Quantity		Unit Price		Factor	Total
		Installation	240.00	x	12.00	x	1.0116	2,913.41
		drywall abatement						
41	02 82 33 00 0067	SF	>10 To 500 SF, Spray On Acoustical Ceiling, Asbestos Abatement And Disposal					\$5,550.04
			Quantity		Unit Price		Factor	Total
		Installation	540.00	x	10.16	x	1.0116	5,550.04
		ceiling abatement						
42	02 89 00 00 0005	SF	6 Mil Plastic Fire Retardant, Anti Static Sheeting, For Separation Barrier					\$246.83
			Quantity		Unit Price		Factor	Total
		Installation	400.00	x	0.61	x	1.0116	246.83
		protection as part of abatement						
43	02 89 00 00 0006	EA	7' Zipper Door For Plastic Sheeting					\$32.17
			Quantity		Unit Price		Factor	Total
		Installation	2.00	x	15.90	x	1.0116	32.17
		zippers for access through abatement protection						
44	02 89 00 00 0019	SF	6 Mil Plastic Fire Retardant, Anti Static Sheeting, Applied To Floors, Hazmat Containment Construction					\$791.07
			Quantity		Unit Price		Factor	Total
		Installation	1,700.00	x	0.46	x	1.0116	791.07
		protection as part of abatement						
45	02 89 00 00 0020	SF	6 Mil Plastic Fire Retardant, Anti Static Retardant Sheeting, Applied To Walls, Hazmat Containment Construction					\$895.27
			Quantity		Unit Price		Factor	Total
		Installation	1,500.00	x	0.59	x	1.0116	895.27
		protection as part of abatement						
46	02 89 00 00 0023	EA	Portable Personnel Decontamination Wash Facility (3 Stage)Includes connection to negative air system.					\$596.14
			Quantity		Unit Price		Factor	Total
		Installation	1.00	x	589.30	x	1.0116	596.14
		protection as part of abatement						
47	03 54 16 00 0002	SF	1/8" Thick Self Leveling Cementitious Underlayment For Floors Including Surface Preparation					\$1,294.85
			Quantity		Unit Price		Factor	Total
		Installation	800.00	x	1.60	x	1.0116	1,294.85
		level existing flooring						
48	06 11 16 00 0061	SF	2" x 4" Wood Wall Framing At 16" On Center					\$1,097.59
			Quantity		Unit Price		Factor	Total
		Installation	500.00	x	1.51	x	1.0116	763.76
		Demolition for new walls installed	500.00	x	0.66	x	1.0116	333.83
49	06 11 16 00 0061 0004	MOD	For >200 To 500, Add					\$126.45
			Quantity		Unit Price		Factor	Total
		Installation	500.00	x	0.25	x	1.0116	126.45

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
 Work Order Title: Palm Vista ADA upgrades

Unit 105

50	06	41	13	00	0112	EA	15" x 30" Wall Cabinet										\$127.69
						Installation	Quantity	1.00	x	Unit Price	126.23	x	Factor	1.0116	=	Total	127.69
						installation of new											
51	06	41	13	00	0112	0068	MOD	For Custom Deluxe Grade, Add									\$37.10
						Installation	Quantity	1.00	x	Unit Price	36.67	x	Factor	1.0116	=	Total	37.10
52	06	41	13	00	0115	EA	24" x 30" Wall Cabinet										\$105.13
						Installation	Quantity	0.00	x	Unit Price	150.60	x	Factor	1.0116	=	Total	0.00
						Demolition	Quantity	4.00	x	Unit Price	25.98	x	Factor	1.0116	=	Total	105.13
						removal of existing											
53	06	41	13	00	0115	0067	MOD	For Deluxe Grade, Add									\$159.67
						Installation	Quantity	4.00	x	Unit Price	39.46	x	Factor	1.0116	=	Total	159.67
54	06	41	13	00	0117	EA	27" x 30" Wall Cabinet										\$329.64
						Installation	Quantity	2.00	x	Unit Price	162.93	x	Factor	1.0116	=	Total	329.64
						installation of new											
55	06	41	13	00	0117	0068	MOD	For Custom Deluxe Grade, Add									\$100.33
						Installation	Quantity	2.00	x	Unit Price	49.59	x	Factor	1.0116	=	Total	100.33
56	06	41	13	00	0135	EA	30" x 12" x 46-1/2" Microwave Cabinet										\$324.10
						Installation	Quantity	1.00	x	Unit Price	320.38	x	Factor	1.0116	=	Total	324.10
						installation of new											
57	06	41	13	00	0135	0068	MOD	For Custom Deluxe Grade, Add									\$106.51
						Installation	Quantity	1.00	x	Unit Price	105.29	x	Factor	1.0116	=	Total	106.51
58	06	41	13	00	0154	EA	24" x 15" Wall Cabinet										\$105.13
						Installation	Quantity	0.00	x	Unit Price	120.99	x	Factor	1.0116	=	Total	0.00
						Demolition	Quantity	4.00	x	Unit Price	25.98	x	Factor	1.0116	=	Total	105.13
						removal of existing											
59	06	41	13	00	0154	0067	MOD	For Deluxe Grade, Add									\$111.76
						Installation	Quantity	4.00	x	Unit Price	27.62	x	Factor	1.0116	=	Total	111.76
60	06	41	13	00	0205	EA	15" Base Cabinet										\$161.07
						Installation	Quantity	1.00	x	Unit Price	159.22	x	Factor	1.0116	=	Total	161.07
						installation of new											
61	06	41	13	00	0205	0068	MOD	For Custom Deluxe Grade, Add									\$48.67
						Installation	Quantity	1.00	x	Unit Price	48.11	x	Factor	1.0116	=	Total	48.67
62	06	41	13	00	0215	EA	42" Base Cabinet										\$44.49
						Installation	Quantity	0.00	x	Unit Price	275.36	x	Factor	1.0116	=	Total	0.00
						Demolition	Quantity	1.00	x	Unit Price	43.98	x	Factor	1.0116	=	Total	44.49
						removal of existing											

Contractor's Price Proposal - Detail Continues..

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Work Order Title: Palm Vista ADA upgrades

Unit 105

63	06	41	13	00	0215	0067	MOD	For Deluxe Grade, Add												\$75.85
							Installation	Quantity	1.00	x		Unit Price	74.98	x		Factor	1.0116	=	Total	75.85
64	06	41	13	00	0298		EA	27" x 12" x 84" Broom Cabinet												\$367.62
							Installation	Quantity	1.00	x		Unit Price	363.40	x		Factor	1.0116	=	Total	367.62
							installation of new													
65	06	41	13	00	0298	0068	MOD	For Custom Deluxe Grade, Add												\$125.46
							Installation	Quantity	1.00	x		Unit Price	124.02	x		Factor	1.0116	=	Total	125.46
66	06	41	13	00	0307		EA	33" x 24" x 84" Universal Oven Cabinet												\$38.99
							Installation	Quantity	0.00	x		Unit Price	496.33	x		Factor	1.0116	=	Total	0.00
							Demolition	Quantity	1.00	x		Unit Price	38.54	x		Factor	1.0116	=	Total	38.99
							removal of existing													
67	06	41	13	00	0307	0067	MOD	For Deluxe Grade, Add												\$169.66
							Installation	Quantity	1.00	x		Unit Price	167.71	x		Factor	1.0116	=	Total	169.66
68	08	71	23	00	0008		PR	3-1/2" x 3-1/2" Standard Duty, Full Mortise, Ball Bearing, Brass/Bronze, Satin Chrome Finish Hinge												\$148.26
							Installation	Quantity	2.00	x		Unit Price	67.41	x		Factor	1.0116	=	Total	136.38
							Demolition	Quantity	2.00	x		Unit Price	5.87	x		Factor	1.0116	=	Total	11.88
							hinges for doors													
69	08	71	23	00	2298		EA	Bath/Bedroom Privacy F37 Pre-Assembled LocksetLocked with push button inside.												\$1,260.07
							Installation	Quantity	2.00	x		Unit Price	601.86	x		Factor	1.0116	=	Total	1,217.68
							Demolition	Quantity	2.00	x		Unit Price	20.95	x		Factor	1.0116	=	Total	42.39
							for new doors													
70	09	23	13	00	0022		SF	Smooth Finish Three Coats Gypsum Plaster On Walls												\$4,404.51
							Installation	Quantity	700.00	x		Unit Price	6.22	x		Factor	1.0116	=	Total	4,404.51
							finish drywall													
71	09	29	00	00	0006		SF	5/8" Gypsum Board												\$970.12
							Installation	Quantity	700.00	x		Unit Price	1.37	x		Factor	1.0116	=	Total	970.12
							New drywall per plans													
72	09	29	00	00	0070		SF	Spray Applied Orange Peel Finish On Existing Gypsum Board Wall												\$226.60
							Installation	Quantity	700.00	x		Unit Price	0.32	x		Factor	1.0116	=	Total	226.60
							texture to match surrounding													
73	09	29	00	00	0074		LF	Corner Bead, Galvanized Steel For Gypsum Board												\$233.07
							Installation	Quantity	80.00	x		Unit Price	2.88	x		Factor	1.0116	=	Total	233.07
							corner beads for drywall													
74	09	29	00	00	0074	0012	MOD	For Up To 100, Add												\$15.38
							Installation	Quantity	80.00	x		Unit Price	0.19	x		Factor	1.0116	=	Total	15.38

Contractor's Price Proposal - Detail Continues..

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Work Order Title: Palm Vista ADA upgrades

Unit 105

75	09	65	23	00	0004	SF	0.16" Overall Thickness, 0.020" Wear Layer, Vinyl Plank Flooring (Armstrong® Luxe Plank™)								\$5,147.02
							Installation	Quantity	Unit Price	Factor	=	Total			
								800.00	6.36	x	1.0116	=	5,147.02		
							new vinyl plank flooring in entire unit								
76	10	28	13	13	0131	EA	24" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x24)								\$287.03
							Installation	Quantity	Unit Price	Factor	=	Total			
								3.00	77.82	x	1.0116	=	236.17		
							Demolition	Quantity	Unit Price	Factor	=	Total			
								3.00	16.76	x	1.0116	=	50.86		
							grab bars for rear of toilet and in shower								
77	10	28	13	13	0135	EA	48" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x48)								\$102.36
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	84.43	x	1.0116	=	85.41		
							Demolition	Quantity	Unit Price	Factor	=	Total			
								1.00	16.76	x	1.0116	=	16.95		
							grab bar for side of toilet								
78	10	28	13	13	0189	EA	Stainless Steel Shower Curtain Hook (Bobrick B-204-1)								\$47.34
							Installation	Quantity	Unit Price	Factor	=	Total			
								15.00	2.29	x	1.0116	=	34.75		
							Demolition	Quantity	Unit Price	Factor	=	Total			
								15.00	0.83	x	1.0116	=	12.59		
							Shower curtain hooks								
79	10	28	16	13	0017	EA	20" x 30" Recessed Steel Medicine Cabinet With Mirror, Nutone 495								\$359.24
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	208.47	x	1.0116	=	210.89		
							Demolition	Quantity	Unit Price	Factor	=	Total			
								5.00	29.33	x	1.0116	=	148.35		
							remove existing and replace with new								
80	10	28	16	13	0026	EA	Shower Curtain Rod, Polished Chrome								\$221.19
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	82.50	x	1.0116	=	83.46		
							Demolition	Quantity	Unit Price	Factor	=	Total			
								5.00	27.23	x	1.0116	=	137.73		
							remove existing and replace with new								
81	11	30	13	13	0087	EA	Removal And Reinstallation Of Stove/Range								\$221.08
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	218.54	x	1.0116	=	221.08		
							remove, store and reinstall existing oven								
82	12	36	61	16	0003	SF	1/4" Solid Polyester (Corian) Backsplash, Group B ColorsQuantity based on area of backsplash. Excludes backing material such as cement or water resistant gypsum board.								\$583.29
							Installation	Quantity	Unit Price	Factor	=	Total			
								20.00	28.83	x	1.0116	=	583.29		
							backsplash for kitchen countertops								
83	12	36	61	16	0003 0021	MOD	For Up To 50, Add								\$189.78
							Installation	Quantity	Unit Price	Factor	=	Total			
								20.00	9.38	x	1.0116	=	189.78		
84	12	36	61	16	0004	SF	1/2" Solid Polyester (Corian) Countertop, Group B ColorsQuantity based on area of counter, backsplash and apron. Includes drilling holes for fixtures and 1-1/2" drop edge with 1/8" radius edges (when apron not used).								\$1,898.57
							Installation	Quantity	Unit Price	Factor	=	Total			
								40.00	46.92	x	1.0116	=	1,898.57		
							new countertops for kitchen								

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 105

85	12	36	61	16	0004	0021	MOD	For Up To 50, Add										\$606.96	
							Installation	Quantity	40.00	x	Unit Price	15.00	x	Factor	1.0116	=	Total	606.96	
86	12	36	61	16	0004	0026	MOD	For Each LF Of Half Round Edge, Add										\$323.71	
							Installation	Quantity	40.00	x	Unit Price	8.00	x	Factor	1.0116	=	Total	323.71	
87	12	36	61	16	0004	0029	MOD	For Each Sink, Range Or Vanity Cutout, Add										\$15.17	
							Installation	Quantity	1.00	x	Unit Price	15.00	x	Factor	1.0116	=	Total	15.17	
88	12	36	61	16	0004	0040	MOD	For >2.25 To 3 SF Integral Single Basin Kitchen Sink, AddSingle or double bowl.										\$344.39	
							Installation	Quantity	1.00	x	Unit Price	340.44	x	Factor	1.0116	=	Total	344.39	
89	21	13	13	00	0003		EA	Exposed Piping, Light Hazard, Complete Wet-Pipe Sprinkler System, Per HeadIncludes branch pipe and fittings, supports and sprinkler heads.										\$916.84	
							Installation	Quantity	3.00	x	Unit Price	302.11	x	Factor	1.0116	=	Total	916.84	
								new sprinkler system installed as needed											
90	21	13	13	00	0003	0004	MOD	For Up To 5, Add										\$431.00	
							Installation	Quantity	3.00	x	Unit Price	142.02	x	Factor	1.0116	=	Total	431.00	
91	22	01	40	81	0005		EA	Single Bowl Sink/Lavatory Drain Line Replacement										\$65.11	
							Installation	Quantity	2.00	x	Unit Price	32.18	x	Factor	1.0116	=	Total	65.11	
								for kitchen and bathroom sinks											
92	22	11	16	00	0878		LF	3/4" Inside Diameter Copper Pipe/Tubing Type L AssemblyIncludes all hangers and couplings, elbow, tee, reducer fittings. All hangers are complete assemblies. Not for use where detail is available.										\$1,951.38	
							Installation	Quantity	100.00	x	Unit Price	19.29	x	Factor	1.0116	=	Total	1,951.38	
								for all water lines. Additional length due to inflated costs											
93	22	13	13	00	0062		EA	Countertop Kitchen Sink, Double Fixture Rough-In, Polyvinyl Chloride (PVC) Waste And Vent PipeIncludes polyvinyl chloride (PVC) waste and vent pipe and copper domestic supply. Excludes fixtures and faucets.										\$697.54	
							Installation	Quantity	2.00	x	Unit Price	344.77	x	Factor	1.0116	=	Total	697.54	
								one for kitchen sink and one for bathroom sink											
94	22	13	16	00	0508		LF	3" Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.										\$1,218.47	
							Installation	Quantity	50.00	x	Unit Price	24.09	x	Factor	1.0116	=	Total	1,218.47	
								vent piping Additional length due to inflated costs											
95	22	13	16	00	0509		LF	4" Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.										\$1,372.24	
							Installation	Quantity	50.00	x	Unit Price	27.13	x	Factor	1.0116	=	Total	1,372.24	
								drain piping Additional length due to inflated costs											

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 105

96	22	41	39	00	0013	EA	Single Lever Handle, Chrome Bath And Shower, Pressure Balanced/Anti-Scald Valve (American Standard T675.502)					\$215.72
							Quantity	Unit Price	Factor	=	Total	
						Installation	1.00 x	177.79 x	1.0116	=	179.85	
						Demolition	1.00 x	35.46 x	1.0116	=	35.87	
						remove existing and replace with new shower/batg valve						
97	22	42	23	00	0011	EA	40" x 48" x 82" Handicapped, Solid Plastic Shower Enclosure (General Partitions)					\$5,062.44
							Quantity	Unit Price	Factor	=	Total	
						Installation	2.00 x	2,436.30 x	1.0116	=	4,929.12	
						Demolition	1.00 x	131.79 x	1.0116	=	133.32	
						remove existing and install new shower. additional quantities due to added costs currently						
98	22	42	23	00	0081	SF	Polyvinyl Chloride (PVC) Shower Pan Liner					\$96.14
							Quantity	Unit Price	Factor	=	Total	
						Installation	32.00 x	2.97 x	1.0116	=	96.14	
						pan liner for new shower						
99	26	01	20	91	0002	EA	Lock Out/Tag Out Local Disconnect					\$175.78
							Quantity	Unit Price	Factor	=	Total	
						Installation	8.00 x	21.72 x	1.0116	=	175.78	
						LOTO of existing circuits						
100	26	09	23	00	0109	EA	Wall Switch Replacement Occupancy Sensor, Single GangIncludes integral occupancy sensor and relay.					\$167.30
							Quantity	Unit Price	Factor	=	Total	
						Installation	2.00 x	82.69 x	1.0116	=	167.30	
						per plans						
101	26	27	26	00	0009	EA	1 Gang, 20 Amp, GFI, Duplex Receptacle Assembly					\$1,181.85
							Quantity	Unit Price	Factor	=	Total	
						Installation	10.00 x	83.87 x	1.0116	=	848.43	
						Demolition	10.00 x	32.96 x	1.0116	=	333.42	
						New outlets for bathroom and kitchen						
102	26	27	26	00	0038	EA	50 Amp, NEMA 15-50, Single Receptacle, 250 Volt, 3 Phase					\$106.16
							Quantity	Unit Price	Factor	=	Total	
						Installation	1.00 x	85.43 x	1.0116	=	86.42	
						Demolition	1.00 x	19.51 x	1.0116	=	19.74	
						for stove						
103	26	27	26	00	0138	EA	1 Gang, 20 Amp, 120/277 Volt, SPST, Switch Assembly					\$882.60
							Quantity	Unit Price	Factor	=	Total	
						Installation	8.00 x	76.10 x	1.0116	=	615.86	
						Demolition	8.00 x	32.96 x	1.0116	=	266.74	
						switches in bathroom and kitchen						
104	26	51	13	00	0421	EA	1,500 Lumens, 6" Diameter, Recessed LED Downlight With Open Trim (Lightolier C6L1520DL)					\$4,476.43
							Quantity	Unit Price	Factor	=	Total	
						Installation	10.00 x	404.35 x	1.0116	=	4,090.40	
						Demolition	10.00 x	38.16 x	1.0116	=	386.03	
						new LED recessed lighting per plans						
105	26	51	13	00	0458	EA	2,200 Lumens, 9" Diameter, Wall Mount LED Cylinder Downlight With Semi-Specular Trim (Gotham® EVO® CLED9)					\$488.20
							Quantity	Unit Price	Factor	=	Total	
						Installation	1.00 x	445.65 x	1.0116	=	450.82	
						Demolition	1.00 x	36.95 x	1.0116	=	37.38	
						for bathroom						

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Subtotal for Unit 105 **\$72,342.01**

Unit 106

106	01 66 19 00 0056	EA	Handling Material For Over 125' Per 9" x 48" x 48" Container Per 125' Segment						\$339.90
			Installation	Quantity		Unit Price		Factor	Total
				200.00	x	1.68	x	1.0116	339.90
			for handling of debris and material from parking lot to unit						
107	01 74 19 00 0016	EA	40 CY Dumpster (5 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.						\$2,033.23
			Installation	Quantity		Unit Price		Factor	Total
				3.00	x	669.97	x	1.0116	2,033.22
			for debris						
108	01 95 06 00 0014	LF	20" Wide Wood Shelving For Closets						\$309.63
			Installation	Quantity		Unit Price		Factor	Total
				8.00	x	38.26	x	1.0116	309.63
			removal of existing and installation of new per plans						
109	01 95 06 00 0095	LF	11/16" x 3-1/4" Pine Casing						\$3,995.82
			Installation	Quantity		Unit Price		Factor	Total
				1,000.00	x	3.95	x	1.0116	3,995.82
			baseboard and door casing for entire unit						
110	01 95 08 00 0054	EA	3'-0", Prehung 1-3/8" Primed, High Density Fiberboard Hardboard, Hollow Core, Six Panel Door And Frame						\$403.67
			Installation	Quantity		Unit Price		Factor	Total
				2.00	x	199.52	x	1.0116	403.67
			removal of existing and installation of 2 new doors						
111	01 95 08 00 0063	PR	Interior Residential Grade Door Hinges						\$78.72
			Installation	Quantity		Unit Price		Factor	Total
				2.00	x	38.91	x	1.0116	78.72
			removal of existing and installation of 2 new for doors						
112	01 95 09 00 0003	GSF	Paint Entire Unit Complete Including Doors Includes doors, walls, moldings, kitchen, ceilings, etc. Includes preparation. Per SF of floor area. Combination semi-gloss and eggshell. Two coats paint or one coat primer and one coat paint.						\$2,603.86
			Installation	Quantity		Unit Price		Factor	Total
				600.00	x	4.29	x	1.0116	2,603.86
			prime and 2 coats paint entire unit						
113	01 95 09 00 0003 0059	MOD	For Each Additional Coat, Add						\$2,804.16
			Installation	Quantity		Unit Price		Factor	Total
				1,800.00	x	1.54	x	1.0116	2,804.16
114	01 95 11 00 0003	EA	11.9 CF Top Freezer Refrigerator						\$780.96
			Installation	Quantity		Unit Price		Factor	Total
				1.00	x	772.00	x	1.0116	780.96
			remove and replace existing fridge removed material for LI						
115	01 95 22 00 0004	EA	2 Piece Tank Type, Gravity Flush System, Floor Mounted, Floor Outlet, Elongated Vitreous China Water Closet (Kohler Highline® K-3999) Includes seat, wax ring, escutcheon, supply valve and line.						\$548.88
			Installation	Quantity		Unit Price		Factor	Total
				1.00	x	398.16	x	1.0116	402.78
			Demolition	Quantity		Unit Price		Factor	Total
				1.00	x	144.43	x	1.0116	146.11
			remove existing and replace with new toilet						

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 106

116	01	95	22	00	0008	EA	Faucet, Kohler (K-15182-P)									\$175.15
							Installation	Quantity	Unit Price	Factor	=	Total				
								1.00	x	146.51	x	1.0116	=	148.21		
							Demolition	1.00	x	26.63	x	1.0116	=	26.94		
							remove existing and replace with new bathroom faucet									
117	01	95	22	00	0015	EA	Pressure Balancing Shower Valve (Symmons BP-46-2-X)									\$184.68
							Installation	Quantity	Unit Price	Factor	=	Total				
								1.00	x	144.03	x	1.0116	=	145.70		
							Demolition	1.00	x	38.53	x	1.0116	=	38.98		
							remove existing and replace with new									
118	01	95	22	00	0023	EA	Wall Mount, Hand Shower Unit With Hose (Delta Faucet 62001 DS)									\$200.12
							Installation	Quantity	Unit Price	Factor	=	Total				
								1.00	x	175.63	x	1.0116	=	177.67		
							Demolition	1.00	x	22.20	x	1.0116	=	22.46		
							remove existing and replace with new									
119	01	95	22	00	0039	EA	25" x 22" x 6" Stainless Steel Kitchen Sink, Single Bowl, 22 Gauge (Elkay K125224)									\$532.30
							Installation	Quantity	Unit Price	Factor	=	Total				
								1.00	x	449.39	x	1.0116	=	454.60		
							Demolition	1.00	x	76.81	x	1.0116	=	77.70		
							remove existing and replace with new									
120	01	95	22	00	0043	EA	Kitchen Faucet, Polished Chrome (Kohler K-15171-P)									\$193.26
							Installation	Quantity	Unit Price	Factor	=	Total				
								1.00	x	146.66	x	1.0116	=	148.36		
							Demolition	1.00	x	44.38	x	1.0116	=	44.89		
							remove existing and replace with new									
121	01	95	26	00	0003	LF	10 AWG, 2 Conductor, Solid, Romex Copper Wire									\$3,706.50
							Installation	Quantity	Unit Price	Factor	=	Total				
								800.00	x	3.19	x	1.0116	=	2,581.60		
							Demolition	800.00	x	1.39	x	1.0116	=	1,124.90		
							for new outlets and electrical runs per plans									
122	01	95	26	00	0042	EA	AC Powered, Carbon Monoxide and Fire Alarm (Kidde 900-0114)									\$258.18
							Installation	Quantity	Unit Price	Factor	=	Total				
								2.00	x	105.92	x	1.0116	=	214.30		
							Demolition	2.00	x	21.69	x	1.0116	=	43.88		
							per plans									
123	02	82	33	00	0047	SF	>10 To 500 SF, Gypsum Wall Board, Asbestos Abatement And Disposal									\$2,913.41
							Installation	Quantity	Unit Price	Factor	=	Total				
								240.00	x	12.00	x	1.0116	=	2,913.41		
							drywall abatement									
124	02	82	33	00	0067	SF	>10 To 500 SF, Spray On Acoustical Ceiling, Asbestos Abatement And Disposal									\$5,550.04
							Installation	Quantity	Unit Price	Factor	=	Total				
								540.00	x	10.16	x	1.0116	=	5,550.04		
							ceiling abatement									
125	02	89	00	00	0005	SF	6 Mil Plastic Fire Retardant, Anti Static Sheeting, For Separation Barrier									\$246.83
							Installation	Quantity	Unit Price	Factor	=	Total				
								400.00	x	0.61	x	1.0116	=	246.83		
							protection as part of abatement									

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 106

126	02	89	00	00	0006	EA	7" Zipper Door For Plastic Sheeting										\$32.17
							Installation	Quantity	Unit Price	Factor	=	Total					
								2.00	15.90	1.0116		32.17					
							zippers for access through abatement protection										
127	02	89	00	00	0019	SF	6 Mil Plastic Fire Retardant, Anti Static Sheeting, Applied To Floors, Hazmat Containment Construction										\$791.07
							Installation	Quantity	Unit Price	Factor	=	Total					
								1,700.00	0.46	1.0116		791.07					
							protection as part of abatement										
128	02	89	00	00	0020	SF	6 Mil Plastic Fire Retardant, Anti Static Retardant Sheeting, Applied To Walls, Hazmat Containment Construction										\$895.27
							Installation	Quantity	Unit Price	Factor	=	Total					
								1,500.00	0.59	1.0116		895.27					
							protection as part of abatement										
129	02	89	00	00	0023	EA	Portable Personnel Decontamination Wash Facility (3 Stage)Includes connection to negative air system.										\$596.14
							Installation	Quantity	Unit Price	Factor	=	Total					
								1.00	589.30	1.0116		596.14					
							protection as part of abatement										
130	03	54	16	00	0002	SF	1/8" Thick Self Leveling Cementitious Underlayment For Floors Including Surface Preparation										\$1,294.85
							Installation	Quantity	Unit Price	Factor	=	Total					
								800.00	1.60	1.0116		1,294.85					
							level existing flooring										
131	06	11	16	00	0061	SF	2" x 4" Wood Wall Framing At 16" On Center										\$1,097.59
							Installation	Quantity	Unit Price	Factor	=	Total					
								500.00	1.51	1.0116		763.76					
							Demolition	Quantity	Unit Price	Factor	=	Total					
								500.00	0.66	1.0116		333.83					
							for new walls installed										
132	06	11	16	00	0061 0004	MOD	For >200 To 500, Add										\$126.45
							Installation	Quantity	Unit Price	Factor	=	Total					
								500.00	0.25	1.0116		126.45					
133	06	41	13	00	0112	EA	15" x 30" Wall Cabinet										\$127.69
							Installation	Quantity	Unit Price	Factor	=	Total					
								1.00	126.23	1.0116		127.69					
							installation of new										
134	06	41	13	00	0112 0068	MOD	For Custom Deluxe Grade, Add										\$37.10
							Installation	Quantity	Unit Price	Factor	=	Total					
								1.00	36.67	1.0116		37.10					
135	06	41	13	00	0115	EA	24" x 30" Wall Cabinet										\$105.13
							Installation	Quantity	Unit Price	Factor	=	Total					
								0.00	150.60	1.0116		0.00					
							Demolition	Quantity	Unit Price	Factor	=	Total					
								4.00	25.98	1.0116		105.13					
							removal of existing										
136	06	41	13	00	0115 0067	MOD	For Deluxe Grade, Add										\$159.67
							Installation	Quantity	Unit Price	Factor	=	Total					
								4.00	39.46	1.0116		159.67					

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
 Work Order Title: Palm Vista ADA upgrades

Unit 106

137	06	41	13	00	0117	EA	27" x 30" Wall Cabinet											\$329.64
						Installation	Quantity	2.00	x	Unit Price	162.93	x	Factor	1.0116	=	Total	329.64	
						installation of new												
138	06	41	13	00	0117	0068	MOD	For Custom Deluxe Grade, Add										\$100.33
						Installation	Quantity	2.00	x	Unit Price	49.59	x	Factor	1.0116	=	Total	100.33	
139	06	41	13	00	0135	EA	30" x 12" x 46-1/2" Microwave Cabinet											\$324.10
						Installation	Quantity	1.00	x	Unit Price	320.38	x	Factor	1.0116	=	Total	324.10	
						installation of new												
140	06	41	13	00	0135	0068	MOD	For Custom Deluxe Grade, Add										\$106.51
						Installation	Quantity	1.00	x	Unit Price	105.29	x	Factor	1.0116	=	Total	106.51	
141	06	41	13	00	0154	EA	24" x 15" Wall Cabinet											\$105.13
						Installation	Quantity	0.00	x	Unit Price	120.99	x	Factor	1.0116	=	Total	0.00	
						Demolition	Quantity	4.00	x	Unit Price	25.98	x	Factor	1.0116	=	Total	105.13	
						removal of existing												
142	06	41	13	00	0154	0067	MOD	For Deluxe Grade, Add										\$111.76
						Installation	Quantity	4.00	x	Unit Price	27.62	x	Factor	1.0116	=	Total	111.76	
143	06	41	13	00	0205	EA	15" Base Cabinet											\$161.07
						Installation	Quantity	1.00	x	Unit Price	159.22	x	Factor	1.0116	=	Total	161.07	
						installation of new												
144	06	41	13	00	0205	0068	MOD	For Custom Deluxe Grade, Add										\$48.67
						Installation	Quantity	1.00	x	Unit Price	48.11	x	Factor	1.0116	=	Total	48.67	
145	06	41	13	00	0215	EA	42" Base Cabinet											\$44.49
						Installation	Quantity	0.00	x	Unit Price	275.36	x	Factor	1.0116	=	Total	0.00	
						Demolition	Quantity	1.00	x	Unit Price	43.98	x	Factor	1.0116	=	Total	44.49	
						removal of existing												
146	06	41	13	00	0215	0067	MOD	For Deluxe Grade, Add										\$75.85
						Installation	Quantity	1.00	x	Unit Price	74.98	x	Factor	1.0116	=	Total	75.85	
147	06	41	13	00	0298	EA	27" x 12" x 84" Broom Cabinet											\$367.62
						Installation	Quantity	1.00	x	Unit Price	363.40	x	Factor	1.0116	=	Total	367.62	
						installation of new												
148	06	41	13	00	0298	0068	MOD	For Custom Deluxe Grade, Add										\$125.46
						Installation	Quantity	1.00	x	Unit Price	124.02	x	Factor	1.0116	=	Total	125.46	
149	06	41	13	00	0307	EA	33" x 24" x 84" Universal Oven Cabinet											\$38.99
						Installation	Quantity	0.00	x	Unit Price	496.33	x	Factor	1.0116	=	Total	0.00	
						Demolition	Quantity	1.00	x	Unit Price	38.54	x	Factor	1.0116	=	Total	38.99	
						removal of existing												

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 106

150	06	41	13	00	0307	0067	MOD	For Deluxe Grade, Add										\$169.66
							Installation	Quantity	1.00	x	Unit Price	167.71	x	Factor	1.0116	=	Total	169.66
151	08	71	23	00	0008		PR	3-1/2" x 3-1/2" Standard Duty, Full Mortise, Ball Bearing, Brass/Bronze, Satin Chrome Finish Hinge										\$148.26
							Installation	Quantity	2.00	x	Unit Price	67.41	x	Factor	1.0116	=	Total	136.38
							Demolition	Quantity	2.00	x	Unit Price	5.87	x	Factor	1.0116	=	Total	11.88
								hinges for doors										
152	08	71	23	00	2298		EA	Bath/Bedroom Privacy F37 Pre-Assembled LocksetLocked with push button inside.										\$1,260.07
							Installation	Quantity	2.00	x	Unit Price	601.86	x	Factor	1.0116	=	Total	1,217.68
							Demolition	Quantity	2.00	x	Unit Price	20.95	x	Factor	1.0116	=	Total	42.39
								for new doors										
153	09	23	13	00	0022		SF	Smooth Finish Three Coats Gypsum Plaster On Walls										\$4,404.51
							Installation	Quantity	700.00	x	Unit Price	6.22	x	Factor	1.0116	=	Total	4,404.51
								finish drywall										
154	09	29	00	00	0006		SF	5/8" Gypsum Board										\$970.12
							Installation	Quantity	700.00	x	Unit Price	1.37	x	Factor	1.0116	=	Total	970.12
								New drywall per plans										
155	09	29	00	00	0070		SF	Spray Applied Orange Peel Finish On Existing Gypsum Board Wall										\$226.60
							Installation	Quantity	700.00	x	Unit Price	0.32	x	Factor	1.0116	=	Total	226.60
								texture to match surrounding										
156	09	29	00	00	0074		LF	Corner Bead, Galvanized Steel For Gypsum Board										\$233.07
							Installation	Quantity	80.00	x	Unit Price	2.88	x	Factor	1.0116	=	Total	233.07
								corner beads for drywall										
157	09	29	00	00	0074	0012	MOD	For Up To 100, Add										\$15.38
							Installation	Quantity	80.00	x	Unit Price	0.19	x	Factor	1.0116	=	Total	15.38
158	09	65	23	00	0004		SF	0.16" Overall Thickness, 0.020" Wear Layer, Vinyl Plank Flooring (Armstrong® Luxe Plank™)										\$5,147.02
							Installation	Quantity	800.00	x	Unit Price	6.36	x	Factor	1.0116	=	Total	5,147.02
								new vinyl plank flooring in entire unit										
159	10	28	13	13	0131		EA	24" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x24)										\$287.03
							Installation	Quantity	3.00	x	Unit Price	77.82	x	Factor	1.0116	=	Total	236.17
							Demolition	Quantity	3.00	x	Unit Price	16.76	x	Factor	1.0116	=	Total	50.86
								grab bars for rear of toilet and in shower										
160	10	28	13	13	0135		EA	48" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x48)										\$102.36
							Installation	Quantity	1.00	x	Unit Price	84.43	x	Factor	1.0116	=	Total	85.41
							Demolition	Quantity	1.00	x	Unit Price	16.76	x	Factor	1.0116	=	Total	16.95
								grab bar for side of toilet										

