Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.

CITY OF OXNARD CALIFORNIA

AGENDA
OXNARD CITY COUNCIL
OXNARD HOUSING AUTHORITY

Council Chambers, 305 West Third Street

June 5, 2019

Special Meeting - 6:00 PM

A. ROLL CALL/POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Housing Authority.

B. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

C. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

D. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

E. INFORMATION/CONSENT AGENDA

1. Housing Department

SUBJECT: Authorize the Housing Authority to submit a letter of interest to participate in the Moving to Work Demonstration Program.

RECOMMENDATION: That the Housing Authority of the City of Oxnard Board of Commissioners adopt a resolution:
1. Approving participation in the Moving to Work Demonstration Program Cohort #2;
2. Verifying an intent to comply with Moving to Work objectives and requirements; and
3. Confirming a willingness to evaluate a Tiered Rent, 5% Stepped Rent or 3% Stepped Rent.

Legislative Body: Housing Authority Board

Contact: Emilio Ramirez, (805) 385-8094

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item time estimates: (Staff Presentation / Council Discussion / Public Comment)

F. PUBLIC HEARINGS

1. Finance Department

   SUBJECT: Public Hearing on the Fiscal Year 2019-20 Operating Budget. (15/15/15)

   RECOMMENDATION: That the City Council and Housing Authority Board conduct a public hearing on the Fiscal Year 2019-20 proposed budget for the City of Oxnard and Oxnard Housing Authority; and provide staff direction regarding any adjustments to the proposed budget, in preparation for final budget adoption on June 18, 2019.

   Legislative Body: City Council, Housing Authority Board

   Contact: Kevin Riper, (805) 385-7475

G. ADJOURNMENT

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. E.1.

DATE: June 5, 2019

TO: Housing Authority Board

FROM: Emilio Ramirez, Housing Director, (805) 385-8094, emilio.ramirez@oxnard.org

SUBJECT: Authorize the Housing Authority to submit a letter of interest to participate in the Moving to Work Demonstration Program.

RECOMMENDATION

That the Housing Authority of the City of Oxnard Board of Commissioners adopt a resolution:
1. Approving participation in the Moving to Work Demonstration Program Cohort #2;
2. Verifying an intent to comply with Moving to Work objectives and requirements; and
3. Confirming a willingness to evaluate a Tiered Rent, 5% Stepped Rent or 3% Stepped Rent.

BACKGROUND

The United States Department of Housing and Urban Development (HUD) created Moving to Work to provide statutory and regulatory flexibility to participating public housing authorities under three objectives including:

1. Reduce and achieve greater cost effectiveness in federal expenditures;

2. Incentivize families with children where the head of household is working; seeking work; or preparing for work by participating in job training, educational programs, or programs assisting people to obtain employment and become economically self-sufficient; and

3. Increase housing choices for eligible low-income families.

In 2016, Moving to Work was expanded to add 100 new public housing authorities over seven years, through research cohorts. Each cohort will test a specific policy change.

DISCUSSION

The United Stated Department of Housing and Urban Development has released a request for new letters of interest to participate in Moving to Work for Fiscal Year 2019 for Cohort #2- Rent Reform. Public housing authorities selected for the second cohort will evaluate alternative rent policies designed to increase resident self-sufficiency and reduce administrative burdens. The alternate rent policies will be limited to non-elderly, non-disabled households. Eligible households will include residents and participants in both the Public Housing and Housing Choice Voucher programs. The evaluation will include currently assisted households and new households admitted during the alternate rent enrollment period.

Public housing authorities will choose among the alternate rent policies to implement:

1. Tiered rent (income-based): Households will be grouped by income into tiers and within each tier, rents will be fixed.

2. Five Percent Stepped Rent (decoupled from income): Rents will be increased annually according to a fixed schedule of 5% of Farm Market Rent by bedroom size.

3. Three Percent Stepped Rent (decoupled from income): Rents will be increased annually according to a fixed schedule of 3% of Fair Market Rent by bedroom size.

4. Public housing authorities proposed alternative tiered or stepped rent: Public housing authorities with a sample size of at least 4,000 non-elderly, non-disabled households may propose a tiered rent that is different from the three test rent policies.

Participating Moving to Work public housing authorities will have the funding flexibility to combine Operating Fund program grants, Public Housing Capital Fund Program grants, Housing Choice Voucher Housing Assistance Payments and Administrative fees without prior approval from Housing and Urban Development. Public housing authorities will be notified of their eligibility to submit a full application in the summer of 2019.

This action will only authorize a letter of interest to participate. Submitting a letter of interest does not impose or accept any commitment to participate or expend funds. The United States Department of Housing and Urban Development will subsequently invite selected public housing authorities to submit a complete application for program participation.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life Strategy. The Purpose of the Quality of Life Strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard.

FINANCIAL IMPACT

There is no financial impact.

COMMITTEE OUTCOME

This item did not originate in Committee. The Housing Department will present a complete program description and application to the Housing and Economic Development Committee and City Council if the Housing Authority of the City of Oxnard is invited to submit to HUD.

Prepared by: Brenda Lopez, Housing Programs Manager

ATTACHMENTS

1. Resolution Approving Participation in Cohort #2

HOUSING AUTHORITY OF THE CITY OF OXNARD

RESOLUTION NO. ________________

A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF OXNARD AUTHORIZING THE AUTHORITY TO PARTICIPATE IN THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT'S MOVING TO WORK PROGRAM THROUGH COHORT #2- RENT REFORM AND TO TAKE SPECIFIC STEPS TO FACILITATE SUCH PARTICIPATION

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) offers the Moving to Work Program to provide statutory and regulatory flexibility to participating public housing authorities to reduce and achieve greater cost efficiencies in federal expenditures; give incentives to families with children where the head of household is working, is seeking work or is preparing for work by participating in job training, educational programs, or programs that assist people to obtain employment and become economically self-sufficient; and increase housing choices for eligible low-income families; and

WHEREAS, HUD has released a request for Letters of Interest under the Moving to Work Program for Fiscal Year 2019 for the Cohort #2-Rent Reform (the MTW Program);

WHEREAS, public housing authorities selected for the second cohort will evaluate alternative rent policies designed to increase resident self-sufficiency and reduce the public housing authority administrative burdens; and

WHEREAS, in order for the Housing Authority of the City of Oxnard (OHA) to participate in the MTW Program, the OHA must submit a letter of interest to HUD and the Board of the OHA must adopt a resolution authorizing the OHA to join the MTW Program, verifying the OHA's intention to comply with MTW objective and statutory requirements, and specifying each rent policy that the OHA is willing to evaluate.

NOW THEREFORE, the Board of the Housing Authority of the City of Oxnard resolves as follows:

1. The Board hereby authorizes the Housing Director of the OHA to submit a Letter of Interest to HUD regarding the MTW Program.

2. The Board hereby authorizes the OHA to join the MTW Program through participation in Cohort #2- Rent Reform.

3. If the OHA is approved to participate in the MTW Program, the OHA will comply with MTW objectives and statutory requirements.

4. If the OHA is selected for the MTW Program, the OHA is willing to evaluate the to evaluate the Tiered Rent, Stepped Rent 5% Step and the Stepped Rent 3% Step rent alternatives.

5. The Board authorizes the Housing Director to execute and submit all necessary reports and documents required to join the MTW Program.

APPROVED AND ADOPTED THIS ______ DAY OF JUNE 2019 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

____
Tim Flynn, Chairman

Attest:

____
Michelle Ascencion, Secretary-Designate

Approved as to form:

____
Stephen M. Fischer, General Counsel

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

PUBLIC HEARINGS
AGENDA ITEM NO. F.1.

DATE: June 5, 2019

TO: City Council, Housing Authority Board

FROM: Kevin Riper, Chief Financial Officer, (805) 385-7475, kevin.riper@oxnard.org

SUBJECT: Public Hearing on the Fiscal Year 2019-20 Operating Budget. (15/15/15)

RECOMMENDATION

That the City Council and Housing Authority Board conduct a public hearing on the Fiscal Year 2019-20 proposed budget for the City of Oxnard and Oxnard Housing Authority; and provide staff direction regarding any adjustments to the proposed budget, in preparation for final budget adoption on June 18, 2019.

