MINUTES

OXNARD CITY COUNCIL
Regular Meeting
December 10, 2013

A. ROLL CALL/POSTING OF AGENDA

At 6:03 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Tim Flynn, Carmen Ramirez, Bryan A. MacDonald, Dorina Padilla and Bert Perello were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Flynn presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Interim City Manager; Stephen Fischer, Interim City Attorney; Jeri Williams, Police Chief; James Williams, Fire Chief; William "Bill" Wilkins, Housing Director; Matthew Winegar, Development Services Director; Rob Roshanian, Interim Public Works Director; James Cameron, Chief Financial Officer; Grace Magistrale Hoffman, Deputy City Manager; Michael Henderson, General Services Manager; Martin Erickson, Deputy City Manager; Karl Lawson, Compliance Services Manager; Police Commander Greg Hebert and Todd Housley, Environmental Resources Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States by Cub Scout Pack 3251 Wolf Den (Chad Shoemaker Wolf Den Leader; Logan Shoemaker; Jacob Edmonds; Nathan Lopez; and Gabriel Lopez), followed by a moment of silence.

E. CEREMONIAL CALENDAR

1. SUBJECT: Visitor From the North Pole.
   DISCUSSION: Santa Claus provided a proclamation to the City Council and wished a Merry Christmas to the community.

2. SUBJECT: Employee of the Fourth Quarter.
   DISCUSSION: The Police Chief explained the work and recognition of Officer Scott Matalow. Police Officer Matalow commented on the work of his co-workers and thanked the Council for the recognition.

ITEMS REMOVED FROM AGENDA

The City Council concurred to remove items (K-2), (K-3), (K-4) and (N-1) from the agenda.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public were received from the following individuals: William Terry; Margaret Cortese; Larry Stein; Ed Ellis; Lucy Cartagena; Mike Barber; Eileen Tracy; Theadora Daritt-Cornyn; George Sorkin; Miguel Espinosa; Harold Ceja; Patricia Moran; Elliott Gabriel; and Lee Cobb.

I. PUBLIC HEARINGS

Mayor Flynn opened the public hearing. The City Clerk reported on publication and one written communications was received.

Housing Department

1. SUBJECT: Extremely-Low to Low-Income Needs Assessment – FY 2014-2015 Annual Action Plan, Second Annual Plan Component of the FY 2013-2018 Consolidated Plan. (025)
RECOMMENDATION: Conduct a first public hearing to receive comments and provide direction to staff concerning unmet needs of extremely-low to low-income persons, residing in the City of Oxnard, for affordable housing, community development and homelessness.
DISCUSSION: The Housing Director reviewed the public hearing process; 2014-2015 Annual Action Plan schedule; types of grants being discussed; funding reductions; fund use restrictions; and public/nonprofit organizations input.

The Compliance Services Manager commented on housing repair program (focusing on health and safety issues) and set-a-side funds.

Public comments were received from the following individuals: Berry Mullen; Lee Cobb; Mayle Alonso; Sampson Brue; Tatuna Velasquez; Timothy Hockett; Eileen Tracy; Rick Barnes; Juliana Ramirez; Leticia Sandoval; Ellen Johnson; Tina McDonald; Larry Stein; Francine Castanon; Ron Mulvihill; Karol Schulkin; Jessy Tapia; and Victor Rodriguez.

ACTION: Close the public hearing. (Perello/Ramirez) Ayes: Ramirez, MacDonald, Padilla, Perello and Flynn.

DISCUSSION: The Council discussed: needs of the City; the types of programs provided by City; priorities needs of individuals; reduction of funding and inquired about the practices of other communities.

ACTION: The Council received the Second Annual Plan and provided comments to staff.

H. INFORMATION/CONSENT PUBLIC HEARINGS

ACTION: Mayor Flynn declared the public hearing open.
DISCUSSION: The City Clerk reported on posting, publication and that there were no written communications received.