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 106

161	10	28	13	13	0189	EA	Stainless Steel Shower Curtain Hook (Bobrick B-204-1)						\$47.34
							Quantity	Unit Price	Factor	=	Total		
						Installation	15.00 x	2.29 x	1.0116	=	34.75		
						Demolition	15.00 x	0.83 x	1.0116	=	12.59		
							Shower curtain hooks						
162	10	28	16	13	0017	EA	20" x 30" Recessed Steel Medicine Cabinet With Mirror, Nutone 495						\$359.24
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00 x	208.47 x	1.0116	=	210.89		
						Demolition	5.00 x	29.33 x	1.0116	=	148.35		
							remove existng and replace with new						
163	10	28	16	13	0026	EA	Shower Curtain Rod, Polished Chrome						\$221.19
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00 x	82.50 x	1.0116	=	83.46		
						Demolition	5.00 x	27.23 x	1.0116	=	137.73		
							remove existing and replace with new						
164	11	30	13	13	0087	EA	Removal And Reinstallation Of Stove/Range						\$221.08
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00 x	218.54 x	1.0116	=	221.08		
							remove, store and reinstall existing oven						
165	12	36	61	16	0003	SF	1/4" Solid Polyester (Corian) Backsplash, Group B ColorsQuantity based on area of backsplash. Excludes backing material such as cement or water resistant gypsum board.						\$583.29
							Quantity	Unit Price	Factor	=	Total		
						Installation	20.00 x	28.83 x	1.0116	=	583.29		
							backsplash for kitchen countertops						
166	12	36	61	16	0003	0021	MOD	For Up To 50, Add					\$189.78
							Quantity	Unit Price	Factor	=	Total		
						Installation	20.00 x	9.38 x	1.0116	=	189.78		
167	12	36	61	16	0004	SF	1/2" Solid Polyester (Corian) Countertop, Group B ColorsQuantity based on area of counter, backsplash and apron. Includes drilling holes for fixtures and 1-1/2" drop edge with 1/8" radius edges (when apron not used).						\$1,898.57
							Quantity	Unit Price	Factor	=	Total		
						Installation	40.00 x	46.92 x	1.0116	=	1,898.57		
							new countertops for kitchen						
168	12	36	61	16	0004	0021	MOD	For Up To 50, Add					\$606.96
							Quantity	Unit Price	Factor	=	Total		
						Installation	40.00 x	15.00 x	1.0116	=	606.96		
169	12	36	61	16	0004	0026	MOD	For Each LF Of Half Round Edge, Add					\$323.71
							Quantity	Unit Price	Factor	=	Total		
						Installation	40.00 x	8.00 x	1.0116	=	323.71		
170	12	36	61	16	0004	0029	MOD	For Each Sink, Range Or Vanity Cutout, Add					\$15.17
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00 x	15.00 x	1.0116	=	15.17		
171	12	36	61	16	0004	0040	MOD	For >2.25 To 3 SF Integral Single Basin Kitchen Sink, AddSingle or double bowl.					\$344.39
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00 x	340.44 x	1.0116	=	344.39		

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 106

172	21	13	13	00	0003	EA	Exposed Piping, Light Hazard, Complete Wet-Pipe Sprinkler System, Per HeadIncludes branch pipe and fittings, supports and sprinkler heads.							\$916.84
							Quantity	Unit Price	Factor	=		Total		
						Installation	3.00	x	302.11	x	1.0116	=	916.84	
							new sprinkler system installed as needed							
173	21	13	13	00	0003 0004	MOD	For Up To 5, Add							\$431.00
							Quantity	Unit Price	Factor	=		Total		
						Installation	3.00	x	142.02	x	1.0116	=	431.00	
174	22	01	40	81	0005	EA	Single Bowl Sink/Lavatory Drain Line Replacement							\$65.11
							Quantity	Unit Price	Factor	=		Total		
						Installation	2.00	x	32.18	x	1.0116	=	65.11	
							for kitchen and bathroom sinks							
175	22	11	16	00	0878	LF	3/4" Inside Diameter Copper Pipe/Tubing Type L AssemblyIncludes all hangers and couplings, elbow, tee, reducer fittings. All hangers are complete assemblies. Not for use where detail is available.							\$1,951.38
							Quantity	Unit Price	Factor	=		Total		
						Installation	100.00	x	19.29	x	1.0116	=	1,951.38	
							for all water lines. Additional length due to inflated costs							
176	22	13	13	00	0062	EA	Countertop Kitchen Sink, Double Fixture Rough-In, Polyvinyl Chloride (PVC) Waste And Vent PipeIncludes polyvinyl chloride (PVC) waste and vent pipe and copper domestic supply. Excludes fixtures and faucets.							\$697.54
							Quantity	Unit Price	Factor	=		Total		
						Installation	2.00	x	344.77	x	1.0116	=	697.54	
							one for kitchen sink and one for bathroom sink							
177	22	13	16	00	0508	LF	3" Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.							\$1,218.47
							Quantity	Unit Price	Factor	=		Total		
						Installation	50.00	x	24.09	x	1.0116	=	1,218.47	
							vent piping Additional length due to inflated costs							
178	22	13	16	00	0509	LF	4" Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.							\$1,372.24
							Quantity	Unit Price	Factor	=		Total		
						Installation	50.00	x	27.13	x	1.0116	=	1,372.24	
							drain piping Additional length due to inflated costs							
179	22	41	39	00	0013	EA	Single Lever Handle, Chrome Bath And Shower, Pressure Balanced/Anti-Scald Valve (American Standard T675.502)							\$215.72
							Quantity	Unit Price	Factor	=		Total		
						Installation	1.00	x	177.79	x	1.0116	=	179.85	
						Demolition	1.00	x	35.46	x	1.0116	=	35.87	
							remove existing and replace with new shower/batg valve							
180	22	42	23	00	0011	EA	40" x 48" x 82" Handicapped, Solid Plastic Shower Enclosure (General Partitions)							\$5,062.44
							Quantity	Unit Price	Factor	=		Total		
						Installation	2.00	x	2,436.30	x	1.0116	=	4,929.12	
						Demolition	1.00	x	131.79	x	1.0116	=	133.32	
							remove existing and install new shower. additional quantities due to added costs currently							
181	22	42	23	00	0081	SF	Polyvinyl Chloride (PVC) Shower Pan Liner							\$96.14
							Quantity	Unit Price	Factor	=		Total		
						Installation	32.00	x	2.97	x	1.0116	=	96.14	
							pan liner for new shower							

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 106

182	26	01	20	91	0002	EA	Lock Out/Tag Out Local Disconnect											\$175.78
						Installation	Quantity	8.00	x	Unit Price	21.72	x	Factor	1.0116	=		Total	175.78
						LOTO of existing circuits												
183	26	09	23	00	0109	EA	Wall Switch Replacement Occupancy Sensor, Single GangIncludes integral occupancy sensor and relay.											\$167.30
						Installation	Quantity	2.00	x	Unit Price	82.69	x	Factor	1.0116	=		Total	167.30
						per plans												
184	26	27	26	00	0009	EA	1 Gang, 20 Amp, GFI, Duplex Receptacle Assembly											\$1,181.85
						Installation	Quantity	10.00	x	Unit Price	83.87	x	Factor	1.0116	=		Total	848.43
						Demolition	Quantity	10.00	x	Unit Price	32.96	x	Factor	1.0116	=		Total	333.42
						New outlets for bathroom and kitchen												
185	26	27	26	00	0038	EA	50 Amp, NEMA 15-50, Single Receptacle, 250 Volt, 3 Phase											\$106.16
						Installation	Quantity	1.00	x	Unit Price	85.43	x	Factor	1.0116	=		Total	86.42
						Demolition	Quantity	1.00	x	Unit Price	19.51	x	Factor	1.0116	=		Total	19.74
						for stove												
186	26	27	26	00	0138	EA	1 Gang, 20 Amp, 120/277 Volt, SPST, Switch Assembly											\$882.60
						Installation	Quantity	8.00	x	Unit Price	76.10	x	Factor	1.0116	=		Total	615.86
						Demolition	Quantity	8.00	x	Unit Price	32.96	x	Factor	1.0116	=		Total	266.74
						switches in bathroom and kitchen												
187	26	51	13	00	0421	EA	1,500 Lumens, 6" Diameter, Recessed LED Downlight With Open Trim (Lightolier C6L1520DL)											\$4,476.43
						Installation	Quantity	10.00	x	Unit Price	404.35	x	Factor	1.0116	=		Total	4,090.40
						Demolition	Quantity	10.00	x	Unit Price	38.16	x	Factor	1.0116	=		Total	386.03
						new LED recessed lighting per plans												
188	26	51	13	00	0458	EA	2,200 Lumens, 9" Diameter, Wall Mount LED Cylinder Downlight With Semi-Specular Trim (Gotham® EVO® CLED9)											\$488.20
						Installation	Quantity	1.00	x	Unit Price	445.65	x	Factor	1.0116	=		Total	450.82
						Demolition	Quantity	1.00	x	Unit Price	36.95	x	Factor	1.0116	=		Total	37.38
						for bathroom												

Subtotal for Unit 106 **\$72,342.01**

Unit 107

189	01	66	19	00	0056	EA	Handling Material For Over 125' Per 9" x 48" x 48" Container Per 125' Segment											\$339.90
							Installation	Quantity	200.00	x	Unit Price	1.68	x	Factor	1.0116	=	Total	339.90
							for handling of debris and material from parking lot to unit											
190	01	74	19	00	0016	EA	40 CY Dumpster (5 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.											\$2,033.23
							Installation	Quantity	3.00	x	Unit Price	669.97	x	Factor	1.0116	=	Total	2,033.22
							for debris											

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 107

191	01	95	06	00	0014	LF	20" Wide Wood Shelving For Closets										\$309.63
							Installation	Quantity	Unit Price		Factor	=	Total				
								8.00	38.26	x	1.0116	=	309.63				
							removal of existing and installation of new per plans										
192	01	95	06	00	0095	LF	11/16" x 3-1/4" Pine Casing										\$3,995.82
							Installation	Quantity	Unit Price		Factor	=	Total				
								1,000.00	3.95	x	1.0116	=	3,995.82				
							baseboard and door casing for entire unit										
193	01	95	08	00	0054	EA	3'-0", Prehung 1-3/8" Primed, High Density Fiberboard Hardboard, Hollow Core, Six Panel Door And Frame										\$403.67
							Installation	Quantity	Unit Price		Factor	=	Total				
								2.00	199.52	x	1.0116	=	403.67				
							removal of existing and installation of 2 new doors										
194	01	95	08	00	0063	PR	Interior Residential Grade Door Hinges										\$78.72
							Installation	Quantity	Unit Price		Factor	=	Total				
								2.00	38.91	x	1.0116	=	78.72				
							removal of existing and installation of 2 new for doors										
195	01	95	09	00	0003	GSF	Paint Entire Unit Complete Including DoorsIncludes doors, walls, moldings, kitchen, ceilings, etc. Includes preparation. Per SF of floor area. Combination semi-gloss and eggshell. Two coats paint or one coat primer and one coat paint.										\$2,603.86
							Installation	Quantity	Unit Price		Factor	=	Total				
								600.00	4.29	x	1.0116	=	2,603.86				
							prime and 2 coats paint entire unit										
196	01	95	09	00	0003	0059	MOD	For Each Additional Coat, Add									\$2,804.16
							Installation	Quantity	Unit Price		Factor	=	Total				
								1,800.00	1.54	x	1.0116	=	2,804.16				
197	01	95	11	00	0003	EA	11.9 CF Top Freezer Refrigerator										\$780.96
							Installation	Quantity	Unit Price		Factor	=	Total				
								1.00	772.00	x	1.0116	=	780.96				
							remove and replace existing fridge removed material for LI										
198	01	95	22	00	0004	EA	2 Piece Tank Type, Gravity Flush System, Floor Mounted, Floor Outlet, Elongated Vitreous China Water Closet (Kohler Highline® K-3999)Includes seat, wax ring, escutcheon, supply valve and line.										\$548.88
							Installation	Quantity	Unit Price		Factor	=	Total				
								1.00	398.16	x	1.0116	=	402.78				
							Demolition	Quantity	Unit Price		Factor	=	Total				
								1.00	144.43	x	1.0116	=	146.11				
							remove existing and replace with new toilet										
199	01	95	22	00	0008	EA	Faucet, Kohler (K-15182-P)										\$175.15
							Installation	Quantity	Unit Price		Factor	=	Total				
								1.00	146.51	x	1.0116	=	148.21				
							Demolition	Quantity	Unit Price		Factor	=	Total				
								1.00	26.63	x	1.0116	=	26.94				
							remove existing and replace with new bathroom faucet										
200	01	95	22	00	0015	EA	Pressure Balancing Shower Valve (Symmons BP-46-2-X)										\$184.68
							Installation	Quantity	Unit Price		Factor	=	Total				
								1.00	144.03	x	1.0116	=	145.70				
							Demolition	Quantity	Unit Price		Factor	=	Total				
								1.00	38.53	x	1.0116	=	38.98				
							remove existing and replace with new										

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 107

201	01	95	22	00	0023	EA	Wall Mount, Hand Shower Unit With Hose (Delta Faucet 62001 DS)										\$200.12
							Installation	Quantity	Unit Price	Factor	=	Total					
								1.00	x	175.63	x	1.0116	=	177.67			
							Demolition	1.00	x	22.20	x	1.0116	=	22.46			
							remove existing and replace with new										
202	01	95	22	00	0039	EA	25" x 22" x 6" Stainless Steel Kitchen Sink, Single Bowl, 22 Gauge (Elkay K125224)										\$532.30
							Installation	Quantity	Unit Price	Factor	=	Total					
								1.00	x	449.39	x	1.0116	=	454.60			
							Demolition	1.00	x	76.81	x	1.0116	=	77.70			
							remove existing and replace with new										
203	01	95	22	00	0043	EA	Kitchen Faucet, Polished Chrome (Kohler K-15171-P)										\$193.26
							Installation	Quantity	Unit Price	Factor	=	Total					
								1.00	x	146.66	x	1.0116	=	148.36			
							Demolition	1.00	x	44.38	x	1.0116	=	44.89			
							remove existing and replace with new										
204	01	95	26	00	0003	LF	10 AWG, 2 Conductor, Solid, Romex Copper Wire										\$3,706.50
							Installation	Quantity	Unit Price	Factor	=	Total					
								800.00	x	3.19	x	1.0116	=	2,581.60			
							Demolition	800.00	x	1.39	x	1.0116	=	1,124.90			
							for new outlets and electrical runs per plans										
205	01	95	26	00	0042	EA	AC Powered, Carbon Monoxide and Fire Alarm (Kidde 900-0114)										\$258.18
							Installation	Quantity	Unit Price	Factor	=	Total					
								2.00	x	105.92	x	1.0116	=	214.30			
							Demolition	2.00	x	21.69	x	1.0116	=	43.88			
							per plans										
206	02	82	33	00	0047	SF	>10 To 500 SF, Gypsum Wall Board, Asbestos Abatement And Disposal										\$2,913.41
							Installation	Quantity	Unit Price	Factor	=	Total					
								240.00	x	12.00	x	1.0116	=	2,913.41			
							drywall abatement										
207	02	82	33	00	0067	SF	>10 To 500 SF, Spray On Acoustical Ceiling, Asbestos Abatement And Disposal										\$5,550.04
							Installation	Quantity	Unit Price	Factor	=	Total					
								540.00	x	10.16	x	1.0116	=	5,550.04			
							ceiling abatement										
208	02	89	00	00	0005	SF	6 Mil Plastic Fire Retardant, Anti Static Sheeting, For Separation Barrier										\$246.83
							Installation	Quantity	Unit Price	Factor	=	Total					
								400.00	x	0.61	x	1.0116	=	246.83			
							protection as part of abatement										
209	02	89	00	00	0006	EA	7' Zipper Door For Plastic Sheeting										\$32.17
							Installation	Quantity	Unit Price	Factor	=	Total					
								2.00	x	15.90	x	1.0116	=	32.17			
							zippers for access through abatement protection										
210	02	89	00	00	0019	SF	6 Mil Plastic Fire Retardant, Anti Static Sheeting, Applied To Floors, Hazmat Containment Construction										\$791.07
							Installation	Quantity	Unit Price	Factor	=	Total					
								1,700.00	x	0.46	x	1.0116	=	791.07			
							protection as part of abatement										

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 107

211	02	89	00	00	0020	SF	6 Mil Plastic Fire Retardant, Anti Static Retardant Sheeting, Applied To Walls, Hazmat Containment Construction									\$895.27
							Installation	Quantity	Unit Price	Factor	=	Total				
								1,500.00	0.59	x	1.0116	=	895.27			
							protection as part of abatement									
212	02	89	00	00	0023	EA	Portable Personnel Decontamination Wash Facility (3 Stage)Includes connection to negative air system.									\$596.14
							Installation	Quantity	Unit Price	Factor	=	Total				
								1.00	589.30	x	1.0116	=	596.14			
							protection as part of abatement									
213	03	54	16	00	0002	SF	1/8" Thick Self Leveling Cementitious Underlayment For Floors Including Surface Preparation									\$1,294.85
							Installation	Quantity	Unit Price	Factor	=	Total				
								800.00	1.60	x	1.0116	=	1,294.85			
							level existing flooring									
214	06	11	16	00	0061	SF	2" x 4" Wood Wall Framing At 16" On Center									\$1,097.59
							Installation	Quantity	Unit Price	Factor	=	Total				
								500.00	1.51	x	1.0116	=	763.76			
							Demolition	500.00	0.66	x	1.0116	=	333.83			
							for new walls installed									
215	06	11	16	00	0061	0004	MOD	For >200 To 500, Add								\$126.45
							Installation	Quantity	Unit Price	Factor	=	Total				
								500.00	0.25	x	1.0116	=	126.45			
216	06	41	13	00	0112	EA	15" x 30" Wall Cabinet									\$127.69
							Installation	Quantity	Unit Price	Factor	=	Total				
								1.00	126.23	x	1.0116	=	127.69			
							installation of new									
217	06	41	13	00	0112	0068	MOD	For Custom Deluxe Grade, Add								\$37.10
							Installation	Quantity	Unit Price	Factor	=	Total				
								1.00	36.67	x	1.0116	=	37.10			
218	06	41	13	00	0115	EA	24" x 30" Wall Cabinet									\$105.13
							Installation	Quantity	Unit Price	Factor	=	Total				
								0.00	150.60	x	1.0116	=	0.00			
							Demolition	4.00	25.98	x	1.0116	=	105.13			
							removal of existing									
219	06	41	13	00	0115	0067	MOD	For Deluxe Grade, Add								\$159.67
							Installation	Quantity	Unit Price	Factor	=	Total				
								4.00	39.46	x	1.0116	=	159.67			
220	06	41	13	00	0117	EA	27" x 30" Wall Cabinet									\$329.64
							Installation	Quantity	Unit Price	Factor	=	Total				
								2.00	162.93	x	1.0116	=	329.64			
							installation of new									
221	06	41	13	00	0117	0068	MOD	For Custom Deluxe Grade, Add								\$100.33
							Installation	Quantity	Unit Price	Factor	=	Total				
								2.00	49.59	x	1.0116	=	100.33			
222	06	41	13	00	0135	EA	30" x 12" x 46-1/2" Microwave Cabinet									\$324.10
							Installation	Quantity	Unit Price	Factor	=	Total				
								1.00	320.38	x	1.0116	=	324.10			
							installation of new									

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
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Unit 107

223	06	41	13	00 0135	0068	MOD	For Custom Deluxe Grade, Add											\$106.51
						Installation	Quantity	1.00	x	Unit Price	105.29	x	Factor	1.0116	=	Total	106.51	
224	06	41	13	00 0154		EA	24" x 15" Wall Cabinet											\$105.13
						Installation	Quantity	0.00	x	Unit Price	120.99	x	Factor	1.0116	=	Total	0.00	
						Demolition	4.00	x		25.98	x		1.0116	=		105.13		
							removal of existing											
225	06	41	13	00 0154	0067	MOD	For Deluxe Grade, Add											\$111.76
						Installation	Quantity	4.00	x	Unit Price	27.62	x	Factor	1.0116	=	Total	111.76	
226	06	41	13	00 0205		EA	15" Base Cabinet											\$161.07
						Installation	Quantity	1.00	x	Unit Price	159.22	x	Factor	1.0116	=	Total	161.07	
							installation of new											
227	06	41	13	00 0205	0068	MOD	For Custom Deluxe Grade, Add											\$48.67
						Installation	Quantity	1.00	x	Unit Price	48.11	x	Factor	1.0116	=	Total	48.67	
228	06	41	13	00 0215		EA	42" Base Cabinet											\$44.49
						Installation	Quantity	0.00	x	Unit Price	275.36	x	Factor	1.0116	=	Total	0.00	
						Demolition	1.00	x		43.98	x		1.0116	=		44.49		
							removal of existing											
229	06	41	13	00 0215	0067	MOD	For Deluxe Grade, Add											\$75.85
						Installation	Quantity	1.00	x	Unit Price	74.98	x	Factor	1.0116	=	Total	75.85	
230	06	41	13	00 0298		EA	27" x 12" x 84" Broom Cabinet											\$367.62
						Installation	Quantity	1.00	x	Unit Price	363.40	x	Factor	1.0116	=	Total	367.62	
							installation of new											
231	06	41	13	00 0298	0068	MOD	For Custom Deluxe Grade, Add											\$125.46
						Installation	Quantity	1.00	x	Unit Price	124.02	x	Factor	1.0116	=	Total	125.46	
232	06	41	13	00 0307		EA	33" x 24" x 84" Universal Oven Cabinet											\$38.99
						Installation	Quantity	0.00	x	Unit Price	496.33	x	Factor	1.0116	=	Total	0.00	
						Demolition	1.00	x		38.54	x		1.0116	=		38.99		
							removal of existing											
233	06	41	13	00 0307	0067	MOD	For Deluxe Grade, Add											\$169.66
						Installation	Quantity	1.00	x	Unit Price	167.71	x	Factor	1.0116	=	Total	169.66	
234	08	71	23	00 0008		PR	3-1/2" x 3-1/2" Standard Duty, Full Mortise, Ball Bearing, Brass/Bronze, Satin Chrome Finish Hinge											\$148.26
						Installation	Quantity	2.00	x	Unit Price	67.41	x	Factor	1.0116	=	Total	136.38	
						Demolition	2.00	x		5.87	x		1.0116	=		11.88		
							hinges for doors											

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 107

235	08	71	23	00	2298	EA	Bath/Bedroom Privacy F37 Pre-Assembled Lockset Locked with push button inside.								\$1,260.07
							Installation	Quantity	Unit Price	Factor	=	Total			
								2.00	601.86	x	1.0116	=	1,217.68		
							Demolition	2.00	20.95	x	1.0116	=	42.39		
							for new doors								
236	09	23	13	00	0022	SF	Smooth Finish Three Coats Gypsum Plaster On Walls								\$4,404.51
							Installation	Quantity	Unit Price	Factor	=	Total			
								700.00	6.22	x	1.0116	=	4,404.51		
							finish drywall								
237	09	29	00	00	0006	SF	5/8" Gypsum Board								\$970.12
							Installation	Quantity	Unit Price	Factor	=	Total			
								700.00	1.37	x	1.0116	=	970.12		
							New drywall per plans								
238	09	29	00	00	0070	SF	Spray Applied Orange Peel Finish On Existing Gypsum Board Wall								\$226.60
							Installation	Quantity	Unit Price	Factor	=	Total			
								700.00	0.32	x	1.0116	=	226.60		
							texture to match surrounding								
239	09	29	00	00	0074	LF	Corner Bead, Galvanized Steel For Gypsum Board								\$233.07
							Installation	Quantity	Unit Price	Factor	=	Total			
								80.00	2.88	x	1.0116	=	233.07		
							corner beads for drywall								
240	09	29	00	00	0074	0012	MOD	For Up To 100, Add							\$15.38
							Installation	Quantity	Unit Price	Factor	=	Total			
								80.00	0.19	x	1.0116	=	15.38		
241	09	65	23	00	0004	SF	0.16" Overall Thickness, 0.020" Wear Layer, Vinyl Plank Flooring (Armstrong® Luxe Plank™)								\$5,147.02
							Installation	Quantity	Unit Price	Factor	=	Total			
								800.00	6.36	x	1.0116	=	5,147.02		
							new vinyl plank flooring in entire unit								
242	10	28	13	13	0131	EA	24" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x24)								\$287.03
							Installation	Quantity	Unit Price	Factor	=	Total			
								3.00	77.82	x	1.0116	=	236.17		
							Demolition	3.00	16.76	x	1.0116	=	50.86		
							grab bars for rear of toilet and in shower								
243	10	28	13	13	0135	EA	48" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x48)								\$102.36
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	84.43	x	1.0116	=	85.41		
							Demolition	1.00	16.76	x	1.0116	=	16.95		
							grab bar for side of toilet								
244	10	28	13	13	0189	EA	Stainless Steel Shower Curtain Hook (Bobrick B-204-1)								\$47.34
							Installation	Quantity	Unit Price	Factor	=	Total			
								15.00	2.29	x	1.0116	=	34.75		
							Demolition	15.00	0.83	x	1.0116	=	12.59		
							Shower curtain hooks								
245	10	28	16	13	0017	EA	20" x 30" Recessed Steel Medicine Cabinet With Mirror, Nutone 495								\$359.24
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	208.47	x	1.0116	=	210.89		
							Demolition	5.00	29.33	x	1.0116	=	148.35		
							remove existng and replace with new								

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 107

246	10	28	16	13	0026	EA	Shower Curtain Rod, Polished Chrome											\$221.19
							Installation	Quantity	Unit Price	Factor	=	Total						
								1.00	82.50	x		83.46						
							Demolition	5.00	27.23	x		137.73						
							remove existing and replace with new											
247	11	30	13	13	0087	EA	Removal And Reinstallation Of Stove/Range											\$221.08
							Installation	Quantity	Unit Price	Factor	=	Total						
								1.00	218.54	x		221.08						
							remove, store and reinstall existing oven											
248	12	36	61	16	0003	SF	1/4" Solid Polyester (Corian) Backsplash, Group B ColorsQuantity based on area of backsplash. Excludes backing material such as cement or water resistant gypsum board.											\$583.29
							Installation	Quantity	Unit Price	Factor	=	Total						
								20.00	28.83	x		583.29						
							backsplash for kitchen countertops											
249	12	36	61	16	0003	0021	MOD	For Up To 50, Add										\$189.78
							Installation	Quantity	Unit Price	Factor	=	Total						
								20.00	9.38	x		189.78						
250	12	36	61	16	0004	SF	1/2" Solid Polyester (Corian) Countertop, Group B ColorsQuantity based on area of counter, backsplash and apron. Includes drilling holes for fixtures and 1-1/2" drop edge with 1/8" radius edges (when apron not used).											\$1,898.57
							Installation	Quantity	Unit Price	Factor	=	Total						
								40.00	46.92	x		1,898.57						
							new countertops for kitchen											
251	12	36	61	16	0004	0021	MOD	For Up To 50, Add										\$606.96
							Installation	Quantity	Unit Price	Factor	=	Total						
								40.00	15.00	x		606.96						
252	12	36	61	16	0004	0026	MOD	For Each LF Of Half Round Edge, Add										\$323.71
							Installation	Quantity	Unit Price	Factor	=	Total						
								40.00	8.00	x		323.71						
253	12	36	61	16	0004	0029	MOD	For Each Sink, Range Or Vanity Cutout, Add										\$15.17
							Installation	Quantity	Unit Price	Factor	=	Total						
								1.00	15.00	x		15.17						
254	12	36	61	16	0004	0040	MOD	For >2.25 To 3 SF Integral Single Basin Kitchen Sink, AddSingle or double bowl.										\$344.39
							Installation	Quantity	Unit Price	Factor	=	Total						
								1.00	340.44	x		344.39						
255	21	13	13	00	0003	EA	Exposed Piping, Light Hazard, Complete Wet-Pipe Sprinkler System, Per HeadIncludes branch pipe and fittings, supports and sprinkler heads.											\$916.84
							Installation	Quantity	Unit Price	Factor	=	Total						
								3.00	302.11	x		916.84						
							new sprinkler system installed as needed											
256	21	13	13	00	0003	0004	MOD	For Up To 5, Add										\$431.00
							Installation	Quantity	Unit Price	Factor	=	Total						
								3.00	142.02	x		431.00						
257	22	01	40	81	0005	EA	Single Bowl Sink/Lavatory Drain Line Replacement											\$65.11
							Installation	Quantity	Unit Price	Factor	=	Total						
								2.00	32.18	x		65.11						
							for kitchen and bathroom sinks											

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 107

258	22	11	16	00	0878	LF	3/4" Inside Diameter Copper Pipe/Tubing Type L AssemblyIncludes all hangers and couplings, elbow, tee, reducer fittings. All hangers are complete assemblies. Not for use where detail is available.					\$1,951.38
						Installation	Quantity 100.00	x	Unit Price 19.29	x	Factor 1.0116	= Total 1,951.38
							for all water lines. Additional length due to inflated costs					
259	22	13	13	00	0062	EA	Countertop Kitchen Sink, Double Fixture Rough-In, Polyvinyl Chloride (PVC) Waste And Vent PipeIncludes polyvinyl chloride (PVC) waste and vent pipe and copper domestic supply. Excludes fixtures and faucets.					\$697.54
						Installation	Quantity 2.00	x	Unit Price 344.77	x	Factor 1.0116	= Total 697.54
							one for kitchen sink and one for bathroom sink					
260	22	13	16	00	0508	LF	3" Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.					\$1,218.47
						Installation	Quantity 50.00	x	Unit Price 24.09	x	Factor 1.0116	= Total 1,218.47
							vent piping Additional length due to inflated costs					
261	22	13	16	00	0509	LF	4" Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.					\$1,372.24
						Installation	Quantity 50.00	x	Unit Price 27.13	x	Factor 1.0116	= Total 1,372.24
							drain piping Additional length due to inflated costs					
262	22	41	39	00	0013	EA	Single Lever Handle, Chrome Bath And Shower, Pressure Balanced/Anti-Scald Valve (American Standard T675.502)					\$215.72
						Installation	Quantity 1.00	x	Unit Price 177.79	x	Factor 1.0116	= Total 179.85
						Demolition	Quantity 1.00	x	Unit Price 35.46	x	Factor 1.0116	= Total 35.87
							remove existing and replace with new shower/batg valve					
263	22	42	23	00	0011	EA	40" x 48" x 82" Handicapped, Solid Plastic Shower Enclosure (General Partitions)					\$5,062.44
						Installation	Quantity 2.00	x	Unit Price 2,436.30	x	Factor 1.0116	= Total 4,929.12
						Demolition	Quantity 1.00	x	Unit Price 131.79	x	Factor 1.0116	= Total 133.32
							remove existing and install new shower. additional quantities due to added costs currently					
264	22	42	23	00	0081	SF	Polyvinyl Chloride (PVC) Shower Pan Liner					\$96.14
						Installation	Quantity 32.00	x	Unit Price 2.97	x	Factor 1.0116	= Total 96.14
							pan liner for new shower					
265	26	01	20	91	0002	EA	Lock Out/Tag Out Local Disconnect					\$175.78
						Installation	Quantity 8.00	x	Unit Price 21.72	x	Factor 1.0116	= Total 175.78
							LOTO of existing circuits					
266	26	09	23	00	0109	EA	Wall Switch Replacement Occupancy Sensor, Single GangIncludes integral occupancy sensor and relay.					\$167.30
						Installation	Quantity 2.00	x	Unit Price 82.69	x	Factor 1.0116	= Total 167.30
							per plans					

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 107

267	26	27	26	00	0009	EA	1 Gang, 20 Amp, GFI, Duplex Receptacle Assembly								\$1,181.85
							Quantity	Unit Price	Factor	=	Total				
						Installation	10.00	x	83.87	x	1.0116	=	848.43		
						Demolition	10.00	x	32.96	x	1.0116	=	333.42		
						New outlets for bathroom and kitchen									
268	26	27	26	00	0038	EA	50 Amp, NEMA 15-50, Single Receptacle, 250 Volt, 3 Phase								\$106.16
							Quantity	Unit Price	Factor	=	Total				
						Installation	1.00	x	85.43	x	1.0116	=	86.42		
						Demolition	1.00	x	19.51	x	1.0116	=	19.74		
						for stove									
269	26	27	26	00	0138	EA	1 Gang, 20 Amp, 120/277 Volt, SPST, Switch Assembly								\$882.60
							Quantity	Unit Price	Factor	=	Total				
						Installation	8.00	x	76.10	x	1.0116	=	615.86		
						Demolition	8.00	x	32.96	x	1.0116	=	266.74		
						switches in bathroom and kitchen									
270	26	51	13	00	0421	EA	1,500 Lumens, 6" Diameter, Recessed LED Downlight With Open Trim (Lightolier C6L1520DL)								\$4,476.43
							Quantity	Unit Price	Factor	=	Total				
						Installation	10.00	x	404.35	x	1.0116	=	4,090.40		
						Demolition	10.00	x	38.16	x	1.0116	=	386.03		
						new LED recessed lighting per plans									
271	26	51	13	00	0458	EA	2,200 Lumens, 9" Diameter, Wall Mount LED Cylinder Downlight With Semi-Specular Trim (Gotham® EVO® CLED9)								\$488.20
							Quantity	Unit Price	Factor	=	Total				
						Installation	1.00	x	445.65	x	1.0116	=	450.82		
						Demolition	1.00	x	36.95	x	1.0116	=	37.38		
						for bathroom									