BACKGROUND

On May 11th, 13th, 15th, and 20th, City staff held community meetings in four different City locations to inform the public of the current state of Oxnard's General Fund budget; explain staff's proposed changes this year in the way of savings, reductions, eliminations, targeted additions, and revenues; and garner feedback from members of the public regarding these proposed changes. Collectively, there was high attendance at these meetings, and members of the public provided critical feedback on staff's proposed budget.

City staff now comes before the Council for a public hearing, as required by law, on the proposed budget. The citywide proposed budget, which includes the General Fund and other governmental funds, enterprise funds and Housing Authority funds, for FY 2019-20 is $488,024,955. Attached is the proposed budget for FY 2019-20 along with the budget message. The budget adoption is scheduled for June 18, 2019.

STRATEGIC PRIORITIES

(Not applicable)

FINANCIAL IMPACT

Conducting this public hearing on the budget does not have a financial impact until such time as the City Council approves the final FY 2019-20 budget, which is scheduled for June 18, 2019.

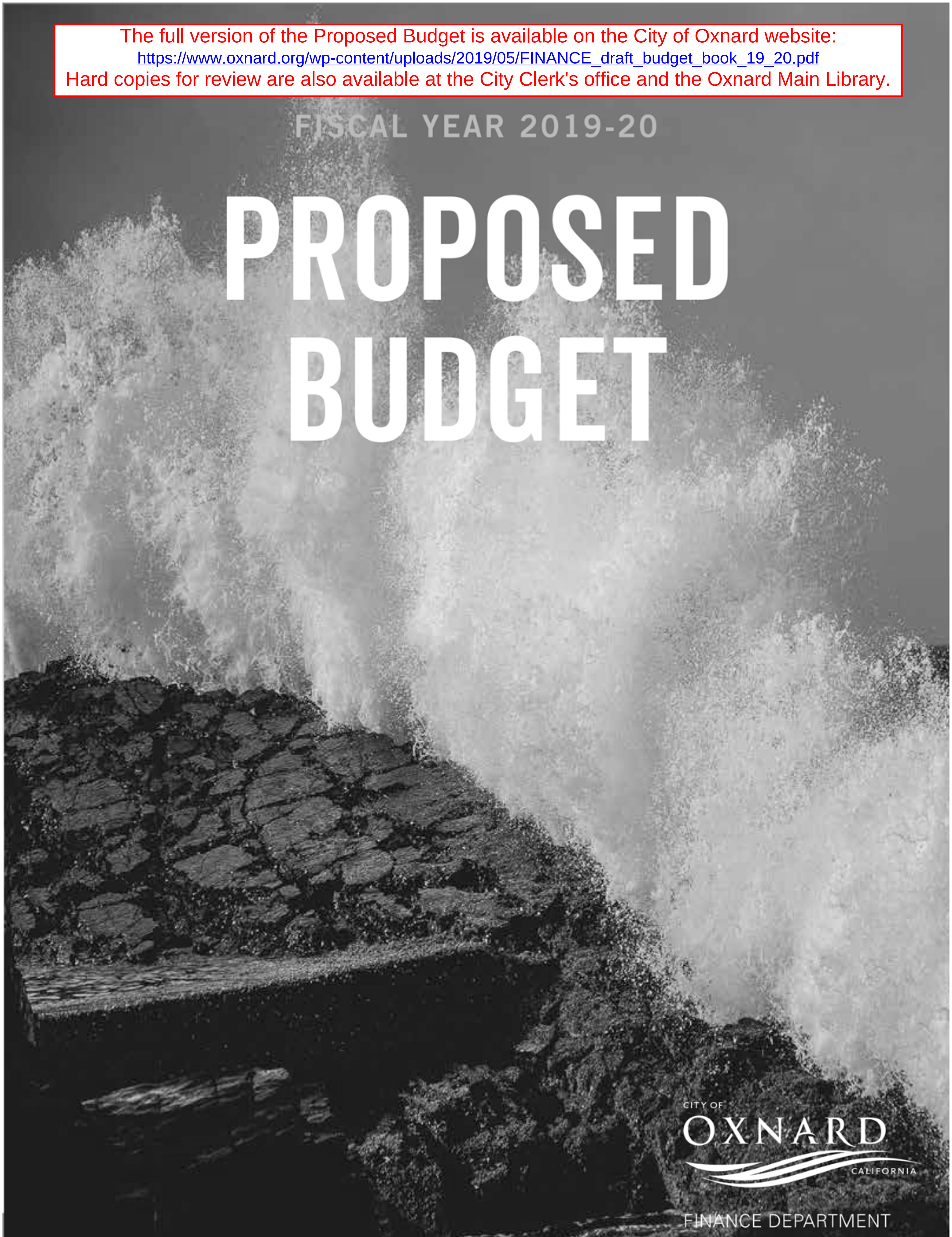
COMMITTEE OUTCOME

(Not applicable)

Prepared by: Shiri Klima, Deputy City Manager

ATTACHMENTS
1. FINANCE_draft_budget_book_19_20 cover
2. Budget Presentation 6.5.19

The full version of the Proposed Budget is available on the City of Oxnard website:
https://www.oxnard.org/wp-content/uploads/2019/05/FINANCE_draft_budget_book_19_20.pdf
Hard copies for review are also available at the City Clerk's office and the Oxnard Main Library.



FISCAL YEAR 2019-20

PROPOSED BUDGET

CITY OF OXNARD CALIFORNIA

FINANCE DEPARTMENT

CITY OF OXNARD
2019-20 BUDGET

Presented by:
Alexander Nguyen, City Manager
Ashley Golden, Assistant City Manager
Kevin Riper, CFO
Darwin Base, Fire Chief
Scott Whitney, Police Chief
Rosemarie Gaglione, Public Works Director

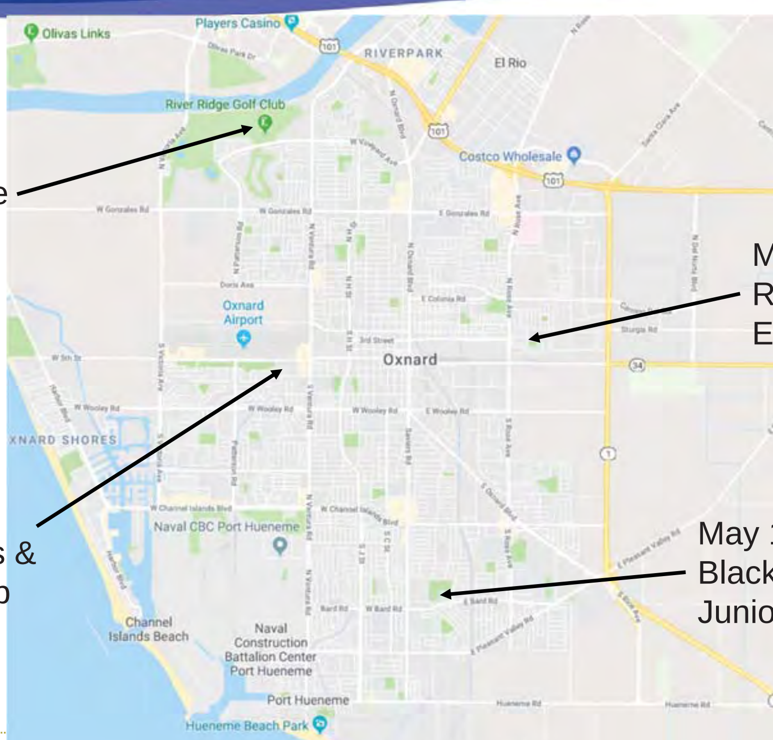
STAFF PRESENTED THE BUDGET AT FOUR COMMUNITY MEETINGS

May 20th: River Ridge Golf Club

May 15th: Rose Avenue Elementary

May 13th: The Boys & Girls Club

May 11th: Blackstock Junior High



2

A DECADE OF TURMOIL

2010 FBI raid

City Manager placed on administrative leave; Interim City Manager for 2 years; new City Manager in 2014

2012 District Attorney's Investigation & Report

2015 Management Assessment with 128 recommendations

2016 Single Audit with 111 findings

2018 City Manager resigns, Interim City Manager for 6 months, New City Manager appointed in July

3

A DECADE OF TURMOIL (CONTINUED)

