

CITY OF OXNARD PLANNING COMMISSION AGENDA

REGULAR MEETING
Council Chambers, 305 West Third Street, Oxnard, CA
Thursday, September 15, 2022, 6:00 p.m.

The public may view the meeting from home on the City's website at Oxnard.org/city-meetings, Spectrum Channel 10, Frontier Channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings are typically available online following the meeting at the City's website at <http://www.oxnard.org/city-meetings>

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card.
2. EMAILING COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit an email to Planning@oxnard.org no later than 3:00 p.m. on the day of the meeting (Please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the Planning Commission prior to the start of the meeting and made part of the legislative record.
 - b. Submit a request to speak by no later than 3pm on the day of the meeting by using the form <https://forms.gle/e5BfoiLsm6cabg7G8>, emailing the Planning office at planning@oxnard.org, or calling (805) 385-7858.
3. PROVIDING PUBLIC COMMENTS DURING THE MEETING
 - a. Speakers shall have up to three minutes to speak.
 - b. If you wish to speak during public comments or a particular item on the agenda, please follow the below instructions:
 1. Dial phone number (888) 475-4499
 2. Enter the meeting ID: 893 2620 5511
 3. Enter the meeting passcode: 931241
 4. Wait in the Zoom waiting room. Once the Chair calls for public speakers, press *9 to raise your hand to inform the recording secretary you would like to speak..
 - c. Public comments on items not on the agenda shall be taken at the beginning of the meeting. If there are more speakers than can be accommodated during thirty minutes, additional speakers who will be given an opportunity to speak at the end of the meeting.
 - d. Public comments on items on the agenda shall be taken following the announcement of the item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact the office of the City Clerk at (805) 385-7803. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

Written materials relating to an item on this agenda that are distributed to the Planning Commission within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 214 South C Street, during customary business hours.

A. ROLL CALL**B. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES****C. PUBLIC COMMENTS - On Items Not On The Agenda**

At this time, a person may address the Planning Commission on matters within the jurisdiction of the Planning Commission, including information/consent items and any item not appearing on the agenda. The Chair shall limit public comments to three (3) minutes. The Planning Commission cannot take action on any item presented during public comments that is not on the agenda and such item may only be referred to the Commission Secretary. Persons wishing to speak on public hearing items should do so at the time of the public hearing.

D. CONSENT AGENDA

1. APPROVAL OF MINUTES - July 7, 2022

E. EX PARTE DECLARATIONS FOR PUBLIC HEARING ITEMS**F. PUBLIC HEARING**

1. **Project Name: City of Oxnard Draft Amended 2021-2029 Housing Element-PLANNING AND ZONING PERMIT No. 20-620-03 (General Plan Amendment);** Project Area Located throughout the entire City of Oxnard in Ventura County, California. A General Plan Amendment to the City of Oxnard 2021-2029 Housing Element that was adopted by the City Council in October 2021 to address comments from the State of California, Department of Housing and Community Development (HCD) and in response to input received from the ongoing community outreach. The Housing Element is a State-mandated General Plan chapter that provides zoning opportunity for development of the Regional Housing Needs Assessment (RHNA) allocation of 8,549 housing units to meet existing and projected future housing needs between 2021 and 2029 for all income levels as determined by the Southern California Association of Governments and HCD. The Housing Element also includes goals, policies, and programs to assist the housing needs of special needs populations and affirmatively further fair housing. Filed by the City of Oxnard, Community Development Department, 214 South C Street, Oxnard, CA 93030.
City Staff: Kathleen Mallory, Planning and Sustainability Manager

Recommendation: That the Planning Commission:

- a. Receive a presentation on the Draft Amended City of Oxnard 6th Cycle 2021-2029 Housing Element; and
- b. Open the public hearing and receive public input; and

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- c. Adopt a Resolution 2022-XX recommending City Council approval of the Draft Amended City of Oxnard 6th Cycle 2021-2029 Housing Element as Chapter 8 within the 2030 General Plan.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/rDd0OOm4zC8>

G. STUDY SESSION/REPORTS

H. PLANNING COMMISSION BUSINESS

I. COMMUNITY DEVELOPMENT STAFF UPDATES

J. ADJOURNMENT

FUTURE MEETINGS

Regular Meeting: Thursday, October 6, 2022, 6:00 p.m., Council Chambers

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MINUTES
OXNARD PLANNING COMMISSION
July 7, 2022
Draft Minutes

