MINUTES
OXNARD CITY COUNCIL
Regular Meeting
March 1, 2022

A. ROLL CALL, POSTING OF AGENDA

At 4:31 p.m., Mayor John C. Zaragoza called to order the regular meeting of the Oxnard City Council, in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Mayor Pro Tem Bryan A. MacDonald and Councilmembers Gabriela Basua, Vianey Lopez, Oscar Madrigal, Bert E. Perello, and Gabriel (Gabe) Teran were present via videoconference. Mayor Zaragoza was present in person.

Staff members present in person were Alexander Nguyen, City Manager; Stephen M. Fischer, City Attorney; Kenneth Rozell, Chief Assistant City Attorney; Rose Chaparro, City Clerk, and Simone Seydoux, Assistant City Clerk.

Staff members Ashley Golden, Assistant City Manager; Shiri Klima, Deputy City Manager; Jason Zaragoza, Deputy City Attorney; Jason Benites, Police Chief; Denise Shadinger, Assistant Chief of Police; Alexander Hamilton, Fire Chief; Michael Wolfe, Public Works Director; Brian Yanez, Assistant Public Works Director; Steve Howlett, Assistant Public Works Director; Omar Castro, Water Division Manager; Kevin Thompson, Parks Manager; Todd Vasquez-Housley, Environmental Resources Division Manager; Emilio Ramirez, Housing Director; Vyto Adomaitis, Community Development Director; Betsy George, Chief Financial Officer; Helen Miller, IT Director; Eden Alomeri, Revenue & Licensing Director & Assistant City Treasurer; and Steve Naveau, Human Resources Director participated via videoconference.

Debbie Gohlke with Soroptimist International of Oxnard; Betsy Patterson with the League of Women Voters; Craig Hill and Mike Meyer with NHA Advisors; Eden Casareno and Mary L. Maxion, Auditors with Eadie + Payne LLP; and Russ Trice, Counsel with Norton, Rose, & Fulbright also participated via videoconference.

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council

B. OPENING CEREMONIES (6:00 PM)

The flag salute was followed by a moment of silence.

C. CEREMONIAL ITEMS

1. SUBJECT: Presentation of a Proclamation Designating March 5, 2022, as "Soroptimist STOP Human Trafficking and Sexual Slavery Awareness Day".

Mayor Zaragoza read the proclamation and presented it to Debbie Gohlke with Soroptimist International of Oxnard, who made some remarks.

2. SUBJECT: Presentation of a Proclamation Designating the Month of March as "Women's History Month."

Mayor Zaragoza read the proclamation and presented it to Betsy Patterson with the League of Women Voters, who made some remarks.

D. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Ray Blattel (street sweeper) and Douglas Partello (new housing development with proposed location on Doris Avenue, Teal Club Road, and Patterson Road, parking concerns).

E. REPORT OF CITY MANAGER

1. City Manager Department
SUBJECT: COVID-19 Update from Director of Emergency Services. (10/5/5)
RECOMMENDATION: That the City Council:

1. Receive and file an update from the Director of Emergency Services on the COVID19 Local Emergency; and

2. Re-authorize remote teleconference meetings of the legislative bodies of the City of Oxnard in accordance with Assembly Bill 361 based on the following findings: (i) The City's COVID-19 Comprehensive Policy and Protocol imposes measures to promote social distancing; (ii) The Governor's proclaimed state of emergency remains in effect; (iii) Although the City's facilities re-opened to the public on February 14, 2022, to slow the spread of community transmission, the City Manager still requires meetings to be held virtually as often as possible; and (iv) As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Alexander Nguyen, City Manager, presented and answered questions from Council. No public comments were received.

It was moved by Councilmember Perello, seconded by Councilmember Lopez, to approve the recommended action. VOTE: Teran, Basua, Zaragoza, Lopez, MacDonald, Madrigal, and Perello voted in favor; the motion carried 7-0.

F. CITY COUNCIL REPORTS

Councilmember Teran selected Esplanade Mini Storage, as his recommendation for a local business. He announced that even though the Covid-19 pandemic numbers are improving, he reminded the public to continue to practice good hand hygiene and social distancing practices. He attended the Carriage Square Neighborhood Council meeting, their first virtual meeting since the pandemic. He announced that this Saturday will be the first of four bulky item drop-off events throughout the City and plans to volunteer this event.

Mayor Pro Tem MacDonald selected the Standard Plumbing Supply as his recommendation for a local family owned business. He announced that there will be help available for residents that may need assistance moving bulky items to the drop-off locations.