Subtotal for Unit 107 **\$72,342.02**

Unit 108

272	01	66	19	00	0056	EA	Handling Material For Over 125' Per 9" x 48" x 48" Container Per 125' Segment								\$339.90
							Quantity	Unit Price	Factor	=	Total				
						Installation	200.00	x	1.68	x	1.0116	=	339.90		
						for handling of debris and material from parking lot to unit									
273	01	74	19	00	0016	EA	40 CY Dumpster (5 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.								\$2,033.23
							Quantity	Unit Price	Factor	=	Total				
						Installation	3.00	x	669.97	x	1.0116	=	2,033.22		
						for debris									
274	01	95	06	00	0014	LF	20" Wide Wood Shelving For Closets								\$309.63
							Quantity	Unit Price	Factor	=	Total				
						Installation	8.00	x	38.26	x	1.0116	=	309.63		
						removal of existing and installation of new per plans									
275	01	95	06	00	0095	LF	11/16" x 3-1/4" Pine Casing								\$3,995.82
							Quantity	Unit Price	Factor	=	Total				
						Installation	1,000.00	x	3.95	x	1.0116	=	3,995.82		
						baseboard and door casing for entire unit									

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 108

276	01	95	08	00	0054	EA	3'-0", Prehung 1-3/8" Primed, High Density Fiberboard Hardboard, Hollow Core, Six Panel Door And Frame								\$403.67
							Installation	Quantity	Unit Price	Factor	=	Total			
								2.00	199.52	x	1.0116	=	403.67		
							removal of existing and installation of 2 new doors								
277	01	95	08	00	0063	PR	Interior Residential Grade Door Hinges								\$78.72
							Installation	Quantity	Unit Price	Factor	=	Total			
								2.00	38.91	x	1.0116	=	78.72		
							removal of existing and installation of 2 new for doors								
278	01	95	09	00	0003	GSF	Paint Entire Unit Complete Including DoorsIncludes doors, walls, moldings, kitchen, ceilings, etc. Includes preparation. Per SF of floor area. Combination semi-gloss and eggshell. Two coats paint or one coat primer and one coat paint.								\$2,603.86
							Installation	Quantity	Unit Price	Factor	=	Total			
								600.00	4.29	x	1.0116	=	2,603.86		
							prime and 2 coats paint entire unit								
279	01	95	09	00	0003	0059	MOD	For Each Additional Coat, Add							\$2,804.16
							Installation	Quantity	Unit Price	Factor	=	Total			
								1,800.00	1.54	x	1.0116	=	2,804.16		
280	01	95	11	00	0003	EA	11.9 CF Top Freezer Refrigerator								\$780.96
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	772.00	x	1.0116	=	780.96		
							remove and replace existing fridge removed material for LI								
281	01	95	22	00	0004	EA	2 Piece Tank Type, Gravity Flush System, Floor Mounted, Floor Outlet, Elongated Vitreous China Water Closet (Kohler Highline® K-3999)Includes seat, wax ring, escutcheon, supply valve and line.								\$548.88
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	398.16	x	1.0116	=	402.78		
							Demolition	Quantity	Unit Price	Factor	=	Total			
								1.00	144.43	x	1.0116	=	146.11		
							remove existing and replace with new toilet								
282	01	95	22	00	0008	EA	Faucet, Kohler (K-15182-P)								\$175.15
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	146.51	x	1.0116	=	148.21		
							Demolition	Quantity	Unit Price	Factor	=	Total			
								1.00	26.63	x	1.0116	=	26.94		
							remove existing and replace with new bathroom faucet								
283	01	95	22	00	0015	EA	Pressure Balancing Shower Valve (Symmons BP-46-2-X)								\$184.68
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	144.03	x	1.0116	=	145.70		
							Demolition	Quantity	Unit Price	Factor	=	Total			
								1.00	38.53	x	1.0116	=	38.98		
							remove existing and replace with new								
284	01	95	22	00	0023	EA	Wall Mount, Hand Shower Unit With Hose (Delta Faucet 62001 DS)								\$200.12
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	175.63	x	1.0116	=	177.67		
							Demolition	Quantity	Unit Price	Factor	=	Total			
								1.00	22.20	x	1.0116	=	22.46		
							remove existing and replace with new								
285	01	95	22	00	0039	EA	25" x 22" x 6" Stainless Steel Kitchen Sink, Single Bowl, 22 Gauge (Elkay K125224)								\$532.30
							Installation	Quantity	Unit Price	Factor	=	Total			
								1.00	449.39	x	1.0116	=	454.60		
							Demolition	Quantity	Unit Price	Factor	=	Total			
								1.00	76.81	x	1.0116	=	77.70		
							remove existing and replace with new								

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 108

286	01	95	22	00	0043	EA	Kitchen Faucet, Polished Chrome (Kohler K-15171-P)								\$193.26
							Quantity		Unit Price		Factor	=	Total		
						Installation	1.00	x	146.66	x	1.0116	=	148.36		
						Demolition	1.00	x	44.38	x	1.0116	=	44.89		
							remove existing and replace with new								
287	01	95	26	00	0003	LF	10 AWG, 2 Conductor, Solid, Romex Copper Wire								\$3,706.50
							Quantity		Unit Price		Factor	=	Total		
						Installation	800.00	x	3.19	x	1.0116	=	2,581.60		
						Demolition	800.00	x	1.39	x	1.0116	=	1,124.90		
							for new outlets and electrical runs per plans								
288	01	95	26	00	0042	EA	AC Powered, Carbon Monoxide and Fire Alarm (Kidde 900-0114)								\$258.18
							Quantity		Unit Price		Factor	=	Total		
						Installation	2.00	x	105.92	x	1.0116	=	214.30		
						Demolition	2.00	x	21.69	x	1.0116	=	43.88		
							per plans								
289	02	82	33	00	0047	SF	>10 To 500 SF, Gypsum Wall Board, Asbestos Abatement And Disposal								\$2,913.41
							Quantity		Unit Price		Factor	=	Total		
						Installation	240.00	x	12.00	x	1.0116	=	2,913.41		
							drywall abatement								
290	02	82	33	00	0067	SF	>10 To 500 SF, Spray On Acoustical Ceiling, Asbestos Abatement And Disposal								\$5,550.04
							Quantity		Unit Price		Factor	=	Total		
						Installation	540.00	x	10.16	x	1.0116	=	5,550.04		
							ceiling abatement								
291	02	89	00	00	0005	SF	6 Mil Plastic Fire Retardant, Anti Static Sheeting, For Separation Barrier								\$246.83
							Quantity		Unit Price		Factor	=	Total		
						Installation	400.00	x	0.61	x	1.0116	=	246.83		
							protection as part of abatement								
292	02	89	00	00	0006	EA	7' Zipper Door For Plastic Sheeting								\$32.17
							Quantity		Unit Price		Factor	=	Total		
						Installation	2.00	x	15.90	x	1.0116	=	32.17		
							zippers for access through abatement protection								
293	02	89	00	00	0019	SF	6 Mil Plastic Fire Retardant, Anti Static Sheeting, Applied To Floors, Hazmat Containment Construction								\$791.07
							Quantity		Unit Price		Factor	=	Total		
						Installation	1,700.00	x	0.46	x	1.0116	=	791.07		
							protection as part of abatement								
294	02	89	00	00	0020	SF	6 Mil Plastic Fire Retardant, Anti Static Retardant Sheeting, Applied To Walls, Hazmat Containment Construction								\$895.27
							Quantity		Unit Price		Factor	=	Total		
						Installation	1,500.00	x	0.59	x	1.0116	=	895.27		
							protection as part of abatement								
295	02	89	00	00	0023	EA	Portable Personnel Decontamination Wash Facility (3 Stage)Includes connection to negative air system.								\$596.14
							Quantity		Unit Price		Factor	=	Total		
						Installation	1.00	x	589.30	x	1.0116	=	596.14		
							protection as part of abatement								

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 108

296	03	54	16	00	0002	SF	1/8" Thick Self Leveling Cementitious Underlayment For Floors Including Surface Preparation									\$1,294.85
						Installation	Quantity		Unit Price		Factor	=	Total			
							800.00	x	1.60	x	1.0116	=	1,294.85			
							level existing flooring									
297	06	11	16	00	0061	SF	2" x 4" Wood Wall Framing At 16" On Center									\$1,097.59
						Installation	Quantity		Unit Price		Factor	=	Total			
							500.00	x	1.51	x	1.0116	=	763.76			
						Demolition	500.00	x	0.66	x	1.0116	=	333.83			
							for new walls installed									
298	06	11	16	00	0061	0004	MOD	For >200 To 500, Add								\$126.45
						Installation	Quantity		Unit Price		Factor	=	Total			
							500.00	x	0.25	x	1.0116	=	126.45			
299	06	41	13	00	0112	EA	15" x 30" Wall Cabinet									\$127.69
						Installation	Quantity		Unit Price		Factor	=	Total			
							1.00	x	126.23	x	1.0116	=	127.69			
							installation of new									
300	06	41	13	00	0112	0068	MOD	For Custom Deluxe Grade, Add								\$37.10
						Installation	Quantity		Unit Price		Factor	=	Total			
							1.00	x	36.67	x	1.0116	=	37.10			
301	06	41	13	00	0115	EA	24" x 30" Wall Cabinet									\$105.13
						Installation	Quantity		Unit Price		Factor	=	Total			
							0.00	x	150.60	x	1.0116	=	0.00			
						Demolition	4.00	x	25.98	x	1.0116	=	105.13			
							removal of existing									
302	06	41	13	00	0115	0067	MOD	For Deluxe Grade, Add								\$159.67
						Installation	Quantity		Unit Price		Factor	=	Total			
							4.00	x	39.46	x	1.0116	=	159.67			
303	06	41	13	00	0117	EA	27" x 30" Wall Cabinet									\$329.64
						Installation	Quantity		Unit Price		Factor	=	Total			
							2.00	x	162.93	x	1.0116	=	329.64			
							installation of new									
304	06	41	13	00	0117	0068	MOD	For Custom Deluxe Grade, Add								\$100.33
						Installation	Quantity		Unit Price		Factor	=	Total			
							2.00	x	49.59	x	1.0116	=	100.33			
305	06	41	13	00	0135	EA	30" x 12" x 46-1/2" Microwave Cabinet									\$324.10
						Installation	Quantity		Unit Price		Factor	=	Total			
							1.00	x	320.38	x	1.0116	=	324.10			
							installation of new									
306	06	41	13	00	0135	0068	MOD	For Custom Deluxe Grade, Add								\$106.51
						Installation	Quantity		Unit Price		Factor	=	Total			
							1.00	x	105.29	x	1.0116	=	106.51			
307	06	41	13	00	0154	EA	24" x 15" Wall Cabinet									\$105.13
						Installation	Quantity		Unit Price		Factor	=	Total			
							0.00	x	120.99	x	1.0116	=	0.00			
						Demolition	4.00	x	25.98	x	1.0116	=	105.13			
							removal of existing									

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 108

308	06	41	13	00 0154	0067	MOD	For Deluxe Grade, Add										\$111.76
							Installation	Quantity		Unit Price		Factor	=	Total			
								4.00	x	27.62	x	1.0116	=	111.76			
309	06	41	13	00 0205		EA	15" Base Cabinet										\$161.07
							Installation	Quantity		Unit Price		Factor	=	Total			
								1.00	x	159.22	x	1.0116	=	161.07			
							installation of new										
310	06	41	13	00 0205	0068	MOD	For Custom Deluxe Grade, Add										\$48.67
							Installation	Quantity		Unit Price		Factor	=	Total			
								1.00	x	48.11	x	1.0116	=	48.67			
311	06	41	13	00 0215		EA	42" Base Cabinet										\$44.49
							Installation	Quantity		Unit Price		Factor	=	Total			
								0.00	x	275.36	x	1.0116	=	0.00			
							Demolition	Quantity		Unit Price		Factor	=	Total			
							removal of existing	1.00	x	43.98	x	1.0116	=	44.49			
312	06	41	13	00 0215	0067	MOD	For Deluxe Grade, Add										\$75.85
							Installation	Quantity		Unit Price		Factor	=	Total			
								1.00	x	74.98	x	1.0116	=	75.85			
313	06	41	13	00 0298		EA	27" x 12" x 84" Broom Cabinet										\$367.62
							Installation	Quantity		Unit Price		Factor	=	Total			
								1.00	x	363.40	x	1.0116	=	367.62			
							installation of new										
314	06	41	13	00 0298	0068	MOD	For Custom Deluxe Grade, Add										\$125.46
							Installation	Quantity		Unit Price		Factor	=	Total			
								1.00	x	124.02	x	1.0116	=	125.46			
315	06	41	13	00 0307		EA	33" x 24" x 84" Universal Oven Cabinet										\$38.99
							Installation	Quantity		Unit Price		Factor	=	Total			
								0.00	x	496.33	x	1.0116	=	0.00			
							Demolition	Quantity		Unit Price		Factor	=	Total			
							removal of existing	1.00	x	38.54	x	1.0116	=	38.99			
316	06	41	13	00 0307	0067	MOD	For Deluxe Grade, Add										\$169.66
							Installation	Quantity		Unit Price		Factor	=	Total			
								1.00	x	167.71	x	1.0116	=	169.66			
317	08	71	23	00 0008		PR	3-1/2" x 3-1/2" Standard Duty, Full Mortise, Ball Bearing, Brass/Bronze, Satin Chrome Finish Hinge										\$148.26
							Installation	Quantity		Unit Price		Factor	=	Total			
								2.00	x	67.41	x	1.0116	=	136.38			
							Demolition	Quantity		Unit Price		Factor	=	Total			
							hinges for doors	2.00	x	5.87	x	1.0116	=	11.88			
318	08	71	23	00 2298		EA	Bath/Bedroom Privacy F37 Pre-Assembled LocksetLocked with push button inside.										\$1,260.07
							Installation	Quantity		Unit Price		Factor	=	Total			
								2.00	x	601.86	x	1.0116	=	1,217.68			
							Demolition	Quantity		Unit Price		Factor	=	Total			
							for new doors	2.00	x	20.95	x	1.0116	=	42.39			
319	09	23	13	00 0022		SF	Smooth Finish Three Coats Gypsum Plaster On Walls										\$4,404.51
							Installation	Quantity		Unit Price		Factor	=	Total			
								700.00	x	6.22	x	1.0116	=	4,404.51			
							finish drywall										

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
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Unit 108

320	09 29 00 00 0006	SF	5/8" Gypsum Board							\$970.12
			Installation	Quantity		Unit Price		Factor		Total
				700.00	x	1.37	x	1.0116	=	970.12
			New drywall per plans							
321	09 29 00 00 0070	SF	Spray Applied Orange Peel Finish On Existing Gypsum Board Wall							\$226.60
			Installation	Quantity		Unit Price		Factor		Total
				700.00	x	0.32	x	1.0116	=	226.60
			texture to match surrounding							
322	09 29 00 00 0074	LF	Corner Bead, Galvanized Steel For Gypsum Board							\$233.07
			Installation	Quantity		Unit Price		Factor		Total
				80.00	x	2.88	x	1.0116	=	233.07
			corner beads for drywall							
323	09 29 00 00 0074 0012	MOD	For Up To 100, Add							\$15.38
			Installation	Quantity		Unit Price		Factor		Total
				80.00	x	0.19	x	1.0116	=	15.38
324	09 65 23 00 0004	SF	0.16" Overall Thickness, 0.020" Wear Layer, Vinyl Plank Flooring (Armstrong® Luxe Plank™)							\$5,147.02
			Installation	Quantity		Unit Price		Factor		Total
				800.00	x	6.36	x	1.0116	=	5,147.02
			new vinyl plank flooring in entire unit							
325	10 28 13 13 0131	EA	24" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x24)							\$287.03
			Installation	Quantity		Unit Price		Factor		Total
				3.00	x	77.82	x	1.0116	=	236.17
			Demolition	3.00	x	16.76	x	1.0116	=	50.86
			grab bars for rear of toilet and in shower							
326	10 28 13 13 0135	EA	48" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x48)							\$102.36
			Installation	Quantity		Unit Price		Factor		Total
				1.00	x	84.43	x	1.0116	=	85.41
			Demolition	1.00	x	16.76	x	1.0116	=	16.95
			grab bar for side of toilet							
327	10 28 13 13 0189	EA	Stainless Steel Shower Curtain Hook (Bobrick B-204-1)							\$47.34
			Installation	Quantity		Unit Price		Factor		Total
				15.00	x	2.29	x	1.0116	=	34.75
			Demolition	15.00	x	0.83	x	1.0116	=	12.59
			Shower curtain hooks							
328	10 28 16 13 0017	EA	20" x 30" Recessed Steel Medicine Cabinet With Mirror, Nutone 495							\$359.24
			Installation	Quantity		Unit Price		Factor		Total
				1.00	x	208.47	x	1.0116	=	210.89
			Demolition	5.00	x	29.33	x	1.0116	=	148.35
			remove existing and replace with new							
329	10 28 16 13 0026	EA	Shower Curtain Rod, Polished Chrome							\$221.19
			Installation	Quantity		Unit Price		Factor		Total
				1.00	x	82.50	x	1.0116	=	83.46
			Demolition	5.00	x	27.23	x	1.0116	=	137.73
			remove existing and replace with new							
330	11 30 13 13 0087	EA	Removal And Reinstallation Of Stove/Range							\$221.08
			Installation	Quantity		Unit Price		Factor		Total
				1.00	x	218.54	x	1.0116	=	221.08
			remove, store and reinstall existing oven							

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 108

331	12	36	61	16	0003	SF	1/4" Solid Polyester (Corian) Backsplash, Group B Colors	Quantity based on area of backsplash. Excludes backing material such as cement or water resistant gypsum board.								\$583.29
						Installation	Quantity	Unit Price	Factor	=	Total					
							20.00	28.83	x	1.0116	583.29					
							backsplash for kitchen countertops									
332	12	36	61	16	0003	0021	MOD	For Up To 50, Add								\$189.78
							Installation	Quantity	Unit Price	Factor	=	Total				
								20.00	9.38	x	1.0116	189.78				
							backsplash for kitchen countertops									
333	12	36	61	16	0004		SF	1/2" Solid Polyester (Corian) Countertop, Group B Colors	Quantity based on area of counter, backsplash and apron. Includes drilling holes for fixtures and 1-1/2" drop edge with 1/8" radius edges (when apron not used).							\$1,898.57
							Installation	Quantity	Unit Price	Factor	=	Total				
								40.00	46.92	x	1.0116	1,898.57				
							new countertops for kitchen									
334	12	36	61	16	0004	0021	MOD	For Up To 50, Add								\$606.96
							Installation	Quantity	Unit Price	Factor	=	Total				
								40.00	15.00	x	1.0116	606.96				
335	12	36	61	16	0004	0026	MOD	For Each LF Of Half Round Edge, Add								\$323.71
							Installation	Quantity	Unit Price	Factor	=	Total				
								40.00	8.00	x	1.0116	323.71				
336	12	36	61	16	0004	0029	MOD	For Each Sink, Range Or Vanity Cutout, Add								\$15.17
							Installation	Quantity	Unit Price	Factor	=	Total				
								1.00	15.00	x	1.0116	15.17				
337	12	36	61	16	0004	0040	MOD	For >2.25 To 3 SF Integral Single Basin Kitchen Sink, Add	Single or double bowl.							\$344.39
							Installation	Quantity	Unit Price	Factor	=	Total				
								1.00	340.44	x	1.0116	344.39				
338	21	13	13	00	0003		EA	Exposed Piping, Light Hazard, Complete Wet-Pipe Sprinkler System, Per Head	Includes branch pipe and fittings, supports and sprinkler heads.							\$916.84
							Installation	Quantity	Unit Price	Factor	=	Total				
								3.00	302.11	x	1.0116	916.84				
							new sprinkler system installed as needed									
339	21	13	13	00	0003	0004	MOD	For Up To 5, Add								\$431.00
							Installation	Quantity	Unit Price	Factor	=	Total				
								3.00	142.02	x	1.0116	431.00				
340	22	01	40	81	0005		EA	Single Bowl Sink/Lavatory Drain Line Replacement								\$65.11
							Installation	Quantity	Unit Price	Factor	=	Total				
								2.00	32.18	x	1.0116	65.11				
							for kitchen and bathroom sinks									
341	22	11	16	00	0878		LF	3/4" Inside Diameter Copper Pipe/Tubing Type L Assembly	Includes all hangers and couplings, elbow, tee, reducer fittings. All hangers are complete assemblies. Not for use where detail is available.							\$1,951.38
							Installation	Quantity	Unit Price	Factor	=	Total				
								100.00	19.29	x	1.0116	1,951.38				
							for all water lines. Additional length due to inflated costs									

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 108

342	22	13	13	00	0062	EA	Countertop Kitchen Sink, Double Fixture Rough-In, Polyvinyl Chloride (PVC) Waste And Vent PipeIncludes polyvinyl chloride (PVC) waste and vent pipe and copper domestic supply. Excludes fixtures and faucets.					\$697.54
						Installation	Quantity	Unit Price	Factor	=	Total	
							2.00	x	344.77	x	1.0116	697.54
							one for kitchen sink and one for bathroom sink					
343	22	13	16	00	0508	LF	3" Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.					\$1,218.47
						Installation	Quantity	Unit Price	Factor	=	Total	
							50.00	x	24.09	x	1.0116	1,218.47
							vent piping Additional length due to inflated costs					
344	22	13	16	00	0509	LF	4" Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.					\$1,372.24
						Installation	Quantity	Unit Price	Factor	=	Total	
							50.00	x	27.13	x	1.0116	1,372.24
							drain piping Additional length due to inflated costs					
345	22	41	39	00	0013	EA	Single Lever Handle, Chrome Bath And Shower, Pressure Balanced/Anti-Scald Valve (American Standard T675.502)					\$215.72
						Installation	Quantity	Unit Price	Factor	=	Total	
							1.00	x	177.79	x	1.0116	179.85
						Demolition	Quantity	Unit Price	Factor	=	Total	
							1.00	x	35.46	x	1.0116	35.87
							remove existing and replace with new shower/batg valve					
346	22	42	23	00	0011	EA	40" x 48" x 82" Handicapped, Solid Plastic Shower Enclosure (General Partitions)					\$5,062.44
						Installation	Quantity	Unit Price	Factor	=	Total	
							2.00	x	2,436.30	x	1.0116	4,929.12
						Demolition	Quantity	Unit Price	Factor	=	Total	
							1.00	x	131.79	x	1.0116	133.32
							remove existing and install new shower. additional quantities due to added costs currently					
347	22	42	23	00	0081	SF	Polyvinyl Chloride (PVC) Shower Pan Liner					\$96.14
						Installation	Quantity	Unit Price	Factor	=	Total	
							32.00	x	2.97	x	1.0116	96.14
							pan liner for new shower					
348	26	01	20	91	0002	EA	Lock Out/Tag Out Local Disconnect					\$175.78
						Installation	Quantity	Unit Price	Factor	=	Total	
							8.00	x	21.72	x	1.0116	175.78
							LOTO of existing circuits					
349	26	09	23	00	0109	EA	Wall Switch Replacement Occupancy Sensor, Single GangIncludes integral occupancy sensor and relay.					\$167.30
						Installation	Quantity	Unit Price	Factor	=	Total	
							2.00	x	82.69	x	1.0116	167.30
							per plans					
350	26	27	26	00	0009	EA	1 Gang, 20 Amp, GFI, Duplex Receptacle Assembly					\$1,181.85
						Installation	Quantity	Unit Price	Factor	=	Total	
							10.00	x	83.87	x	1.0116	848.43
						Demolition	Quantity	Unit Price	Factor	=	Total	
							10.00	x	32.96	x	1.0116	333.42
							New outlets for bathroom and kitchen					

Contractor's Price Proposal - Detail Continues..

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Unit 108

351	26	27	26	00	0038	EA	50 Amp, NEMA 15-50, Single Receptacle, 250 Volt, 3 Phase						\$106.16
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00 x	85.43 x	1.0116	=	86.42		
						Demolition for stove	1.00 x	19.51 x	1.0116	=	19.74		
352	26	27	26	00	0138	EA	1 Gang, 20 Amp, 120/277 Volt, SPST, Switch Assembly						\$882.60
							Quantity	Unit Price	Factor	=	Total		
						Installation	8.00 x	76.10 x	1.0116	=	615.86		
						Demolition switches in bathroom and kitchen	8.00 x	32.96 x	1.0116	=	266.74		
353	26	51	13	00	0421	EA	1,500 Lumens, 6" Diameter, Recessed LED Downlight With Open Trim (Lightolier C6L1520DL)						\$4,476.43
							Quantity	Unit Price	Factor	=	Total		
						Installation	10.00 x	404.35 x	1.0116	=	4,090.40		
						Demolition new LED recessed lighting per plans	10.00 x	38.16 x	1.0116	=	386.03		
354	26	51	13	00	0458	EA	2,200 Lumens, 9" Diameter, Wall Mount LED Cylinder Downlight With Semi-Specular Trim (Gotham® EVO® CLED9)						\$488.20
							Quantity	Unit Price	Factor	=	Total		
						Installation	1.00 x	445.65 x	1.0116	=	450.82		
						Demolition for bathroom	1.00 x	36.95 x	1.0116	=	37.38		

Subtotal for Unit 108

\$72,342.01

Unit 109

355	01	66	19	00	0056	EA	Handling Material For Over 125' Per 9" x 48" x 48" Container Per 125' Segment						\$339.90
							Quantity	Unit Price	Factor	=	Total		
						Installation	200.00 x	1.68 x	1.0116	=	339.90		
							for handling of debris and material from parking lot to unit						
356	01	74	19	00	0016	EA	40 CY Dumpster (5 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.						\$2,033.23
							Quantity	Unit Price	Factor	=	Total		
						Installation	3.00 x	669.97 x	1.0116	=	2,033.22		
							for debris						
357	01	95	06	00	0014	LF	20" Wide Wood Shelving For Closets						\$309.63
							Quantity	Unit Price	Factor	=	Total		
						Installation	8.00 x	38.26 x	1.0116	=	309.63		
							removal of existing and installation of new per plans						
358	01	95	06	00	0095	LF	11/16" x 3-1/4" Pine Casing						\$3,995.82
							Quantity	Unit Price	Factor	=	Total		
						Installation	1,000.00 x	3.95 x	1.0116	=	3,995.82		
							baseboard and door casing for entire unit						
359	01	95	08	00	0054	EA	3'-0", Prehung 1-3/8" Primed, High Density Fiberboard Hardboard, Hollow Core, Six Panel Door And Frame						\$403.67
							Quantity	Unit Price	Factor	=	Total		
						Installation	2.00 x	199.52 x	1.0116	=	403.67		
							removal of existing and installation of 2 new doors						
360	01	95	08	00	0063	PR	Interior Residential Grade Door Hinges						\$78.72
							Quantity	Unit Price	Factor	=	Total		
						Installation	2.00 x	38.91 x	1.0116	=	78.72		
							removal of existing and installation of 2 new for doors						

Contractor's Price Proposal - Detail Continues..

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Work Order Title: Palm Vista ADA upgrades

Unit 109

361	01 95 09 00 0003	GSF	Paint Entire Unit Complete Including DoorsIncludes doors, walls, moldings, kitchen, ceilings, etc. Includes preparation. Per SF of floor area. Combination semi-gloss and eggshell. Two coats paint or one coat primer and one coat paint.						\$2,603.86
		Installation	Quantity 600.00 x	Unit Price 4.29	x	Factor 1.0116	=	Total 2,603.86	
			prime and 2 coats paint entire unit						
362	01 95 09 00 0003 0059	MOD	For Each Additional Coat, Add						\$2,804.16
		Installation	Quantity 1,800.00 x	Unit Price 1.54	x	Factor 1.0116	=	Total 2,804.16	
363	01 95 11 00 0003	EA	11.9 CF Top Freezer Refrigerator						\$780.96
		Installation	Quantity 1.00 x	Unit Price 772.00	x	Factor 1.0116	=	Total 780.96	
			remove and replace existing fridge removed material for LI						
364	01 95 22 00 0004	EA	2 Piece Tank Type, Gravity Flush System, Floor Mounted, Floor Outlet, Elongated Vitreous China Water Closet (Kohler Highline® K-3999)Includes seat, wax ring, escutcheon, supply valve and line.						\$548.88
		Installation	Quantity 1.00 x	Unit Price 398.16	x	Factor 1.0116	=	Total 402.78	
		Demolition	Quantity 1.00 x	Unit Price 144.43	x	Factor 1.0116	=	Total 146.11	
			remove existing and replace with new toilet						
365	01 95 22 00 0008	EA	Faucet, Kohler (K-15182-P)						\$175.15
		Installation	Quantity 1.00 x	Unit Price 146.51	x	Factor 1.0116	=	Total 148.21	
		Demolition	Quantity 1.00 x	Unit Price 26.63	x	Factor 1.0116	=	Total 26.94	
			remove existing and replace with new bathroom faucet						
366	01 95 22 00 0015	EA	Pressure Balancing Shower Valve (Symmons BP-46-2-X)						\$184.68
		Installation	Quantity 1.00 x	Unit Price 144.03	x	Factor 1.0116	=	Total 145.70	
		Demolition	Quantity 1.00 x	Unit Price 38.53	x	Factor 1.0116	=	Total 38.98	
			remove existing and replace with new						
367	01 95 22 00 0023	EA	Wall Mount, Hand Shower Unit With Hose (Delta Faucet 62001 DS)						\$200.12
		Installation	Quantity 1.00 x	Unit Price 175.63	x	Factor 1.0116	=	Total 177.67	
		Demolition	Quantity 1.00 x	Unit Price 22.20	x	Factor 1.0116	=	Total 22.46	
			remove existing and replace with new						
368	01 95 22 00 0039	EA	25" x 22" x 6" Stainless Steel Kitchen Sink, Single Bowl, 22 Gauge (Elkay K125224)						\$532.30
		Installation	Quantity 1.00 x	Unit Price 449.39	x	Factor 1.0116	=	Total 454.60	
		Demolition	Quantity 1.00 x	Unit Price 76.81	x	Factor 1.0116	=	Total 77.70	
			remove existing and replace with new						
369	01 95 22 00 0043	EA	Kitchen Faucet, Polished Chrome (Kohler K-15171-P)						\$193.26
		Installation	Quantity 1.00 x	Unit Price 146.66	x	Factor 1.0116	=	Total 148.36	
		Demolition	Quantity 1.00 x	Unit Price 44.38	x	Factor 1.0116	=	Total 44.89	
			remove existing and replace with new						
370	01 95 26 00 0003	LF	10 AWG, 2 Conductor, Solid, Romex Copper Wire						\$3,706.50
		Installation	Quantity 800.00 x	Unit Price 3.19	x	Factor 1.0116	=	Total 2,581.60	
		Demolition	Quantity 800.00 x	Unit Price 1.39	x	Factor 1.0116	=	Total 1,124.90	
			for new outlets and electrical runs per palms						

Contractor's Price Proposal - Detail Continues..