Outdated Impact Fee Structure

Deferred Strategic Investment

Outdated Internal Cost Allocation Formula

Inadequate Capital Improvement Program

No Parks Master Plan

Fund Balance Deficits:

- PACC $2.8 Million
- Golf Course $3.2 Million

4

PAYING FOR PAST MISMANAGEMENT

- Assessment district fixes ($4.4M)
- Converting employees from part time to full time with benefits ($5-6M per year)
- Measure O loan to General Fund to cover deficit ($16M - one time)

5

PAYING FOR PAST MISMANAGEMENT (CONTINUED)

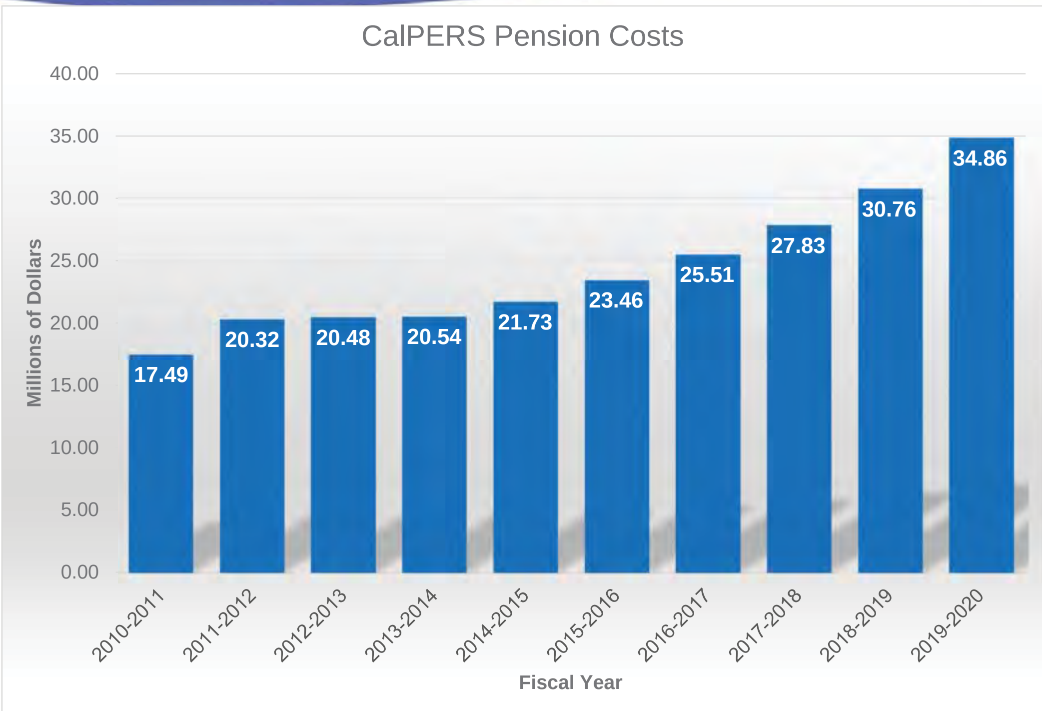
- Auditing & accounting advisory services ($3M over four years)
- City Corps PERS liability ($2M - one time)

6

UNEXPECTED EXPENDITURES

- Special recall election in FY18 ($500K - one time)

ADDING TO THE DEFICIT



CALPERS PENSION FORMULAS

Before 2013	Since 2013 (PEPRA)
3% @ 50 Public Safety	**2.7% @ 57** Public Safety
2% @ 55 Non-Safety*	**2% @ 62** Non-Safety

*Excludes PARS supplemental

TEN YEARS OF LEADERSHIP INSTABILITY

In the past decade, this City has had:

- City Managers 4
- Assistant City Managers 6
- Deputy City Managers 3
- City Attorneys 3
- CFOs 6
- HR Directors 6
- Fire Chiefs 7
- Police Chiefs 3
- Housing Directors 3
- Public Works Directors 5

OXNARD'S BUDGET PREDICAMENT

Revenues:	$136.1 million
Expenses:	- $145.3 million
Deficit:	- $9.2 million

(without recommended changes)

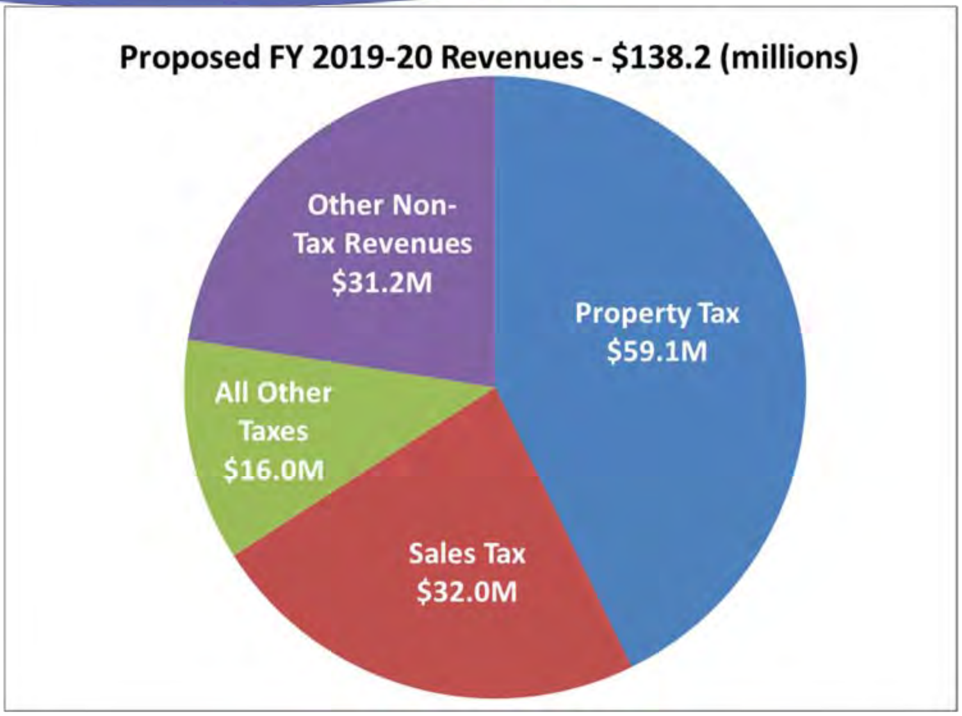
11

RIGHTSIZING FOR BUDGET & RESTRUCTURING TO IMPROVE PERFORMANCE

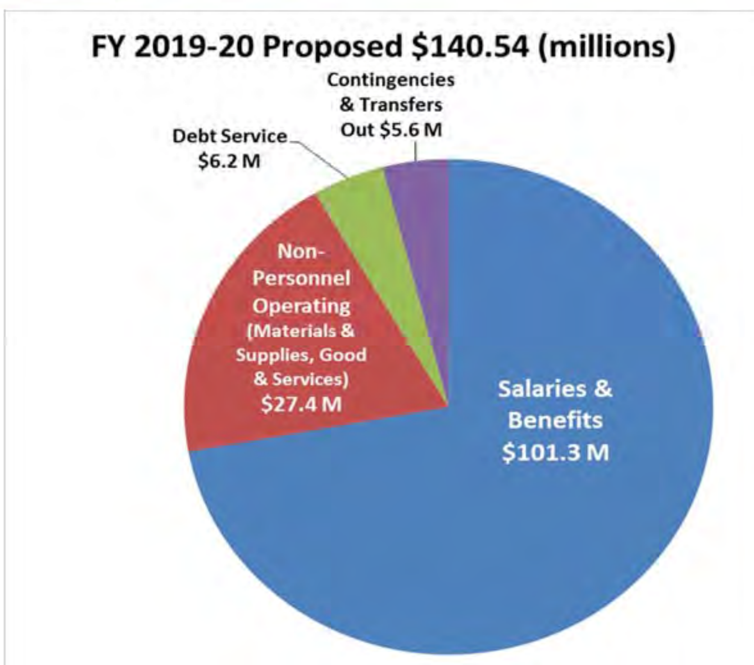
- Efficiency savings
- Restructuring: reductions & eliminations
- Targeted additions
- Revenue enhancements

