

MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
JANUARY 11, 2022

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:01 p.m., Chair John C. Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Zaragoza was present in person. Member Gabriel (Gabe) Teran participated via videoconference. Member Gabriela Basua was absent.

Staff members present in person were Stephen M. Fischer, City Attorney and Rose Chaparro, City Clerk.

Staff members that participated via videoconference were Alexander Nguyen, City Manager; Shiri Klima, Deputy City Manager; Alexander Hamilton, Fire Chief; Betsy George, Chief Financial Officer; and Eden Alomeri, Revenue & Licensing Director & Assistant City Treasurer.

Eadie + Payne Auditors Eden Casareno, Client Service Executive; Hong N. Nguyen, Partner of Municipal Services; and Mary L. Maxion, Audit Supervisor also participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Ray Blattel and Douglas Partello (requested that the audit be made available to the public).

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Finance & Governance Committee approve the minutes of the December 28, 2021 regular meeting as presented.

It was moved by Member Teran, seconded by Chair Zaragoza, to approve the Information/Consent item as presented. VOTE: Zaragoza and Teran voted in favor; the motion carried 2-0. Member Basua was absent.

D. REPORTS

1. Finance Department

SUBJECT: FY 20-21 Annual Comprehensive Financial Report and Summary Presentation.
(15/15/10)

RECOMMENDATION: That the Finance and Governance Committee receive, and recommend that staff proceed to the full City Council with, the FY 20-21 Annual Comprehensive Financial

Report (ACFR) and summary presentation from the City's external financial auditors, Eadie + Payne, LLP.
(Presentation will be live upon consultant's request).

Betsy George, Chief Financial Officer, introduced Eadie + Payne Auditors Eden Casareno, Client Service Executive; Hong N. Nguyen, Partner of Municipal Services; and Mary L. Maxion, Audit Supervisor; which presented and answered the Committee's questions. Public comments were received from Douglas Partello. Discussion ensued among the Committee and staff.

It was moved by Member Teran, seconded by Chair Zaragoza, to approve the recommended action as presented. VOTE: Zaragoza and Teran voted in favor; the motion carried 2-0. Member Basua was absent.

2. City Attorney Department

SUBJECT: Council Procedures Manual Update. (0/10/10)

RECOMMENDATION: That the Finance and Governance Committee provide additional direction on the proposed update to the Council Procedures Manual and recommend that the City Council approve the proposed update to the Council Procedures Manual with such additional direction.

Stephen M. Fischer, City Attorney, presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

Member Teran asked that the public comment section of the procedures manual be updated with the current virtual process of receiving public comments.

It was moved by Member Teran, seconded by Chair Zaragoza, to approve the recommended action as presented. VOTE: Zaragoza and Teran voted in favor; the motion carried 2-0. Member Basua was absent.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 6:11 p.m.



ROSE CHAPARRO
City Clerk



JOHN C. ZARAGOZA
Chair