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Work Order Title: Palm Vista ADA upgrades

Unit 109

371	01 95 26 00 0042	EA	AC Powered, Carbon Monoxide and Fire Alarm (Kide 900-0114)					\$258.18
			Quantity		Unit Price		Factor	Total
		Installation	2.00	x	105.92	x	1.0116	214.30
		Demolition per plans	2.00	x	21.69	x	1.0116	43.88
372	02 82 33 00 0047	SF	>10 To 500 SF, Gypsum Wall Board, Asbestos Abatement And Disposal					\$2,913.41
			Quantity		Unit Price		Factor	Total
		Installation	240.00	x	12.00	x	1.0116	2,913.41
		drywall abatement						
373	02 82 33 00 0067	SF	>10 To 500 SF, Spray On Acoustical Ceiling, Asbestos Abatement And Disposal					\$5,550.04
			Quantity		Unit Price		Factor	Total
		Installation	540.00	x	10.16	x	1.0116	5,550.04
		ceiling abatement						
374	02 89 00 00 0005	SF	6 Mil Plastic Fire Retardant, Anti Static Sheeting, For Separation Barrier					\$246.83
			Quantity		Unit Price		Factor	Total
		Installation	400.00	x	0.61	x	1.0116	246.83
		protection as part of abatement						
375	02 89 00 00 0006	EA	7' Zipper Door For Plastic Sheeting					\$32.17
			Quantity		Unit Price		Factor	Total
		Installation	2.00	x	15.90	x	1.0116	32.17
		zippers for access through abatement protection						
376	02 89 00 00 0019	SF	6 Mil Plastic Fire Retardant, Anti Static Sheeting, Applied To Floors, Hazmat Containment Construction					\$791.07
			Quantity		Unit Price		Factor	Total
		Installation	1,700.00	x	0.46	x	1.0116	791.07
		protection as part of abatement						
377	02 89 00 00 0020	SF	6 Mil Plastic Fire Retardant, Anti Static Retardant Sheeting, Applied To Walls, Hazmat Containment Construction					\$895.27
			Quantity		Unit Price		Factor	Total
		Installation	1,500.00	x	0.59	x	1.0116	895.27
		protection as part of abatement						
378	02 89 00 00 0023	EA	Portable Personnel Decontamination Wash Facility (3 Stage)Includes connection to negative air system.					\$596.14
			Quantity		Unit Price		Factor	Total
		Installation	1.00	x	589.30	x	1.0116	596.14
		protection as part of abatement						
379	03 54 16 00 0002	SF	1/8" Thick Self Leveling Cementitious Underlayment For Floors Including Surface Preparation					\$1,294.85
			Quantity		Unit Price		Factor	Total
		Installation	800.00	x	1.60	x	1.0116	1,294.85
		level existing flooring						
380	06 11 16 00 0061	SF	2" x 4" Wood Wall Framing At 16" On Center					\$1,097.59
			Quantity		Unit Price		Factor	Total
		Installation	500.00	x	1.51	x	1.0116	763.76
		Demolition for new walls installed	500.00	x	0.66	x	1.0116	333.83
381	06 11 16 00 0061 0004	MOD	For >200 To 500, Add					\$126.45
			Quantity		Unit Price		Factor	Total
		Installation	500.00	x	0.25	x	1.0116	126.45

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 109

382	06	41	13	00 0112	EA	15" x 30" Wall Cabinet											\$127.69
						Installation	Quantity	1.00	x	Unit Price	126.23	x	Factor	1.0116	=	Total	127.69
						installation of new											
383	06	41	13	00 0112	0068	MOD	For Custom Deluxe Grade, Add										\$37.10
						Installation	Quantity	1.00	x	Unit Price	36.67	x	Factor	1.0116	=	Total	37.10
384	06	41	13	00 0115		EA	24" x 30" Wall Cabinet										\$105.13
						Installation	Quantity	0.00	x	Unit Price	150.60	x	Factor	1.0116	=	Total	0.00
						Demolition	4.00	x		25.98	x		1.0116	=		105.13	
						removal of existing											
385	06	41	13	00 0115	0067	MOD	For Deluxe Grade, Add										\$159.67
						Installation	Quantity	4.00	x	Unit Price	39.46	x	Factor	1.0116	=	Total	159.67
386	06	41	13	00 0117		EA	27" x 30" Wall Cabinet										\$329.64
						Installation	Quantity	2.00	x	Unit Price	162.93	x	Factor	1.0116	=	Total	329.64
						installation of new											
387	06	41	13	00 0117	0068	MOD	For Custom Deluxe Grade, Add										\$100.33
						Installation	Quantity	2.00	x	Unit Price	49.59	x	Factor	1.0116	=	Total	100.33
388	06	41	13	00 0135		EA	30" x 12" x 46-1/2" Microwave Cabinet										\$324.10
						Installation	Quantity	1.00	x	Unit Price	320.38	x	Factor	1.0116	=	Total	324.10
						installation of new											
389	06	41	13	00 0135	0068	MOD	For Custom Deluxe Grade, Add										\$106.51
						Installation	Quantity	1.00	x	Unit Price	105.29	x	Factor	1.0116	=	Total	106.51
390	06	41	13	00 0154		EA	24" x 15" Wall Cabinet										\$105.13
						Installation	Quantity	0.00	x	Unit Price	120.99	x	Factor	1.0116	=	Total	0.00
						Demolition	4.00	x		25.98	x		1.0116	=		105.13	
						removal of existing											
391	06	41	13	00 0154	0067	MOD	For Deluxe Grade, Add										\$111.76
						Installation	Quantity	4.00	x	Unit Price	27.62	x	Factor	1.0116	=	Total	111.76
392	06	41	13	00 0205		EA	15" Base Cabinet										\$161.07
						Installation	Quantity	1.00	x	Unit Price	159.22	x	Factor	1.0116	=	Total	161.07
						installation of new											
393	06	41	13	00 0205	0068	MOD	For Custom Deluxe Grade, Add										\$48.67
						Installation	Quantity	1.00	x	Unit Price	48.11	x	Factor	1.0116	=	Total	48.67
394	06	41	13	00 0215		EA	42" Base Cabinet										\$44.49
						Installation	Quantity	0.00	x	Unit Price	275.36	x	Factor	1.0116	=	Total	0.00
						Demolition	1.00	x		43.98	x		1.0116	=		44.49	
						removal of existing											

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 109

395	06	41	13	00	0215	0067	MOD	For Deluxe Grade, Add												\$75.85
							Installation	Quantity	1.00	x		Unit Price	74.98	x		Factor	1.0116	=	Total	75.85
396	06	41	13	00	0298		EA	27" x 12" x 84" Broom Cabinet												\$367.62
							Installation	Quantity	1.00	x		Unit Price	363.40	x		Factor	1.0116	=	Total	367.62
							installation of new													
397	06	41	13	00	0298	0068	MOD	For Custom Deluxe Grade, Add												\$125.46
							Installation	Quantity	1.00	x		Unit Price	124.02	x		Factor	1.0116	=	Total	125.46
398	06	41	13	00	0307		EA	33" x 24" x 84" Universal Oven Cabinet												\$38.99
							Installation	Quantity	0.00	x		Unit Price	496.33	x		Factor	1.0116	=	Total	0.00
							Demolition	Quantity	1.00	x		Unit Price	38.54	x		Factor	1.0116	=	Total	38.99
							removal of existing													
399	06	41	13	00	0307	0067	MOD	For Deluxe Grade, Add												\$169.66
							Installation	Quantity	1.00	x		Unit Price	167.71	x		Factor	1.0116	=	Total	169.66
400	08	71	23	00	0008		PR	3-1/2" x 3-1/2" Standard Duty, Full Mortise, Ball Bearing, Brass/Bronze, Satin Chrome Finish Hinge												\$148.26
							Installation	Quantity	2.00	x		Unit Price	67.41	x		Factor	1.0116	=	Total	136.38
							Demolition	Quantity	2.00	x		Unit Price	5.87	x		Factor	1.0116	=	Total	11.88
							hinges for doors													
401	08	71	23	00	2298		EA	Bath/Bedroom Privacy F37 Pre-Assembled LocksetLocked with push button inside.												\$1,260.07
							Installation	Quantity	2.00	x		Unit Price	601.86	x		Factor	1.0116	=	Total	1,217.68
							Demolition	Quantity	2.00	x		Unit Price	20.95	x		Factor	1.0116	=	Total	42.39
							for new doors													
402	09	23	13	00	0022		SF	Smooth Finish Three Coats Gypsum Plaster On Walls												\$4,404.51
							Installation	Quantity	700.00	x		Unit Price	6.22	x		Factor	1.0116	=	Total	4,404.51
							finish drywall													
403	09	29	00	00	0006		SF	5/8" Gypsum Board												\$970.12
							Installation	Quantity	700.00	x		Unit Price	1.37	x		Factor	1.0116	=	Total	970.12
							New drywall per plans													
404	09	29	00	00	0070		SF	Spray Applied Orange Peel Finish On Existing Gypsum Board Wall												\$226.60
							Installation	Quantity	700.00	x		Unit Price	0.32	x		Factor	1.0116	=	Total	226.60
							texture to match surrounding													
405	09	29	00	00	0074		LF	Corner Bead, Galvanized Steel For Gypsum Board												\$233.07
							Installation	Quantity	80.00	x		Unit Price	2.88	x		Factor	1.0116	=	Total	233.07
							corner beads for drywall													
406	09	29	00	00	0074	0012	MOD	For Up To 100, Add												\$15.38
							Installation	Quantity	80.00	x		Unit Price	0.19	x		Factor	1.0116	=	Total	15.38

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 109

407	09	65	23	00	0004	SF	0.16" Overall Thickness, 0.020" Wear Layer, Vinyl Plank Flooring (Armstrong® Luxe Plank™)								\$5,147.02
						Installation	Quantity	Unit Price	Factor	=	Total				
							800.00	6.36	x	1.0116	=	5,147.02			
						new vinyl plank flooring in entire unit									
408	10	28	13	13	0131	EA	24" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x24)								\$287.03
						Installation	Quantity	Unit Price	Factor	=	Total				
							3.00	77.82	x	1.0116	=	236.17			
						Demolition	3.00	16.76	x	1.0116	=	50.86			
						grab bars for rear of toilet and in shower									
409	10	28	13	13	0135	EA	48" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x48)								\$102.36
						Installation	Quantity	Unit Price	Factor	=	Total				
							1.00	84.43	x	1.0116	=	85.41			
						Demolition	1.00	16.76	x	1.0116	=	16.95			
						grab bar for side of toilet									
410	10	28	13	13	0189	EA	Stainless Steel Shower Curtain Hook (Bobrick B-204-1)								\$47.34
						Installation	Quantity	Unit Price	Factor	=	Total				
							15.00	2.29	x	1.0116	=	34.75			
						Demolition	15.00	0.83	x	1.0116	=	12.59			
						Shower curtain hooks									
411	10	28	16	13	0017	EA	20" x 30" Recessed Steel Medicine Cabinet With Mirror, Nutone 495								\$359.24
						Installation	Quantity	Unit Price	Factor	=	Total				
							1.00	208.47	x	1.0116	=	210.89			
						Demolition	5.00	29.33	x	1.0116	=	148.35			
						remove existing and replace with new									
412	10	28	16	13	0026	EA	Shower Curtain Rod, Polished Chrome								\$221.19
						Installation	Quantity	Unit Price	Factor	=	Total				
							1.00	82.50	x	1.0116	=	83.46			
						Demolition	5.00	27.23	x	1.0116	=	137.73			
						remove existing and replace with new									
413	11	30	13	13	0087	EA	Removal And Reinstallation Of Stove/Range								\$221.08
						Installation	Quantity	Unit Price	Factor	=	Total				
							1.00	218.54	x	1.0116	=	221.08			
						remove, store and reinstall existing oven									
414	12	36	61	16	0003	SF	1/4" Solid Polyester (Corian) Backsplash, Group B ColorsQuantity based on area of backsplash. Excludes backing material such as cement or water resistant gypsum board.								\$583.29
						Installation	Quantity	Unit Price	Factor	=	Total				
							20.00	28.83	x	1.0116	=	583.29			
						backsplash for kitchen countertops									
415	12	36	61	16	0003 0021	MOD	For Up To 50, Add								\$189.78
						Installation	Quantity	Unit Price	Factor	=	Total				
							20.00	9.38	x	1.0116	=	189.78			
416	12	36	61	16	0004	SF	1/2" Solid Polyester (Corian) Countertop, Group B ColorsQuantity based on area of counter, backsplash and apron. Includes drilling holes for fixtures and 1-1/2" drop edge with 1/8" radius edges (when apron not used).								\$1,898.57
						Installation	Quantity	Unit Price	Factor	=	Total				
							40.00	46.92	x	1.0116	=	1,898.57			
						new countertops for kitchen									

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 109

417	12	36	61	16	0004	0021	MOD	For Up To 50, Add										\$606.96	
							Installation	Quantity	40.00	x	Unit Price	15.00	x	Factor	1.0116	=	Total	606.96	
418	12	36	61	16	0004	0026	MOD	For Each LF Of Half Round Edge, Add										\$323.71	
							Installation	Quantity	40.00	x	Unit Price	8.00	x	Factor	1.0116	=	Total	323.71	
419	12	36	61	16	0004	0029	MOD	For Each Sink, Range Or Vanity Cutout, Add										\$15.17	
							Installation	Quantity	1.00	x	Unit Price	15.00	x	Factor	1.0116	=	Total	15.17	
420	12	36	61	16	0004	0040	MOD	For >2.25 To 3 SF Integral Single Basin Kitchen Sink, AddSingle or double bowl.										\$344.39	
							Installation	Quantity	1.00	x	Unit Price	340.44	x	Factor	1.0116	=	Total	344.39	
421	21	13	13	00	0003		EA	Exposed Piping, Light Hazard, Complete Wet-Pipe Sprinkler System, Per HeadIncludes branch pipe and fittings, supports and sprinkler heads.										\$916.84	
							Installation	Quantity	3.00	x	Unit Price	302.11	x	Factor	1.0116	=	Total	916.84	
								new sprinkler system installed as needed											
422	21	13	13	00	0003	0004	MOD	For Up To 5, Add										\$431.00	
							Installation	Quantity	3.00	x	Unit Price	142.02	x	Factor	1.0116	=	Total	431.00	
423	22	01	40	81	0005		EA	Single Bowl Sink/Lavatory Drain Line Replacement										\$65.11	
							Installation	Quantity	2.00	x	Unit Price	32.18	x	Factor	1.0116	=	Total	65.11	
								for kitchen and bathroom sinks											
424	22	11	16	00	0878		LF	3/4" Inside Diameter Copper Pipe/Tubing Type L AssemblyIncludes all hangers and couplings, elbow, tee, reducer fittings. All hangers are complete assemblies. Not for use where detail is available.										\$1,951.38	
							Installation	Quantity	100.00	x	Unit Price	19.29	x	Factor	1.0116	=	Total	1,951.38	
								for all water lines. Additional length due to inflated costs											
425	22	13	13	00	0062		EA	Countertop Kitchen Sink, Double Fixture Rough-In, Polyvinyl Chloride (PVC) Waste And Vent PipeIncludes polyvinyl chloride (PVC) waste and vent pipe and copper domestic supply. Excludes fixtures and faucets.										\$697.54	
							Installation	Quantity	2.00	x	Unit Price	344.77	x	Factor	1.0116	=	Total	697.54	
								one for kitchen sink and one for bathroom sink											
426	22	13	16	00	0508		LF	3" Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.										\$1,218.47	
							Installation	Quantity	50.00	x	Unit Price	24.09	x	Factor	1.0116	=	Total	1,218.47	
								vent piping Additional length due to inflated costs											
427	22	13	16	00	0509		LF	4" Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.										\$1,372.24	
							Installation	Quantity	50.00	x	Unit Price	27.13	x	Factor	1.0116	=	Total	1,372.24	
								drain piping Additional length due to inflated costs											

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Unit 109

428	22	41	39	00	0013	EA	Single Lever Handle, Chrome Bath And Shower, Pressure Balanced/Anti-Scald Valve (American Standard T675.502)									\$215.72
							Quantity	Unit Price		Factor	=	Total				
						Installation	1.00	x	177.79	x	1.0116	=	179.85			
						Demolition	1.00	x	35.46	x	1.0116	=	35.87			
							remove existing and replace with new shower/batg valve									
429	22	42	23	00	0011	EA	40" x 48" x 82" Handicapped, Solid Plastic Shower Enclosure (General Partitions)									\$5,062.44
							Quantity	Unit Price		Factor	=	Total				
						Installation	2.00	x	2,436.30	x	1.0116	=	4,929.12			
						Demolition	1.00	x	131.79	x	1.0116	=	133.32			
							remove existing and install new shower. additional quantities due to added costs currently									
430	22	42	23	00	0081	SF	Polyvinyl Chloride (PVC) Shower Pan Liner									\$96.14
							Quantity	Unit Price		Factor	=	Total				
						Installation	32.00	x	2.97	x	1.0116	=	96.14			
							pan liner for new shower									
431	26	01	20	91	0002	EA	Lock Out/Tag Out Local Disconnect									\$175.78
							Quantity	Unit Price		Factor	=	Total				
						Installation	8.00	x	21.72	x	1.0116	=	175.78			
							LOTO of existing circuits									
432	26	09	23	00	0109	EA	Wall Switch Replacement Occupancy Sensor, Single GangIncludes integral occupancy sensor and relay.									\$167.30
							Quantity	Unit Price		Factor	=	Total				
						Installation	2.00	x	82.69	x	1.0116	=	167.30			
							per plans									
433	26	27	26	00	0009	EA	1 Gang, 20 Amp, GFI, Duplex Receptacle Assembly									\$1,181.85
							Quantity	Unit Price		Factor	=	Total				
						Installation	10.00	x	83.87	x	1.0116	=	848.43			
						Demolition	10.00	x	32.96	x	1.0116	=	333.42			
							New outlets for bathroom and kitchen									
434	26	27	26	00	0038	EA	50 Amp, NEMA 15-50, Single Receptacle, 250 Volt, 3 Phase									\$106.16
							Quantity	Unit Price		Factor	=	Total				
						Installation	1.00	x	85.43	x	1.0116	=	86.42			
						Demolition	1.00	x	19.51	x	1.0116	=	19.74			
							for stove									
435	26	27	26	00	0138	EA	1 Gang, 20 Amp, 120/277 Volt, SPST, Switch Assembly									\$882.60
							Quantity	Unit Price		Factor	=	Total				
						Installation	8.00	x	76.10	x	1.0116	=	615.86			
						Demolition	8.00	x	32.96	x	1.0116	=	266.74			
							switches in bathroom and kitchen									
436	26	51	13	00	0421	EA	1,500 Lumens, 6" Diameter, Recessed LED Downlight With Open Trim (Lightolier C6L1520DL)									\$4,476.43
							Quantity	Unit Price		Factor	=	Total				
						Installation	10.00	x	404.35	x	1.0116	=	4,090.40			
						Demolition	10.00	x	38.16	x	1.0116	=	386.03			
							new LED recessed lighting per plans									
437	26	51	13	00	0458	EA	2,200 Lumens, 9" Diameter, Wall Mount LED Cylinder Downlight With Semi-Specular Trim (Gotham® EVO® CLED9)									\$488.20
							Quantity	Unit Price		Factor	=	Total				
						Installation	1.00	x	445.65	x	1.0116	=	450.82			
						Demolition	1.00	x	36.95	x	1.0116	=	37.38			
							for bathroom									

Contractor's Price Proposal - Detail Continues..

Work Order Number: 098302.00
Work Order Title: Palm Vista ADA upgrades

Subtotal for Unit 109	\$72,342.01
Proposal Total	\$379,560.11

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

Subcontractor Listing

Date: November 10, 2021

Re: IQC Master Contract #: CA-08-SL-B-A-030618-MDJ
Work Order #: 098302.00
Owner PO #:
Title: Palm Vista ADA upgrades
Contractor: MDJ Management
Proposal Value: \$379,560.11

Name of Contractor	Duties	Amount	%
Janus Corporation		\$35,000.00	9.22
Refined Construction		\$250,000.00	65.87

Oxnard Housing Authority

ACCESSIBILITY REMODEL PROJECT AT PALM VISTA

Emilio Ramirez, Housing Director

Community Services, Public Safety, Housing & Economic Development Committee

February 22, 2022

American with Disabilities Act Section 504



**Section
504**

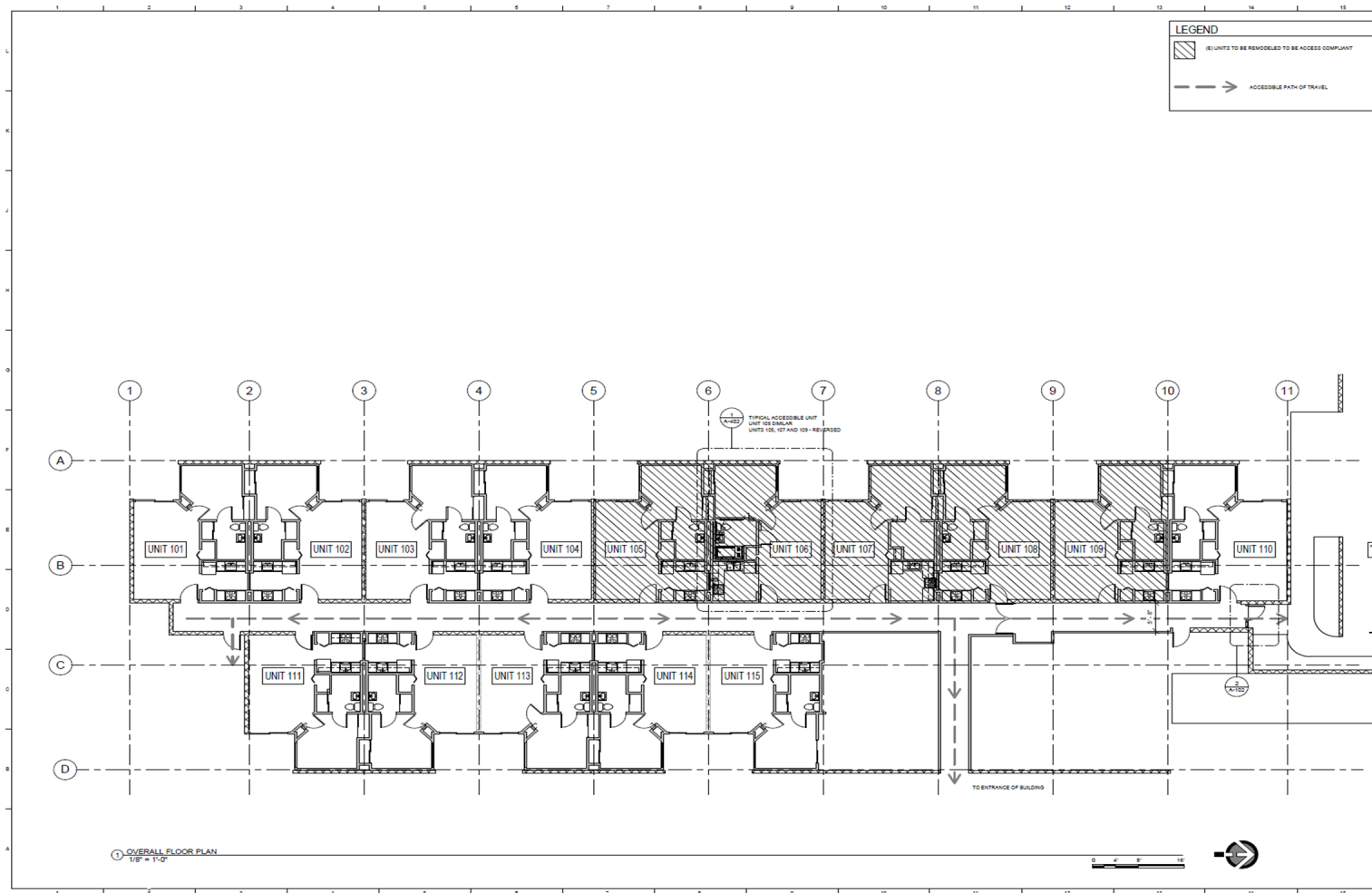
Background



Palm Vista



Scope of Work



LAUTERBACH & ASSOCIATES
ARCHITECTS, INC.
388 SOUTH D STREET, SUITE 200
OXNARD, CALIFORNIA 93055
TEL: 805.340.1111 FAX: 805.340.1112
WWW.LAUTERBACH-ARCHITECTS.COM



**ACCESSIBILITY
REMODEL**
801 SOUTH C STREET
OXNARD, CA 93055

**CITY OF OXNARD
HOUSING
AUTHORITY**
435 SOUTH D STREET
OXNARD, CALIFORNIA, 93055

ISSUE

JOB NO. 09-100210

DRAWN BY: JLV

CHECKED BY: RLS

PROJECT MANAGER: 10/10/2020 5:30:30 PM

PRINT DATE:

**OVERALL FLOOR
PLAN**
A-101

Scope of Work



Scope of Work



Recommendations

That the Community Services, Public Safety, Housing & Development Committee recommend that the Board of Commissioners of the Housing Authority of the City of Oxnard approve and authorize the Chairman to execute a firm-fixed price contract in the amount of \$379,560.11 with MDJ Management using funds previously appropriated from the 2019 Capital Fund grant for Section 504 compliance with the Americans with Disabilities Act.



COMMUNITY SERVICES, PUBLIC SAFETY, HOUSING & DEVELOPMENT COMMITTEE AGENDA REPORT

REPORTS AGENDA ITEM NO. D.2

DATE: February 22, 2022

TO: Community Services, Public Safety, Housing & Development Committee

FROM: Alexander Hamilton, Fire Chief, (805) 385-7700, alexander.hamilton@oxnard.org

SUBJECT: Purchase Order Western Extrication Specialist Inc., \$316,748.40. (0/5/5)

RECOMMENDATION

That the Community Services, Public Safety, Housing & Development Committee recommend the City Council authorize the Mayor to sign a Purchase Order with Western Extrication Specialists Inc. for \$316,748.40 to purchase battery-operated extrication equipment.

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/VEjhx_AO0ig

BACKGROUND

On November 16, 2021 City Council ratified the submission of a Ventura County Transportation Commission (VCTC) Service Authority for Freeway Emergencies (SAFE) grant application for the procurement of battery operated extrication equipment to be shared among fire departments operating in the Ventura Operational Area. Ventura County Fire Protection District (VCFOD), Oxnard Fire Department (OFD), Ventura City Fire Department (VFD), and Fillmore Fire Department (FFD) are joint partners within the Ventura Operational Area.

VCFPD, VFD, FFD and OFD equip all frontline engines and trucks with Holmatro brand hydraulic extrication tools. It is imperative that all agencies use the same tools for interoperability purposes. The equipment currently used by the agencies requires external power accessed by connecting the tools to a generator using one inch hoses. The hoses can be subject to damage, punctures, and leaks while on the scene of a collision as they are dragged over sharp objects, glass, and metal in an effort to reach the trapped individual. The hoses also pose a trip hazard for fires responders at the scene of a crash.

The use of battery-powered extrication tools can save critical minutes during vehicle rescues. The battery operated tools are not limited by their proximity to the generator and can be used further from the roadway. Additionally, the battery operated tools are lighter and allow for greater operator control.

DISCUSSION

VCTC awarded \$317,000 for the Ventura Operational Area to purchase battery operated extrication equipment. Holmatro brand extrication equipment is used by all area agencies for interoperability purposes. Western Extrication Specialists is the sole factory authorized for sales and service for Ventura County.

A review of emergency responses in the region determined the best allocation of equipment between the partner agencies.

Agency	Equipment	Cost
Fillmore Fire	2 Rams 4 Batteries 1 Charger	\$24,824.54
Oxnard Fire	3 Spreaders 3 Cutters 1 Combination Tool 14 Batteries 4 Chargers	\$107,142.88
Ventura City Fire	1 Spreader 1 Cutter 4 Batteries 1 Charger	\$30,380.16
Ventura County Fire Protection	5 Spreaders 5 Cutters 20 Batteries 5 Chargers	\$151,900.82
Total		\$316,748.40

The City of Oxnard will purchase all equipment and distribute accordingly between the regional partners.

STRATEGIC PRIORITIES

This agenda item supports Public Safety strategy. The purpose of the Public Safety strategy is to restore and modernize the delivery of public safety services to provide for the safety of our neighborhoods and health of our community.

FINANCIAL IMPACT

There is sufficient Fiscal Year 2021-22 budget in the amount of \$317,000 in Fund 217-2220 (State Term Grants Fund), project 772299-VCTC IRGP Round 2 to fund this purchase.

Prepared by: Amy Van Atta, Management Analyst II

ATTACHMENTS

1. PO Placeholder
2. Western Extrication Quote 1725
3. Presentation PO Western Extrication Specialist.pptx

Place holder for purchase order to be generated by Purchasing.

Western Extrication Specialists, Inc.

P.O. Box 1065

Simi Valley, CA 93062

+1 8056247475

<http://www.holmatro-westx.com>

Western Extrication Specialists

Price Quote

ADDRESS

Oxnard Fire Department

360 W 2nd St.

Oxnard, CA 93030

PRICE QUOTE # 1725**DATE 01/20/2022****EXPIRATION DATE 06/30/2022****TECH/SALES REP.**

Dane Jackson

DATE	ARTICLE NUMBER	DESCRIPTION	QTY	RATE	AMOUNT
	159.000.064	PSP40 SPREADER	9	13,341.00	120,069.00T
	159.000.063	PCU50 CUTTER	9	12,917.00	116,253.00T
	159.000.207	PTR50 TELESCOPIC RAM	2	10,395.00	20,790.00T
	151.000.583	PBPA287 BATTERY	42	760.00	31,920.00T
	151.000.742	PBCH2 BATTERY CHARGER 120VAC	11	603.00	6,633.00T
	159.000.118	PCT50 COMBI TOOL	1	13,627.00	13,627.00T

This quote is for Pentheon spreaders, cutters, T-Ram, combi-tool, batteries and chargers at list price to apply for a county wide grant. Shipping is just an estimate and may be adjusted at the time of invoicing.

SUBTOTAL	309,292.00
DISCOUNT 7%	-21,650.44
TAX	26,606.84
SHIPPING	2,500.00
TOTAL	\$316,748.40

Accepted By

Accepted Date

PURCHASE ORDER WESTERN EXTRICATION SPECIALIST INC \$316,748.80

Alexander Hamilton, Fire Chief

RECOMMENDATION

That the Committee recommend that City Council authorize the Mayor to sign a Purchase Order with Western Extrication Specialists Inc. for \$316,748.40 to purchase battery-operated extrication equipment.



BACKGROUND

Grant for battery operated extrication equipment awarded for \$317,000 from Ventura County Transportation Commission (VCTC) Service Authority for Freeway Emergencies (SAFE).



HOLMATRO BRAND EQUIPMENT

- All fire departments in Ventura County Operational Area equip engines and trucks with Holmatro extrication equipment
- Imperative for interoperability



BATTERY OPERATED EXTRICATION EQUIPMENT

- Do not require generator to operate
- Lighter weight
- Increased operator control



\$317,000 AWARDED TO VENTURA COUNTY AREA

Agency	Equipment	Cost
Fillmore Fire	2 Rams	\$24,824.54
Oxnard Fire	3 Spreaders 3 Cutters 1 Combination Tool	\$107,142.88
Ventura City Fire	1 Spreader 1 Cutter	\$30,380.16
Ventura County Fire Protection	5 Spreaders 5 Cutters	\$151,900.82

SOLE SOURCE



- Holmatro equipment used by all area agencies
- Interoperability requires battery operated equipment also be Holmatro
- Western Extrication Specialists Inc is sole factory authorized for sales and service for Ventura County

OXNARD TO MAKE REGIONAL PURCHASE

Oxnard Fire Department is the lead agency on the application and will procure all equipment for the region.



GRANT FUNDED PURCHASE

- No match required
- No fiscal impact





QUESTIONS?



COMMUNITY SERVICES, PUBLIC SAFETY, HOUSING & DEVELOPMENT COMMITTEE AGENDA REPORT

REPORTS AGENDA ITEM NO. D.3

DATE: February 22, 2022

TO: Community Services, Public Safety, Housing & Development Committee

FROM: Jason Benites, Police Chief, (805) 385-7624, jason.benites@oxnardpd.org

SUBJECT: Second Amendment to Enterprise Lease Agreement. (0/5/5)

RECOMMENDATION

<https://youtu.be/MP5BC6FVLxI>

BACKGROUND

On June 18, 2019, City Council approved an agreement (A-8136) with Enterprise Fleet Management, Inc. to lease vehicles for the Police Department's Investigative Services and Administrative Services Bureaus. Currently, thirty-seven (37) of the Police Department's vehicles are leased through this agreement. The budgeted amount for the lease agreement was \$225,000 annually for three (3) years, not to exceed \$675,000, and is valid through June 30, 2022.

On March 17, 2020, the City Council approved the first amendment to Agreement A-8136, which increased the value of the agreement from \$675,000 to \$4,100,000. In addition, this first amendment authorized all City departments to utilize current vehicle replacement funds for leasing or future leasing of vehicles and extended the agreement's term to December 1, 2025.

This second amendment to Agreement A-8136 increases the value of the agreement by \$2,695,000, from \$4,100,000 to not exceed \$6,795,000. The increase of \$2,695,000 will be used to lease all Police Department vehicles through the Enterprise agreement. This will expand to including patrol cruisers and other support vehicles. The funds would be used and dispersed as follows:

Field Services Bureau	Investigative/Administrative Services Bureau	FY Total
FY 21-22 - \$505,000	FY 21-22 - \$225,000* *Already in PD budget	\$505,000
FY 22-23 - \$505,000	FY 22-23 - \$225,000	\$730,000
FY 23-24 - \$505,000	FY 23-24 - \$225,000	\$730,000
FY 24-25 - \$505,000	FY 24-25 - \$225,000	\$730,000
	Total	\$2,695,000

For the last ten years, the Police Department has been leasing vehicles through Enterprise Fleet Management, Inc. The Police Department has a fleet of thirty-seven (37) leased vehicles assigned to the Investigative and Administrative Services Bureaus. The Enterprise lease agreement has allowed the Police Department to lease vehicles on a two to four-year cycle instead of purchasing the vehicles. The ability to lease these vehicles has created a healthy fleet of vehicles and provided flexibility in exchanging vehicles. The current lease budget for the Investigative and Administrative Services Bureaus is \$225,000 (annually), not to exceed \$675,000 for three (3) years.

Based on the Police Department's success in leasing police vehicles for the Investigative and Administrative Services Bureaus, the Police Department intends to use the Enterprise agreement to lease patrol vehicles for the Field Services Bureau. The Police Department currently has a fleet of approximately 40 vehicles that are primarily used for patrol duties. Of these 40 vehicles, eight (8) have over 100,000 miles, and another twelve (12) vehicles have over 90,000 miles. A majority of the vehicles designated for patrol duties are 3-5 years old. The City's vehicle purchasing guidelines recommended service life for vehicles is 100,000 miles or four years.

Once a patrol vehicle has met the threshold of 100,000 miles or four years, the vehicle's reliability comes into question, and the repair costs generally increase. In addition, vehicle parts have become scarce and expensive. For older vehicles, the cost of repairing the vehicle can far exceed its worth. As a result, the current status of the Police Department's patrol fleet can be described as in need of rehabilitation.

It is essential for the Police Department to have a comprehensive vehicle replacement plan to maintain a safe, healthy, and reliable patrol fleet. This proposed vehicle replacement plan includes leasing vehicles from Enterprise Fleet Management. The following is a vehicle replacement plan for the next three (3) fiscal years:

- FY 21-22 - Twelve (12) patrol vehicles, three (3) supervisor patrol vehicles, and one (1) patrol support truck
- FY 22-23 - Twelve (12) patrol vehicles, two (2) supervisor patrol vehicles, and two (2) patrol support vehicles
- FY 23-24 - Ten (10) patrol vehicles and five (5) patrol support vehicles

Vehicles leased in FY 22-23 and FY 23-24 are subject to change based on the availability of vehicles and the Department's needs. Vehicles leased through Enterprise will replace vehicles with high mileage that are deemed a "total loss" due to major mechanical issues or inoperable due to traffic collisions.

The chart below is based on a 48-month Enterprise lease agreement of twelve (12) patrol vehicles, three (3) supervisor vehicles, and one (1) patrol support pickup truck. The costs include outfitting the patrol vehicles, mobile data computer (MDC) purchases, and police radios. The last two columns show the difference in cost to lease vehicles versus the outright cost to purchase vehicles. The proposed delivery of the vehicles is in April or May of 2022.