12

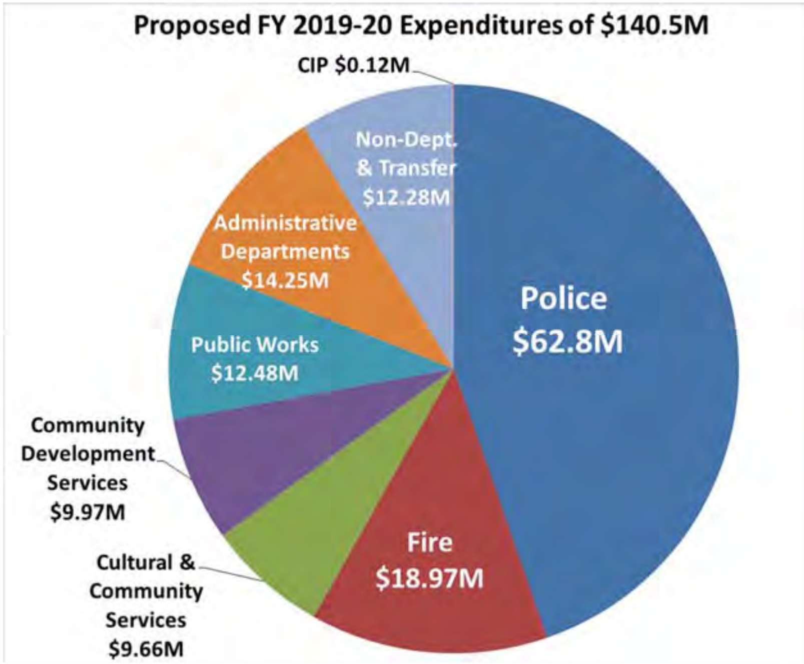
GENERAL FUND REVENUES



GENERAL FUND EXPENDITURES BY TYPE

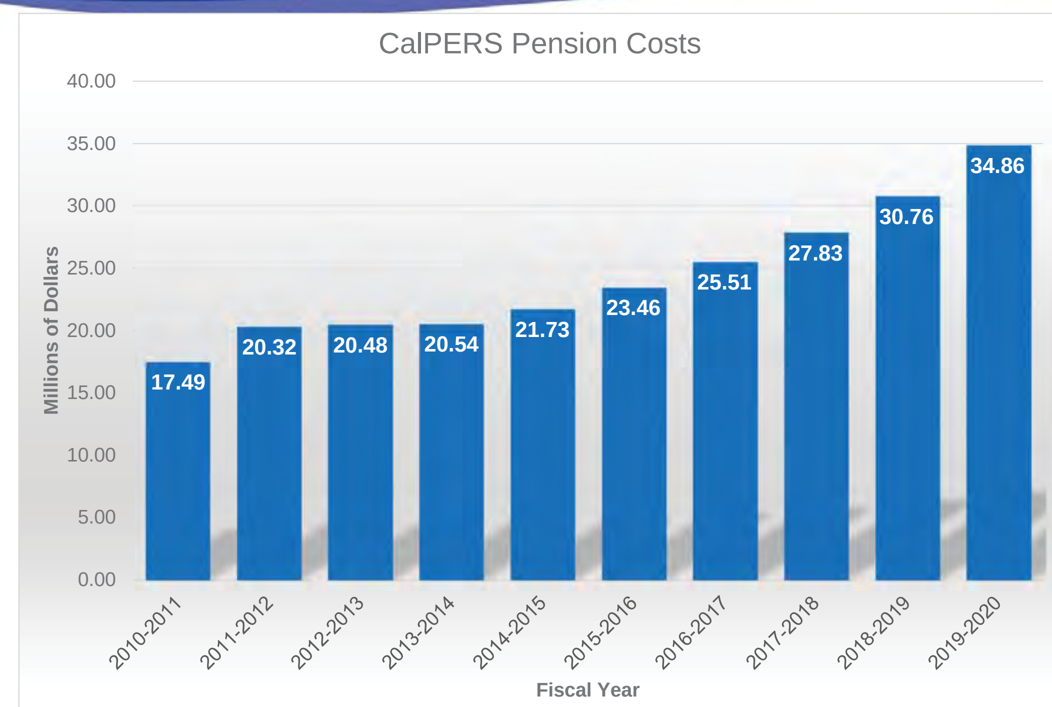


GENERAL FUND EXPENDITURES BY DEPARTMENT



15

TREND FOR PENSION COSTS



16

GENERAL FUND SUMMARY (IN MILLIONS)

FY 2018-19 amount Increased due to State's late payment of FY 2017-18 sales tax

	FY2018-19 Year-End Estimate	FY2019-20 Projected (if no changes)	% Increase
Beginning Unreserved Fund Balance	**$18.1**	**$14.8**	
Revenues:			
Property Tax	57.0	59.1	
Sales Tax	32.4	31.7	
All Other Taxes	15.6	16.0	
Indirect Cost Reimbursement	8.0	8.0	
All Other Revenues	21.4	21.3	
Total Revenues	**$134.4**	**$136.1**	**1.3%**
Expenditures:			
Personnel	98.6	104.5	6.0%
Materials & supplies, goods & services	28.6	27.4	
Debt Service	6.7	6.7	
Contingency & Transfers Out to other funds	3.8	5.6	
CIP FY19-20	0.0	1.1	
Total Expenditures	**$137.7**	**$145.3**	**5.5%**
Net Annual Activity	**(3.3)**	**(9.2)**	
Estimated Ending Unreserved Fund Balance	**$14.8**	**$5.6**	
Fund Balance as % of Expenditures & Transfers Out	**11%**	**4%**	
Fund Balance - City Council Target	***18%***	***18%***	

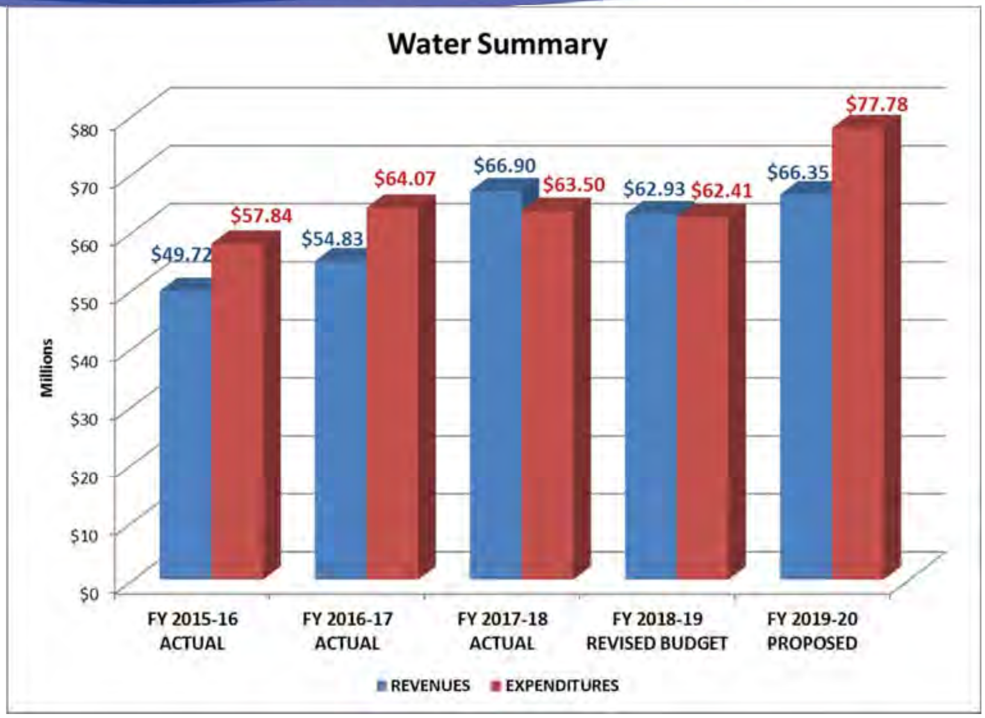
17

MEASURE O (HALF CENT SALES TAX) SUMMARY (IN MILLIONS)