Councilmember Madrigal selected Tacos El Diablo as his recommendation for a local family owned business. He expressed his condolences to the Flynn family on the passing of former Ventura County Supervisor John Flynn. He shared that he met with local students at Rio Mesa High School to discuss different topics and current issues such as the cost of housing and college education. He also thanked the Santa Paula Hospital and he received excellent medical service. He thanked the County and Santa Paula Hospital staff for assisting his father during his recent work injury.

Councilmember Perello selected The Restore Facility as his recommendation for a local business. He also expressed his condolences to the Flynn family on the passing of former Ventura County Supervisor John Flynn. He addressed concerns about parking, parking signs, and street sweeper concerns. He recognized the volunteers that have been working to clean-up the Patterson Road neighborhood area. He asked that we keep the country and the people of Ukrain in our thoughts.

Mayor Zaragoza selected In & Out as his recommendation for a local business. He also thanked Mr. Marvin Boos and the many volunteers in the community for their efforts in cleaning-up the streets in the many neighborhoods throughout the City. He also thanked all the city employees for all the hard work and services that they provide to our residents on a daily basis.

Councilmember Lopez selected Spudnuts Donuts as her recommendation for a local business. She attended the RDP-21 Committee meeting to discuss the local military facilities and different issues that affect the County of Ventura. She is happy and thankful that she has been selected to serve on this important committee. She recently met with a Food Share of Ventura County staff member. Food Share thanked the Parks and Recreation Department for their participation in the program and working with Food Share throughout the pandemic to distribute food to residents.

Councilmember Basua selected L & L Hawaiian BBQ as her recommendation for a local business. She will be participating in a food giveaway event at Pleasant Valley Park this Saturday. The food is being provided by the Port of Hueneme. Thanked Chief Benites and the Oxnard Police Department for volunteering to assist in the National Association of Mental Illness fundraiser this year.

G. REVIEW OF INFORMATION/CONSENT AGENDA

Items I-1 through I-10 were discussed among the Council and staff. Consent agenda item I.7 was pulled from this meeting agenda and will be brought back to Council at the March 15, 2022 Council meeting.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA (None received.)

I. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the February 1, 2022 regular meeting as presented.

2. Public Works Department

SUBJECT: Agreement A-8439 to Venco Electric, Inc. for Blending Station No. 3 Variable Frequency Drive Replacement Project, Specification No. PW 22-26.

RECOMMENDATION: That the City Council approve and authorize the following for a total $528,000 in Project funds for the Blending Station No. 3 Variable Frequency Drive Replacement Project, Specification No. PW 22-26 (Project No. 226505):

1. The Mayor to execute Agreement A-8439 with Venco Electric, Inc. in the amount of $440,000 for the Project;

2. A Project contingency amount of $44,000;

3. A Project allocation of $44,000 for engineering, inspection, survey and project management; and

4. A budget appropriation in the amount of $228,000 from the available fund balance in the Water Operating Fund (601).

3. Public Works Department
SUBJECT: Caltrans Master Agreement Administering Agency-State Agreement and **Resolution #15,541**, and Caltrans Freeway Maintenance Agreement.
RECOMMENDATION: That the City Council:

1. Approve and Authorize the Mayor to execute Master Agreement Administering Agency-State Agreement No. 07-5129S21 for State-Aid Projects (Agreement No. 9550-22-PW);
2. Adopt **Resolution #15,541** authorizing the Mayor or his or her designee to execute all future project or grant program supplemental agreements and related documents that fall under this Master Agreement; and
3. Approve and Authorize the Mayor to execute Freeway Maintenance Agreement No. VEN-134101 (Agreement No. 9552-22-PW).

4. Public Works Department
SUBJECT: Agreement A-8422 with Pestmaster Services, L.P. to Provide Gopher Abatement Services.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute Agreement A-8422 with Pestmaster Services, L.P. to provide gopher abatement at multiple City properties for a term of one year beginning April 1, 2022, with a maximum of two (2) one-year extensions ending March 31, 2025, and for a total contract not-to-exceed amount of $375,000. (Public Works and Transportation Committee approved 3-0.)