Vehicle Type	Year 1 total cost (includes MDC, radio and outfitting)	Year 2 lease cost	Year 3 lease cost	Year 4 lease cost	End of the lease cost	Total at the end of the 4-year lease	Total purchase cost (includes MDC, radio and outfitting)
Patrol vehicles (12)	\$294,614.52	\$177,238.08	\$177,238.08	\$177,238.08	\$5,700.00	\$832,028.76 (\$69,335.73 per vehicle)	\$863,720.76 (\$71,976.73 per vehicle)
Supervisor vehicles (3)	\$82,008.96	\$45,360.36	\$45,360.36	\$45,360.36	\$1,425.00	\$219,515.04 (\$73,171.68 per vehicle)	\$227,538.00 (\$75,840.00 per vehicle)

Patrol support truck (1)	\$9,740.16	\$5,809.56	\$5,809.56	\$5,809.56	\$450.00	\$27,618.84	\$31,117.46
Totals	\$386,363.64	\$228,408.00	\$228,408.00	\$228,408.00	\$7,575.00	\$1,079,162.64	\$1,122,376.22

Having a healthy and reliable patrol fleet is critical for the Police Department's ability to serve the community. Police officers need to respond to emergencies in our community. They need to do so in vehicles that are safe, dependable and are able to perform at an optimum level during critical and high-risk situations. A stable and reliable patrol fleet will help the Police Department meet City Council's 2021-2025 established priorities of *Maintaining 911 safety/emergency response times*. Utilizing the Enterprise Fleet Management lease program would allow the Police Department to replace dilapidated patrol vehicles consistently and provide a healthy patrol fleet for more reliable service delivery to our community. Additional benefits include:

- Lower upfront costs and reduced monthly expenses.
- The ability to add and remove vehicles easily to meet changing needs and priorities.
- Newer vehicles require less maintenance, reduced maintenance costs, and reduced purchasing of vehicle parts.
- The ability to add modern vehicles that have the latest safety technology and safety equipment.

During the FY 21-22 budget approval process, Oxnard City Council approved \$505,000 to be used by the Police Department to lease patrol vehicles through the Enterprise Fleet Management agreement. Therefore, it is requested that the approved and encumbered \$505,000 be added to agreement A-8136 (PO 007364).

STRATEGIC PRIORITIES

This agenda item supports the Public Safety Strategy. The purpose of the Public Safety Strategy is to restore and modernize the delivery of public safety services to provide for the safety of our neighborhoods and the health of our community.

FINANCIAL IMPACT

The second amendment to the Enterprise Agreement (A-8136) will increase the current agreement by \$2,695,00 for a new contract value to not exceed \$6,795,000. This increased value of \$2,695,000 includes an estimated cost of \$2,020,000 for four years (\$505,000 annually) to be used by the Police Department to lease vehicles for the Field Services Bureau and \$675,000 (\$225,000 annually beginning in FY 22-23) to lease vehicles for the Investigative Services and Administrative Services Bureaus. There are sufficient funds budgeted for FY 2021-2022 in the General Fund for Field Services (\$505,000 in 101-2101-802-8321). Future years' funding will be included in the recommended budget for each fiscal year.

Prepared by: Alex Arnett, Police Commander

ATTACHMENTS

1. Second Amendment to Enterprise Lease Review Form
2. Second Amendment to Enterprise Lease Presentation

AGREEMENT/AMENDMENT REVIEW FORM **Please write in N/A for any section that is not applicable**

Contractor/Vendor/Consultant: Enterprise Fleet Management, Inc. (EFM) **Agreement No:** A-8136

Address: P.O. Box 800089, Kansas City, MO 64180-0089

Contact Name: Kelsey L. Curran **Email:** Kelsey.L.Curran@efleets.com **Phone:** (239) 738-2017 **INS-** I

Committee Date: 2/22/2022 **Council Date:** 3/29/2022

Committee Agenda #: **Council Agenda #:**

Department: Police **Contingency Requested:** \$ N/A

Project Manager: Alex Arnett **EISPM Funds ¹ Requested:** \$ N/A

Phone: 805-385-7619 **Value of Agreement :** \$ 4,100,000

Email: Alex.arnett@oxnardpd.org **Amendment No:** 2

Type of Agreement: PSA **Value of Amendment:** \$ 2,695,000

Business Tax Cert No. **Current Agr. Val. (w/amendments)** \$ 6,795,000

Secretary of State ID: C3012061 **P.O. No. (if existing agreement):** 7364

Agreement Term: 6 years **Req. No. (if new agreement):** N/A

Termination Date: 12/1/2025 **Funding Source:** Citywide (General Funds for Police)

Bid No.: **Account No.²:** TBD

NSS Control #: N/A

Purpose of Agreement/Amendment: Vendor to provide citywide vehicle leasing for City of Oxnard.

Review Sequence (please write in N/A for any steps not required)

1. Project Manager
2. Division Manager
3. Assistant Department Director
4. Department Director
5. General Accounting (for Leases only)
6. Budget Management
7. Risk Management³
8. City Attorney
9. Contractor/Vendor/Consultant (signs contract; no need to initial this form)
10. Buyer⁵
11. Purchasing Manager⁶
12. City Manager/ACM⁷
13. Mayor⁸
14. City Clerk⁹

<u>Initials</u>	<u>Date</u>
<u>[Signature]</u>	<u>1/12/2022</u>
<u>[Signature]</u>	<u>1/13/2022</u>
<u>[Signature]</u>	<u>1/13/2022</u>
<u>N/A</u>	<u></u>
<u>[Signature]</u>	<u>Jan 24, 2022</u>
<u>[Signature]</u>	<u>1/27/22</u>
<u>[Signature]</u>	<u>2/1/22</u>
<u>[Signature]</u>	<u>1/28/22</u>
<u>[Signature]</u>	<u></u>
<u>[Signature]</u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

SECOND AMENDMENT TO VEHICLE LEASE AGREEMENT

This Second Amendment (“Second Amendment”) to the Vehicle Lease Agreement (“Agreement”) is made and entered into in the County of Ventura, State of California, this 29th day of March 2022, by and between the City of Oxnard, a municipal corporation (“City”), and Enterprise Fleet Management, Inc. (EFM) (“Vendor”). This Second Amendment amends the Agreement entered into on July 1, 2019, by City and Vendor. The Agreement previously has been amended on March 17, 2020, by a First Amendment.

City and Vendor agree as follows:

1. In Section 6 of the Agreement (Compensation), the amount of “\$4,100,000” is hereby replaced with “\$6,795,000”.
2. As so amended, the Agreement remains in full force and effect.

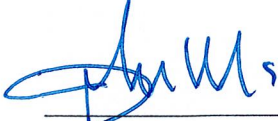
[Signatures on next page]

IN WITNESS WHEREOF, the parties hereto have executed the Amendment on the date first written above.

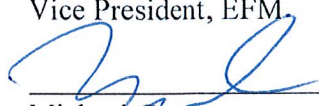
CITY OF OXNARD

ENTERPRISES FLEET MANAGEMENT, INC. (EFM)

☒ John C. Zaragoza, Mayor Date
☐ Alexander Nguyen, City Manager
☐ Daniel Willhite, Purchasing Manager
☐ Patricia Garcia, Buyer



John Mills
Vice President, EFM
Date 1/26/22

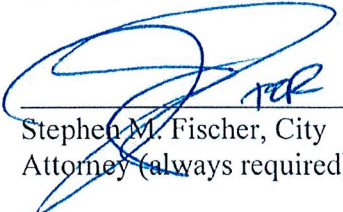


Michael Gerges
Finance Director, EFM
Date 1/25/22

ATTEST:

Rose Chaparro, City Clerk Date
(only if Mayor signs)

APPROVED AS TO FORM:



Stephen M. Fischer, City
Attorney (always required)
Date 2/13/22

SECOND AMENDMENT TO THE ENTERPRISE LEASE AGREEMENT

Public Safety Committee
February 22, 2022

Oxnard City Council
March 29, 2022

Alex Arnett, Commander

- That the Public Safety Committee approve and recommend that City Council approve and authorize the Mayor to execute a second amendment to Agreement A-8136 with Enterprise Fleet Management, Inc. to increase the value of the agreement from \$4,100,000 to not exceed \$6,795,000 annually for the term of the agreement, which expires on December 1, 2025.
- That City Council approve and authorize the Mayor to execute a second amendment to Agreement A-8136 with Enterprise Fleet Management, Inc. to increase the value of the agreement from \$4,100,000 to not exceed \$6,795,000 annually for the term of the agreement, which expires on December 1, 2025.

- June 18, 2019 – City Council approved agreement A-8136 with Enterprise Fleet Management, Inc. to lease vehicles for the Police Department's Investigative and Administrative Services Bureaus. The value of the agreement was \$225,000 over 3-years, not to exceed \$675,000, which expires on June 30, 2022.
- March 17, 2020 – City Council approved the first amendment to agreement A-8136 to increase the value from \$675,000 to \$4,100,000. It also authorized City departments to use vehicle replacement funds to lease vehicles, and extended the agreement to December 1, 2025.
- This second amendment to agreement A-8136 will increase the value of the agreement by \$2,695,000, from \$4,100,00 not to exceed \$6,795,000 annually, and the Police Department will lease all police vehicles through the Enterprise lease agreement.

- Police Department has been leasing vehicles through Enterprise for the past 10-years
- Currently there are 37 vehicles that are on lease:
 - Investigative Services Bureau
 - Administrative Services Bureau
- Vehicles leased through Enterprise:
 - Two to four year lease cycle
 - Flexibility in exchanging vehicles
 - Created a healthy and reliable fleet of vehicles
- Value of the agreement:
 - Three year agreement
 - \$225,000 annually, not to exceed \$675,000

- Police Department intends to lease patrol vehicles
- Approximately 40 vehicles used for patrol duties:
 - 8 patrol vehicles – over 100,000 miles
 - 12 patrol vehicles – over 90,000 miles
 - Majority of vehicles are 3-5 years old
 - City's vehicle purchasing guidelines recommended service life is 100,000 miles or four years



- Aged and high mileage patrol vehicles:
 - Reliability of the vehicles
 - Increased repair costs
 - Parts become scarce and expensive
 - Patrol vehicles consistently out of service for extended period of time
 - Cost to repair vehicle exceeds it's worth; vehicles removed from service



- 3-year vehicle replacement plan for patrol vehicles:
 - FY 21-22 – Twelve (12) patrol vehicles, three (3) supervisory patrol vehicles, one (1) patrol support truck
 - FY 22-23 – Twelve (12) patrol vehicles, two (2) supervisory patrol vehicles, two (2) patrol support vehicles
 - FY 23-24 – Ten (10) patrol vehicles, five (5) support vehicles
- Vehicles leased in FY 22-23 and FY 23-24 are subject to change based on vehicle availability and the Department's needs
 - Leased vehicles will replace high-mileage vehicles, or vehicles deemed a "total loss"

- Future funding to lease Investigative and Administrative Services Bureaus vehicles are included in the increased value
- The chart below indicates how the \$2,695,000 will be dispersed

Field Services Bureau	Investigative/Administrative Services Bureau	FY Total
FY 21-22 - \$505,000	FY 21-22 - \$225,000* *Already in PD budget	\$505,000
FY 22-23 - \$505,000	FY 22-23 - \$225,000	\$730,000
FY 23-24 - \$505,000	FY 23-24 - \$225,000	\$730,000
FY 24-25 - \$505,000	FY 24-25 - \$225,000	\$730,000
	Total	\$2,695,000

- Future years' funding will be included in the recommended budget for each fiscal year

- 48-month lease for patrol vehicles
- 12 patrol vehicles, 3 supervisory patrol vehicles, 1 patrol support truck
- Costs include outfitting, MDC purchases, and police radios.
- Anticipated delivery date: April or May 2022

Vehicle Type	Year 1 total cost (Includes MDC, radio and outfitting)	Year 2 lease cost	Year 3 lease cost	Year 4 lease cost	End of the lease cost	Total cost at the end of the 4-year lease	Total purchase cost (includes MDC, radio and outfitting)
Patrol vehicles (12)	\$294,614.52	\$177,238.08	\$177,238.08	\$177,238.08	\$5,700	\$832,028.76 (\$69,335.73 per vehicle)	\$863,720.76 (\$71,976.73 per vehicle)
Supervisor vehicles (3)	\$82,008.96	\$45,360.36	\$45,360.36	\$45,360.36	\$1,425	\$219,515.04 (\$73,171.68 per vehicle)	\$227,538.00 (\$75,846.00 per vehicle)
Patrol Support Truck	\$9,740.16	\$5,809.56	\$5,809.56	\$5,809.56	\$450	\$27,618.84	\$31,117.46
Totals	\$386,363.64	\$228,408.00	\$228,408.00	\$228,408.00	\$7,575.00	\$1,079,162.64	\$1,122,376.22

- Benefits of leased patrol vehicles
 - Helps create a comprehensive vehicle replacement plan
 - Provides for a safe, reliable and healthy patrol fleet
 - Newer vehicles require less maintenance, reduce maintenance costs, and reduce purchasing of vehicle parts
 - Patrol vehicles are serviced more quickly and less down time
 - Modern vehicles with the latest safety technology and equipment
 - Provide reliable service delivery to the Community
 - Maintain 911 safety/emergency response times





QUESTIONS



COMMUNITY SERVICES, PUBLIC SAFETY, HOUSING & DEVELOPMENT COMMITTEE AGENDA REPORT

REPORTS AGENDA ITEM NO. D.4

DATE: February 22, 2022

TO: Community Services, Public Safety, Housing & Development Committee

FROM: Vyto Adomaitis, Community Development Director, (805) 385-7882, vyto.adomaitis@oxnard.org

SUBJECT: Update on City Staff's Efforts to Prepare an Expanded Polystyrene Ban Ordinance. (0/10/10)

RECOMMENDATION

That the Community Services, Public Safety, Housing & Development Committee ("Committee") receive an update on the City's efforts to develop an Expanded Polystyrene Ordinance.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/Tkdp3TicONM>

BACKGROUND

EXECUTIVE SUMMARY

The City is preparing a Climate Action and Adaptation Plan (CAAP). To achieve environmental and climate goals of the CAAP, one strategy is to regulate Polystyrene Plastics. Therefore, staff is developing an ordinance to ban Expanded Polystyrene.

Polystyrene Plastic includes "Expanded Polystyrene (EPS) and "rigid plastic". EPS, also known by the trademark name Styrofoam™, is commonly used for single-use plates, cups, take-out food containers, and packing materials. Rigid plastics are commonly used for drink lids, plastic straws, plastic cutlery, and plastic containers. For the purposes of this staff report and the proposed ordinance, staff is preparing regulations to only address EPS and non-encased EPS (commonly referred to as "flimsy" styrofoam coolers), not rigid plastics.

Staff's recommended approach to only address EPS and non-encased EPS is because at this time there are no compostable recycling facilities within Ventura County that can process compostable rigid plastics. Therefore, if the City includes these rigid plastics in the ordinance the City will be forcing products to the landfill because there is no local technology or equipment to process these items into a usable product. Staff's recommended approach to address Polystyrene Plastic is therefore a two step, multi-year process:

- Step 1: Regulate EPS and non-encased EPS; and
- Step 2: Include the regulation of Rigid Plastic, and other single use plastic when Ventura County processing facilities become operational and compostable recycling markets to handle this product are

developed. A local facility to handle compostable foodware is anticipated to be available in the next few years.

EPS Polystyrene Information

EPS, which is a form of polystyrene, is a petroleum-based lightweight plastic material that can be formed into many different products. EPS is used for disposable, single-use food service containers, also referred to as food service ware, which comes in many different forms such as plates, cups, bowls, trays and lidded containers, known as clamshells. EPS is frequently used by restaurants and food establishments, including mobile food trucks/vehicles/food vendors, street and sidewalk vendors and outdoor food sales, as containers for take-out food orders or to bring home leftover food after dining. In some cases EPS may be used as the primary servicing mechanism or food ware, rather than ceramic or plastic reusable alternatives.

Negative Environmental and Health Impacts

EPS is slow to degrade, and if disposed of improperly, the product can leach chemicals into the environment harming water sources. EPS manufacturing is an enormous creator of hazardous waste. Due to its fragility and weight, this litter is one of the most prevalent and hard-to-remove items found on our storm drains, creeks, rivers, beaches, parks and open space. EPS breaks down into smaller microscopic particles, microplastics. These microplastics are commonly ingested by marine animals and can lead to starvation as the animals' stomachs fill with indigestible plastic. Larger pieces can suffocate or entangle sea creatures. EPS has the potential to carry and absorb various harmful pollutants and are commonly mistaken for food by local wildlife and marine animals. Ingesting these materials can cause digestive issues for the animals and contribute to the growth and accumulation of toxins within the food chain.

Confusion on Recyclability

Packaging and containers are imprinted with a recycling symbol with a number in the center. Consumers and food providers may incorrectly interpret this symbol to be an indicator that the product is recyclable; this symbol does not guarantee a product is recyclable in any jurisdiction. To successfully recycle EPS materials, they specifically need to be clear of oils, food residue, tape, cardboard material, and all possible contaminants which makes it difficult and costly to process. EPS is not recycled locally on a large scale; further, no EPS foodware products are recycled locally.

City of Oxnard Waste Services

The City of Oxnard is the City's designated waste hauler (i.e., collection of trash, recycling, and organics) for all sectors of waste in the community (residential, commercial, industrial, and agricultural). In the City of Oxnard, the City recycles most hard plastics (i.e., water bottles, drink containers, etc.), numbers 1 through 7, with the exception of EPS. Any commodity based product which can be recycled by the City is bailed and sold on the recycling market. Trash and EPS products are disposed of at the Simi Valley Landfill and green waste is disposed of at two Agromin sites; Santa Paula and Simi Valley.

ANALYSIS/DISCUSSION

Staff's Recommended EPS Approach

Staff is proposing a multiple step EPS Ordinance. Given that there are local EPS recycling opportunities which are financially feasible, Step 1 of an EPS Ordinance would ban the distribution of EPS food containers at restaurants, grocery stores, convenience stores, mobile food trucks/vehicles/food vendors, street and sidewalk vendors and outdoor food sales and other businesses will help reduce local litter issues and reduce EPS debris

in our community. The EPS Ordinance is targeted to address food containers, single-use plates, cups, take-out food containers, and packing materials generated within the City.

Step 2 would be initiated when a Ventura County facility capable of processing this material becomes available. This step would involve the ultimate goal of banning non-compostable single use plastics (plastic lids, non- compostable cutlery, and plastic straws) in the City. Within Ventura County, the cities of Thousand Oaks, Ojai, Ventura, Camarillo, and the County of Ventura have developed EPS / Single Use Disposable Plastics (SUD) bans; with, to varying degrees, additional prohibition regarding coolers and non-encased EPS. Only the City of Ojai has developed both an EPS/ SUD and rigid plastic ordinance ban. The cities of Moorpark, Santa Paula, Simi Valley, and Port Hueneme do not have plans to adopt an ordinance either due to staff resources, and/or Council priority.

A summary of Staff’s review of the Ventura County Ordinances (also summarized in Attachment A, more broadly with links to other California cities) is as follows:

City ³	Businesses ¹	Banned Materials ²	Exemptions	Enforcement
Camarillo*	- City Facilities - City Contractors - Vendors - Event Promoters - Food Providers - Food Distributors	- All containers used to hold prepared food or drinks. *NOT including straws, cup lids, utensils - Ice chests/cooler not encased by other durable materials - Pool and beach toys containing EPS - Packing Materials (e.g. packing peanuts)	- Food prepared/ packaged outside city limits. - Public health, safety, or medical requirement. (e.g. meats, medications, etc.) - Local declared emergency - Undue hardship practical difficulty approved by City Manager - Items encapsulated by more durable materials intended for reuse. - Construction products* (Ojai)	- Written warning first violation - Subsequent violations subject to fine. - Each individual sale is a separate violation
Ojai		- All containers used to hold prepared food or drinks- Including Straws, lids, and utensils. - Ice chests/cooler not encased by other durable materials - Pool and beach toys containing EPS - Packing Materials (e.g. packing peanuts)		- First violation (no more than \$50.00) - Second Violation (no more than \$100.00) within one year. - Third violation (no more than \$250.00) within one year - Appropriate purchase receipt at least equal to the amount after citation
Thousand Oaks*		- All containers used to hold prepared food or drinks. *NOT including Straws and utensils upon request - Packing Materials (e.g. packing peanuts) - Ice chests/cooler not encased by other durable materials		- Each violation of the code is a separate offense. - Written warning first violation with a cease date. - Subsequent violations subject to fine.
Ventura*		- All containers used to hold prepared food or drinks. *NOT including straws, cup lids, utensils - Ice chests/cooler not encased by other durable materials		- Each violation of the code is a separate offense. - Written warning first violation with a cease date. - Subsequent violations subject to fine.
Ventura County (Parks & Events)	- Vendors - Franchisees - Lessees - Contractors - Commercial food and beverage purveyors - Event Organizers & Vendors	All Expandable Polystyrene food service products	None	- Violation of park regulations is subject to a \$30.00 fine for each violation. - Ejection from the park.

*The cities of Ventura, Thousand Oaks, and Camarillo ordinances only address EPS products at this time. Depending upon local processing capabilities, the cities of Ventura and Camarillo may regulate rigid plastics in 2022; hardship for EPS based enforcement through 2023.

Materials to be Included in the Proposed EPS Ordinance

Staff’s approach is consistent with Ventura and Thousand Oaks EPS Ordinance approaches. The EPS Ordinance would regulate the following types of products:

- All EPS products using polystyrene/containers: service ware for takeout food or leftovers - clamshells, bowls, plates, trays, cartons, cups, beverage containers; and
- Styrofoam coolers, containers, and ice chests sold within the City would be required to be encased by plastic (i.e., flimsy EPS only coolers would be prohibited).

The EPS Ordinance will exclude lids, plastic straws, stirrers, forks, spoons, knives, and other items designated for one-time use for prepared foods including without limitations until such time as a local recycling facility is able to accommodate rigid plastics. As information, plastic straws are still permitted to be distributed within food establishments but only upon request (Assembly Bill - AB1884).

Exemptions to the Proposed EPS Ordinance

Staff intends to prepare an Ordinance which exempts the following types of products:

- Prepared food packaged outside the City, provided such food is not altered, packaged or repackaged within the City limits.
- EPS insulated containers designed to safely transport by mail or common carrier prepared food, frozen goods, perishables, pharmaceuticals, biotech, and medical supplies in compliance with the Food and Drug Administration or other regulatory agency recommended temperatures.
- EPS containers, plates or trays for raw, butchered meats, fish and/or poultry.
- Emergency supplies; materials secured in response and due to an emergency/public health and safety. The City may exempt a food provider or beverage provider when there is a public health and safety requirement or medical necessity to use an otherwise prohibited food ware product.
- During a locally declared emergency, the City, emergency response agencies operating within the City, users of City facilities, and food providers shall be exempt from the Ordinance provisions.
- Construction products made from or that include EPS would be exempted if the products are used in compliance with other City and State provisions, codes, and regulations.
- EPS packaging products which have been received from sources outside the City may be reused to keep them out of the waste stream. (i) Shipping of manufactured goods produced within the City where viable alternatives are not available.
- Materials generated outside of the City would be exempt from the Ordinance. This would include: shipping boxes, pool or beach toys, packing peanuts, or other packaging materials.

Businesses Subject to the Ordinance

Staff intends to prepare an EPS Ordinance which applies to the following types of businesses:

- Food Establishments - Including but not limited to grocery stores/supermarkets, restaurants, quick-service food, mobile food trucks/vehicles/food vendors, street and sidewalk vendors and outdoor food sales, or other places of business in the City that primarily operate to sell or convey food products to be consumed by the public. This includes a cafe, sit down and drive-thru restaurants/fast food establishment, cafeteria, coffee shop, snack shop, public food market, farmers' market, convenience store, or similar brick and mortar and mobile places where prepared food is available for sale on the premises or for take-away consumption. Food establishments/providers also include any business, organization, group or individual that regularly provides prepared food to its members or the public as a part of its activities or services.
- Vendors operating in the City; City events; events and festivals in the City (See Attachment B)

The Ordinance would include a hardship provision which would allow for phased implementation for non-profit organizations. These organizations and those that demonstrate hardship through an established non-profit status may claim undue hardship or practical difficulty. Specific examples of organizations which may be subject to phased implementation include: The Rescue Mission, Lighthouse for Women and Children, etc.. The City Manager or designee may approve a one-time, one year exemption of the EPS Ordinance requirements.

The City's Business and Licensing Division, has estimated that there are approximately 500 food establishment types of businesses which could potentially be affected by the EPS Ordinance. Through EPS Ordinance development, additional research will be conducted to determine the potential impact on the industrial and wholesale restaurant industries. The estimated 500 businesses does not take into account industrial-based businesses.

See the next steps portion of this staff report for information outreach.

Timing for Implementation of the Ordinance/"Operative Date"

Staff recommends allowing for 6 months after adoption of the Ordinance for it to become effective. This will allow for various forms of outreach to the affected businesses, non-profit organizations, and coordination with various City departments and organizations. Additionally, waiting to enforce the Ordinance will also allow businesses to use up previously purchased non-compliant product(s).

The phased operative date of the EPS Ordinance is consistent with approaches implemented in other jurisdictions. With that in mind, the EPS Ordinance will be crafted as follows:

- **Ordinance Adoption** - Information will be disseminated to businesses, nonprofits, and others that may be impacted during the 6 months after adoption to inform those subject to regulation. The Ordinance will not be enforced until the 6th month.
- **Ordinance Implementation** - The ordinance would be effective 6 months after adoption. For the 6 months after the effective date (total of 12 months from adoption date), enforcement of the ordinance will be lenient. See the recommended enforcement approach, below.

Ordinance Implementation/Enforcement

Ultimately, securing compliance with the Ordinance is the goal. Therefore, the intent is to garner compliance through non-punitive and creative means. The Ordinance will be written to allow violators who are cited to submit proof of purchase of ordinance compliant product in an amount equal to or greater than the fine; compliant product purchased will be permitted, in lieu of payment of any fine to be levied (for months 6-12 after adoption - known as leniency enforcement period). Within Ventura County, this model is being used in the City of Ojai.

Any person or entity that fails to comply with Oxnard Municipal Code (OMC) and each violation of the OMC shall constitute a separate offense. The City may also seek to enforce violations of the relevant OMC through the City's civil penalty procedure. Upon a first violation of any provision of the relevant OMC provisions, the City shall issue a written Notice of Violation to the offending establishment, person or entity. The Notice of Violation shall specify the violation(s), a date by which the violation(s) must be ceased and abated. If, after the specified correction period, the violation is not ceased or abated violators of the Ordinance would be subject to the OMC, Chapter 1-10 (Violation of the Code) which stipulates:

- C) Every violation that the city attorney prosecutes as an infraction shall be punishable as follows:
- (1) A fine not exceeding \$100 for a first violation of a code section or ordinance;
 - (2) A fine not exceeding \$200 for a second violation of the same code section or ordinance within one year;

and

(3) A fine not exceeding \$500 for the third and every additional violation of the same code section or ordinance within one year.

Fines, as stipulated above, would begin 12 months after Ordinance adoption; leniency via product purchase offsetting violation costs would be suspended after 12 months.

Next Steps/Community Outreach

The goal of the City’s outreach is to help businesses find affordable compliant products that work for their business needs. City staff and volunteers will help to ensure that the transition away from EPS is as smooth and affordable as possible for the business community. City staff will develop resources to help businesses, and provide one-on-one assistance as needed. Staff will also engage with the Chamber of Commerce, business community, community organizations, and non-profit organizations in EPS Ordinance development; these work efforts will occur in March/April. Public outreach would occur throughout the Spring and Summer. The finalization of the draft EPS Ordinance would occur in Summer 2022 for City Council approval of the final Ordinance in Summer/Fall 2022.

A specific outreach strategy will be developed both for ordinance development and ordinance implementation. Possible outreach methods include surveys, social media, mailers, meetings, and door to door conversations with affected businesses.

STRATEGIC PRIORITIES

This agenda item supports Public Safety strategy. The purpose of the Public Safety strategy is to restore and modernize the delivery of public safety services to provide for the safety of our neighborhoods and health of our community.

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to preserve and improve our roads, utilities, parks, trees, water supply and natural resources through effective planning, prioritization, and an equitable and efficient use of available funding.

FINANCIAL IMPACT

The development of the ordinance does not require additional financial resources. The Sustainability Division, housed with Community Development, is a newer division with limited staffing. As the work plan continues to evolve through the development of the CAAP a comprehensive staffing planning will be developed and presented to Council at a later date.

In Ventura County, the cities of Thousand Oaks and Ventura have staffed their EPS Ordinance Implementation efforts through either their Sustainability Division and /or Green Business coordinator. Impacts to Code Compliance have been minimal due to proactive City measures, hiring of summer intern assistance for canvassing businesses, and facilitatory approaches.

Prepared by: Kathleen Mallory, Planning & Sustainability Manager

ATTACHMENTS

1. Attachment A: Summary of Ordinances
2. Attachment B: Summary of City Festivals and Events
3. Attachment C: Staff Presentation

Polystyrene Ordinance Research

(Local Ordinances and Peer Cities)

Local Ordinances:

1. *Ojai*

- a. Placement:
 - i. Title 5: Sanitation and Health
 - 1. Chapter 14: Environmentally Acceptable Packaging Material
- b. Banned materials
 - i. All containers, clamshells, bowls, plates, trays, cartons, cups, beverage containers, lids, straws, stirrers, forks, spoons, knives, and other items designated for one-time use for prepared foods including without limitation service ware for takeout food or leftovers.
 - ii. Coolers, containers, ice chests, shipping boxes, pool or beach toys, packing peanuts, or other packaging materials
- c. Included Businesses
 - i. All City of Ojai facilities
 - ii. All contractors in performance of City Contracts and events promoters
 - iii. Food Providers- any individual, business, vendor, organization, entity or group including food establishments
 - iv. Food Establishments- all sales outlets, stores, shops, vehicles, or other places of business in the City that primarily operate to sell or convey food products.
- d. Exemptions
 - i. Encapsulated styrofoam goods intended for reuse- e.g. coolers, surfboard, boats, life preservers, etc.
 - ii. Undue hardship in writing to be approved by City Manager (1 year exemption with appeal process)
 - 1. Can be granted in whole or in part
 - iii. Foods prepared outside of city limits to be sold in city limits.
 - iv. Packaged meats
 - v. Construction materials
 - vi. Emergency Supplies
 - vii. Products that were received from sources outside may be reused.
- e. Phased or blanket?
 - i. Effective July 2014 following January 2014 approval
- f. Enforcement
 - i. (1) a fine not exceeding fifty dollars (\$50.00) for a first violation; (2) a fine not exceeding one hundred dollars (\$100.00) for a second violation of the same law within one year; and (3) a fine not exceeding two hundred fifty dollars (\$250.00) for each additional violation of the same law within one year. Every violation determined to be a misdemeanor shall be punishable

by: (1) a fine of not more than five hundred dollars (\$500.00); or (2) imprisonment in the City or County Jail for a period up to six (6) months; or (3) both a fine and imprisonment. The court having jurisdiction to impose sentence shall determine the punishment within the limits prescribed herein for the violation.

- ii. The City Manager or his/her designee may allow the violating provider, in lieu of payment of any fine levied, to submit receipts, in an amount at least equal to the amount of the fine, demonstrating the purchase after the citation date, of an amount of biodegradable, compostable or recyclable products appropriate as an alternative disposable food service ware.

g. Notes:

- i. All food providers are mandated to utilize biodegradable, compostable, reusable, or recyclable options.

2. Thousand Oaks

a. Placement:

- i. Title 6: Sanitation and health; Chapter 6: Prohibition on the use, distribution, and sale of expanded and rigid polystyrene products, food service ware, and utensils. And restrictions on distribution of plastic straws

b. Banned materials

- i. single-use, disposable products used for serving, transporting, or consuming prepared food
- ii. plates, bowls, trays, wrappers or wrapping, platters, cartons, hinged food containers, condiment containers, utensils, cups or drink ware, or any other container in or on which prepared foods are placed or packaged for consumption.
- iii. expanded polystyrene loose fill packaging and cushioning material, such as foam peanuts, packing peanuts, foam popcorn or packing noodles, intended for the packaging of products, equipment, or other items.

c. Included Businesses

- i. Any person or establishment that provides or sells prepared foods within the City to be consumed by the public
- ii. a grocery store, supermarket, delicatessen, restaurant, drive-thru, cafe, cafeteria, coffee shop, snack shop, public food market, farmers' market, convenience store, or similar fixed place where prepared food is available for sale on the premises or for take-away consumption; and (2) any mobile store, food vendor, caterer, food truck, vending machine or similar mobile outlet. Food provider also includes any business, organization, group or individual that

regularly provides prepared food to its members or the public as a part of its activities or services.