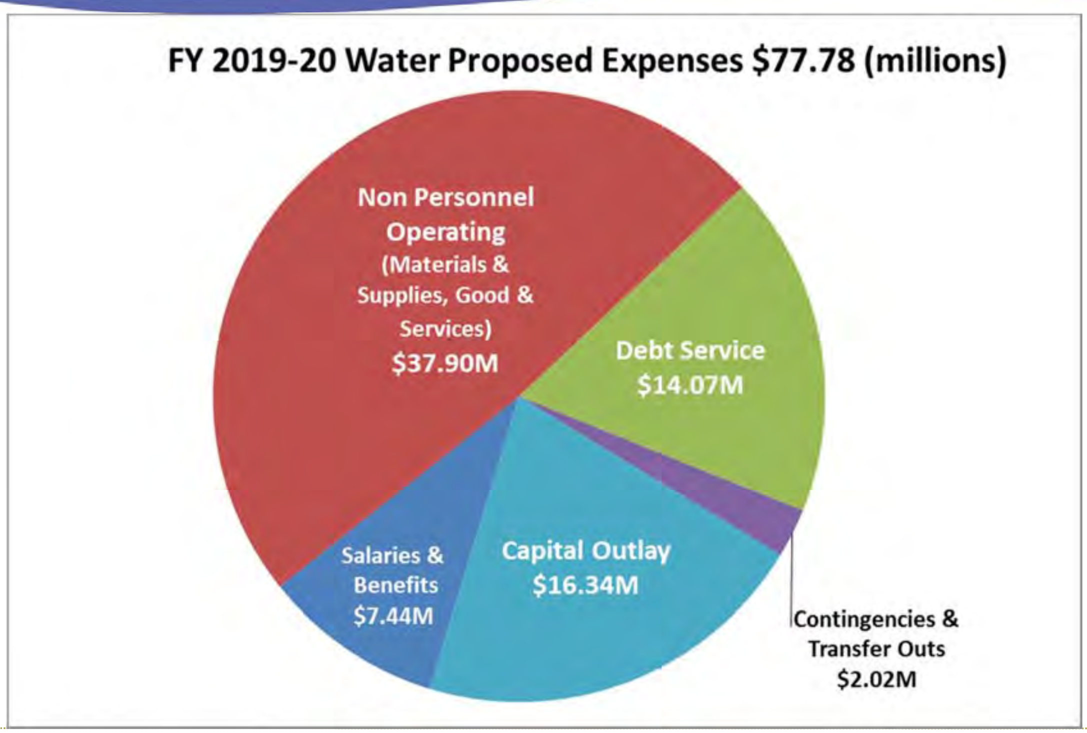
	FY 2018-19 Estimated Year-End	FY 2019-20 Proposed	% Increase
Beginning Fund Balance	**$ 12.8**	**$ 11.9**	
Revenues:			
Half Cent Sales Tax	**15.1**	**14.9**	
General Fund Loan Payment	**1.9**	**1.9**	
Interest Income	**0.2**	**0.1**	
Total Revenues	**$ 17.2**	**$ 16.9**	**-2%**
Expenditures by Category			
Public Safety & Gang Prevention	**10.5**	**13.6**	
Traffic & Road Improvements	**2.2**	**2.3**	
Parks & Open Space	**4.1**	**4.0**	
Other Community Improvements, esp. Homeless Prog.	**1.2**	**2.5**	
FY19 Estimated Year-End Carryover		**2.3**	
Total Expenditures	**$ 18.0**	**$ 24.7**	**37%**
Net Annual Activity	**(0.8)**	**(7.8)**	
Estimated Ending Fund Balance	**$ 11.9**	**$ 4.1**	

18

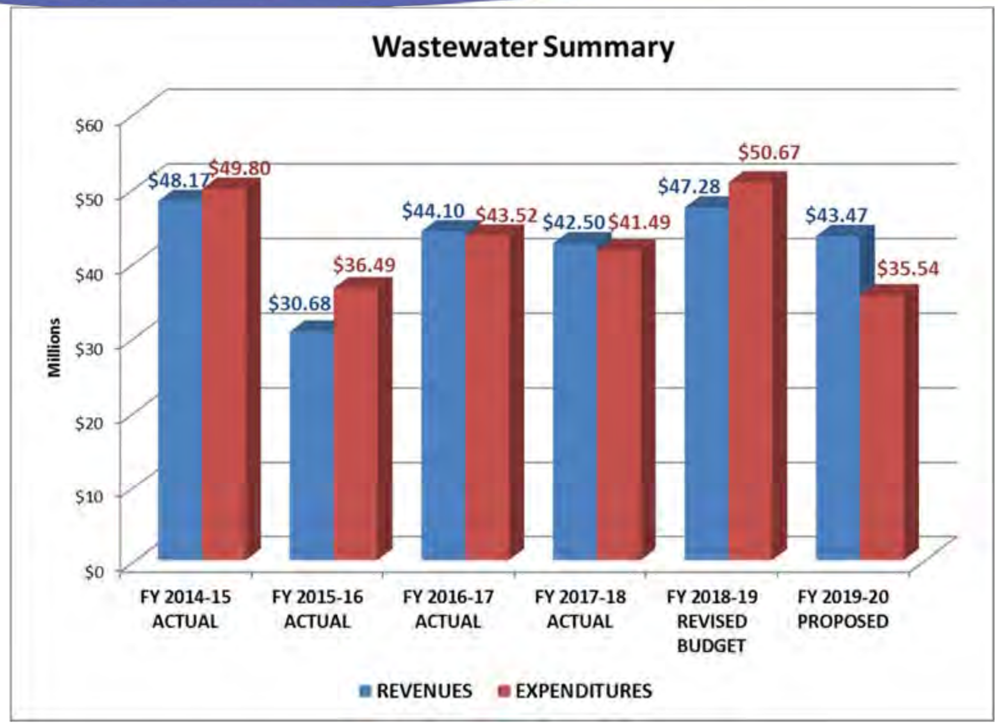
WATER FUNDS (IN MILLIONS)



