

MINUTES
OXNARD CITY COUNCIL
COMMUNITY SERVICES, PUBLIC SAFETY,
HOUSING & DEVELOPMENT COMMITTEE
Regular Meeting
JULY 27, 2021

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:45 p.m., Chair Bryan A. MacDonald called to order the regular meeting of the Oxnard City Council Community Services, Public Safety, Housing and Development Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair MacDonald and Member Madrigal were present via videoconference. Member Zaragoza was present in person.

Staff members present in person were Ashley Golden, Assistant City Manager; Ken Rozell, Chief Assistant City Attorney; and Rose Chaparro, City Clerk.

Shiri Klima, Deputy City Manager; Jason Benites, Police Chief; John Colamarino, Assistant Fire Chief; Emilio Ramirez, Housing Director; Jessica Petrillo, Homeless Programs Coordinator; Vyto Adomaitis, Community Development Director; Scott Kolwitz, Planning & Environmental Services Manager; Kathleen Mallory, Planning & Sustainability Manager; Isidro Figueroa, Principal Planner; participated via videoconference.

Jennifer Gastelum, Principal at PlaceWorks; Amy Sinsheimer, AICP Senior Associate at PlaceWorks; and Heather Davis, Senior Planner at Rincon Consultants, Inc.; also participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Douglas Partello (access to clean and functional public restrooms, homeless living in vehicles, and parking concerns).

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development:

1. Rescind its previous approvals of the January 12, 2021 regular meeting minutes; and
2. Approve the revised January 12, 2021 regular meeting minutes as presented; and
3. Approve the regular meeting minutes of March 23, 2021, April 13, 2021, April 27, 2021, May 11, 2021, May 25, 2021 and June 8, 2021 regular meetings as presented.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the minutes as presented. Zaragoza, Madrigal, and MacDonald voted in favor; the motion carried 3-0.

D. REPORTS

1. Housing Department

SUBJECT: Vocational Training Pilot Program for Previously Homeless Individuals.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee receive and file the presentation and report regarding the Vocational Training Pilot Program for previously homeless individuals.

Emilio Ramirez, Housing Director, answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff. The presentation was received and filed, no formal action was required.

2. Community Development Department

SUBJECT: Update on 6th Cycle Housing Element - Review of Input Received from the State of California, Department of Housing and Community Development (HCD) (Planning and Zoning Permit No. 20-620-03).

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee (Committee) provide input to staff and vote on the following questions to provide input in response to comments from the State of California, Department of Housing and Community Development (HCD):

1. Does the Committee support the addition of the new program language (Program 2, Part E - Citywide Homeowner Repair program) to target place-based revitalization efforts in areas of concentrated poverty to address state fair housing law?

The Committee voted in support of this item. VOTE: Madrigal, Zaragoza, and MacDonald voted in favor; the motion carried 3-0.

2. Does the Committee support the new Affirmatively Furthering Fair Housing (AFFH) program language (Program 19) to address State AFFH requirements with conceptual approval to address HCDs input?

The Committee voted in support of this item. VOTE: Zaragoza, Madrigal, and MacDonald voted in favor; the motion carried 3-0.

3. Does the Committee support the creation of the proposed new Accessory Dwelling Unit (ADU) housing program (Program 44) for homeowners to deed restrict their ADU as affordable to lower income households for 55 years?

The Committee voted in support of this item. VOTE: MacDonald, Zaragoza, and Madrigal voted in favor; the motion carried 3-0.

4. Does the Committee support seeking grant funding or other City secured sources of funding, including staff time for Programs 41 (Ventura County Farmworker Housing Study) and 42 (Collaboration with the Housing Trust Fund Ventura County). This funding request would occur in beginning in Fiscal Year 2022-2023.

Program 41(Ventura County Farmworker Housing Study):

It was moved by Member Zaragoza, seconded by Chair MacDonald, to approve the recommended action with the amended language. VOTE: MacDonald and Zaragoza voted in favor; Madrigal voted against; the motion carried 2-1.

Program 42 (Collaboration with the Housing Trust Fund Ventura County):

The Committee voted in support of this item. VOTE: Zaragoza, Madrigal, and MacDonald voted in favor; the motion carried 3-0.

5. Is there support for a lot consolidation program to waive lot merger fees for specific affordable housing sites (Program 5 - Parcel Assemblage/Lot Consolidation Program)?

Ashley Golden, Assistant City Manager and Kathleen Mallory, Planning & Sustainability Manager presented and answered the Committee's questions. Public comments were received from Gabriel Olmos, Jackson Piper, Barbara Macri-Ortiz, and Jennifer Coile. Written comments were received from Jennifer Coile. Discussion ensued among the Committee and staff.

Chair MacDonald, Member Madrigal, and Member Zaragoza were in support of staff recommendation #5.

It was moved by Member Zaragoza, seconded by Chair MacDonald, to approve the recommended action. VOTE: Madrigal, Zaragoza, and MacDonald voted in favor; motion carried 3-0.

3. Housing Department

SUBJECT: Encampment Response Project and Related Agreement

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee:

1. Review Encampment Response Project Plan;
2. Recommend that City Council approve a plan and updated timeline for encampment response to an existing encampment near Ormond Beach; and
3. Recommend that City Council approve and authorize the Mayor to execute an agreement with the County of Ventura/Ventura County Health Care Agency to provide encampment outreach, case management and motel voucher administration services.

Emilio Ramirez, Housing Director, was available to answer the Committee's questions. Public comments were received from Douglas D. Partello.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the recommended action as presented. VOTE: MacDonald, Zaragoza and Madrigal voted in favor; the motion carried 3-0.

4. Community Development Department

SUBJECT: Presentation of Required Off-Street Parking for Bed and Breakfast Uses.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee:

1. Receive a summary report on an off-street parking presentation for Bed and Breakfast uses to Chapter 16 of the Oxnard City Code (OCC);
2. Provide input on the required off-street parking for the Bed and Breakfast uses; and
3. Determine if staff should pursue a Zone Text Amendment (ZTA) in Chapter 16 of the Oxnard City Code (OCC) to modify the existing off-street parking requirement for bed and breakfast uses.

Scott Kolwitz, Planning & Environmental Services Manager, presented and answered the Committee's questions. Public comments were received from Kathleen Behrens. Discussion ensued among the Committee and staff.

Member Zaragoza and Member Madrigal voted in support of recommendation #2, to provide input on the required off-street parking for the Bed and Breakfast uses.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the recommended action option #2. VOTE: Zaragoza and Madrigal voted in favor; MacDonald abstained; the motion carried 2-0-1. Chair MacDonald abstained due to the location of this project.

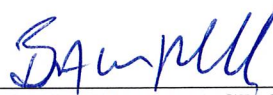
E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Member Zaragoza adjourned the meeting at 8:22 p.m.



ROSE CHAPARRO
City Clerk



BRYAN A. MACDONALD
Chair