- iii. City facilities
- iv. City events
- d. Exemptions
 - i. Food packaged outside of the city such that it is not altered or repackaged within city limits
 - ii. Containers plate or trays used for raw or butchered meats, fish, or poultry.
 - iii. Foodware brought in by individuals for personal consumption
 - iv. Public Health and Safety requirement
 - v. Locally declared emergency
 - vi. Construction products
 - vii. Products that have been received from sources outside the city that might be reused to keep them out of the waste stream
 - viii. Shipping of manufactured goods produced within the city where viable alternatives are not available
 - ix. City manager to approve hardship waiver annually
 - 1. Effective within 30 days
 - 2. Waiver fee charged to be sufficient to cover the cost of processing.
- e. Phased or Immediate?
 - i. Passed October 2020, Effective January 2022
- f. Enforcement
 - i. Inspections by compliance officers
 - ii. Each violation constitutes a separate offense
 - iii. First violation is a written notice with a cease by date. Persistence/ subsequent offenses result in fines.
- g. Notes:
 - i. Plastic Utensils & straws are not to be automatically distributed- only upon request

3. Ventura

- a. Placement:
 - i. Division 8: Public Health and Safety Regulations
 - 1. Regulating Expanded Polystyrene Food Containers
- b. Banned materials
 - i. Disposable Food Containers include clamshells, bowls, plates, trays, cartons, and cups, including, without limitation, food containers for takeout foods or leftovers
- c. Included Businesses
 - i. Any person or persons providing or selling prepared food
 - 1. A grocery store, supermarket, restaurant, drive-thru, café, coffee shop, snack shop, public food market, farmer's market, convenience

- store, or similar fixed place where Prepared Food is available for sale on the premises or for take-away consumption;
 - 2. Any mobile store, food vendor, caterer, food truck, vending machine, or similar mobile outlet;
 - 3. Any Franchise restaurant, drive-thru, café, coffee-shop or the like
 - 4. Any organization, group, or individual that regularly provides Prepared Food to its members or the general public as a part of its activities or services.
- ii. All City facilities
- iii. Vendor or promoters within the city
- d. Exemptions
 - i. Single-use items like straws, cup lids, or utensils or disposable packaging for unprepared foods.
 - ii. Undue hardship or practical difficulties
 - 1. Public Works Director to grant a one time exemption for up to one year
 - 2. All decisions are final
 - iii. Public Safety and Health
 - iv. Prepared foods outside of the city
 - v. Local emergency
- e. Phased or Immediate?
 - i. Immediate effective July 1, 2021- approved 9/22/2020. A one-year exemption is available for food and beverage service providers experiencing financial hardships or practical difficulties from the ordinance
- f. Enforcement
 - 1. Written warning with specifying violation and appropriate penalties for future violations
 - 2. Each sale is a separate violation

4. Camarillo

- a. Placement:
- b. Banned materials
 - i. all containers that are used to hold prepared food or drinks.
 - ii. clamshells, bowls, plates, trays, cartons, and cups, including, without limitation, food containers for takeout foods or leftovers from partially consumed meals prepared by food providers.
 - iii. Containers not wholly encapsulated or encased by a more durable material
- c. Included Businesses
 - i. any person or place that provides or sells prepared food within the City to the general public to be consumed on the premises or for take-away consumption
 - 1. A grocery store, supermarket, restaurant, drive-thru, café, coffee shop, snack shop, public food market, farmer's market, convenience

- store, or similar fixed place where Prepared Food is available for sale on the premises or for take-away consumption;
 - 2. Any mobile store, food vendor, caterer, food truck, vending machine, or similar mobile outlet;
 - 3. Any Franchise restaurant, drive-thru, café, coffee-shop or the like
 - 4. Any organization, group, or individual that regularly provides Prepared Food to its members or the general public as a part of its activities or services.
- ii. City Facilities
- iii. City contractors in performance of city contracts
- iv. Public Health and Safety
- d. Exemptions
 - i. This does not include single-use disposable items such as straws, cup lids, or utensils, nor does it include single-use disposable packaging for unprepared foods prepared outside of the City.
 - ii. Undue hardship or practical difficulty
 - 1. City manager or designee to approve one-time one year exemption
 - 2. All decisions are final
- e. Phased or Immediate?
 - i. Blanket- effective January 2022 approved/adopted Jul 28, 2021
- f. Enforcement
 - i. Written warning subject to fines after first offense
 - ii. Each sale or other transfer constitutes a separate offense
 - iii. Infraction penalties as follows: (Per their municipal code)
 - 1. First violation not to exceed \$100
 - 2. Second violation not to exceed \$200 of the same code within one year
 - 3. Third violation not to exceed \$500 each additional offense of the same code within one year

5. Ventura County

- a. Placement:
 - i. Article 6 : Public health and Sanitation
- b. Banned materials
 - i. expandable polystyrene food containers, bowls, plates, trays, cartons, and cups that are not intended for reuse, on or in which any foods or beverages are placed or packaged
- c. Included Businesses
 - i. Special events in County Parks that are sponsored or co-sponsored by the county
 - ii. Event organizers, event vendors, and other orgs in agreement for events
 - iii. Any vendor in a written agreement with the County for an event.

- d. Exemptions
 - i. Does not apply to spectators or event guests
- e. Phased or Immediate?
 - i. Immediately adopted
- f. Enforcement:
 - i. Violation of park regulations is subject to a \$30 fine for each violation unless another amount is provided.
 - ii. Ejection from the park
 - iii. Appeals need to be written and filed within 10 calendar days of the written order.

Peer Cities

1. Watsonville

- a. Placement: Title 6: Sanitation and Health
- b. Banned materials
 - i. All to-go containers using plastic or plastic foam are banned- silverware, cups, plates, straws, stirrers, lids, cups, cartons
 - ii. Plastic Straws only given on request, no straws given or out for distribution. Straws can't be wrapped in plastic.
 - iii. Plastic foam products that are to go containers, shipping boxes, packaging peanuts, pool or beach toys, or any polystyrene item not encased in durable plastic
- c. Included Businesses
 - i. City Contractors, vendors, promoters in city contracts
 - ii. All City facilities- prohibited from use
 - iii. Food providers within the city & all special event providers
- d. Exemptions
 - i. Food prepared or packaged outside of the city and sold inside the city are exempt but they are encouraged to follow.
 - ii. Exemptions may be made if vendor can demonstrate public health need and safety requirement of medical necessity for product
 - 1. (a) Products made from plastic foam that is fully encapsulated or encased by a more durable material are exempt from this Chapter. Examples include surfboards, boats, life preservers, and craft supplies, which are fully encapsulated, and durable coolers not principally composed of plastic foam.
 - 2. Construction products
 - 3. Situations deemed an emergency by City Manager
- e. Phased or Immediate?
 - i. Effective 30 day immediately after approval- approved July 2019
- f. Enforcement
 - i. Effective 30 days after final adoption

- ii. One year exemption after written testimony provided indicating hardship approved by the director. All decisions are final.
 - iii. Extensions are possible but need to be approved by the director with any additional documentation. Approval can occur in whole or in part with or without conditions.
- g. Notes:
 - i. Enact a single use fee for any single use (compostable required) fee for beverages. Customers notified on signs and on phone. WIC card or voucher are waived of this fee. No charge if a customer brings their own container. Fee enacted 5 months from ordinance date
 - 1. Reusable cups are okay to be refused at seller discretion for sanitation and health purposes.
 - ii. Foodware must be compostable.
 - iii. Compostable receptacles must be available
 - iv. Encourages charge for to-go service fees, \$.10 allowance.

2. Salinas

- a. Placement: Chapter 14: Garbage, Recycle, And Weeds
- b. Banned materials
 - i. All Polystyrene foam containers
- c. Included Businesses
 - i. Food providers
 - ii. All City of Salinas facilities, city contractors, or special events
 - iii. All distributors
- d. Exemptions
 - i. No exemptions for food providers
 - ii. One year exemption in writing determined by city manager if acceptable, all decisions are final.
 - iii. Food prepared or packaged outside of the area except for things packaged or prepared in connection with a special event within the city.
 - iv. Polystyrene foam coolers and ice chests are acceptable for food providers with the intent of reuse.
 - v. Use only in emergency situations:
 - 1. During an emergency requiring immediate action to prevent or to mitigate the loss of impairment of life, health, property or essential public services, persons providing emergency relief are exempt from the provisions of this article until such time as the emergency has ceased.
- e. Phased or Immediate?
 - i. Adopted Aug 23, 2011- effective after 6 months
- f. Enforcement
 - i. 180 days after the effective date to use remaining stock. Voluntary compliance within that period.
 - ii. City Manager decides how implementation and enforcement goes (including inspections and how it should be monitored)

- iii. Violation of this article is a misdemeanor. Violations can be prosecuted administratively. Citations may be issued by persons designated by the City Manager.
- iv. First violations a warning of possible repercussions. No more than 30 day to comply and a fine is paid.
 - 1. In lieu of the fine of the first administrative citation, a receipt demonstrating a purchase of at least \$100 of compliant materials can be submitted.
- g. Notes:
 - i. Policy goal to include all vendors distributing to Salinas to follow, city encourages all nearby establishments to comply..
 - ii. All food providers shall utilize biodegradable, compostable, or recyclable products
 - iii. City Manager or designee needs to approve/determine if allowable otherwise.

3. Richmond

- a. Placement: Article 9: Health
- b. Banned materials
 - i. all containers, bowls, plates, trays, cartons, cups, and other items that are designed for one-time use for Prepared Foods, including service ware for takeout foods and/or leftovers from partially consumed meals prepared by Food Providers.
 - ii. This term does not include lids, straws, forks, spoons or knives.
- c. Included Businesses
 - i. Food providers-
 - 1. Vendor, business, organization, entity, group, or individual including restaurants for retail food establishments.
 - ii. All City facilities and events
 - iii. City franchisees, contractors and vendors doing business with the City
- d. Exemptions
 - i. Foods packaged outside of Richmond
 - ii. Foods packaged foods prepared to go outside of Richmond
 - iii. Expanded polystyrene coolers and ice chests intended for reuse.
 - iv. Aluminum containers
 - v. Emergency use
- e. Phased or Immediate?
 - i. Immediate effective 8 months post approval
- f. Enforcement
 - i. Compliance checks
 - ii. There is a written warning notice after first offense
 - iii. Violation must be corrected after 30 days and if not, it is a misdemeanor. Violations after that follow their administrative citation process (fines, etc.)
- g. Notes:
 - i. Richmond has a closed loop recycling system for aluminum foil.

4. Long Beach

- a. Placement: Title 8- Health and Safety
- b. Banned materials
 - i. All non-recyclable or non-compostable containers exhibiting a recycle code other than 6
 - ii. Whole or in Part polystyrene Meat and fish trays, Produce trays, Egg cartons
 - iii. Plastic or bioplastic straws
 - iv. Polystyrene beads for crafts, fillers for bean bags or coolers
- c. Included Businesses
 - i. Food Providers:(1) a grocery store, supermarket, restaurant, drive-thru, cafe, coffee shop, snack shop, public food market, farmers market, convenience store, or similar fixed place where prepared food is available for sale on the premises or for take-away consumption, and (2) any mobile store, food vendor, caterer, food truck, vending machine or similar mobile outlet. "Food Provider" also includes any Franchise restaurant, drive-thru, café, coffee-shop or the like. "Food Provider" also includes any organization, group or individual that regularly provides prepared food to its members or the general public as a part of its activities or services.
 - ii. City facilities that are renter, leased, or otherwise being used for city permission
 - 1. City will take a security deposit if they are in violation. Renting or leasing parties are responsible for their actions
 - iii. City sponsored events, activities, and city meetings open to the public.
 - iv. The City, its departments, its City contractors, agents, and employees acting in their official capacity, shall not purchase, acquire or distribute for public use any polystyrene food service ware or disposables that are neither Recyclable or Compostable, or Polystyrene Coolers.
 - v.
- d. Exemptions:
 - i. "Small food provider": a person or place that provides or sells prepared food within the City to the general public to be consumed on the premises or for take-away consumption, seating one hundred (100) or fewer persons.
 - ii. Food prepared and packaged outside of the city- provided food is not altered and repackaged within the city limits
 - iii. Coolers and ice chests defined as something other than polystyrene
 - iv. Food brought by individuals for personal consumption to city facilities
 - v. City sponsored events and permitted events authorized or permitted prior to implementation. If multi permitted- 1 year to comply
 - vi. Emergency use
 - vii. Plastic beverage straws available upon request per ADA
 - viii. Exemptions are to be filed to the director including all documentation-granted up to 1 year with or without conditions. Director decision effective

within 10 days of the decision and decision may be appealed. Appeal must be submitted within 3 days

- e. Phased or Immediate?
 - i. Phased
 - 1. City facilities, contractors, and sponsored events on or after 3 months (Original 2018 Ord)
 - 2. Food providers- 9 months after approval (Original 2018 Ord)
 - 3. Small food provider- 18 months after approval (Original 2018 Ord)
 - 4. Beads/ bean bags/ coolers- 18 months after approval (Original 2018 Ord)
 - 5. Retail sales on or after October 2020 (revision approved Feb 26, 2020)
- f. Enforcement
 - i. This ordinance is included in their Environmental Health inspection.
 - ii. Administrative Citation- funds from fines will go to implementation and enforcement costs.
 - iii. Straws and utensils provided upon request.
 - iv. 3 months to adopt ordinance for City facilities, contractors, and permitted city events.
 - v. 9 months to adopt by Food Providers
 - vi. 18 months for small food providers
 - vii. 18 months for selling or distributing or polystyrene beads for crafts or filler.
- g. Notes:
 - i. Responsible parties: Health Officers, or designee & Public Works Director, or Designee

5. Hayward

- a. Placement: Article 5: Sanitation and Health
- b. Banned materials
 - i. not limited to, plates, cups, bowls, trays and hinged or lidded containers made of polystyrene. This definition does not include single-use disposable straws, utensils or hot cup lids.
- c. Included Businesses
 - i. Food Vendors
 - 1. Anywhere food is prepared or provided for public consumption including grocery stores, delis, any stores.
 - ii. City Facility Users
 - 1. Anyone permitted to utilize a city owned space like parks, buildings, roads, sidewalks, etc. (e.g. sidewalk vendors, events, etc.)
- d. Exemptions
 - i. Foods pre packaged outside for city limits
 - ii. Coolers and Ice chests that are intended for reuse
 - iii. Hardships cases presented to City manager

1. Exceptions granted by City manager upon review of written statements with supplemental documentation.
2. All decisions are final
- iv. Emergency
- e. Phased or Immediate?
 - i. Approved October 19 2010 effective July 1, 2011
- f. Enforcement
 - i. City Manager designates enforcement
 - ii. Written warning first and subsequent violations are subject to penalties
 1. Fines are established by a resolution through council
 2. Administrative hearings can be requested to challenge the validity of the citation.
 - iii. Each sale of polystyrene foam shall constitute a separate offense.
- g. Notes:
 - i. All included businesses must use recyclable or compostable products for disposable foodware.

6. Daly City

- a. Placement: Title 8: Health and Safety
- b. Banned materials
 - i. Polystyrene-based food service ware for providing prepared foods- not including raw animal products (e.g. eggs, meat, fish, raw foods to be cooked)
- c. Included Businesses
 - i. Licensed retail food establishments that provide prepared food at a retail level
 - ii. Vendor, business, organization, entity, group, or individual
- d. Exemptions
 - i. Prepackaged foods
 1. Properly labeled packaged foods to prevent human contact with product upon distribution from a manufacturer, prepared by an approved source.
 - ii. Coolers and ice chests intended for reuse
 - iii. Requests for exemption for hardship purposes available
 1. Application process must be written with supplementary material to the Environmental Health Division.
 2. Decisions effective immediately and are final. No appeals
 3. Exemptions may be granted for up to one year and reapplication must occur prior to the one year mark in one year intervals.
- e. Phased or Immediate?
 - i. Immediate- Effective 30 days after approval (approves August 13 2012)
- f. Enforcement
 - i. Violators are fined
 1. fines not to exceed \$100 for first violation
 2. Not to exceed \$200 for second violation

3. Not to exceed \$500 for 3rd and subsequent violations
- ii. Each day that a vendor uses noncompliant containers would constitute a separate violation
- iii. Notices will be served on the food vendor containing hearing information for contesting the fine
 1. Contesting the fine would either be that they do not use the containers OR they would qualify for an exemption
- iv. Failure to pay a fine within 30 day of notice goes to a collection agency.

List of California Jurisdictions with Polystyrene Ordinances

Source: Californians Against Waste

<https://www.cawrecycles.org/polystyrene-local-ordinances>

Jurisdiction	Adoption Date	Type*	Description
Alameda	2008	REST	Expanded polystyrene ban, requirement that all takeout food packaging be compostable.
Alameda County	2015	REST	Polystyrene ban for all disposable food service items, with a requirement for recyclable or biodegradable replacements.
Albany	2008	REST	Expanded polystyrene ban, requirement that all takeout food packaging be compostable or recyclable.
Aliso Viejo	2005	GOV	Government facility expanded polystyrene ban. Ordinance #2004-060
Arcata	2015	FULL	Ban of distribution and sale of polystyrene food packaging products.
Arroyo Grande	2016	FULL	Expanded polystyrene ban for both distribution and sale, with a requirement that all disposable food containers be biodegradable, compostable or recyclable.
Avalon	2017	REST	Ban on the distribution of expanded polystyrene food containers for prepared foods.
Belmont	2012	REST	Expanded polystyrene ban (San Mateo County ordinance).
Berkeley	1988	REST	Expanded polystyrene ban, requirement that 50% of takeout food packaging be recyclable or compostable. Title 11.58 and 11.60 of Municipal Code.
Brisbane	2014	REST	Polystyrene food packaging ban..
Burlingame	2011	REST	The City of Burlingame passed an ordinance referencing San Mateo County's ordinance on May 16, 2011.
Calabasas	2008	REST	Expanded polystyrene ban, requirement that all takeout food packaging be recyclable or compostable.
Campbell	2014	REST	Expanded polystyrene foodware ban, adopted in December of 2014, effective June 1, 2015.
Capitola	2012	FULL	Prohibit the sale of expanded polystyrene products (expansion of 2009 requirement that all disposable takeout food packaging be compostable)
Carmel	1989	REST	Expanded polystyrene ban, requirement that 50% of takeout food packaging be recyclable, compostable or reusable.
Carpenteria	2017	FULL	Ban on non-recyclable plastic food takeout containers, including expanded polystyrene. Chapter 8.5 of Municipal Code.
Colma	2013	REST	Ban on polystyrene-based food service ware for prepared foods.
Concord	2018	REST	Ban on all polystyrene foam food and beverage service ware.
Contra Costa County	2020	REST	Ban on all polystyrene foam food and beverage service ware.
Costa Mesa	2020	GOV	Prohibits use or purchase of EPS food service products at city facilities & city sponsored events.
Culver City	2017	FULL	Ban on distribution or sale of expanded polystyrene food containers, and includes a provision which requires food providers to ask customers before providing disposable utensils.
Cupertino	2014	REST	Food vendors prohibited from using eps food takeout containers.
Daly City	2012	REST	Ban on polystyrene-based food service ware for prepared foods. Effective September 12, 2012.
Dana Point	2012	REST	Ban on expanded polystyrene food containers. Effective six months after adoption date.
Davis	2017	REST	Ban on polystyrene food containers, requirement that all takeout food packaging be recyclable or compostable.
Del Mar	2019	REST	Bans distribution of polystyrene food ware. Additional prohibition of polystyrene packing materials.
Del Ray Oaks	2010	REST	Expanded polystyrene ban, requirement that all takeout food packaging be recyclable or compostable. Municipal Code 8.30.
El Cerrito	2014	REST	Expanded polystyrene foodware ban, requirement that food packaging be recyclable, compostable, or reusable.

Emeryville	2008 REST	Expanded polystyrene ban, requirement that all takeout food packaging be recyclable or compostable.
Encinitas	2016 REST	In November 2016, City Council banned all disposable food service ware made from Expanded Polystyrene for all food providers and city facilities.
Fairfax	1993 REST	Expanded polystyrene ban for all restaurants and food retail vendors. Title 8.16.030 of Municipal Code.
Fort Bragg	2015 REST	Eps foodware ban adopted in September 2014.
Foster City	2012 REST	Polystyrene ban for restaurants and food vendors, adopted October 17, 2011.
Fremont	2011 REST	Expanded polystyrene ban for food vendors, requirement that all takeout food packaging be recyclable or compostable. Section 8.40.860 of Municipal Code.
Gonzales	2015 REST	Expanded polystyrene ban for food vendors, requirement that all takeout food packaging be recyclable or compostable.
Greenfield	2015 REST	Expanded polystyrene ban for food vendors, requirement that all takeout food packaging be recyclable or compostable.
Grover Beach	2018 FULL	Ban on the sale and distribution of any expanded polystyrene products.
Half Moon Bay	2011 REST	Half Moon Bay passed an ordinance, referencing San Mateo County's polystyrene food container ban, on May 17, 2011.
Hayward	2011 REST	Expanded polystyrene ban for restaurant vendors, requirement that takeout food packaging be recyclable or compostable.
Hercules	2008 REST	Expanded polystyrene ban. Sec.5-3109, Title 5, Chapter 3 of Municipal Code.
Hermosa Beach	2012 REST	Polystyrene container ban. Effective March 2013.
Huntington Beach	2005 GOV	Government facility expanded polystyrene ban.
Imperial Beach	2018 REST	Ban on non-recyclable plastic food takeout containers, including expanded polystyrene. Including a ban on expanded polystyrene packaging materials. Effective 7/18/18
Lafayette	2015 REST	CFC processed polystyrene ban, 50% of food containers must be recyclable or returnable (75% by 2020).
Laguna Beach	2008 REST	Polystyrene ban, requirement that all plastic takeout food packaging be recyclable. Bans the retail sale of foam or other nonrecyclable plastic disposable foodware. Title 7.05 of municipal code.
Laguna Hills	2008 GOV	Government facility expanded polystyrene ban.
Laguna Woods	2004 GOV	Government facility expanded polystyrene ban.
Livermore	2010 REST	Food vendors are required to use recyclable or compostable takeout food packaging.
Long Beach	2018 REST	Covers restaurants and requires plastic utensils and straws upon request.
Los Altos	2014 FULL	Starting July 4, 2014, the distribution and sale of eps foam food containers and ice chests is prohibited.
Los Altos Hills	2012 REST	Ban on eps and non-recyclable plastic food containers.
Los Angeles City	2008 GOV	Government facility expanded polystyrene ban. Chapter IV, Article 13 of Municipal Code.
Los Angeles County	2008 GOV	Government facility expanded polystyrene ban.
Los Gatos	2014 REST	Ban on eps food containers and coolers. Effective June 1, 2015.
Malibu	2005 FULL	Ban on both sale and distribution of any food packaging, containers and food service ware that is made from expanded polystyrene, and that is not either compostable or recyclable. Includes a ban on the retail sale of packing materials, coolers, pool/beach toys, buoys, and other items made from expanded polystyrene. Title 9 24 of Municipal Code

Manhattan Beach	2013 FULL	In 2013 Manhattan beach adopted a polystyrene food packaging ban, updating its 1988 ban on CFC processed polystyrene. In 2014 it was amended to include ALL other non-recyclable disposables and polystyrene coolers. This makes for one of the strongest bans in the nation.
Marin County	2010 REST	Expanded polystyrene food container ban.
Marina	2011 REST	Expanded polystyrene food container ban. Requires the use of recyclable or compostable takeout food packaging unless alternatives are unavailable.
Martinez	2014 REST	Ban on CFC processed polystyrene food takeout containers. Full compliance effective January 15, 2015.
Mendocino County	2014 REST	Expanded polystyrene food container ban adopted July 22, 2014.
Menlo Park	2012 REST	Adopted San Mateo County's ordinance by reference in August of 2012.
Mill Valley	2009 REST	Food vendors and city facilities are prohibited from using expanded polystyrene foam food containers.
Millbrae	2008 REST	Polystyrene ban, requirement that all plastic takeout food packaging be recyclable or compostable.
Milpitas	2017 REST	Expanded polystyrene food service ware ban. Effective July, 2018
Monterey City	2009 REST	Expanded polystyrene ban, requirement that all takeout food packaging be recyclable or compostable.
Monterey County	2010 REST	Expanded polystyrene ban. Title 10, Chapter 10.42 of Municipal Code.
Monrovia	2017 GOV	prohibits the use or purchase of expanded polystyrene food service products at City facilities.
Morgan Hill	2014 REST	An expanded polystyrene ban in restaurants and other food facilities was adopted on October 2, 2013.
Morro Bay	2016 FULL	Expanded polystyrene ban for both distribution and sale, with a requirement that all disposable food containers be biodegradable, compostable or recyclable. Effective May 2016.
Mountain View	2014 FULL	A ban on expanded polystyrene food packaging products for retail sale or distribution in food facilities was adopted on March 25, 2014.
Newport Beach	2008 REST	Expanded polystyrene ban. Title 6, Section 5 of Municipal Code.
Novato	2013 REST	Expanded polystyrene ban.
Oakland	2007 REST	Expanded polystyrene ban, requirement that all takeout food packaging be compostable. Businesses that generate a large portion of litter must pay a litter fee. Title 8.07 municipal code.
Ojai	2014 FULL	Expanded polystyrene ban for all stores and vendors was passed on January 28, 2014
Orange County	2005 GOV	Government facility expanded polystyrene ban, including cities of Aliso Viejo, Huntington Beach, Laguna Hills, Laguna Woods, San Clemente, San Juan Capistrano and the Santa Margarita Water District.
Pacific Grove	2008 REST	Expanded polystyrene ban, requirement that all takeout food packaging be recyclable or compostable. Title 11, Chapter 11.99 of Municipal Code.
Pacifica	2010 REST	Expanded polystyrene ban. Effective January 1, 2010.
Palo Alto	2010 FULL	Expanded polystyrene ban. Chapter 5.30 of Municipal Code. In November 2015 the ordinance was expanded so that retailers can no longer sell or distribute polystyrene foam of any sort. Effective March 1, 2016.
Pasadena	2017 FULL	Polystyrene ban for all food providers, retail and government facilities/sponsored events.
Petaluma	2020 FULL	Prohibits EPS disposable foodware and the sale of EPS coolers and packing materials.

Pismo Beach	2016	FULL	Expanded polystyrene disposable food container ban, as well as a ban on the sale of any expanded polystyrene products.
Pittsburg	1993	GOV	CFC processed polystyrene ban. Title 8.06.210 of Municipal Code.
Pleasanton	2013	REST	Ban on polystyrene food takeout containers with a requirement for food food takeout containers to be recyclable or compostable.
Portola Valley	2012	REST	Polystyrene ban (San Mateo County ordinance).
Rancho Cucamonga	2007	GOV	Resolution banning polystyrene food service products at city facilities and city sponsored events.
Redondo Beach	2020	FULL	Ban on the disposable EPS food service ware as well as the retail sale of EPS coolers.
Redwood City	2013	REST	Polystyrene ban (San Mateo County ordinance).
Richmond	2014	FULL	Polystyrene ban (2010) for takeout food packaging in restaurants was expanded to prohibit retail sale of polystyrene products on July 16, 2013. Effective January 2014.
Salinas	2011	REST	On August 16, 2011, an expanded polystyrene ban on takeout containers was passed.
San Anselmo	2018	FULL	Bans EPS foodware and retail sale of EPS Ice Chests and Coolers.
San Bruno	2010	REST	Polystyrene ban, requirement that all plastic takeout food packaging be recyclable or compostable.
San Carlos	2012	REST	Adopted the San Mateo County ordinance by reference. Chapter 8.27 of Municipal Code.
San Clemente	2011	REST	Government facility expanded polystyrene ban in 2004. Council passed a city wide ban in 2011.
San Diego	2019	FULL	Bans the use and distribution within city limits of products like egg cartons, food containers, coolers, ice chests, pool or beach toys, mooring buoys and navigation markers made fully or partially of polystyrene foam.
San Francisco	2007/2016	FULL	Expanded polystyrene ban, requirement that all takeout food packaging be recyclable or compostable. On July 19th, 2016, the Board of Supervisors expanded the ban to include the sale of non-recyclable non-compostable polystyrene food service ware, egg cartons, meat trays, and packing materials, as well as coolers, pool or beach toys, and floats or buoys that are not encapsulated in a more durable material. San Francisco has the most comprehensive ban in the nation. Effective January 1, 2017.
San Jose	2014	REST	An EPS ban in all food establishments was adopted in 2013. Prior to that, the city had a government facility expanded polystyrene ban for special events.
San Juan Capistrano	2004	GOV	Government facility expanded polystyrene ban.
San Leandro	2012	REST	Expanded polystyrene food container ban, adopted October 2011.
San Luis Obispo	2015	FULL	Expanded polystyrene food container ban. Includes ban on retail sale of foam products.
San Luis Obispo County	2021	FULL	Expanded polystyrene food container ban. Includes ban on retail sale of foam products.
San Mateo (City)	2013	REST	Polystyrene food packaging ban based on the San Mateo County model.
San Mateo (County)	2008/2011	REST	Government facility polystyrene ban passed in 2008. An expanded ban for the rest of unincorporated San Mateo County was passed in 2011, effective July 1, 2011.
San Pablo	2014	REST	Ban on polystyrene food service ware and requires all disposable food service ware to be recyclable or compostable. Effective April 1, 2015.

San Rafael	2013	REST	City Council adopted foamed polystyrene container bag in October 2012.
Santa Barbara	2019	FULL	Ban on expanded polystyrene food service ware and requires all disposable food service ware to be recyclable or compostable. Prohibits any retailer from selling or otherwise providing any expanded polystyrene product which is not wholly encapsulated. Effective January 1, 2019.
Santa Clara (City)	2015	REST	Ban on polystyrene food service ware. National chain restaurants were phase in September 1st, 2014 and all other restaurants were phased in on January 1st, 2015.
Santa Clara (County)	2013	REST	The Santa Clara County Board of Supervisors adopted an eps takeout container ban for unincorporated county on June 5, 2012.
Santa Cruz (City)	2012	FULL	Ban on sale of all foam polystyrene products. Prior to 2012, the City banned the distribution of expanded polystyrene food containers, with a requirement that the food packaging be recyclable or compostable.
Santa Cruz (County)	2008/2012	FULL	Expanded polystyrene ban, requirement that all takeout food packaging be recyclable or compostable. Title 5, Section 46 of Municipal Code. The ban was expanded to prohibit the sale of all expanded polystyrene products in stores on April 17, 2012.
Santa Monica	2007	REST	Ban on all polystyrene AND most other non-recyclable plastic disposable food service containers. This makes for one of the strongest bans in the nation.
Sausalito	2008	REST	Food vendors and city facilities and events are prohibited from using expanded polystyrene foam food containers.
Scotts Valley	2009	REST	Expanded polystyrene ban, requirement that all takeout food packaging be recyclable or compostable.
Seaside	2010	REST	Polystyrene ban with requirement that all plastic takeout food packaging be recyclable or compostable.
Solana Beach	2015	REST	Ban on polystyrene and non-recyclable plastic disposable food service containers as well as ban on EPS packing materials.
Sonoma (City)	1989	GOV	Government facility expanded polystyrene ban. Chapter 7.30 of the Municipal Code.
Sonoma (County)	1989	GOV	Government facility expanded polystyrene ban. Title 19, Section 19-6.1 of Municipal Code.
South Lake Tahoe	2018	FULL	Ban on sale and distribution. Plastic cutlery and straws only upon request.
South Pasadena	2017	FULL	In November 2016, City Council banned all disposable food service ware made from Expanded Polystyrene for all food providers, retail sales and city facilities.
South San Francisco	2008	REST	Polystyrene ban. Chapter 8.60 of Municipal Code.
Sunnyvale	2013	FULL	Expanded polystyrene container ban in restaurants (effective Earth Day 2014) and ban on eps food packaging products for retail sale (effective Earth Day 2015).
Ukiah	2015	REST	Eps foodware ban adopted in November of 2014.
Union City	2016	REST	Ban on polystyrene disposable food ware and requires all disposable food ware to be recyclable or compostable. Effective January 1, 2017.
Ventura County	2004	GOV	Government facility expanded polystyrene ban.
Ventura (City)	2021	REST	Bans EPS food ware starting July 1, 2021.
Walnut Creek	2014	REST	Polystyrene food packaging ban.
Watsonville	2009/2014	FULL	Expanded polystyrene ban, requirement that all takeout food packaging be recyclable or compostable. Title 6, Chapter 6 of Municipal Code. First adopted in 2009. Amended in 2014 to include a ban on retail sales of eps products.
West Hollywood	1990	REST	Polystyrene ban for restaurants and food vendors.
Yountville	1989	REST	Expanded polystyrene food container ban.