A. ROLL CALL

1. At 6:00 p.m., the regular meeting of the Oxnard Planning Commission convened in the Council Chambers.
2. Chair Chavez, Vice Chair Arruejo, Commissioners Connelly, Sanchez, Meyer, and Nash were present. Commissioner Lopez was absent.
3. Staff members present were: Kathleen Mallory, Planning & Sustainability Manager; Vyto Adomaitis, Community Development Director; Ken Rozell, Chief Assistant City Attorney; Micheal Wolfe, Public Works Director; Steve Howlett, Assistant Public Works Director; Jose Arreola, Fleet Manager; Roy Solis, Office Assistant II; and Dee Lai, Assistant City Clerk.
4. Chair Chavez presided and called the meeting to order.

B. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

1. Commissioner Meyer led the pledge of allegiance

C. PUBLIC COMMENTS - On Items Not On The Agenda

1. No public comments were received for items not on the agenda.

D. CONSENT AGENDA

1. None

E. EX PARTE DECLARATIONS FOR PUBLIC HEARING ITEMS

1. None

F. PUBLIC HEARING

1. None

G. STUDY SESSION/REPORTS

Project Name: STUDY SESSION ON CITY OF OXNARD CLIMATE ACTION AND ADAPTATION PLAN (CAAP) - City Staff: Kathleen Mallory, Planning & Sustainability Manager, City of Oxnard; and Shannon Wages, Principal Planner, Environmental Science Associates.

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Recommendation: That the Planning Commission:

- a. Receive a presentation from the City's CAAP consultant on the Draft CAAP document; and
- b. Receive public comments on the Draft CAAP document; and
- c. Provide feedback on the Draft CAAP document.

Kathleen Mallory introduced the item and Shannon Wages and Brian Schuster of Environmental Science Associates provided a presentation of the proposed CAAP.

City staff and consultants, including: Kathleen Mallory, Planning & Sustainability Manager; Vyto Adomaitis, Community Development Director; Ken Rozell, Chief Assistant City Attorney; Micheal Wolfe, Public Works Director, Steve Howlett, Assistant Public Works Director, Jose Arreola, Fleet Manager, and Shannon Wages and Brian Schuster of Environmental Science Associates were available for questions.

Chair Chavez opened the public comments portion of the study session.

Public verbal comment was received from Alexis Rizo for Item G-1.

Chair Chavez closed the public comments portion of the study session.

Discussion ensued among the Commissioners and staff, including revisions to the CAAP language regarding community actions, simplify language, wildfires, drought conditions/water shortage, emergency planning, use of greywater systems, and electric vehicle charging stations; support for increasing the GHG emission reduction target; Support of the use of Project Labor Agreement in order to reduce Vehicle Miles Traveled; Support for recommending a budget allocation for CAAP implementation; Support for requiring 80%-100% use of renewable energy on City project sites; Support for requiring solar panels and battery storage on new developments over a certain size; Support for the electrification of new buildings and transitioning older building from gas to electric.

Chair Chavez closed the study session.

H. PLANNING COMMISSION BUSINESS

1. Commissioner Nash asked for the status of the letter of recognition for prior Planning and Environmental Services Manager Scott Kolwitz.
2. Chair Chavez stated that the County of Ventura was giving away milkweed plants in Santa Paula on Friday, July 8, 2022 from 9:00 AM to 2:00 PM, and on Friday, July 15th

at the Camarillo Airport from 9:00 AM to 2:00 PM. Chair Chavez thanked his fellow commissioners for their decorum on the dais. Chair Chavez inquired about two proposed schools within the Oxnard School District, one of which is located within the Seabridge coastal area. Ken Rozell and Kathleen Mallory provided a brief overview of the remaining project steps.

I. COMMUNITY DEVELOPMENT STAFF UPDATES

1. Vyto Adomaitis, Community Development Director commented that the groundbreaking is on track for the Navigation Center project. Vyto Adomaitis, Community Development Director stated that he would be on vacation for the next week and that Assistant Director Jeff Pengilly will be the Acting Director.

J. ADJOURNMENT

1. At 9:04 p.m., the Planning Commission concurred to adjourn.

FUTURE MEETINGS

Regular Meeting: Thursday, July 21, 2022, 6:00 p.m., Council Chambers

Daniel Chavez Jr.,
Chair

ATTEST _____
Joe Pearson II,
Interim Planning & Environmental Services Manager