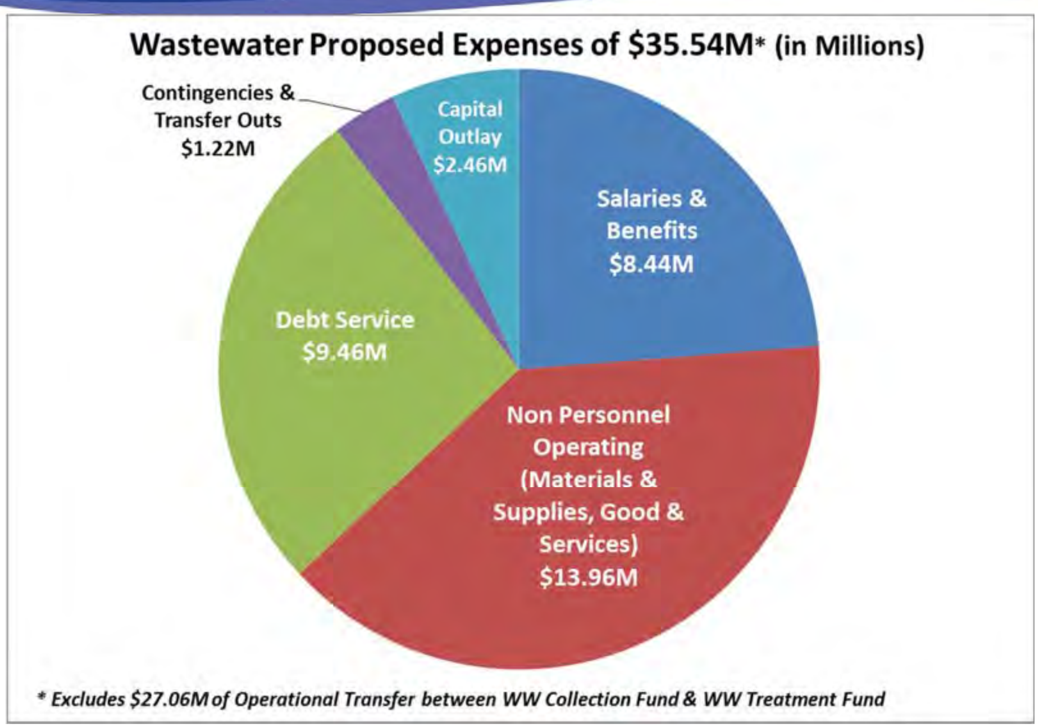
WATER FUNDS EXPENSES



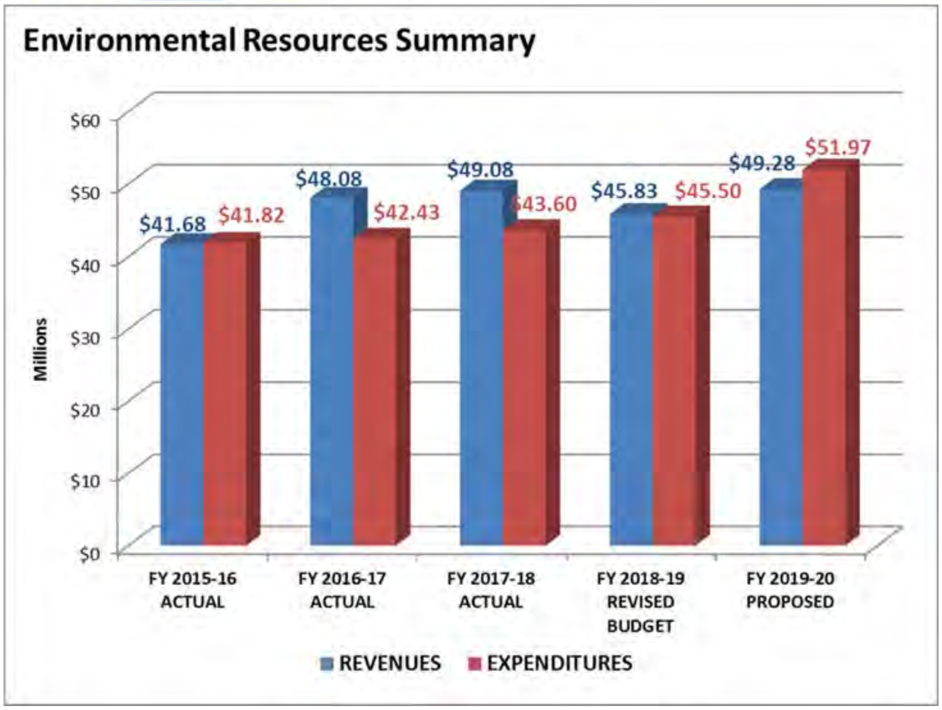
WASTEWATER FUNDS (IN MILLIONS)



WASTEWATER FUNDS EXPENSES

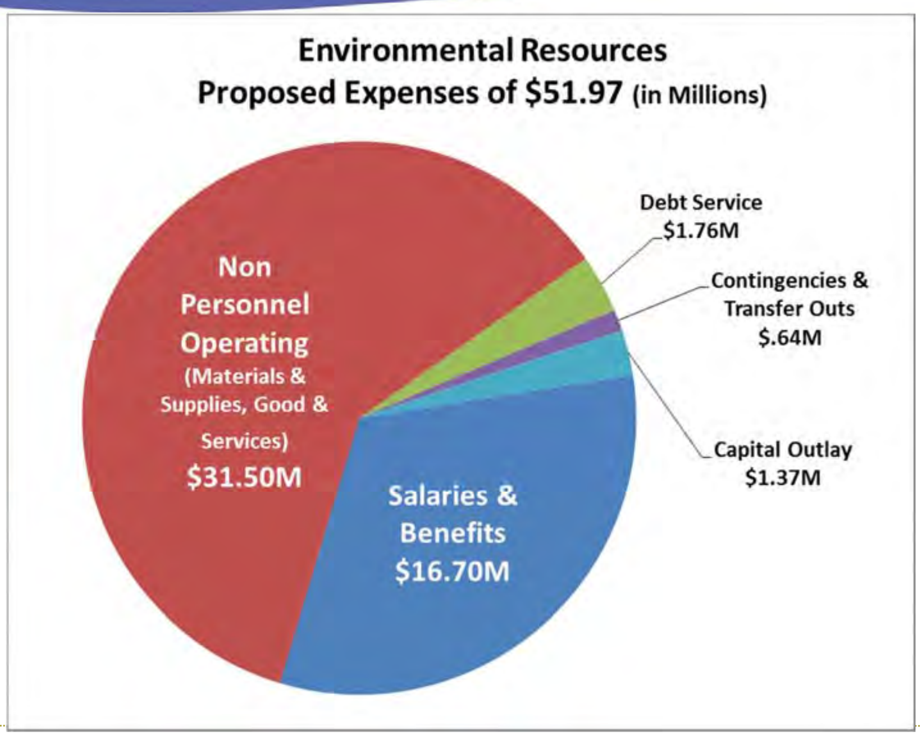


ENVIRONMENTAL RESOURCES FUNDS (IN MILLIONS)



23

ENVIRONMENTAL RESOURCES EXPENSES



24

RECOMMENDED CHANGE TO GENERAL FUND RESERVES POLICY

- Council's current policy goal for General Fund reserves: 18% of General Fund expenditures plus transfers out
- Government Finance Officers Association recommends 16.7%, or two months' worth of spending
- However, larger cities often have lower General Fund reserves as they can borrow internally
- Oxnard has borrowed internally:
  - General Fund borrowed $16M from Measure O Fund in FY 2014-15
  - Golf Fund borrowed $1.3M from Water Fund in FY 2014-15
- This budget will end up with reserves at 9%
- CFO's proposal: temporarily 12% percent

25

RECOMMENDED CHANGE TO INTEREST EARNINGS DEPOSIT

- Historically, Finance Department allocated interest earnings to internal service funds (e.g., IT, Facilities Maintenance, Fleet Services, Public Liability, and Workers' Compensation)
- CFO and Treasurer's proposal: to deposit into the General Fund all interest earnings by the City Treasurer's Office to which the General Fund is legally entitled
  - Will increase General Fund revenue by over $100,000
- Staff will review in the coming year other City funds currently receiving interest earnings that may legally be deposited instead into the General Fund

26

SUMMARY OF ALL MAJOR SAVINGS, REDUCTIONS & ELIMINATIONS

Department	Savings, Reductions & Eliminations
City Manager	$189,641
Cultural & Community Services	$2,439,393
Fire	$1,000,000
Information Technology (IT)	$193,804
Police	$988,498
Public Works	$2,222,191
Net Additions/ Other Cuts	- $468,597
TOTAL SAVINGS	**$6,564,930**

REDUCTION TO THE FIRE DEPARTMENT

"Brown Out" One Apparatus (at least $1 million)

- Restrict use of one engine
- Utilize assigned staff to backfill other vacancies created by unfilled positions or annual leave
- "Suitcase" firefighters travel to various stations and backfill positions without the use of overtime

REDUCTION TO THE FIRE DEPARTMENT

Impacts:

- Other units will be busier with emergency responses due to ripple effect across all stations, so increased response times
- Increased emergency response activity means less time for training and fire inspections

29

REDUCTIONS & ELIMINATIONS TO THE POLICE DEPARTMENT

Eliminate Victim Advocate Position	($106,000)
Fireworks by the Sea	($29,000)
Communications Manager Vacancy	($145,700)
Ventura County Animal Services	($100,000)
Overtime Reduction	($300,000)
Defer October 2019 Police Academy	($197,827)
Total (including other cuts):	**($988,498)**

30

OVERTIME ($300,000 REDUCTION)

Reassign Some of Neighborhood Policing Team to Patrol Shifts

- Currently:
  - 10 beat coordinators
  - 6 district coordinators
  - 2 homeless liaison officers
  - 3 storefront officers
  - 2 sergeants
- Proposed:
  - 10 beat coordinators
  - 1 storefront officer
  - 1 sergeant return to patrol

Impacts:

- Less neighborhood problem-solving
- Less attendance at neighborhood meetings

31

DEFERRAL OF OCTOBER 2019 POLICE ACADEMY ($197,827 REDUCTION)

Defer the hiring of 5 public safety trainees

- Currently have 14 sworn vacancies
- Anticipate 16 sworn vacancies by July 1st

Impacts:

