MINUTES

OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
DECEMBER 28, 2021

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:00 p.m., Chair John C. Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Zaragoza was present in person. Member Gabriela Basua and Member Gabriel (Gabe) Teran participated via videoconference.

Staff members present in person were Kenneth Rozell, Chief Assistant City Attorney and Rose Chaparro, City Clerk.

Staff members that participated via videoconference were Alexander Nguyen, City Manager; Shiri Klima, Deputy City Manager; Adam Smith, Project Manager; Alexander Hamilton, Fire Chief; Betsy George, Chief Financial Officer; Mark Sewell, Assistant Chief Financial Officer; and Eden Alomeri, Revenue & Licensing Director & Assistant City Treasurer.

Todd C. Mooney, Principal Attorney with Kane, Ballmer & Berkman (Successor Agency Special Counsel); and Andy S. Bhatnagar, IT Consultant with Kreative Core Technologies also participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department

   SUBJECT: Approval of Minutes.

   RECOMMENDATION: That the Finance & Governance Committee approve the minutes of the December 14, 2021 regular meeting as presented.

2. City Clerk Department

   SUBJECT: Conflict of Interest Code Amendment.

   RECOMMENDATION: That the Finance and Governance Committee recommends that the City Council adopts a resolution repealing all previous Conflict of Interest Code resolutions and adopting an amended Conflict of Interest Code pursuant to the Political Reform Act to update the list of designated positions filing Statements of Economic Interests ("Form 700").

It was moved by Member Teran, seconded by Member Basua, to approve the Information/Consent items as presented. VOTE: Teran, Basua, and Zaragoza voted in favor; the motion carried 3-0.

D. REPORTS

1. Finance Department

SUBJECT: Enterprise Resource Planning (ERP) Annual Report and Second Amendment to Kreative Core Technologies Corp Contract for ERP Project Management Services.

RECOMMENDATION: That the Finance and Governance Committee:

a. Receive the Enterprise Resource Planning (ERP) system annual report; and

b. Recommend that the City Council approve and authorize the Mayor to execute a Second Amendment to the Professional Services Agreement with Kreative Core Technologies Corp (9431-21-FN) in the amount of $700,000 for a new not to exceed contract amount of $900,000 and to extend the term from September 30, 2022, to February 1, 2023, for Project Management Services related to the Core Financials and Human Capital Management phases (HCM) of the City's multi-year ERP implementation.

Shiri Klima, Deputy City Manager presented and answered questions. Andy S. Bhatnagar, IT Consultant with Kreative Core Technologies was introduced and was available to answer the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Teran, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Zaragoza, and Teran voted in favor; the motion carried 3-0.

2. City Manager Department

SUBJECT: Seventh Annual Recognized Obligation Payment Schedule 2022-2023.

RECOMMENDATION: That the Finance and Governance Committee recommend that the Community Development Commission Successor Agency adopt a Resolution approving the Seventh Annual Recognized Obligation Payment Schedule (ROPS) 22-23 covering the period of July 1, 2022 - June 30, 2023.

Adam Smith, Project Manager answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Chair Zaragoza, seconded by Member Teran, to approve the recommended action as presented. VOTE: Teran, Zaragoza, and Basua voted in favor; the motion carried 3-0.

3. Fire Department

SUBJECT: Purchase of Eight (8) Battalion Chief Command Vehicles.

RECOMMENDATION: That the Finance and Governance Committee recommend that City Council ratify the authorization of the Mayor to Execute Purchase Order 8388 in the Amount of $419,673.90 for the Purchase of Eight (8) Battalion Chief Command Vehicles Chassis through National Auto Fleet.

Alexander Hamilton, Fire Chief presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Chair Zaragoza, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 5:37 p.m.

R. Chaparro
ROSE CHAPARRO
City Clerk

JOHN C. ZARAGOZA
Chair