MINUTES
OXNARD CITY COUNCIL
Regular Meeting
June 30, 2022

A. ROLL CALL, POSTING OF AGENDA

At 5:31 p.m., Mayor John C. Zaragoza called to order the regular meeting of the Oxnard City Council (concurrently with the Oxnard Housing Authority), in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda Councilmembers Vianey Lopez, Bert E. Perello, Gabriel (Gabe) Teran, Mayor Pro Tem Bryan A. MacDonald, and Mayor John C. Zaragoza were present.

Councilmember Basua and Councilmember Madrigal were absent.

Staff members present in person were Alexander Nguyen, City Manager; Ashley Golden, Assistant City Manager; Stephen M. Fischer, City Attorney; Kenneth Rozell, Chief Assistant City Attorney; Michael Wolfe, Public Works Director; Steve Howlett, Assistant Public Works Director; Joseph Marcinko, Assistant Public Works Director; Tatiana B. Arnaout, P.E., City Engineer; Vyto Adomaitis, Community Development Director; Kathleen Mallory, Planning & Sustainability Manager; Betsy George, Chief Financial Officer; Emilio Ramirez, Housing Director; Albert Ramirez, Assistant Housing Director; Jerome Staszewski, IT Systems Administrator; Phillip Molina, City Treasurer; and Rose Chaparro, City Clerk.

Staff members Jason Benites, Police Chief; Alexander Hamilton, Fire Chief; Kumar Neppalli, Traffic Operations Engineer; Jennifer Hiraoka, Senior Manager Internal Controls; participated via videoconference.

Christian Sprunger, Assistant Vice President at NHA Advisors; Eden Casareno, Partner In-Charge of Attest Services with Eadie + Payne LLP; Jack Clark, Clean Power Alliance; Jillian Nelson, Clean Power Alliance, and Michael Ware, Eco Motion also participated via videoconference.

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council

B. APPOINTMENT ITEMS (5:30 PM)

1. City Manager Department
   SUBJECT: Presentation by the County of Ventura on Vector Control.
   RECOMMENDATION: That the City Council receive the verbal report regarding the Ventura County Resource Management Agency, Environmental Health Division Vector Control Program and provide comments.

Mr. Ron Ventura, R.E.H.S., Supervising Environmental Health Specialist, Vector Control and Cross-Connection Control Programs with the County of Ventura, gave a presentation to Council about the Vector Control Program.

C. OPENING CEREMONIES (6:00 PM)

The flag salute was followed by a moment of silence.

D. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from P.W. Robinson (homeless), Sal Gonzalez (reproductive freedom), and Pat Brown (alleys and homeless issues).

E. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

1. Public Works Department
SUBJECT: Reconsideration of local emergency and ratification of a director order regarding the water shortage emergency and mandatory water conservation measures.
RECOMMENDATION: That the City Council adopt **Resolution #15,628**:

1. Ratifying an order of the Director of Emergency Services modifying mandatory water conservation measures; and
2. Confirming the need to continue the local emergency declared on May 17, 2022 due to water shortage emergency conditions.

Alexander Nguyen, City Manager introduced Michael Wolfe, Public Works Director provided an update on the California drought conditions, the emergency order resolution and the ratification of the Director Order.

It was moved by Mayor Pro Tem MacDonald, seconded by Councilmember Lopez, to approve the recommended action as presented. VOTE: Lopez, MacDonald, Perello, Teran, and Zaragoza voted in favor; motion passed 5-0. Councilmember Basua and Councilmember Madrigal were absent.

F. CITY COUNCIL REPORTS

Councilmember Perello reported that residents reached out to him about the area by Citrus Lane near the post office on C Street. The complaints were about rats and homeless living in a specific area. He also reported dead trees in the area. He thanked the Development Services and the Legal Department for their assistance. He also thanked Councilmember Teran for announcing the Diversity Collective events being held in our community to celebrate diversity and inclusion of the Oxnard LGBTQ Community.

Mayor Pro Tem MacDonald will be attending the Ventura County Transportation Commission (VCTC) meeting. The short line train service will be discussed regarding a yard being used for train storage. He is hoping for a successful resolution. He spoke with Code Compliance staff regarding the complaints he has been receiving about three parcels on South G Street. He thanked Code Compliance staff for their assistance in resolving this issue.