- Lag on filling current sworn vacancies
- Increased vacancies will lead to specialty assignments remaining vacant

32

REDUCTIONS & ELIMINATIONS TO PUBLIC WORKS

Parks & Public Grounds	($1,139,000)
Fleet*	($137,110)
Graffiti Action Program (GAP)	($275,255)
Street Trees and Medians	($123,000)
Total (including other cuts):	**($2,222,191)**

* There are additional Fleet cuts in the amount of $487,084 in funds other than the General Fund

REDUCTIONS & ELIMINATIONS TO PUBLIC WORKS

Parks and Public Grounds

- Eliminate 10 positions; 28 remain
- Reduce contract services
- Reduce water by $500,000

Impacts:

- Overgrown grass and weeds
- Brown turf due to reduction of water
- Closure of restrooms
- Decrease in level of service
- Delay in maintenance and repairs

REDUCTIONS & ELIMINATIONS TO PUBLIC WORKS (CONTINUED)

Fleet

- Eliminate 3 positions; 21 remain
- Reduce contract and towing services
- Reduce parts expense

Impacts:

- Delay in fleet repairs
- Decrease in level of service

35

REDUCTIONS & ELIMINATIONS TO PUBLIC WORKS (CONTINUED)

Graffiti Action Program (GAP)

- Eliminate 4 positions; 4 remain
- Eliminate overtime
- Reduce shop and field supplies

Impacts:

- Delay in removal of graffiti
- Reduction in customer service

36

REDUCTIONS & ELIMINATIONS TO PUBLIC WORKS (CONTINUED)

Street Trees and Medians

- Eliminate 2 positions; 4 remain

Impacts:

- Decrease in level of service
- Overgrown weeds
- Delay in maintenance and repairs

REDUCTIONS & ELIMINATIONS TO CULTURAL & COMMUNITY SERVICES

- Close the PACC ($1,124,664)
- Close Carnegie Art Museum ($522,708)

Impacts:

- Eliminate 8 positions
- Eliminate access to these cultural and community event spaces
- Cancel pre-planned 2019-20 events

REDUCTIONS & ELIMINATIONS TO CULTURAL & COMMUNITY SERVICES

Close Sundays at Main Library ($24,018*)

Close Colonia Branch Library ($26,976*)

**Savings reflect only the associated temp. labor*

Eliminate Librarian I and Library Circulation Supervisor ($112,183)

Impacts:

- Fewer service hours to the community at the Main Library
- Loss of literary & tutoring services to Colonia neighborhood
- Core week of the Main Library will be busier due to closures
- Increased time between restocking of books

REDUCTIONS & ELIMINATIONS TO CULTURAL & COMMUNITY SERVICES

Eliminate 2 recreation leaders ($107,538)

Impacts:

- Tennis Center will be run by private operator
- Reduce hours at Colonia boxing program
- Reduce diversity of health and wellness opportunities for the community

Eliminate 1 administrative position ($59,977)

Impacts: Reduce customer service; multi-media, advertising, marketing and production; Recreation Guide will not be in print

Reduce City Corps ($618,655)

Impact: Less youth development opportunities and community service projects

OTHER SAVINGS, REDUCTIONS & ELIMINATIONS

- Decrease obligation to Oxnard Convention & Visitors Bureau ($300,500)
- Reduce ½ unfilled position in mailroom ($30,000)
- Eliminate 2 unfilled positions in HR ($174,295)
- Eliminate 3 unfilled positions in IT ($193,804)
- Eliminate 1 unfilled code compliance officer ($74,223)

41

NECESSARY ADDITIONS

- Add Internal Control Senior Manager & Financial Analyst II to Finance Department
- Reorganize Community Development and add 3 positions
  - Assistant Director
  - Permit Technician
  - Planning Technician

42

A DECADE OF TURMOIL

2010 FBI raid

City Manager placed on administrative leave; Interim City Manager for 2 years; new City Manager in 2014

2012 District Attorney's Investigation & Report

2015 Management Assessment with 128 recommendations

2016 Single Audit with 111 findings

2018 City Manager resigns, Interim City Manager for 6 months, New City Manager appointed in July

A DECADE OF TURMOIL (CONTINUED)

Outdated Impact Fee Structure

Deferred Strategic Investment

Outdated Internal Cost Allocation Formula

Inadequate Capital Improvement Program

No Parks Master Plan

Fund Balance Deficits:

- PACC $2.8 Million
- Golf Course $3.2 Million

TEN YEARS OF LEADERSHIP INSTABILITY

In the past decade, this City has had:

- City Managers 4
- Assistant City Managers 6
- Deputy City Managers 3
- City Attorneys 3
- CFOs 6
- HR Directors 6
- Fire Chiefs 7
- Police Chiefs 3
- Housing Directors 3
- Public Works Directors 5

45

MOVING FORWARD: BEST PRACTICES

- Hold ourselves accountable
- Implement best practices
- Strive for professional excellence

46

MOVING FORWARD: BEST PRACTICES

- Regularly update fees
- Update annually 5-year capital improvement program (CIP)
- Regularly review City's insurance options
- Provide timely and accurate financial reporting
- Upgrade technology

47

MOVING FORWARD: PURSUE ONE-TIME NEW REVENUE ENHANCEMENTS

Sell unused power line undergrounding funds

Sell City-owned surplus property

48

MOVING FORWARD: PURSUE NEW ONGOING REVENUE ENHANCEMENTS

- Collect highway billboard annual fees
- Audit hotel tax (TOT) on all possible rooms in the market
- Collect cannabis tax revenue
- Develop fiber network

MOVING FORWARD: ADDITIONAL STEPS

- Streamline permits
- Begin revitalization of downtown
- Work with Sakioka family to prepare Sakioka Farms property for streamlined development
- Continue to pursue grant funding

MOVING FORWARD

- Full complement of executive team
- Great talent
- Stronger administration
- Hardworking staff
- Providing more accurate information to City Council
- City Council is focused, leading us forward

51

IN SUMMARY

Revenues:	$136.1 million
Expenses:	- $145.3 million
Deficit:	- $9.2 million
Net Savings, Reductions, Eliminations & Revenues	$6.9 million*
Use of Reserves	$2.3 million

*Sales tax revenue forecast update of +$0.3 million

52

ACTIVE GRANTS

Description of Grants	Purpose of the Grant	Department	Total Grant Award
2011 EPA Grant	Environmental Protection Grant	Fire	$ 58,356
Assistance to Firefighters Grants (AFG)	Training, vehicle purchase	Fire	$ 584,628
After School Program Grants	After school program grants - Various locations	Cultural & Community Services	$ 3,148,072
Bicycle Facilities	Improve bicycle and pedestrian safety	Public Works	$ 86,361
Bike lane	Oxnard Blvd bike lane	Public Works	$ 57,000
Cal Home Grant	Affordable housing grants	Housing	$ 7,271,947
Cal Recycle	Beverage container grant program	Cultural & Community Services/Public Works	$ 352,185
Cal Fire	Urban community forestry	Public Works	$ 276,048
Cal VIP	Improve public health and safety by supporting violence reduction initiatives	Police	$ 500,000
Bridge Rehabilitation	Channel Island Blvd over Edison Canal and Mandalay Bay	Public Works	$ 100,000
City wide Signal Modification	Traffic signal modification	Public Works	$ 93,150
Community Development Block Grants (CDGB)	Develop and preserve decent affordable housing	Housing	$ 11,164,232
Community Oriented Police Services (COPS)	Law enforcement equipment and maintenance	Police	$ 2,018,855
Cross walk beacon phase II	Install crosswalk beacons in various locations	Public Works	$ 23,584
Edward Byrne Justice Assistant Grant (JAG)	Supplemental law enforcement purchase	Police	$ 438,102
Emergency Solutions Grant	Emergency shelter	Housing	$ 413,057
Emergency Management Performance Grant	Emergency staff/manager	Fire	$ 46,834
Environmental Workforce Development	Provide training for green jobs for those under and unemployed	Cultural & Community Services	$ 200,000
Federal Railroad Admin Grant	Rice Ave and 5th St grade separation	Public Works	$ 17,189,000

ACTIVE GRANTS (CONTINUED)