Attachment B
City of Oxnard Events

- Dia de los Muertos/Halloween
- Earth Day
- Halloween Float Tour
- Oxnard Insect Festival
- Oxnard Multicultural Festival
- Santa Float Tour
- Channel Islands Harbor Fireworks
- Channel Islands Parade of Lights
- Cinco de Mayo
- Downtown Holiday Parade & Plaza Park Christmas Tree Lighting
- El Grito/Fiestas Patrias
- MLK March
- Oxnard Jazz Festival
- Collection Tree Lighting & Fireworks
- Salsa Festival
- Strawberry Festival
- Veterans Day
- Santa to the Sea
- Juneteenth
- Philippine Independence Day Flag Raising Ceremony
- Cesar Chavez Memorial March
- Gueleguetza
- Car Shows
- Science Carnival
- Steampunk
- Summer Concerts
- Cowboys Camp
- OPD Memorial
- Amgen Tour of California
- AIDS/LifeCycle
- Job Fair
- Rehab Point Picnic

Update on Preparation of an Expanded Polystyrene Ban Ordinance

Kathleen Mallory, Planning & Sustainability Manager
Vyto Adomaitis, Community Development Director
Community Development Department

Community Services, Public Safety, Housing & Development Committee
2/22/2022

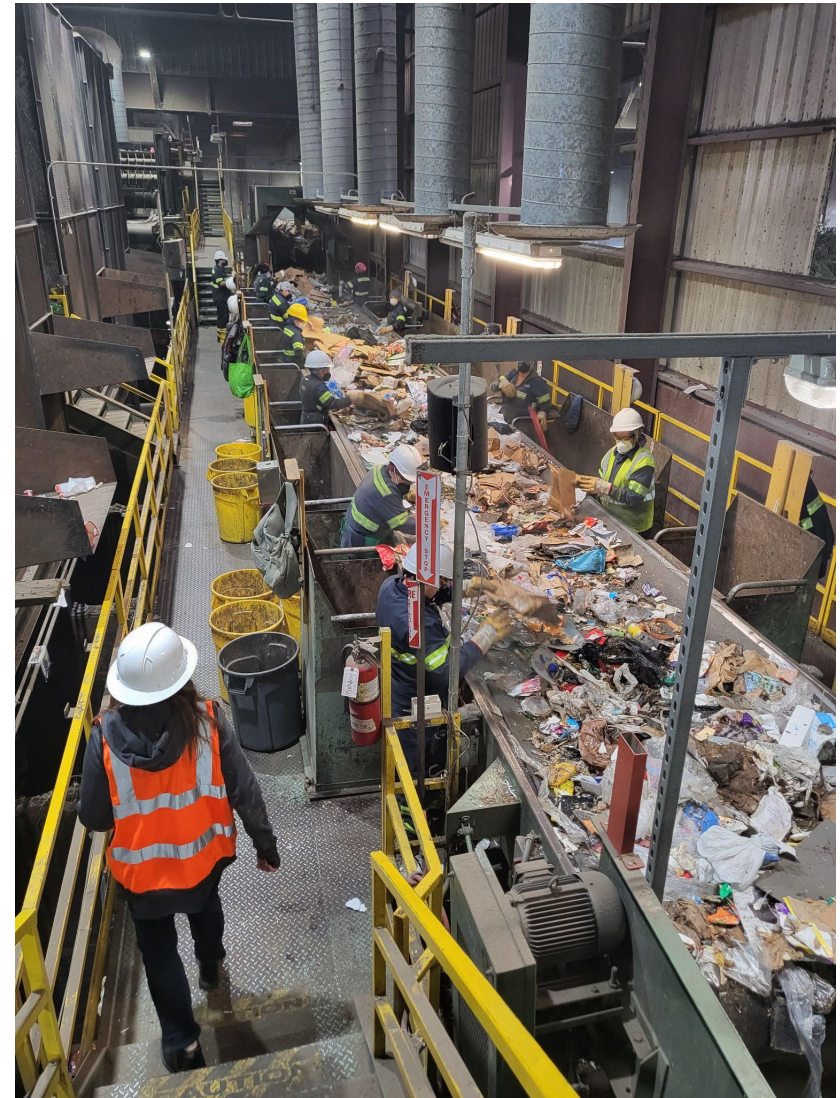
- The City is preparing a Climate Action and Adaptation Plan (CAAP)
- Development of an Expanded Polystyrene (EPS) (commonly known as “Styrofoam”) Ordinance supports climate and environmental goals
- EPS Ordinance intended to focus on single use plates, cups, plates, take out food containers/clamshell food containers; as well as non-encased EPS, ex: coolers
- Step 1 - EPS Ord. regulating single use plastics
- Step 2 - Banning of rigid plastic (plastic straws, drink lids, and plastic cutlery) and other single use plastics as a subsequent action

- EPS is slow to degrade, leaches chemicals into the environment; production and degradation contributes to litter and pollution
- EPS breaks down into smaller microscopic particles, called microplastics
- EPS fragile and easily breaks into many pieces
- Impacts to oceans, streams, and overall environment
- 10% of the 18 Trillion pounds of plastic produced worldwide is being recycled
- Many California jurisdictions have enacted ordinances to reduce the use of Single Use Disposable Plastics (SUD)

City of Oxnard Waste Services

4

- City of Oxnard is the City's designated waste hauler
- Most hard plastics are recycled by the city with the exception of Polystyrene products
- Trash and EPS products are disposed of at the Simi Valley landfill
- Commodity based products which can be recycled by the City bailed and sold



Regulation of EPS in Ventura County ⁵

Cities	EPS Ord. Only/Coolers	EPS Ord./Coolers and Rigid Plastics
Ventura	X	
Thousand Oaks	X	
Camarillo	X	
Ojai	X	X
Santa Paula, Simi Valley, Moorpark, and Port Hueneme	Do not have plans to adopt an ordinance either due to staff resources, and/or Council priority.	

- EPS Ordinance focuses on products where there is a local recycling facility/local compostability
- Inclusion of rigid plastics, where there is no local recycling facility to create useable product = would force more products to the landfill due to lack of local technology and equipment to process these products
- Development of a progressive EPS Ordinance to address rigid plastics, when a Ventura County facility capable of processing this material becomes available

EPS Ordinance would regulate the following types of products:

- All EPS products using polystyrene/container: service ware for takeout food or leftovers - clamshells, bowls, plates, trays, cartons, cups, beverage containers; and
- Non encased EPS coolers, containers, and ice chests sold within the City would be required to be encased by plastic (i.e., EPS-(styrofoam only coolers would be prohibited)

EPS Ord. – What is Exempted?

- Food, packages, and materials prepared outside of City limits
- Emergency Supplies
- Locally Declared Emergencies
- Construction Products if used in compliance with City/State provisions, codes and regulations
- Materials generated outside of the City (includes shipping boxes, pool or beach toys, packing peanuts, or other packaging materials)
- EPS containers, plates or trays for raw, butchered meats, fish and/or poultry
- Foodware, plastic utensils, or plastic beverage straws brought by individuals for personal consumption - including, but not limited to schools/parks, provided the use is not part of an event

EPS Ord. – Potential Impacted Businesses

- Food Establishments
 - Grocery Stores/supermarkets/outlets
 - Restaurants, quick-service food
 - Mobile food trucks/vehicles/food vendors
 - Street and sidewalk vendors and outdoor food sales
 - Restaurants, quick serve food, drive-throughs
 - Cafes, drive-thru restaurants/fast food establishments, etc.
- Vendors operating in the City
- City events and festivals in the City

Additional research to determine impact on industrial and wholesale restaurant industry

- Delay Ord. operative date 6 months. Allows for:
 - Outreach
 - Businesses to use up previously purchased non-compliant product(s)
 - Event contracts/agreements already in place to be honored
- Phased approach:
 - No enforcement until 6th month after adoption to serve as an informational period
 - Lenient enforcement months 6-12 after adoption
 - Violators during months 6-12 may show proof of compliant purchase in lieu of paying a fine

Implementation/Operative Date, cont. "

- After one year of EPS Ordinance adoption, violators will have to pay Oxnard Municipal Code violation fines, in lieu of payment of fines via compliant product
- EPS Ord. would include a hardship / practical difficulty provision to allow for phased implementation for non-profit organizations
- The City Manager or designee may approve a one-time, one year exemption of the EPS Ordinance requirements for non-profit organizations, only

1. Community Outreach: Spring/Summer 2022
2. Finalization of EPS Ordinance: Summer 2022
3. EPS Ordinance Adoption: anticipated Summer/Fall 2022

That the Community Services, Public Safety, Housing & Development Committee (“Committee”) receive an update on the City’s efforts to develop an Expanded Polystyrene Ordinance.



QUESTIONS?



COMMUNITY SERVICES, PUBLIC SAFETY, HOUSING & DEVELOPMENT COMMITTEE AGENDA REPORT

REPORTS AGENDA ITEM NO. D.5

DATE: February 22, 2022

TO: Community Services, Public Safety, Housing & Development Committee

FROM: Emilio Ramirez, Housing Director, (805) 385-8094, emilio.ramirez@oxnard.org

SUBJECT: 5-Year PHA Plan, Annual Agency Plan and Capital Fund Program Five-Year Action Plan for Low Rent Public Housing. (10/15/5)

RECOMMENDATION

That the Community Services, Public Safety, Housing & Economic Development Committee recommend that the Board of Commissioners:

1. Hold a public hearing to receive comments concerning the third year of the 5-Year PHA Plan, the 2022 Capital Fund Budget, and the Capital Fund Five-Year Action Plan; and
2. Adopt a resolution:
 - a. Approving the 2022 Annual Agency Plan, 5-Year PHA Plan for the Housing Authority;
 - b. Authorizing and directing the Chairman to execute the Department of Housing and Urban Development Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with HUD's policies and procedures;
 - c. Authorizing the Housing Director to execute and submit all reports, documents and all other certifications required to comply with policies and procedures of the Department of Housing and Urban Development regarding the Annual Agency Plan and the 5-Year PHA Plan;
 - d. Approving the 2022 Capital Fund Budget and Capital Fund Five-Year Action Plan; and
 - e. Authorizing the Housing Director to accept and expend the funds as indicated in the 2022 Capital Fund Budget and Capital Fund Five-Year Action Plan.

Please click the following link to view the required Measure M pre-recorded presentation video:

https://youtu.be/q26vi_feXnw

BACKGROUND

The Quality Housing and Work Responsibility Act of 1998 (the Act) requires Oxnard Housing Authority to submit a 5-Year PHA Plan and an Annual Agency Plan. The purpose of the 5-Year PHA Plan and Annual Agency Plan, along with the program policies for the Public Housing Program (Admissions and Continued Occupancy Policy) and the Housing Choice Voucher Program (Administrative Plan) is to provide a framework for local accountability, along with an easily-identifiable source document where public housing residents, housing voucher participants, and members of the public may locate basic information regarding a housing authority's policies, rules and regulations and services provided by the agency.

The 5-Year PHA Plan covers fiscal years 2020-2025 and the Annual Agency Plan covers fiscal year 2022.

Updates must be submitted to the Department of Housing and Urban Development at least seventy-five days prior to the beginning of each fiscal year, and must include certifications that the Plans is consistent with the City of Oxnard's Consolidated Plan and in accordance with Housing and Urban Development requirements.

DISCUSSION

The 5-Year PHA Plan and Annual Agency Plan identify the Oxnard Housing Authority's goals and objectives that will enable us to serve the needs of low-income, very low-income, and extremely low-income families. The current 5-year PHA Plan was adopted in fiscal year 2020. Any revisions, new activities, progress towards goals and objectives, and updates are outlined in the Annual PHA Plan (Attachment 1). A proposed revision to the Annual PHA Plan includes one change to the Administrative Plan, as specified below.

Adoption of a limited farmworker preference to the Housing Choice Voucher Administrative Plan

The proposed change will allow for a farmworker preference to be applied to families currently on the waitlist. The preference will be applied to applicants and families in which the head of household, spouse or cohead are currently employed as farm worker(s) in the agency's jurisdiction. The Oxnard Housing Authority (OHA) will limit the number of families that qualify for the farmworker preference to fifteen (15) families annually. Once the OHA is serving 15 families under the preference in a given year, and one family leaves the program, the next family on the waitlist who meets the preference criteria will be served.

On August 19, 2021, the Oxnard Housing Authority (OHA) informally adopted a homeless preference on a temporary basis for Maintstream Vouchers, as part of the waivers established by the Department of Housing and Urban Development (HUD) in response to COVID-19 (this preference expired on December 31, 2021). On September 23, 2021, the OHA held a meeting with the Resident Advisory Board (RAB) to discuss the temporary revision. The RAB consists of Tenant Commissioners, public housing residents, and Housing Choice Voucher Program participants. The RAB provides comments, suggestions, and feedback to the OHA. During the meeting, the RAB inquired about the possibility of adopting a preference for a target group other than "homeless" that would benefit other underserved low-income families. Staff confirmed that HUD regulations (24 CFR 982.207) permit PHAs to establish local preferences based on local housing needs and priorities. A consensus was reached to establish a preference targeting families who work in agriculture. Staff drafted the farmworker preference verbiage for the preference and presented it to RAB as part of the regular annual PHA submission process for fiscal year 2022. Originally, staff suggested requiring a minimum number of hours worked in order to qualify for the farmworker preference. However, the RAB expressed concerns about having a "minimum number of hours worked" requirement. Based on the comments from the RAB and additional staff research (which revealed a lack of supporting documentation for such a requirement), the "minimum number of hours worked" requirement was removed from the preference language.

In addition to any proposed changes, the last component of the Annual Agency Plan and the 5-Year PHA Plan has to do with the adoption of an annual Capital Fund budget as well as a Capital Fund Program 5-Year Action Plan. The primary purpose of the Capital Fund Program is to preserve and maintain the integrity of the Oxnard Housing Authority's public housing stock and to fund necessary improvements. For the coming fiscal year, the Oxnard Housing Authority is presenting a budget of \$1,445,380 for the Capital Fund Program activities. An estimated \$442,380 of the budget is allocated towards debt repayment (principal and interest payment for 2004 capital fund revenue bond) and \$357,000 towards administrative expenses. The remaining \$646,000 is being used towards capital improvements, specifically, the American with Disabilities Act 504-conversion project. The 504-conversion project refers to a multi-phase conversion project that will bring the Oxnard Housing Authority into compliance with the American with Disabilities Act. These regulations establish a minimum number of dwelling units that must be accessible for individuals with disabilities. As a result of the demolition of units in the 31-1 (Colonia Village), the Oxnard Housing Authority is deficient of 24 accessible units. The units have been selected from each project site based on ease of conversion, availability of space and cost effectiveness. In fiscal year 2022, the units selected at the following sites will be converted: Colonia,

Althea, Concord, and Fashion Park. The final funding amount is yet to be determined and is based upon congressional appropriation. Any additional funding approved will be allocated towards the 504-conversion project. The proposed annual Capital Fund Program budget and Five-Year Action plan are set forth in Attachments 2 and 3.

The proposed plan is posted on Oxnard Housing Authority's website. In addition, it is usually posted at public libraries, Oxnard Housing Authority's site offices, and the City Clerk's Office. Due to the office closures in place, only electronic copies were made available. The opportunity for suggestions or recommendations from the public was made available for public comments November 22, 2021 for forty-five days (closed January 6, 2022).

The Oxnard Housing Authority conducted a public meeting on November 10, 2021 and November 16, 2021 and staff presented to the Resident Advisory Board at those meetings and responded to inquiries from Resident Advisory Board members and others.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life Strategy. The Purpose of the Quality of Life Strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard.

FINANCIAL IMPACT

This item has no impact to the General Fund. The approval of the recommended action will enable the Oxnard Housing Authority to obtain various Housing and Urban Development funds, including approximately \$1,445,380 under the Capital Fund. Adoption of the 5-Year PHA Plan and the Annual Agency Plan is required for the Oxnard Housing Authority to receive the funds set forth in the Capital Fund Program Budget and Capital Fund Program Five-Year Action Plan.

Prepared by: Emilio Ramirez, Housing Director

ATTACHMENTS

1. Annual PHA Plan for 2022
2. CFP Budget 2022
3. CFP Five Year Action Plan
4. Resolution
5. PowerPoint Presentation

Streamlined Annual PHA Plan (High Performer PHAs)	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 03/31/2024
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Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, including changes to these policies, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The Form HUD-50075-HP is to be completed annually by **High Performing PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA do not need to submit this form.

Definitions.

- (1) **High-Performer PHA** – A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers and was designated as a high performer on both the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined and is not PHAS or SEMAP troubled.

A.	PHA Information.																										
A.1	PHA Name: <u>Oxnard Housing Authority</u> PHA Type: ☒ High Performer PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>07/2022</u> PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Public Housing (PH) Units <u>520</u> Number of Housing Choice Vouchers (HCVs) <u>1,890</u> Total Combined <u>2,410</u> PHA Plan Submission Type: ☒ Annual Submission ☐ Revised Annual Submission PHA Code: <u>CA 031</u> Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans. ☐ PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below) <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <th rowspan="2" style="width: 20%;">Participating PHAs</th><th rowspan="2" style="width: 10%;">PHA Code</th><th rowspan="2" style="width: 20%;">Program(s) in the Consortia</th><th rowspan="2" style="width: 20%;">Program(s) not in the Consortia</th><th colspan="2" style="width: 30%;">No. of Units in Each Program</th></tr> <tr> <th style="width: 15%;">PH</th><th style="width: 15%;">HCV</th></tr> <tr> <td>Lead PHA:</td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td>N/A</td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:						N/A											
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		PH	HCV																								
Lead PHA:																											
N/A																											

B.	Plan Elements
B.1	Revision of Existing PHA Plan Elements. (a) Have the following PHA Plan elements been revised by the PHA since its last Annual PHA Plan submission? Y N ☐ ☒ Statement of Housing Needs and Strategy for Addressing Housing Needs. ☐ ☒ Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. ☐ ☒ Financial Resources. ☐ ☒ Rent Determination. ☐ ☒ Homeownership Programs. ☐ ☒ Safety and Crime Prevention. ☐ ☒ Pet Policy. ☐ ☒ Substantial Deviation. ☒ ☐ Significant Amendment/Modification (b) If the PHA answered yes for any element, describe the revisions for each element below: Administrative Plan significant amendment: Adopting a limited preference for farmworker families. Applicants in which the head of household, spouse or cohead are currently employed as farm worker(s) in the PHA's jurisdiction will receive this preference. The PHA limits the number of families that qualify for the farmworker preference to fifteen (15) families annually. Once the PHA is serving (15) families under the preference in a given year, and one family leaves the program, the next family on the waitlist who meets the preference criteria will be served. (c) The PHA must submit its Deconcentration Policy for Field Office Review. The PHA's deconcentration policies are listed on Chapter 4-Applications, waiting list and tenant selection of the Admissions and Continued Occupancy Policy and the Housing Choice Voucher Administrative Plan which are available online: https://www.oxnard.org/city-department/housing/section-8/admin-plan/ https://www.oxnard.org/city-department/housing/public-housing/acop/
B.2	New Activities. (a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year? Y N ☐ ☒ Hope VI or Choice Neighborhoods. ☐ ☒ Mixed Finance Modernization or Development. ☐ ☒ Demolition and/or Disposition. ☐ ☒ Conversion of Public Housing to Tenant Based Assistance. ☐ ☒ Conversion of Public Housing to Project-Based Rental Assistance or Project-Based Vouchers under RAD. ☐ ☒ Project Based Vouchers. ☐ ☒ Units with Approved Vacancies for Modernization. ☐ ☒ Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants). (b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project-based units and general locations, and describe how project basing would be consistent with the PHA Plan.

B.3	Progress Report. Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan. SEE ATTACHMENT B.3 Progress Report
B.4.	Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan in EPIC and the date that it was approved. See Capital Fund 5 Year Action Plan in EPIC approved by HUD on 02/23/2021
B.5	Most Recent Fiscal Year Audit. (a) Were there any findings in the most recent FY Audit? Y N ☐ ☒ (b) If yes, please describe:
C.	Other Document and/or Certification Requirements.
C.1	Resident Advisory Board (RAB) Comments. (a) Did the RAB(s) have comments to the PHA Plan? Y N ☒ ☐ (b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations. SEE ATTACHMENT C.1(b) RAB Comments
C.2	Certification by State or Local Officials. Form HUD-50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.3	Civil Rights Certification/Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Form 50077-ST-HCV-HP, <i>PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed</i> must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.4	Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public. (a) Did the public challenge any elements of the Plan? Y N ☐ ☒ If yes, include Challenged Elements.

D.	Affirmatively Furthering Fair Housing (AFFH).					
D.1	Affirmatively Furthering Fair Housing. Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item. <table border="1"> <tr> <td>Fair Housing Goal:</td> </tr> <tr> <td> <u>Describe fair housing strategies and actions to achieve the goal</u> N/A – PHA has not received request to submit an AFH at this time. The Oxnard Housing Authority will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. </td> </tr> </table> <table border="1"> <tr> <td>Fair Housing Goal:</td> </tr> <tr> <td> <u>Describe fair housing strategies and actions to achieve the goal</u> </td> </tr> </table> <table border="1"> <tr> <td>Fair Housing Goal:</td> </tr> </table>	Fair Housing Goal:	<u>Describe fair housing strategies and actions to achieve the goal</u> N/A – PHA has not received request to submit an AFH at this time. The Oxnard Housing Authority will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015.	Fair Housing Goal:	<u>Describe fair housing strategies and actions to achieve the goal</u>	Fair Housing Goal:
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Fair Housing Goal:						
<u>Describe fair housing strategies and actions to achieve the goal</u>						
Fair Housing Goal:						

Describe fair housing strategies and actions to achieve the goal

Instructions for Preparation of Form HUD-50075-HP Annual Plan for High Performing PHAs

A. PHA Information. All PHAs must complete this section. (24 CFR §903.4)

A.1 Include the full **PHA Name**, **PHA Code**, **PHA Type**, **PHA Fiscal Year Beginning** (MM/YYYY), **PHA Inventory**, **Number of Public Housing Units and or Housing Choice Vouchers (HCVs)**, **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the public hearing and proposed PHA Plan. (24 CFR §903.23(4)(e))

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))

B. Plan Elements.

B.1 Revision of Existing PHA Plan Elements. PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the “yes” box. If an element has not been revised, mark “no.”

☐ **Statement of Housing Needs and Strategy for Addressing Housing Needs.** Provide a statement addressing the housing needs of low-income, very low-income and extremely low-income families and a brief description of the PHA’s strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income); (ii) elderly families (iii) households with individuals with disabilities, and households of various races and ethnic groups residing in the jurisdiction or on the public housing and Section 8 tenant-based assistance waiting lists based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The statement of housing needs shall be based on information provided by the applicable Consolidated Plan, information provided by HUD, and generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. Once the PHA has submitted an Assessment of Fair Housing (AFH), which includes an assessment of disproportionate housing needs in accordance with 24 CFR §5.154(d)(2)(iv), information on households with individuals with disabilities and households of various races and ethnic groups residing in the jurisdiction or on the waiting lists no longer needs to be included in the Statement of Housing Needs and Strategy for Addressing Housing Needs. (24 CFR §903.7(a).)

The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. (24 CFR §903.7(a)(2)(i)) Provide a description of the ways in which the PHA intends, to the maximum extent practicable, to address those housing needs in the upcoming year and the PHA’s reasons for choosing its strategy. (24 CFR §903.7(a)(2)(ii))

☐ **Deconcentration and Other Policies that Govern Eligibility, Selection and Admissions.** Describe the PHA’s admissions policy for deconcentration of poverty and income mixing of lower-income families in public housing. The Deconcentration Policy must describe the PHA’s policy for bringing higher income tenants into lower income developments and lower income tenants into higher income developments. The deconcentration requirements apply to general occupancy and family public housing developments. Refer to 24 CFR §903.2(b)(2) for developments not subject to deconcentration of poverty and income mixing requirements. (24 CFR §903.7(b)) Describe the PHA’s procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists. (24 CFR §903.7(b)) A statement of the PHA’s policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV. (24 CFR §903.7(b)) Describe the unit assignment policies for public housing. (24 CFR §903.7(b))

☐ **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA’s anticipated resources, such as PHA operating, capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. (24 CFR §903.7(c))

☐ **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units, including applicable public housing flat rents, minimum rents, voucher family rent contributions, and payment standard policies. (24 CFR §903.7(d))

☐ **Homeownership Programs.** A description of any homeownership programs (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent that the PHA participates in homeownership programs under section 8(y) of the 1937 Act. (24 CFR §903.7(k) and 24 CFR §903.12(b).

☐ **Safety and Crime Prevention (VAWA).** A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families. (24 CFR §903.7(m)(5))

☐ **Pet Policy.** Describe the PHA's policies and requirements pertaining to the ownership of pets in public housing. (24 CFR §903.7(n))

☐ **Substantial Deviation.** PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. (24 CFR §903.7(r)(2)(i))

☐ **Significant Amendment/Modification.** PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan. For modifications resulting from the Rental Assistance Demonstration (RAD) program, refer to the 'Sample PHA Plan Amendment' found in Notice PIH-2012-32 REV-3, successor RAD Implementation Notices, or other RAD Notices.

If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided.

PHAs must submit a Deconcentration Policy for Field Office review. For additional guidance on what a PHA must do to deconcentrate poverty in its development and comply with fair housing requirements, see 24 CFR 903.2. (24 CFR §903.23(b))

B.2 New Activities. If the PHA intends to undertake any new activities related to these elements or discretionary policies in the current Fiscal Year, mark "yes" for those elements, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake these activities, mark "no."

☐ **HOPE VI.** **1)** A description of any housing (including project name, number (if known) and unit count) for which the PHA will apply for HOPE VI; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Hope VI is a separate process. See guidance on HUD's website at: https://www.hud.gov/program_offices/public_indian_housing/programs/ph/hope6 . (Notice PIH 2011-47)

☐ **Mixed Finance Modernization or Development.** **1)** A description of any housing (including name, project number (if known) and unit count) for which the PHA will apply for Mixed Finance Modernization or Development; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Mixed Finance Modernization or Development is a separate process. See guidance on HUD's website at: https://www.hud.gov/program_offices/public_indian_housing/programs/ph/hope6/mfph#4

☐ **Demolition and/or Disposition.** With respect to public housing only, describe any public housing development(s), or portion of a public housing development projects, owned by the PHA and subject to ACCs (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition approval under section 18 of the 1937 Act (42 U.S.C. 1437p); and **2)** A timetable for the demolition or disposition. This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed as described in the PHA's last Annual and/or 5-Year PHA Plan submission. The application and approval process for demolition and/or disposition is a separate process. Approval of the PHA Plan does not constitute approval of these activities. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm. (24 CFR §903.7(h))

☐ **Conversion of Public Housing under the Voluntary or Mandatory Conversion programs.** Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA is required to convert or plans to voluntarily convert to tenant-based assistance; **2)** An analysis of the projects or buildings required to be converted; and **3)** A statement of the amount of assistance received to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>. (24 CFR §903.7(j))

☐ **Conversion of Public Housing under the Rental Assistance Demonstration (RAD) program.** Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA plans to voluntarily convert to Project-Based Assistance or Project-Based Vouchers under RAD. See additional guidance on HUD's website at: [Notice PIH 2012-32 REV-3, successor RAD Implementation Notices, and other RAD notices.](#)

☐ **Project-Based Vouchers.** Describe any plans to use HCVs for new project-based vouchers. (24 CFR §983.57(b)(1)) If using project-based vouchers, provide the projected number of project-based units and general locations and describe how project-basing would be consistent with the PHA Plan.

☐ **Units with Approved Vacancies for Modernization.** The PHA must include a statement related to units with approved vacancies that are undergoing modernization in accordance with 24 CFR §990.145(a)(1).

☐ **Other Capital Grant Programs** (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).

B.3 Progress Report. For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.7(r)(1))

B.4 Capital Improvements. PHAs that receive funding from the Capital Fund Program (CFP) must complete this section. (24 CFR §903.7(g)). To comply with this requirement, the PHA must reference the most recent HUD approved Capital Fund 5 Year Action Plan in EPIC and the date that it was approved. PHAs can reference the form by including the following language in the Capital Improvement section of the appropriate Annual or Streamlined PHA Plan Template: "See Capital Fund 5 Year Action Plan in EPIC approved by HUD on XX/XX/XXXX."

B.5 Most Recent Fiscal Year Audit. If the results of the most recent fiscal year audit for the PHA included any findings, mark "yes" and describe those findings in the space provided. (24 CFR §903.7(p))

C. Other Document and/or Certification Requirements

- C.1 Resident Advisory Board (RAB) comments.** If the RAB had comments on the annual plan, mark “yes,” submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA’s decision made on these recommendations. (24 CFR §903.13(c), 24 CFR §903.19)
- C.2 Certification by State of Local Officials.** Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan. (24 CFR §903.15). Note: A PHA may request to change its fiscal year to better coordinate its planning with planning done under the Consolidated Plan process by State or local officials as applicable.
- C.3 Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan.** Provide a certification that the following plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public. This requirement is satisfied by completing and submitting form HUD-50077 ST-HCV-HP, *PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed*. Form HUD-50077-ST-HCV-HP, *PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed* must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the certification requirement to affirmatively further fair housing if the PHA fulfills the requirements of §§ 903.7(o)(1) and 903.15(d) and: (i) examines its programs or proposed programs; (ii) identifies any fair housing issues and contributing factors within those programs, in accordance with 24 CFR 5.154; or 24 CFR 5.160(a)(3) as applicable (iii) specifies actions and strategies designed to address contributing factors, related fair housing issues, and goals in the applicable Assessment of Fair Housing consistent with 24 CFR 5.154 in a reasonable manner in view of the resources available; (iv) works with jurisdictions to implement any of the jurisdiction’s initiatives to affirmatively further fair housing that require the PHA’s involvement; (v) operates programs in a manner consistent with any applicable consolidated plan under 24 CFR part 91, and with any order or agreement, to comply with the authorities specified in paragraph (o)(1) of this section; (vi) complies with any contribution or consultation requirement with respect to any applicable AFH, in accordance with 24 CFR 5.150 through 5.180; (vii) maintains records reflecting these analyses, actions, and the results of these actions; and (viii) takes steps acceptable to HUD to remedy known fair housing or civil rights violations, impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction’s initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. (24 CFR §903.7(o)).
- C.4 Challenged Elements.** If any element of the Annual PHA Plan or 5-Year PHA Plan is challenged, a PHA must include such information as an attachment to the Annual PHA Plan or 5-Year PHA Plan with a description of any challenges to Plan elements, the source of the challenge, and the PHA’s response to the public.

D. Affirmatively Furthering Fair Housing.

D.1 Affirmatively Furthering Fair Housing.

The PHA will use the answer blocks in item D.1 to provide a statement of its strategies and actions to implement each fair housing goal outlined in its accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5) that states, in relevant part: “To implement goals and priorities in an AFH, strategies and actions shall be included in program participants’ ... PHA Plans (including any plans incorporated therein) Strategies and actions must affirmatively further fair housing” Use the chart provided to specify each fair housing goal from the PHA’s AFH for which the PHA is the responsible program participant – whether the AFH was prepared solely by the PHA, jointly with one or more other PHAs, or in collaboration with a state or local jurisdiction – and specify the fair housing strategies and actions to be implemented by the PHA during the period covered by this PHA Plan. If there are more than three fair housing goals, add answer blocks as necessary.

Until such time as the PHA is required to submit an AFH, the PHA will not have to complete section D., nevertheless, the PHA will address its obligation to affirmatively further fair housing by fulfilling the requirements at 24 CFR 903.7(o)(3) enacted prior to August 17, 2015, which means that it examines its own programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction’s initiatives to affirmatively further fair housing that require the PHA’s involvement; and maintain records reflecting these analyses and actions. Furthermore, under Section 5A(d)(15) of the U.S. Housing Act of 1937, as amended, a PHA must submit a civil rights certification with its Annual PHA Plan, which is described at 24 CFR 903.7(o)(1) except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year and Annual PHA Plan. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA’s mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families.

Public reporting burden for this information collection is estimated to average 7.02 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Certifications of Compliance with PHA Plan and Related Regulations (Standard, Troubled, HCV-Only, and High Performer PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 3/31/2024

PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations including PHA Plan Elements that Have Changed

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or X Annual PHA Plan, hereinafter referred to as "the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning **2022**, in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments (AI) to Fair Housing Choice, or Assessment of Fair Housing (AFH) when applicable, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program.
7. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.
8. For PHA Plans that include a policy for site-based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2011-65);

- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing; and
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR 903.7(o)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
 10. In accordance with 24 CFR § 5.105(a)(2), HUD's Equal Access Rule, the PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.
 11. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
 12. The PHA will comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
 13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
 14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
 15. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
 16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
 17. The PHA will keep records in accordance with 2 CFR 200.333 and facilitate an effective audit to determine compliance with program requirements.
 18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
 19. The PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Financial Assistance, including but not limited to submitting the assurances required under 24 CFR §§ 1.5, 3.115, 8.50, and 107.25 by submitting an SF-424, including the required assurances in SF-424B or D, as applicable.
 20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
 21. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

Housing Authority of the City of Oxnard

PHA Name

CA 031

PHA Number/HA Code

X Annual PHA Plan for Fiscal Year 2022

_____ 5-Year PHA Plan for Fiscal Years 20____ - 20_____

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Executive Director:

Emilio Ramirez

Signature

Date

Name Board Chairman:

John C. Zaragoza

Signature

Date

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure compliance with PHA Plan, Civil Rights, and related laws and regulations including PHA plan elements that have changed.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan or
State Consolidated Plan
(All PHAs)**

U. S Department of Housing and Urban Development

Office of Public and Indian Housing

OMB No. 2577-0226

Expires 3/31/2024

**Certification by State or Local Official of PHA Plans
Consistency with the Consolidated Plan or State Consolidated Plan**

I, Emilio Ramirez ,
Official's Name

the Housing Director
Official's Title

certify that the 5-Year PHA Plan for fiscal years 2020-2025 and/or Annual PHA Plan for fiscal year 2022 of the Housing Authority of the City of Oxnard is consistent with the
PHA Name

Consolidated Plan or State Consolidated Plan including the Analysis of Impediments (AI) to Fair Housing Choice or Assessment of Fair Housing (AFH) as applicable to the

City of Oxnard

Local Jurisdiction Name

pursuant to 24 CFR Part 91 and 24 CFR §§ 903.7(o)(3) and 903.15.

Provide a description of how the PHA Plan's contents are consistent with the Consolidated Plan or State Consolidated Plan.

The PHA's goals and objectives are aligned with the Consolidated Plan. Specifically, on section AP-20 of the plan. The PHA is working on improving supply of affordable rental housing Inventory, reducing homelessness, and increase in availability of social services.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official:

Emilio Ramirez

Title:

Housing Director

Signature:

Date:

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure consistency with the consolidated plan or state consolidated plan.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Administrative Plan

Electronic copy of Administrative Plan is located on OHA's website:

<https://www.oxnard.org/city-department/housing/section-8/admin-plan/>

Admissions and Continued Occupancy Plan

Electronic copy of Admissions and Continued Occupancy Plan is located on OHA's website:

<https://www.oxnard.org/city-department/housing/public-housing/acop/>

PROPOSED SIGNIFICANT AMENDMENT TO ADMINISTRATIVE PLAN

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

OHA Policy

The OHA will offer a preference to:

Absolute Preference - Families terminated by OHA from its HCV program due to insufficient program funding. The OHA will open its waitlist strictly for applicants to which the preference applies and they will be returned to the HCV program at such time as the OHA has funding available for issuance of new vouchers.

The OHA uses the following Local Preferences:

♦ Residency Preference (10 Points)

For families who reside and/or have a family member who works, has been hired to work, or has been notified that they are hired to work in the municipality area of Oxnard. OHA may consider graduates of, or active participants in, education and training programs in the municipality area of Oxnard, if the education or training program is designed to prepare the individual for the job market.

♦ Preferences for Public Housing Residents (10 Points)

The Housing Choice Voucher may give a preference to Oxnard Public Housing residents on the current Housing Choice Voucher waiting list:

- As a reasonable accommodation when no suitable unit is available in the Public Housing Program.

♦ Veteran preference (5 Points)

Veteran preference is for veterans and extended to spouses/surviving spouses of veterans. A veteran with any of the following categories is entitled to “veteran’s preference”. This preference will be applied only once per family.