Development Services Department

1. SUBJECT: Fifth Amendment to the RiverPark Development Agreement No. A-6128 (PZ Nos. 13-670-02, 13-670-03, and 13-670-04). (019)
RECOMMENDATION: Approve the first reading by title only and subsequent adoption **Ordinance No. 2877** approving the Fifth Amendment to the RiverPark Development Agreement No. A-6128 (PZ Nos. 13-670-03), between the owners of the RiverPark Project and the City of Oxnard, and authorize the Mayor to execute the Fifth Amendment to the RiverPark Development Agreement after the second reading of the ordinance.

The Development Services Director commented on the adjustment of fees within the RiverPark area; past development amendments; parking solutions; construction of schools; the collection of development fees; master development credits and affordable housing requirements.

At 8:48 p.m., Mayor Flynn left the meeting and Mayor Pro Tem Ramirez presided. At 9:02 p.m., Mayor Flynn returned to the meeting and presided.

The Interim City Attorney reviewed the need of development amendments when several developers are involved. The Interim Public Works Director commented on use of traffic impact fees.

Public comments were received from the following individuals: William Terry; Orlando Dozier; Larry Stein; Pat Brown; Tony Talamante; Todd Temanson; and Brandon Reinhardt.

ACTION: Close the public hearing. (Ramirez/Padilla) Ayes: MacDonald, Padilla, Perello, Flynn, and Ramirez.

DISCUSSION: The Council discussed: the development of RiverPark including affordable housing units, parking and traffic; use of traffic impact fees; approved amendments; the development of parking requirements; building credits and development fee agreements.

ACTION: Moved to approved only Sonata at Riverpark Partners fifth amendment (PZ 13-670-03 affordable housing development) (Padilla/Perello) Ayes: Padilla, Perello and Flynn. Noes: MacDonald and Ramirez.

Q. REVIEW OF INFORMATION/CONSENT AGENDA

Comments were received from: Housing Director (S-3); General Services Manager (S-3); Police Chief (S-2a); Police Commander Hebert (S-2a); Commander Meyer (S-2a); and Deputy City Manager (S-2a).

R. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Public comments were received from: Larry Stein (S-3); Francine Castanon(S-3); William Terry (S-3); and Pat Brown (S-2a); (S-3) & (S-4); Abel Magana (S-4); Elizabeth Wolfel (S-4); and Gloria Roman (S-2).

S. INFORMATION/CONSENT AGENDA

At 10:21 p.m., Councilman MacDonald left the meeting due to possible conflict of interest.

3. SUBJECT: Reprogram CDBG Funds to the Campus Park Gymnasium Wing Interior Remodel Balance from Completed Projects. (101)
RECOMMENDATION: Approve a special budget appropriation reprogramming $300,000 of CDBG funding to the Campus Park Gymnasium Project No. 137401 for the remodel of the North Wing.
ACTION: Moved to table this item and provided comments to staff (Perello/Padilla) Ayes: Padilla, Perello, Flynn and Ramirez. Absent: MacDonald.

At 10:47 p.m., Councilman MacDonald returned to the meeting.

City Clerk Department

1. SUBJECT: Minutes of the Regular Meetings of the Oxnard City Council for November 5, 2013; and Minutes of the Special Meeting of the Oxnard City Council for November 6 and 12, 2013. (089)
RECOMMENDATION: Approve.

City Manager Department

2. SUBJECT: Agreements for City Council Review. (099)
RECOMMENDATION: Approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than $25,000 but less than $250,000.*

Police Department

4. SUBJECT: Second Amendment to Agreement for Security Services in the Central Business District Core Area and Oxnard Downtown Management District. (105)
RECOMMENDATION: Approve and authorize the Mayor to execute the Second Amendment to the Agreement for Trade Services with Securitas Security Services USA, Inc. (A-7362) to extend the term one year to December 31, 2014, for a total agreement value of $1,260,000.

