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**AGENDA
CITY OF OXNARD
MEETING OF THE COMMISSION ON HOMELESSNESS
In-Person Meeting Location: **Oxnard Public Library Meeting Room B, 251 South A Street
Oxnard, CA 93030**
Monday, 1 August 2022
4:00 to 5:30 p.m.
Zoom Details:
Dial (U.S):833 548 0282 (Toll Free) Webinar ID: 822 2507 3771
Passcode: 499964
Web: <https://us06web.zoom.us/j/82225073771?pwd=L0xKZGRKd1RjalFsV09LWWxDcV09QT09>
Passcode: 499964**

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. EMAILING COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING

- a. Submit an email to christian.lopez@oxnard.org no later than 1:00pm on the day of the meeting (Please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the Commission on Homelessness prior to the start of the meeting and made part of the legislative record.
- b. Submit a request to speak by no later than 2:00pm on the day of the meeting by emailing the christian.lopez@oxnard.org.

2. PROVIDING PUBLIC COMMENTS DURING THE MEETING

- a. Speakers shall have up to three minutes to speak.
- c. Public comments on items not on the agenda shall be taken at the beginning of the meeting. If there are more speakers than can be accommodated during thirty minutes, additional speakers who will be given an opportunity to speak at the end of the meeting. After all public speakers have been given an opportunity to speak, the public comment period shall be held open for three minutes to allow additional speakers to register or otherwise be recognized for the purpose of providing public comment. During this three-minute time period, the Commission on Homelessness or staff may briefly respond to comments on items not appearing on the agenda. Public comments on items on the agenda shall be taken following the announcement of the item. After all public speakers have been given an opportunity to speak on an agenda item, the public comment period shall be held open for three minutes to allow additional speakers to register or otherwise be recognized for the purpose of providing public comment. During this three-minute time period, the Commission on Homelessness or staff may discuss the item being considered.

1. CALL TO ORDER

2. PUBLIC COMMENT

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact (805) 385-8096. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

A person may address the Commission only on matters appearing on the Meeting agenda. The presiding officer shall limit public comments to three minutes per speaker. Public comments will be heard during Commission consideration of the item on the agenda.

3. INFO/CONSENT

- A. SUBJECT: Minutes of Meeting on 11 July 2022
RECOMMENDATION: Adopt minutes of meeting on 11 July 2022

4. PRESENTATIONS

- A. SUBJECT: James Boyd on One Stop in Oxnard
RECOMMENDATION: Receive and File

5. REPORTS FROM STAFF

- A. SUBJECT: Director's Report
RECOMMENDATION: Receive and File

6. COMMISSION BUSINESS

- A. SUBJECT: Safe Parking Sub Committee Update
RECOMMENDATION: Receive and File
- B. SUBJECT: Foul Weather Shelter Sub Committee Update
RECOMMENDATION: Receive and File
- C. SUBJECT: Housing First Sub Committee Update
RECOMMENDATION: Receive and File
- D. SUBJECT: Long Night Sub Committee
RECOMMENDATION: Receive and File

7. NEW BUSINESS

- A.

8. ANNOUNCEMENTS AND OTHER INFORMATION

9. ADJOURNMENT

CITY OF OXNARD
COMMISSION ON HOMELESSNESS
DRAFT MEETING MINUTES
July 11, 2022

On Monday, July 11, 2022 at 4:00pm the Meeting of the Commission on Homelessness convened in person at the Council Chambers, 305 West Third Street. Chair Yukio Okano called the meeting to order at 4:03pm.

1. CALL TO ORDER & ROLL CALL

Present: Chair Yukio Okano, Vice-Chair Ruby Durias, Commissioners, Rene Camper-Stewart, David Littell, Jack Villa

Regrets/Not Present: Commissioners Rafael Ochoa, Alejandro Fregoso, Compliance Services Manager Karl Lawson

Staff members present: Housing Director Emilio Ramirez, Homeless Assistance Program Coordinator Jessica Petrillo, Administrative Secretary I Christian Lopez

2. PUBLIC COMMENT

3. INFO/CONSENT

a. Minutes of Meeting on 6 June 2022

Motion to accept the minutes of Meeting on 6 June 2022, will the acception to amend the following:

Item 6.a. "Safe Parking Subcommittee Proposal Attached" to read "Safe Parking Subcommittee Update" and for the Recommendation to read "Receive and File", instead of "Approval".

Item 6.b. "Foul Weather Shelter Subcommittee Update" to read "The Foul Weather Shelter Subcommittee proposal was accepted by the Commission on Homelessness at the meeting of November 1, 2021. The original proposal was for winter 2021-2022. Because it was too late to implement for the 2021-2022, the proposal was revised to implement in winter 2022-2023. This proposal was forwarded to the City Manager's Office for review."

Moved by Commissioner Littell, seconded by Vice-Chair Durias

All in favor.