- Honorable discharge

- General discharge
- Good discharge
- Satisfactory discharge
- Indifferent discharge
- Special order discharge
- Medical discharge

A veteran with any of the following categories is not entitled to “veteran’s preference”:

- Dishonorable discharge
- Bad conduct discharge
- Undesirable discharge
- Dismissal

Any other type of separation other than honorable would not be entitled to a “veteran’s preference.”

Veteran preference will be extended to spouses/surviving spouses and unless deceased must be living with the family or be only temporarily absent unless:

Veteran is permanently absent because of hospitalization, separation or desertion.

- Veteran, formerly the head, is divorced, provided there remains in the family one or more persons for whose support he/she is still legally or morally responsible and provided that the spouse has not remarried.
- The former head of the family is a deceased veteran or serviceman provided the spouse has not remarried.

◆ **Involuntary Displacement (20 Points)**

Families are considered to be involuntarily displaced if they are required to vacate their unit located within the municipality of Oxnard as a result of a). an improvement or development project to which the Oxnard Housing Authority has ownership interest and no suitable unit is available or b) displaced by a federally declared disaster.

◆ **Farmworker Limited Preference (1 point)**

Applicants in which the head of household, spouse or cohead are currently employed as farm worker(s) in the OHA’s jurisdiction will receive this preference. The OHA limits the number of families that qualify for the farmworker preference to fifteen (15) families annually. Once the OHA is serving (15) families under the preference in a given year, and one family leaves the program, the next family on the waitlist who meets the preference criteria will be served.

Attachment B.3 Progress Report

HUD Strategic Goal #1: Advance Economic Opportunity

PHA Goal One: Expand the supply of assisted housing.

- Objective: Apply for additional tenant based, project based, and special purpose vouchers
- Progress: The Oxnard Housing Authority's (OHA) VASH voucher allocation has increased by 25 additional vouchers. The OHA was awarded 40 Mainstream Vouchers and 46 Emergency Housing Vouchers.
- Objective: Development of additional rental housing
- Progress: Las Cortes, Inc. a non-profit corporation was established with the purpose of creating affordable housing. To date, phase I and phase II of the Las Cortes project have been completed which involved the demolition and replacement of 260 public housing units. Currently, phase III of the project is in the planning phase which will result in additional rental housing units.
- Objective: Decrease Public Housing Vacancy Rate
- Progress: Public Housing vacancy rate was maintained at an average rate of 2% which reflects the decrease in turnaround time frames. The units designated for conversion to comply with the Department of Housing and Urban Development's ADA-Section 504 regulation, were not factored. The units will be taken offline as they are vacated.
- Objective: Increase Housing Choice Voucher Budget Utilization
- Progress: Utilization rate was impacted by the restrictions and challenges presented by the COVID-19 pandemic. For example, offices were closed to the public, stay at home orders were in place throughout the fiscal year, and staff capacity was reduced by 50%.
- Objective: Create a Housing Navigation team
- Progress: Housing Locator position was created to provide field-based housing location services to program participants. The Housing Locator works closely with participants and their case workers in the rental process. The Housing Locator maintains and coordinates communication, between participants, landlords, property managers, case workers, community partners, and staff.

PHA Goal Two: Expand Family Self-Sufficiency Program

- Objective: Increase program participation
- Progress: Fiscal years 2020 and 2021 presented a challenge to the OHA's efforts to increase FSS program participation. Offices have been closed to the public which has made it necessary to move towards on-line recertifications. In the past, staff took advantage of the resident's appointment time to provide education about the program and also to make referrals to the coordinator on the spot.
- Objective: Expand the scope and types of services offered to participants. For example: job training and educational programs that will increase self-sufficiency and income generation
- Progress: Efforts have been placed on hold until the COVID-19 restrictions are lifted. However; the OHA has continued to work with community partners to bring COVID-19 related relief and assistance programs to participants and residents. In addition, the OHA has been working in partnership with the Ventura County Credit Union and the Housing Authority of the City of San Buenaventura to offer money management workshops (virtually).
- Objective: Build new partnerships with employers and service providers
- Progress: Efforts have been negatively impacted due to COVID-19 restrictions in place. However; the OHA partnered with Amazon to host multiple job fairs in 2021. In addition, the OHA partnered with Embassy Suites by Hilton, Boys & Girls Clubs of Greater Oxnard and Port Hueneme, Gold's Gym, and the United States Census 2020 to host a community wide job fair in 2020.
- Objective: Revamp marketing efforts

Progress: Efforts have been placed on hold until COVID-19 restrictions are lifted.

Objective: Increase progress meetings with program participants

Progress: Meetings are held with program participants, however; staff has not been able to increase the number of interactions due to the decrease in staff capacity resulting from COVID-19 restrictions.

PHA Goal Three: Supportive Services for Residents

Objective: ROSS Services Coordinator to expand coordination of self-sufficiency services to each project site

Progress: Efforts have been placed on hold until COVID-19 restrictions are lifted.

Objective: Increase collaboration between ROSS and FSS activities

Progress: ROSS activities have been focused primarily on coordinating programs and services that assist residents and program participants to navigate the impact of COVID-19. Once restrictions are lifted, efforts will reinitiate.

Objective: Leverage capacity with resident advisory board teams to increase participation and outreach

Progress: On hold until COVID-19 restrictions are lifted.

HUD Strategic Goal #2: Reduce Homelessness

PHA Goal One: Increase percentage of admissions to mainstream housing programs

Objective: Apply for Mainstream Vouchers

Progress: The OHA was awarded 40 vouchers.

Objective: Establish partnerships with local Health and Human Service Agencies

Progress: The OHA is working in partnership with the Ventura County Human Services Agency.

Objective: Partner with Community Service Agencies throughout the Ventura county that offer homeless programs

Progress: The OHA hired a full-time Homeless Assistance Program Coordinator who is working with community service agencies to provide an array of services to our homeless population. For example, OHA partnered with the Ventura County and Salvation Army to implement a "One Stop" program that provides services in areas frequented by non-housed homeless individuals.

Objective: Collaborate with Ventura County's Continuum of Care to establish a referral system

Progress: The OHA has established a referral system with the Ventura County's Continuum of Care agency.

PHA Goal Two: Set Aside Homeless Voucher Program

Objective: Increase utilization of homeless set aside vouchers

Progress: Homeless Services Coordinator position has been filled and a Housing Navigation Locator position has been created. The issuance of homeless set aside vouchers has decreased due to the decreased capacity that has stemmed from COVID-19 restrictions in place. However; both teams are working together to assist homeless voucher program recipients to secure housing.

Objective: Establish MOU with Supportive Services Provider

Progress: The OHA has established a referral system with the Ventura County's Continuum of Care agency. In addition, the OHA is working with United Way of Ventura County to explore possibilities of increasing supportive services through their homelessness initiatives.

Objective: Develop a plan to move homeless applicants from shelter to permanent housing

Progress: The OHA is currently working with Ventura County, the Salvation Army, the Ventura County Workforce Development Board and the Ventura County's Continuum of Care to

establish a program that will move individuals from homelessness to permanent housing via the use of Mainstream vouchers, VASH vouchers, and Homeless set aside vouchers.

PHA Goal Three: VASH Program

Objective: Increase utilization of VASH vouchers

Progress: The OHA is working with the U.S. Department of Veterans Affairs' regional office to discuss ways in which referrals can be increased for the VASH program. In addition, the OHA is proposing to project base VASH vouchers for new developments that will serve the Veteran population.

Objective: Increase collaboration efforts with local VA clinic to identify eligible Veterans

Progress: The OHA is working with U.S. Department of Veterans Affairs' regional office includes reaching out to the local VA clinic to increase referrals.

PHA Goal Four: Build a Navigation Center

Objective: Increase street outreach and case management

Progress: The OHA hired a Homeless Assistance Program Coordinator dedicated to coordinate both street outreach and case management. In partnership with the Salvation Army, street outreach services have been expanded throughout the OHA's jurisdiction.

Objective: Lead the operation of the city owned navigation center

Progress: Construction of Navigation Center is scheduled to begin 7/2022.

Objective: Establish partnerships with recuperative care, supportive service, and permanent housing providers

Progress: The OHA has established partnerships with multiple community service providers to assist in the efforts of connecting homeless individuals with supportive services. For example, the "One Stop" program which brings services to areas that are frequented by non-housed homeless individuals. The OHA also launched an encampment response plan to address a large homeless encampment site. A variety of services are being offered onsite including: hygiene services, outreach, and case management.

HUD Strategic Goal #3: Enhance Rental Assistance

PHA Goal One: Transition public housing to a more sustainable platform

Objective: Expand the rehabilitation of existing housing

Progress: Improvements done to public housing units in the past year include: rehabilitation of exterior walls for OHA's turn key units (Fremont, Althea, Hill, Fashion Park, Concord and Cuesta Del Mar) which included scrapping all peeling paint, filling in cracks, paint exterior walls, fascia and all exterior doors as well as carport posts and trash enclosures; the removal and replacement of all cracked concrete in backyard patios; flooring replacement for the Felicia (100 unit) complex; toilet sensor project at Felicia(100 units) and Colonia (70 unit) complex which involved installation of toilet sensors to detect leaks or running toilets; kitchen cabinet replacement project for 801 building (included the replacement of cabinets, plumbing fixtures, sink and range hood); the boiler replacement project at the 401 building (included replacement of both heater and domestic hot water heater boilers, holding tank, and all plumbing up to the walls). Fashion Park Re-pave alley way. Palm Vista replaced all common area lighting with LED light fixtures. Also replaced all fire sprinklers in building.

Currently, the OHA is working on: the Fashion Park project's trash enclosure expansion and the addition of 3 additional parking spaces; interior painting of 801 and 401 buildings (401 Complete)., and the Cuesta del Mar project which involves converting an

empty lot behind the public housing units into a small parking lot. Pleasant Valley 504 project units 5201 and 5191 Squires Dr. are being split into 4 ADA units (2 2BR and 2 1BR). Palm Vista 5 units will be converted into full ADA units, Pending City Council Approval.

- Objective: Increase value of OHA's real property asset portfolio
 Progress: The OHA will continue monitoring the private market for opportunities to expand its current property asset portfolio.
- Objective: Merge Capital Fund and Maintenance Teams
 Progress: Completed. The Capital Fund team has been realigned and now reports to the Maintenance Department. The synergies between both teams offer the added benefit of ensuring that the ongoing maintenance needs of projects are factored in when capital improvement decisions are made. In addition, the capital fund team now has access to additional project management support.
- Objective: Transition Public Housing Units with significant unmet capital needs to RAD or Project Based Projects
 Progress: The OHA launched the effort titled "Rethink and Renew" to restructure operations. As part of the effort, the OHA submitted a technical assistance and capacity building engagement grant request to the Department of Housing and Urban Development. The request was approved. One of the target areas for the consulting firm is to develop an organizational strategy to support the OHA's goal of asset portfolio repositioning.

HUD Strategic Goal #4: Streamline Operations

PHA Goal One: Reduce administrative burden

- Objective: Participate in HUD's Moving to Work Demonstration Cohort program
 Progress: On Hold. Due to COVID-19 indirect and direct impact to operations, the OHA is focusing on resuming to normal operations.
- Objective: Streamline processes and procedures for annual and re-certifications
 Progress: The OHA has launched an on-line, web-based recertification portal for Public Housing residents. Efforts are underway to move towards on-line recertifications for the Housing Choice Voucher program.
- Objective: Implement consistent forms, letters, and notices for all programs
 Progress: The OHA has begun standardizing forms for the Public Housing Program. A committee of staff members has been established to review notices before they are released to residents. Once finalized, forms will be standardized for the Housing Choice Voucher Program.
- Objective: Develop strategies to reshape workforce capacity
 Progress: The COVID-19 pandemic required for the OHA to shift focus from identifying streamlining opportunities to establishing immediate processes to minimize the impact to delivery of services. However; the OHA has submitted a grant application for technical support and has initiated staff meetings to begin the process of identifying opportunities to streamline operations. The request was approved and task is underway.
- Objective: Identify and eliminate administrative practices not required by HUD
 Progress: The COVID-19 pandemic required for the OHA to shift focus from identifying streamlining opportunities to establishing immediate processes to minimize the impact to delivery of services. However; the OHA has submitted a grant application for technical support and has initiated staff meetings to begin the process of identifying opportunities to streamline operations. The request was approved and task is underway.

PHA Goal Two: Improve customer service

Objective: Deliver services more efficiently

Progress: The OHA launched the effort titled “Rethink and Renew” to restructure operations. The goal is to improve landlord and tenant relations and customer service. Although the COVID-19 pandemic has temporarily halted the efforts, the OHA submitted a technical assistance grant request to the Department of Housing and Urban Development to continue progress on the effort. The request was approved and task is underway.

Objective: Reduce turnaround time-frames for reasonable accommodation requests

Progress: Reasonable accommodation requests are reviewed and dispositioned within 48-72 hours from receipt. If an accommodation exceeds the approval authority level of the Program Supervisor, it is submitted within 24 hours to the Housing Programs Manager for review so that the response is not delayed.

Objective: Move towards on-line web-based applications

Progress: Completed. The OHA launched an on-line applications and resident’s web-based portal.

Attachment C.1 (b) Resident Advisory Board Comments

Attachment C.1 (b)
Resident Advisory Board Comments

HOUSING AUTHORITY OF THE CITY OF OXNARD
ANNUAL AGENCY PLAN PROPOSED CHANGES
SUMMARY OF TENANT COMMENTS

Although no written comments were received, the following is a summary of the verbal comments received at the Resident Advisory Board (RAB) Meetings:

Comment: Does the proposed farmworker preference impact families who have household members without eligible immigration status, also referred to as 214 families?

Response: Applicants are selected from the waitlist based on date and time of application, followed by any preferences the client qualifies for. An individual's immigration status does not impact the preference points awarded to the application. Preferences are associated with the ranking of an application on the waitlist.

Comment: How do the number of hours worked by an individual (farmworker preference) affect the ranking of the application?

Response: The number of hours worked by an individual does not factor into the ranking of an application. The intention of establishing a minimum hour requirement is to determine if the applicant qualifies for the preference.

Comment: What happens if an applicant claims to meet the preference criteria, but does not?

Response: If an applicant does not meet a preference as indicated on their original application, the preference is removed and the application is placed back on the waitlist. The original date and time of application remains the same, however; the ranking will be affected by the removal of the preference.

Comment: Concern was expressed with establishing a minimum number of hours in order for an applicant to qualify for the farmworker preference. Ideally, the RAB requested for a survey to be conducted amongst agricultural laborers to determine if 15 hours is an adequate representation of the City of Oxnard.

Response: Establishing a minimum number of hours was recommended by the PHA, however; the Housing Programs Manager offered to review the Section 8 Administrative Plan for other local PHAs and research online to determine if the minimum hour requirement aligned with other agencies or if the minimum hour requirement should be removed altogether.

Update: The PHA reviewed the Section 8 Administrative Plans for local PHAs and nearby PHAs whose jurisdiction covers a larger agricultural area, however; none had a farmworker preference. The most common preferences were related to residency and working preference in the PHA's jurisdiction. The minimum hour requirement was either not consistent or non-existing. The PHA also contacted CVR, (consultant assigned by the Department of Housing and Urban Development for a technical assistance project that is underway) whose recommendation is to not include a minimum hour requirement. Based on the research and comments from the RAB members, the minimum hour requirement was removed.

Comment: Will the PHA inform all applicants of the preference?

Response: Yes, all existing applicants must be contacted to identify applicants who are eligible for the preference. The PHA may open the waitlist specifically for the preference if there are no remaining eligible applicants on the current waitlist.

Attachment C.1 (b)
Resident Advisory Board Comments

Comment: What happens with seasonal farmworkers?

Response: The applicant must be eligible for the preference at the time their application is selected for assistance. If an applicant is a seasonal farmworker and can provide supporting documentation that they are contracted to return to work, the request may be taken into consideration. This will need to be reviewed on a case by case basis.

Comment: What happens once the PHA has admitted 15 families under the farmworker preference?

Response: Once the 15-voucher allocation is exhausted, the PHA will select families for the preference the following fiscal year, however; if a family leaves the program before the beginning of the next allocation, the next eligible family will be selected.

Part I: Summary					
PHA Name: Oxnard Housing Authority		Grant Type and Number Capital Fund Program Grant No: CA16-P031-501-22 Replacement Housing Factor Grant No: Date of CFFP: 04/26/2004			FFY of Grant: 2022 FFY of Grant Approval:
Type of Grant: ☒ Original annual Statement ☐ Reserve for Disasters/Emergencies ☐ Revised Annual Statement (Revision no:) ☐ Performance and Evaluation Report for Period Ending: ☐ Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 25% of line 23) ³	\$ 140,000.00			
3	1408 Management Improvements (Not to exceed 10% of line 23)	\$ 12,000.00			
4	1410 Administration (may not exceed 10% of line 23)	\$ 105,000.00			
5	1415 Liquidated Damages				
6	1480 Fees and Costs/ (A& E fees)	\$ 20,000.00			
7	1480 Advertising	\$ 5,000.00			
8	1480 Planning Salaries/ Benefits	\$ 40,000.00			
9	1480 Audit				
10	1440 Site Acquisition				
11	1480 Site Improvement				
12	1480 Dwelling Structures	\$ 646,000.00			
13	1480 Dwelling Equipment - Nonexpendable				
14	1480 Nondwelling Structures				
15	1480 Nondwelling Equipment (Computer Hardware)	\$ 20,000.00			
16	1480 Construction Vehicle				
17	1480 Demolition				
18	1480 Moving to Work Demonstration				
19	1480 Relocation Costs				
20	1480 Development Activities ⁴				
21	9001 Collateralization or Debt Service paid by PHA	\$ 442,380.00			
22	1480 Contingency (may not exceed 8% of line 23)	\$ 15,000.00			
23	Amount of Annual Grant: (sum of lines 1 - 22)	\$ 1,445,380.00			

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part I: Summary					
PHA Name: Oxnard Housing Authority		Grant Type and Number Capital Fund Program Grant No: CA16-P031-501-22 Replacement Housing Factor Grant No: Date of CFFP: 04/26/2004		FFY of Grant: 2022 FFY of Grant Approval:	
Type of Grant: ☒ Original annual Statement ☐ Reserve for Disasters/Emergencies ☐ Revised Annual Statement (Revision no:) ☐ Performance and Evaluation Report for Period Ending: ☐ Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
24	Amount of line 23 Related to LBP Activities				
25	Amount of line 23 Related to Section 504 compliance	\$ 631,000.00			
26	Amount of line 23 Related to Security - Soft Costs	\$ 15,000.00			
27	Amount of line 23 Related to Security - Hard Costs				
28	Amount of line 23 Related to Energy Conservation Measures				
Signature of Executive Director		Date		Signature of Public Housing Director	
				Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Oxnard Housing Authority		Grant Type and Number Capital Fund Program Grant No: CA16-P031-501-22 CFFP (Yes/No): Replacement Housing Factor Grant No:				Federal FFY of Grant: 2022		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
CAL 31-0	Operations	1406		\$ 140,000.00				
PHA WIDE								
	Professional Development/							
	Professional Development /Training	1408		\$ 5,000.00				
	Consultants/							
	Consultants	1408		\$ 5,000.00				
	Disaster Preparedness	1408		\$ 2,000.00				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages								
PHA Name: Oxnard Housing Authority		Grant Type and Number Capital Fund Program Grant No: CA16-P031-501-22 CFFP (Yes/ No): Replacement Housing Factor Grant No:				Federal FFY of Grant: 2022		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
CAL 31-0								
PHA WIDE								
	Administration	1410		\$ 105,000.00				
	Fees & Costs	1480		\$ 20,000.00				
	Advertising	1480		\$ 5,000.00				
	Planning Salaries/Benefits	1480		\$ 40,000.00				
	Computer Hardware	1480		\$ 20,000.00				
	Bond Payment	9001		\$ 442,380.00				
	Contingency	1480		\$ 15,000.00				
	Total 31-0:			\$ 799,380.00				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages								
PHA Name: Oxnard Housing Authority		Grant Type and Number Capital Fund Program Grant No: CA16-P031-501-22 CFFP (Yes/ No): Replacement Housing Factor Grant No:				Federal FFY of Grant: 2022		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
OHA Wide	Security Systems	1480		\$ 15,000.00				
CAL 31-2								
Felicia Ct.								
	Total 31-2:			\$ -				
CAL 31-3								
Colonia Road	504 Compliance	1480		\$ 246,000.00				
	Total 31-3:			\$ 246,000.00				
CAL 31-4								
Pleasant Valley								
	Total 31-4:			\$ -				
CAL 31-5								
Plaza Vista								
	Total 31-5:			\$ -				
CAL31-7								
Scattered Sites	504 Compliance	1480		\$ 385,000.00				
	Total 31-7:			\$ 385,000.00				
CAL 31-8								
Palm Vista								
	Total 31-8:			\$ -				
	CA16-P031-501-22 Total:			\$ 1,445,380.00				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: Oxnard Housing Authority		Grant Type and Number Capital Fund Program Grant No: CA16-P031-501-22 CFFP (Yes/ No): Yes Replacement Housing Factor Grant No:			Federal FFY of Grant: 2022
Development Number Name/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reason for Revised target Dates ¹
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
CAL 31-0 PHA-Wide	4/16/2024		4/16/2026		
CAL 31-1 The Courts	4/16/2024		4/16/2026		
CAL 31-2 Felicia Court	4/16/2024		4/16/2026		
CAL 31-3 Colonia Road	4/16/2024		4/16/2026		
CAL 31-4 Pleasant Valley	4/16/2024		4/16/2026		
CAL 31-5 Plaza Vista	4/16/2024		4/16/2026		
CAL 31-7 Scattered Sites	4/16/2024		4/16/2026		
CAL 31-8 Palm Vista	4/16/2024		4/16/2026		

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended

Capital Fund Program Five-Year Action Plan					
Part I: Summary					
PHA Name: Oxnard Housing Authority				☒ Original 5-Year Plan ☐ Revision no:	
Development Number/Name/HA-Wide	Year 1 2022	Work Statement for Year 2 FFY Grant: 2023 PHA FY: 2024	Work Statement for Year 3 FFY Grant: 2024 PHA FY: 2025	Work Statement for Year 4 FFY Grant: 2025 PHA FY: 2026	Work Statement for Year 5 FFY Grant: 2026 PHA FY: 2027
	Annual Statement				
CAL 31-0 OHA-Wide		\$ 798,180.00	\$ 377,000.00	\$ 377,000.00	\$ 377,000.00
OHA Wide		\$ 640,000.00	\$ -	\$ -	\$ -
CAL 31-1 The Courts					
CAL 31-2 Felicia Court			\$ 220,000.00	\$ 550,000.00	\$ -
CAL 31-3 Colonia Road		\$ 100,000.00	\$ -		\$ -
CAL 31-4 Pleasant Valley		\$ -	\$ 400,000.00	\$ -	\$ 400,000.00
CAL 31-5 Plaza Vista		\$ -	\$ 40,000.00	\$ -	\$ -
CAL 31-7 Scattered Sites		\$ -	\$ -	\$ 130,000.00	\$ 280,000.00
CAL 31-8 Palm Vista		\$ -	\$ 20,000.00	\$ -	\$ -
CFP Funds Listed for 5-year Planning		\$ 1,538,180.00	\$ 1,057,000.00	\$ 1,057,000.00	\$ 1,057,000.00
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan						
Part II: Supporting Pages - Work Activities						
Activities for Year 1 2022	Activities for Year: 2 FFY Grant: 2023 PHA FY: 2024			Activities for Year: 3 FFY Grant: 2024 PHA FY: 2025		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	PHA-Wide	Operations	\$ 140,000.00	PHA-Wide	Operations	\$ 140,000.00
Annual	Cal 31-0			Cal 31-0		
Statement						
		Management Improvement	\$ 12,000.00		Management Improvement	\$ 12,000.00
		Administration	\$ 105,000.00		Administration	\$ 105,000.00
		A&E Fees	\$ 20,000.00		A&E Fees	\$ 20,000.00
		Advertising	\$ 5,000.00		Advertising	\$ 5,000.00
		Planning Salaries/ Benefits	\$ 40,000.00		Planning Salaries/ Benefits	\$ 40,000.00
		Computer Hardware	\$ 20,000.00		Computer Hardware	\$ 20,000.00
		Debt. Service	\$ 441,180.00		Debt. Service	\$ 20,000.00
		Contingency	\$ 15,000.00		Contingency	\$ 15,000.00
	Cal 31-0 Subtotal:		\$ 798,180.00	Cal 31-0 Subtotal:		\$ 377,000.00

Capital Fund Program Five-Year Action Plan Part II: Supporting Pages - Work Activities						
Activities for Year 1 2021	Activities for Year: 2 FFY Grant: 2023 PHA FY: 2024			Activities for Year: 3 FFY Grant: 2024 PHA FY: 2025		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See Annual Statement	OHA Wide	Pre-Reac Improvements	\$ 190,000.00			
		Electrical Improvements	\$ 450,000.00	Felicia Court		
				CAL 31-2	Grounds Improvement	\$ 120,000.00
	OHA Wide Subtotal:		\$ 640,000.00		Fencing	\$ 100,000.00
	Colonia Village			CAL 31-2 Subtotal:		\$ 220,000.00
	CAL 31-3	Landscaping	\$ 100,000.00			
	CAL 31-3 Subtotal		\$ 100,000.00			
				Pleasant Valley		
				CAL 31-4	Windows	\$ 400,000.00
	Plaza Vista					
	CAL 31-5			CAL 31-4 Subtotal:		\$ 400,000.00
	CAL 31-5 Subtotal:					
				Plaza Vista		
	Scattered Sites			CAL 31-5	Roof Exhaust Fans	\$ 20,000.00
	CAL 31-7				Plumbing	\$ 20,000.00
				CAL 31-5 Subtotal:		\$ 40,000.00
	CAL 31-7 Subtotal:					
	Palm Vista					
	CAL 31-8			Palm Vista		
				CAL 31-8	Roof Exhaust Fans	\$ 20,000.00
				CAL 31-8 Subtotal:		\$ 20,000.00
	CAL 31-8 Subtotal:					
Total CFP Estimated Cost			\$ 1,538,180.00	Total CFP Estimated Cost		
				\$ 837,000.00		

Capital Fund Program Five-Year Action Plan Part II: Supporting Pages --- Work activities					
Activities for Year: 4 FFY Grant: 2025 PHA FY: 2026			Activities for Year: 5 FFY Grant: 2026 PHA FY: 2027		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
PHA-Wide	Operations	\$ 140,000.00	PHA-Wide	Operations	\$ 140,000.00
Cal 31-0			Cal 31-0		
	Management Improvement	\$ 12,000.00		Management Improvement	\$ 12,000.00
	Administration	\$ 105,000.00		Administration	\$ 105,000.00
	A&E Fees	\$ 20,000.00		A&E Fees	\$ 20,000.00
	Advertising	\$ 5,000.00		Advertising	\$ 5,000.00
	Planning Salaries/ Benefits	\$ 40,000.00		Planning Salaries/ Benefits	\$ 40,000.00
	Computer Hardware	\$ 20,000.00		Computer Hardware	\$ 20,000.00
	GPNA	\$ 20,000.00		Energy Audit	\$ 20,000.00
	Contingency	\$ 15,000.00		Contingency	\$ 15,000.00
Cal 31-0 Subtotal:		\$ 377,000.00	Cal 31-0 Subtotal:		\$ 377,000.00

Capital Fund Program Five-Year Action Plan Part II: Supporting Pages --- Work activities					
Activities for Year: 4 FFY Grant: 2025 PHA FY: 2026			Activities for Year: 5 FFY Grant: 2026 PHA FY: 2027		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
OHA Wide			OHA Wide		
Felicia Court			Felicia Court		
CAL 31-2	Walkways	\$ 150,000.00	CAL 31-2		
	Windows	\$ 400,000.00			
CAL 31-2 Subtotal:		\$ 550,000.00	CAL 31-2 Subtotal:		
Colonia Village			Colonia Village		
CAL 31-3			CAL 31-3		
CAL 31-3 Subtotal			CAL 31-3 Subtotal		
Pleasant Valley			Pleasant Valley		
CAL 31-4			CAL 31-4	Flooring	\$ 400,000.00
CAL 31-4 Subtotal:			CAL 31-4 Subtotal:		\$ 400,000.00
Plaza Vista			Plaza Vista		
CAL 31-5			CAL 31-5		
CAL 31-5 Subtotal:			CAL 31-5 Subtotal:		
Scattered Sites			Scattered Sites		
CAL 31-7	Furnaces	\$ 130,000.00	CAL 31-7	Building Redevelopment	\$ 280,000.00
CAL 31-7 Subtotal:		\$ 130,000.00	CAL 31-7 Subtotal:		\$ 280,000.00
CAL 31-8 Subtotal:			CAL 31-8 Subtotal:		
Total CFP Estimated Cost		\$ 1,057,000.00	Total CFP Estimated Cost		\$ 1,057,000.00

HOUSING AUTHORITY OF THE CITY OF OXNARD

RESOLUTION NO. _____

RESOLUTION APPROVING THE 5-YEAR PUBLIC HOUSING AGENCY (PHA) PLAN,
THE ANNUAL AGENCY PLAN, THE 2022 CAPITAL FUND PROGRAM (CFP) BUDGET,
THE CFP FIVE-YEAR ACTION PLAN AND AUTHORIZING THE HOUSING DIRECTOR
TO EXECUTE AND SUBMIT THE PLANS AND CAPITAL FUNDS STATEMENT

WHEREAS, the Housing Authority of the City of Oxnard (OHA) is required by the U.S. Department of Housing and Urban Development (HUD) to develop and adopt a 5-Year PHA Plan and Annual Agency Plan for HUD's review and approval in order to be eligible to receive HUD funding utilized for the OHA's operation; and

WHEREAS, The OHA adopted a 5-Year Agency Plan in 2020; and

WHEREAS, on March 15, 2022, the OHA conducted a public hearing on the proposed third year of the 2020-2025 Five-Year PHA Plan, the Annual Agency Plan, the 2022 CFP Budget and the CFP Five-Year Action Plan.

WHEREAS, the OHA wishes to adopt its Annual Agency Plan, the third year of the 5-Year PHA Plan for Fiscal Years 2020-2025, the CFP Five-Year Action Plan, and the 2022 CFP Budget.

NOW THEREFORE, the Board of Commissioners of the Housing Authority of the City of Oxnard resolves as follows:

1. The Board hereby approves the Annual Agency Plan, the third year of the 5-Year PHA Plan for Fiscal Years 2020-2025, the CFP Five-Year Action Plan, and the 2022 CFP Budget, as presented to the Board on March 15, 2022; and
2. The Board authorizes and directs the chairman to execute the HUD Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with HUD's policies and procedures; and
3. The Board authorizes the Housing Director to execute and submit all reports and documents required to comply with HUD's policies and procedures regarding the Agency Plan; and
4. The Board authorizes the Housing Director to accept and extend the funds as indicated in the 2022 CFP Budget and the CFP Five-Year Action Plan.

APPROVED AND ADOPTED THIS _____ DAY OF _____ 2022 BY THE
FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

John C. Zaragoza, Chairman

Attest:

Rose Chaparro, Secretary-Designate

Approved as to form:

Stephen M. Fischer, General Counsel

5-YEAR AGENCY PLAN AND ANNUAL PLAN

Emilio Ramirez, Housing Director
Community Services, Public Safety, Housing & Economic Development Committee
February 22, 2022

5-Year and Annual Agency Plan

1. The 5-Year and Annual Agency Plan provides a description of the Housing Authority's basic regulations, requirements and operational program policies
2. Required by 24 CFR Part 903
3. Serves as the application for Capital Fund Grants which provide the funding for capital improvements for Public Housing
4. Due to HUD by April 16, 2022 – 75 days prior to the start of the fiscal year
5. Public Hearing on the proposed changes to the Public Housing and Section 8 program policies and proposed goals and objectives for the next 5 years
6. Written public comment and review period commenced November 22, 2022 and closed January 6, 2022
7. Resident Advisory Board meetings were held for review and discussion

Proposed Changes to the Program Policies

1. Proposed Amendment to the Housing Choice Voucher (Section 8) Administrative Plan:

Adoption of local limited farmworker preference:

Applicants in which the Head of Household, spouse or cohead are currently employed as farm worker(s) in the OHA's jurisdiction will receive this preference. The OHA limits the number of families that qualify for the farmworker preference to fifteen (15) families annually. Once the OHA is serving (15) families under the preference in a given year, and one family leaves the program, the next family on the waitlist who meets the preference criteria will be served.

2. No significant changes were proposed to the Public Housing's Admissions and Continued Occupancy Policy plan
3. Although no written comments from the public were received, based on the feedback provided by the RAB, requiring a minimum number of hours to be worked in order for an applicant to qualify for the farmworker preference, was removed.

Approval of the Capital Fund Program

1. Capital Fund Grant provides funding for the capital improvements to the Public Housing assets
2. The 2022 grant amount requested is \$1,445,380
3. Resolution approves the Capital Fund Program Five-Year Action Plan, the 2022 Annual Agency Plan, the 5-Year PHA plan, and the 2022 Capital Fund Budget

Recommendation

That the Housing and Economic Development Committee recommend that the Housing Authority of the City of Oxnard:

1. Hold a public hearing to receive comments concerning the third year of the 5-Year PHA Plan, the 2022 CFP Budget, and the CFP Five-Year Action Plan; and
2. Adopt a resolution:
 - a) Approving the 2022 Annual Agency Plan, 5-Year PHA Plan for the Housing Authority;
 - b) Authorizing and directing the Chairman to execute the Department of Housing and Urban Development (HUD) Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with HUD's policies and procedures;
 - c) Authorizing the Housing Director to execute and submit all reports, documents and all other certifications required to comply with HUD's policies and procedures regarding the Annual Agency Plan and the 5-Year PHA Plan;
 - d) Approving the 2022 CFP Budget and CFP Five-Year Action Plan; and
 - e) Authorizing the Housing Director to accept and expend the funds as indicated in the 2022 CFP Budget and CFP Five-Year Action Plan.



QUESTIONS?