Public Works Department

5. SUBJECT: Purchase Order No. 4698 with Quinn Company for the Acquisition of Heavy-Duty Equipment for the Del Norte Regional Recycling and Transfer Station. (111)
RECOMMENDATION: 1) Approve and authorize the Mayor to execute Purchase Order No. 4698 with Quinn Company in the amount $875,426.11 for the acquisition of heavy-duty equipment for the Del Norte Regional Recycling and Transfer Station (Del Norte Facility); and 2) Approve a Special Budget Appropriation (SBA) in the amount $875,426.11 from the Solid Waste Operating Fund to the Del Norte Facility Start-Up Equipment Acquisition Project No. I63001.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Padilla/Perello) Ayes: Padilla, Perello, Flynn, Ramirez and MacDonald. *Noes: Ramirez (S-2A) only.

M. REPORT OF CITY MANAGER

1. SUBJECT: Verbal Update on the Materials Recycling Facility (MRF).
RECOMMENDATION: Receive a verbal report.
DISCUSSION: The Environmental Resources Manager briefly updated on transition actions including hiring of personnel, marketing of recyclables, equipment needs and community outreach.

The Council discussed: hiring of current employees and transition budget.

Public comments were received from: Pat Brown and Darlene Miller.

ACTION: Received update of information.

The Interim City Manager commented that WiFi connection was now available in the Council Chambers.

N. CITY COUNCIL/BUSINESS/COMMITTEE REPORTS

1. SUBJECT: Presentation on the Business Assistance and Economic Development Program. (Mayor Flynn)
DISCUSSION: The Council discussed when "information" should be made available to the public and Councilmembers for review.

Mayor Flynn stated this item would return in the future for Council and public review.

Public comments were received from: Larry Stein.

ACTION: Continued to future date.

The Council discussed: upcoming Policy Committee meeting; 2013 Oxnard Christmas Parade; funding of local arts programs; accepting applications for the Youth Commission; and follow-up on the possible Life-Line Program. .

G. TRANSMITTAL OF INFORMATION ONLY ITEMS

Finance Department

1. SUBJECT: Monthly Budget Status Report for the Period Ending October 31, 2013. (001)
RECOMMENDATION: Receive Report.
ACTION: Remove from agenda.

J. APPOINTMENT ITEMS

K. REPORTS

Public Works Department

1. SUBJECT: Groundwater Recovery Enhancement and Treatment (GREAT) Program Report. (035)
RECOMMENDATION: 1) Receive a verbal report on the GREAT Program and provide direction to staff regarding next steps; and 2) Approve a special budget appropriation (SBA) to reflect current project priorities and establish new accounts for financial management of the various projects in the GREAT Program.
ACTION: Remove from agenda.

Development Services Department

2. SUBJECT: Review of Northeast Community Specific Plan (NECSP) Environmental Impact Report (EIR) Fire Station Mitigation. (039)
RECOMMENDATION: Receive and file a report reviewing the sequence of California Environmental Quality Act (CEQA) documents and actions related to NECSP EIR mitigation measure PS-1, construction of a fire station.
ACTION: Remove from agenda.

Housing Department

3. SUBJECT: Receive a Verbal Report on the 2012 activities of the Mobilehome Park Rent Review Board.
   RECOMMENDATION: Receive a verbal report.
   ACTION: Remove from agenda.

City Manager Department

4. SUBJECT: Receive a Verbal Report on the Oxnard Alliance for Community Strength.
   RECOMMENDATION: Receive a verbal report.
   ACTION: Remove from agenda.

L. PUBLIC COMMENTS ON REPORTS

O. STUDY SESSION

Finance Department

1. SUBJECT: Fiscal Year 2012-13 Preliminary Year-End Financial Update and General Fund Projection for Fiscal Year 2013-14. (081)
   RECOMMENDATION: Receive a preliminary year-end update for Fiscal Year (FY) 2012-13 and General Fund projections for FY 2013-14.
   ACTION: Remove from agenda.

P. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 11:53 p.m. the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

TIM FLYNN
Mayor

CARMEN RAMIREZ
Mayor Pro Tem