4. PRESENTATIONS

a. Turning Point Report

Postponed - will be rescheduled for a later Commission meeting

5. REPORTS FROM STAFF

a. Director's Report

Housing Director Emilio Ramirez provided the following report:

- Groundbreaking Event - 2nd and B (Homeless Solutions Center)
- Safeparking & Foul Weather Shelter Proposal Update
- 2022 CAG Ratified Bylaws Update
- Turning Point Presentation Rescheduled
- Housing First Initiative - HOME Conference
- Casa Aliento - former Vagabond Inn
- Recognition to the Recreation and Community Services Department for interim use of the PAL Gym

Questions:

Chair Okano: (Safe Parking & Foul Weather Shelter Proposal Update) The Commission approved the proposals, and the expectation was that they would go directly to the City Council Subcommittee that reviews these proposals and there are concerns why the City Manager's Office wanted to intervene and review the proposals. The process that the proposals go directly to the City Manager's Office versus directly to City Council Subcommittee is new, as you know the Commission has presented items to the City Council in the past and it did not necessitate this interim step. With respect to timing, there is still enough time for the Foul Weather Shelter to occur this coming season. The Safe Parking program requires a lot more lead time, instruction, improvements, etc.

Commissioner Villa: (Safe Parking Program) How many churches are on board to participate in the Safe Parking Program and how many individuals are we anticipating providing bed services for? The Housing department has not entered into any contract with any churches. The All Saints Church across the street from 2 and B is an identified partner in that proposal.

Commissioner Littell: (Safe Parking & Foul Weather Shelter Proposal Update) The window for the Foul Weather Shelter was missed last year. More has to be done to address the homeless population in Oxnard.

Vice-Chair Durias: (Safe Parking & Foul Weather Shelter Proposal Update) Who made the change happen that the proposals go directly to the City Manager? It is not known, this interim step is new to the Commission and Housing Department.

Commissioner Littell: (Casa Aliento) has construction started? Construction has not started yet, it is anticipated to start in the next few months. 14 months

Commissioner Villa: (Casa Aliento) The property is owned by the State? Who would be responsible for liability? No, the property is privately owned by Mercy House. The private owner of the apartment complex would be responsible for liability. The structure of the financing will necessitate a single purpose corporation, that single purpose corporation, which Mercy House will be a partner of, will be the owner.

Commissioner Littell: (Casa Aliento) Who will Mercy House report to, the City of Oxnard or the State (California, or Ventura County? All of the above. The operation is local, permitted locally by the Oxnard Community Development Department, subject to local codes, in that regard, the City. The County of Ventura does have funding in it, in that regard, the County. The State has funding in it as well, the State funding is Federal, in this case Homekey. If there is a use violation, i.e. building is not well built, the City would then enforce Building Code. If there is a violation of use, the City would then enforce Code Enforcement. Given that the State has funding in it, the State will require a certain level of operations that is responsive to their funding. In this case, Housing First, permanent supportive housing operations, etc.

Commissioner Littell: (Casa Aliento) Will the people living in this facility be independent and will be able to function on their own or will it be an assisted living facility? It is not at the level of an assisted living operation. Residents will be able to receive supportive assistance through case management.

b. Proposal - Commission on Homelessness's recognition and appreciation to the Recreation & Community Services for the use of the PAL Gym for interim Homeless Shelter.

Motioned by Vice-Chair Durias, seconded by Commissioner Littell.

All in favor.

6. COMMISSION BUSINESS

a. Safe Parking Sub Committee Update

The Safe Parking Subcommittee members include: Commissioners Durias, Littell, & Okano. Jessica Petrillo serves as staff support.

This proposal was forwarded to the City Manager's Office for review and the Commission is awaiting written recommendations from the City Manager's Office. Housing Director Emilio Ramirez will provide an update at a later date.

b. Foul Weather Shelter Sub Committee Update

The Foul Weather Shelter Sub Committee members include: Commissioners Fregoso, Littell, & Okano.

This proposal was forwarded to the City Manager's Office for review and the Commission is awaiting written recommendations from the City Manager's Office. Housing Director Emilio Ramirez will provide an update at a later date.

7. NEW BUSINESS

a. Housing First Sub Committee Membership

Commissioner Villa, Camper-Stewart, and Littell will populate the Housing First Subcommittee

Motion made by Vice-Chair Durias, seconded by Chair Okano.

All in favor.

The Housing First Subcommittee will be staffed by Housing Director Emilio Ramirez

b. Longest Night Sub Committee Reinstatement and Membership

Commissioners Okano, Durias, and Fregoso will populate the Longest Night Sub Committee.

Motioned by Commissioner Camper-Stewart, seconded by Commissioner Littell

All in favor.

The Longest Night Sub Committee will be staffed by Jessica Petrillo.

c. Second and B Ground Breaking Event

Housing Director Emilio Ramirez will update the Commission on the latest date for the Second and B Ground Breaking Event as soon as information is available.

d. Day Drop In Center Site Search

The Housing Department has received a green light to pursue a Day Drop In Center, a homeless services center that offers a variety of services (i.e. navigation services, comfort station, laundry station, etc.) similar to the One Stop Operation that occurs weekly, but it would be a full-time operation. The Department is actively looking for a site, similar to the “2nd and B” site, which would include a service center combined with some level of permanent supportive housing. A site has not yet been identified.

8. ANNOUNCEMENTS AND OTHER INFORMATION

9. ADJOURNMENT

The meeting was adjourned at 5:23pm.