5. Public Works Department
SUBJECT: Agreements for On-Call Professional Engineering Services.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute the following on-call professional engineering agreements:

1. Agreement A-8432 with Huitt-Zollars, Inc. in the amount not to exceed $250,000 for a three year term;
2. Agreement A-8399 with Brown and Caldwell in the amount not to exceed $750,000 for a three year term;
3. Agreement A-8410 with Dudek in the amount not to exceed $1,000,000 for a three year term;
4. Agreement A-8415 with AECOM Technical Services, Inc. in the amount not to exceed $500,000 for a three year term;
5. Agreement A-8417 with Hamner, Jewell & Associates in the amount not to exceed $500,000 for a three year term;
6. Agreement A-8435 with Kier & Wright Civil Engineers and Surveyors, Inc. in the amount not to exceed $500,000 for a three year term;
7. Agreement A-8423 with Wallace Group in the amount not to exceed $500,000 for a three year term;
8. Agreement A-8416 with Pacific Coast Land Design, Inc. in the amount not to exceed $1,000,000

for a three year term;
9. Agreement A-8419 with KTU&A in the amount not to exceed $1,000,000 for a three year term;
10. Agreement A-8420 with Cumming Management Group, Inc. in the amount not to exceed $750,000 for a three year term;
11. Agreement A-8424 with CSG Consultants, Inc. in the amount not to exceed $500,000 for a three year term; and
12. Agreement A-8421 with Transtech Engineers, Inc. in the amount not to exceed $500,000 for a three year term.
(Public Works and Transportation Committee approved 3-0)

6. Public Works Department

SUBJECT: State of California Senate Bill 619 **Resolution #15,542** - Notification of Intent to Comply.

RECOMMENDATION: That the City Council adopt **Resolution #15,542** to notify the California Department of Resources Recycling and Recovery (CalRecycle) of the City of Oxnard's intent to comply with Senate Bill 1383 (SB 1383), per the requirements of Senate Bill 619 (SB 619).
(Public Works and Transportation Committee approved 3-0)

7. Housing Department

SUBJECT: Purchase and Sale Agreement between the City of Oxnard and the Oxnard Housing Authority for the sale, in the amount of $1, of a single-family home located at 3139 J Street.

RECOMMENDATION: 1. That the City Council adopt a resolution authorizing the City Manager or designee to execute and take all needed actions in consultation with the City Attorney relative to entering into a purchase and sale agreement, a regulatory agreement, and a declaration of restrictive covenants by and between the City of Oxnard and the Oxnard Housing Authority for the sale of residential real property located at 3139 J Street.

2. That the Board of Commissioners of the Oxnard Housing Authority adopt a resolution approving and authorizing its Executive Director or designee to execute and take all needed actions in consultation with the Authority's General Counsel relative to entering into a purchase and sale agreement, a regulatory agreement, and a declaration of restrictive covenants by and between the City of Oxnard and the Oxnard Housing Authority for the purchase of residential real properties located at 3139 J Street.

8. Public Works Department

SUBJECT: Aquifer Storage and Recovery (ASR) Completion Project Easement Deed.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a Grant of Easement to Southern California Edison Company for the property identified by the County Assessor as APN 202-0-010-720, as particularly described in the Easement Deed.
(This item did not originate in Committee as this is a capital improvement project specifically listed in the Capital Improvement Program budget, which was previously approved by the City Council.)

9. Finance Department

SUBJECT: Purchase Order (PO 8173) Increase Request for Tri-County Office Furniture.

RECOMMENDATION: That the City Council authorize the Mayor to execute an amendment for Purchase Order 8173 with Tri-County Office Furniture to increase the Purchase Order by $300,000 for a total amount not to exceed $500,000 for the purchase and installation of office furniture.

10. Public Works Department
SUBJECT: Adoption of an Ordinance Repealing and Replacing Chapter 19, Article II, Solid Waste and Recycling.
RECOMMENDATION: That the City Council:

1. Determine that this Ordinance is exempt from California Environmental Quality Act (CEQA) under CEQA Guideline Section 15061 (b)(3), because the enhanced solid waste regulations, as provided for the proposed ordinance, will not have a significant effect on the environment, and the new State mandatory requirements strengthen the City's handling of solid waste, recyclable materials and organic materials for the protection of the environment; and

2. Adopt **Ordinance #3007** repealing and replacing Chapter 19 of the Oxnard City Code relating to solid waste and recycling.

Consent Agenda Item I.7: (Purchase and Sale Agreement between the City of Oxnard and the Oxnard Housing Authority for the sale, in the amount of $1, of a single-family home located at 3139 J Street.)
This agenda item was pulled from this meeting agenda and will be brought back to Council at the March 15, 2022 Council meeting.

Consent Agenda Item: I.8:
It was moved by Councilmember Lopez, seconded by Councilmember Teran, to approve Consent Item I.8 as presented. VOTE: Basua, Madrigal, Teran, Lopez, Perello, and Zaragoza voted in favor; motion passed 6-0-1. Mayor Pro Tem MacDonald abstained due to owning property near the location of this project.