Description of Grants	Purpose of the Grant	Department	Total Grant Award
Firefighter Training	Hazmat, CERT program, regional EOC enhancements, USAR training	Fire	$ 131,120
Gang Violence Support	Gang violence support	Police	$ 2,408,640
Green Alley	La Colonia: reduce GHG emissions and enhance public space for safe travel	Public Works	$ 1,200,000
Green Business Network Program	Regulations in solid waste diversion and water conservation	Public Works	$ 20,000
Homeless Emergency Aid Program	Capital improvements for homeless shelter	Housing	$ 1,000,000
Homeland Security Grants	Firefighter training, emergency management	Fire/Police	$ 166,870
Local Coastal Plan Update	Protect natural and man-made coastal resources and maximize public access to shoreline	Community Development	$ 174,346
NCS-X Implementation	Support local law enforcement with participation in National Crime Statistics Exchange	Police	$ 17,400
OTS Traffic Enforcement	Office of Traffic Enforcement - roadway and pedestrian safety	Police	$ 1,325,800
Park Improvements	Various park improvements - Citywide	Public Works	$ 1,333,574
Pedestrian and Vehicle Safety	Ventura Blvd between Balboa and Rose, safety enhancements	Public Works	$ 1,348,000
Prop 84 - ASR wells	Underground wells construction and testing	Public Works	$ 1,109,250
Retired Senior Volunteer Program	Support of volunteers 55 years and older serving in a diverse range of activities	Recreation	$ 194,064
Senior Nutrition Program	Provide seniors with nutritious meals	Recreation	$ 137,973
State Coastal Conservation	Invasive species removal, habitat restoration, clean up, breeding bird protection	Cultural & Community Services	$ 28,381
Street Resurfacing	Various locations - Citywide	Public Works	$ 2,981,875
Tobacco Grant	Promote a healthier California	Police	$ 291,491
Traffic	Rose Ave and Gary Dr traffic signal, sidewalk enhancements, smooth traffic flow	Public Works	$ 573,210
Used Oil Program	Recycle used oil	Public Works	$ 55,951
		Grand Total	**$ 58,519,356**

RECREATION SERVICES WE STILL PROVIDE

- Adult Sports
- City Corps
- Colonia Basketball Gym
- Colonia Boxing Gym
- Colonia Pool
- Colonia Youth Center
- Facilities Rentals
- Library
- Meet Up, Clean Up
- Mobile Activity Center
- Oxnard and Hueneme After School Education and Safety Program (ASES)
- Police Activities League (2)
- Recreation Classes (pre-school, youth, and adult)
- Retired Senior Volunteer Program (RSVP)
- Rio Vista Basketball Gym
- Seasonal Day Camps
- Senior Centers (3)
- Senior Nutrition
- Senior Programs
- South Oxnard Youth Center
- Special Events
- Special Populations Programs:
  - Arts & Jewelry Classes
  - Braille Institute
  - Challenger Sports
  - Community Gardening
  - Day at the Park
  - Fun Club
  - Swim Lessons
- Summer Lunch Program (3)
- Youth Center
- Youth Sports

OXNARD YOUTH-BASED ORGANIZATIONS

- Boys & Girls Club (2)
- Child Development Center of South Oxnard
- Child Development Resources
- City Impact
- El Concilio
- First Five
- Habitat for Humanity
- Interface Children & Family Services
- Pacific Camps
- Rainbow Connection
- YAC Foundation
- Aquatics (4)
  - Titan Water Polo
  - CIA Swim
  - OUSHD Aquatics
  - Rio Mesa Swim Club
- AYSO (2)
  - Northside AYSO
  - Southside AYSO
- Girls softball (3)
  - Mermaids
  - Seaside
  - El Rio ASA
- Oxnard Stars Track Team
- Youth baseball (4)
  - Sunset Little League (LL)
  - Eastside LL
  - El Rio LL
  - El Rio Eagles
- Youth football (3)
  - Knights
  - Panthers
  - 805 Warhawks

OXNARD ARTS & CULTURAL ORGANIZATIONS

- Brooklyn's Conservatory of Music
- Channel Island Maritime Museum
- Elite Theater Company
- Excel Music School
- Inlakech Cultural Arts Center
- MacKinnon Dance Academy
- Mullin Automotive Museum
- Murphy Auto Museum
- Oxnard Historic Farm Park
- Premier Dance Studio
- Teatro De Las Americas

AUDITORIUMS & THEATERS IN OXNARD

AUDITORIUM	# OF SEATS
Elite Theater Company	70
Oxnard College	397
Oxnard High School	550
Pacifica High School	680

CARNEGIE & PACC FUNDRAISING & SUBSIDY HISTORY

	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19
Departmental Budget Reductions (in millions)	• **City Manager** ($.220) • **Cultural & Comm.** ($.270) • **Community Development** ($.120) • **Police** ($.300) • **Public Works** ($.620)	*1% reduction across all departments = $1 million savings*	*General Fund adopted budget of $108 million unchanged from FY 12-13 adopted budget*	*General Fund adopted budget of $113.1 million increased 4% over FY 2013-14 adopted budget*	• **Community Development** ($.388) • **Fire** ($1.0) • **General Services** ($.672) • **Golf** ($.077) • **Library** ($.259) • **PACC** ($.104) • **Rec** ($.320) - *Elimination of 61 positions as vacancy savings*	• **City Manager** ($.600) • **Cultural & Comm.** ($.600) • **Police** ($1.1) • **Public Works** ($.100)	• **City Attorney** ($.100) • **City Clerk** ($.100) • **Cultural & Comm.** ($.300) • **General Services** ($1.1) • **Housing** ($.300) • **HR** ($.300) • **Non-Departmental** ($.900) • **Public Works** ($1.3)	• **City Attorney** ($.050) • **City Treasurer** ($.310) • **Finance** ($.070) • **Non-Departmental** ($.530) - *5% reduction across all departments; Elimination of 13.5 positions as vacancy savings*
PACC - General Fund subsidy	$ (947,811)	$ (905,160)	$ (905,160)	$ (2,733,732)	$ (886,049)	$ (838,589)	$ (1,619,651)	$ (1,124,664)
PACC - Fundraising / Grants*	$ -	$ -	$ -	$ -	$ 17,160	$ 13,933	$ 84,495	Data not available
Carnegie - General Fund Cost	$ (408,987)	$ (404,687)	$ (404,687)	$ (404,687)	$ (364,218)	$ (364,218)	$ (550,218)	$ (522,708)
Carnegie - Fundraising / Grants*	$ 16,455	$ 34,511	$ 31,209	$ 18,499	$ 26,139	$ 41,055	Data not available	Data not available
* source: IRS Form 990								

CARNEGIE & PACC FUNDRAISING & SUBSIDY HISTORY

PACC	2014-15	2015-16	2016-17	2017-18	2018-19
General Fund Subsidy	$2,733,732	$886,049	$886,014	$1,685,211	$937,220
Fundraising & Grants	-	$17,160	$13,933	Data not available	Data not available

Carnegie	2014-15	2015-16	2016-17	2017-18	2018-19
General Fund Subsidy	$404,687	$364,218	$364,218	$550,218	$522,708
Fundraising & Grants	$18,499	$26,139	$41,055	Data not available	Data not available

CUTS TO THE GENERAL FUND OVER THE YEARS

	2015-16	2016-17	2017-18	2018-19
CCS: Rec, Library & PACC	$683K	$600K	$300K	
City Attorney			$100K	$50K
City Clerk			$100K	
City Manager		$600K		
Community Development	$388K			
Finance				$70K
Fire	$1M			
General Services	$672K		$1.1M	
Housing			$300K	
HR			$300K	
Non-Departmental				$530K
Police		$1.1M		
Public Works		$100K	$1.3M	
Treasurer				$310K

61

PACC OPTION

- A lot of public input at four community budget meetings
- City staff working with Oxnard Performing Arts Center Corporation (OPACC) Board of Directors
- Short term: to fulfill the commitments for the events booked through the end of calendar year 2019
- Long term: determine options for viable, sustainable operating model for the PACC

FINAL STEP

City Council's Consideration and Adoption of FY 2019-20 Budget: June 18, 2019

63

CITY OF OXNARD CALIFORNIA

QUESTIONS?