Consent Agenda Items: I.1 – I.6 and I.9 – I.10:
It was moved by Councilmember Lopez, seconded by Councilmember Teran, to approve the Information/Consent items I.1 – I-6 and I.9 – I.10 as presented. VOTE: Basua, Madrigal, MacDonald, Teran, Lopez, Perello, and Zaragoza voted in favor, motion passed 7-0.

J. REPORTS

1. Finance Department
SUBJECT: CalPERS Pension Liability Update – Presentation on Unfunded Accrued Liability (UAL), Concept of Restructuring UAL for a Lower Interest Rate and Recommendation to Initiate a Validation Process. (10/20/10)
RECOMMENDATION: That the City Council:

1. Receive a presentation from the City's municipal advisor on the current status and projections for the CalPERS pension program, and discuss the concept of restructuring the City's UAL; and
2. Approve **Resolution #15,543** authorizing the initiation of a validation process and form of Trust Agreement. (Presentation will be live upon consultant's request).

Betsy George, Chief Financial Officer introduced Craig Hill and Mike Meyer with NHA Advisors which presented and answered questions. No public comments were received. Discussion ensued among the Council and staff.

It was moved by Councilmember Basua, seconded by Councilmember Perello, to approve the recommended action as presented. VOTE: Lopez, MacDonald, Madrigal, Perello, Teran, Zaragoza, and Basua voted in favor; motion passed 7-0.

2. Finance Department
SUBJECT: FY 20-21 Annual Comprehensive Financial Report and Summary Presentation. (15/15/10)
RECOMMENDATION: That City Council receive the Fiscal Year 2020-21 Annual Comprehensive Financial Report (ACFR) and summary presentation from the City's external financial auditors, Eadie + Payne, LLP.
(Finance and Governance Committee approved 2-0.)
(Presentation will be live upon consultant's request.)

Betsy George, Chief Financial Officer introduced Mary L. Maxion, Audit Supervisor and Eden Casareno, Client Service Executive, Auditors with Eadie + Payne LLP, which presented and answered questions. Public comments were received from Ray Blattel. Report was received and filed, no formal action was required.

3. Finance Department
SUBJECT: FY 2021-22 Budget Mid-Year Review. (0/10/5)
RECOMMENDATION: That City Council:

1. Receive an update on the FY 2021-22 revenue and expenditure projections for major funds;
2. Approve a budget appropriation request in the amount of $1,000,000 to Public Liability Fund (701) and $162,947 to Workers' Compensation Fund (702) for an overall total appropriation of $1,162,947;
3. Adopt **Resolution #15,544** approving amendments to the Position Control Resolution; and
4. Adopt **Resolution #15,545** approving amendments to the Classification and Salary Schedule Resolution.

Betsy George, Chief Financial Officer and Steve Naveau, Human Resources Director presented and answered questions. No public comments were received. Discussion ensued among the Council and staff.

It was moved by Councilmember Teran, seconded by Councilmember Perello, to approve the recommended action as presented. VOTE: Madrigal, MacDonald, Teran, Lopez, Perello, Zaragoza, and Basua voted in favor; motion passed 7-0.

4. City Manager Department
SUBJECT: Update on Status and Accomplishments of Current Measure O Projects and Opening the Conversation regarding the Weaning Schedule. (0/10/10)
RECOMMENDATION: That the City Council:

1. Receive and file the annual update; and
2. Open the conversation regarding the Measure O weaning schedule.

Shiri Klima, Deputy City Manager gave a report and answered Council's questions. No public comments were received. Discussion ensued among the Council and staff. Report was received and filed, no formal action was required.

5. City Attorney Department
   SUBJECT: Introduction of **Ordinance #3008** Amending Oxnard City Code Section 2-2.5. Regarding the Boundaries and Identifying Number of Each City Council District. (5/10/10)
   RECOMMENDATION: That the City Council introduce **Ordinance #3008** for first reading (by title only, waiving further reading) that amends Oxnard City Code Section 2-2.5. regarding the boundaries and identifying number of each City Council district.

Kenneth Rozell, Chief Assistant City Attorney presented and answered questions. No public comments were received. Discussion ensued among the Council and staff.

It was moved by Councilmember Perello, seconded by Councilmember Lopez, to approve the recommended action as presented. VOTE: Perello, Teran, Zaragoza, Basua, Lopez, MacDonald voted in favor; Madrigal voted against; motion passed 6-1.

K. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Zaragoza adjourned the meeting at 9:01 p.m.

R. Chaparro

ROSE CHAPARRO
City Clerk

John C. Zaragoza

JOHN C. ZARAGOZA
Mayor