Councilmember Teran thanked Diversity Collective for planning and coordinating a successful and well attended Oxnard Pride 2022 event which was held at Plaza Park Downtown in Oxnard this past weekend. He also thanked the City Manager, Executive team, and staff for flying the Pride Flag throughout the City, in recognition of Pride month. He also congratulated the Executive Board of the Wagon Wheel Neighborhood Council and the residents that attended the first official meeting.

Councilmember Lopez attended the Aquatic Center Community meeting in South Oxnard. They received good input from residents and discussed next steps in the planning of the project. The next meeting is scheduled for August 1. She also encouraged the residents to attend the upcoming Oxnard PAL Kids Fest being held at College Park in South Oxnard this year.

Mayor Zaragoza attended the Filipino Community of Ventura County Salute to the Graduates event at the Performing Arts Center in honor of the graduating students. He presented certificates to 46 graduates. He also attended the Knight of Columbus Safety Night to honor our very own first responders. He thanked Police Chief Benites and the Oxnard Police Department team for their work in our community. He also thanked Fire Chief Hamilton and the Oxnard Fire Department team for all that they do for our community as well. In addition, he congratulated Jaime Villa for his work during the pandemic to help keep the City staff and residents safe. He also thanked the Finance Department team and City staff for their work on the annual budget.

G. REVIEW OF INFORMATION/CONSENT AGENDA

Items I-1 through I-9 were discussed among the Council and staff.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Public comments were received from Pat Brown (I.4, I.6, and I.9).

I. INFORMATION/CONSENT AGENDA

1. City Clerk Department
   SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the City Council approve the minutes of the May 17, 2022 regular meeting as presented.

2. City Clerk Department
   SUBJECT: Adoption of Resolutions Ordering General Municipal Election, November 8, 2022.
   RECOMMENDATION: That the City Council:

   1. Adopt **Resolution #15,600** calling and giving notice of a municipal general election to be held on Tuesday, November 8, 2022, for the election of certain officers; and consenting to and requesting election consolidation with the County of Ventura; requesting the County Clerk to render services and supplies; and authorizing the Board of Supervisors to canvass the returns; and

   2. Adopt **Resolution #15,601** establishing regulations for Candidate Statements to be printed in the Voter Information Guide at an election to be held on Tuesday, November 8, 2022.

3. City Manager Department
   SUBJECT: List of City Manager Approved Contracts - Informational Only.
   RECOMMENDATION: That the City Council receive and file the list of City Manager approved contracts for the period January 1, 2022 through June 9, 2022.

4. Community Development Department
   SUBJECT: Memorandum of Understanding for the City to Participate in the Clean Power Alliance (CPA) Power Ready Program (Solar and Battery Backup).
   RECOMMENDATION: That the City Council authorize the City Manager to enter into a Memorandum of Understanding (MOU) (A -8479) with the Clean Power Alliance (CPA) to participate in the CPA Power Ready Program for the City-owned building located at 214 South C Street (Service Center).
   (Community Services, Public Safety, Housing and Development Committee authorized related

actions 3-0 on June 8, 2021.)

5. City Treasurer
SUBJECT: **Resolution #15,602** Adopting the FY 2022-23 Investment Policy.
RECOMMENDATION: That the City Council adopt **Resolution #15,602** adopting the FY 2022-23 investment policy for the City of Oxnard.

6. Housing Department
SUBJECT: Agreement with Mercy House for FY 2022-23 Shelter Operation (No. A-8474).
RECOMMENDATION: That the City Council:

1. Approve and authorize the Mayor to execute an agreement with Mercy House (A-8474) for the provision of shelter and navigation center operations in Fiscal Year 2022-2023, in the amount not-to-exceed $2,796,891.00; and

2. Authorize the City Manager or designee to approve a budget appropriation(s) for the use of Permanent Local Housing Allocation (PLHA) grant funds from the 2022 - 2023 program year.

(This items already budgeted for so it did not originate in Committee.)

7. Information Technology Department
SUBJECT: Ratify the Microsoft Corporation Enterprise Agreement #808445 with SoftwareOne, Inc. for a Not to Exceed (NTE) amount of $365,062.08 for information technology software licensing.
RECOMMENDATION: That City Council ratify the City's Microsoft Corporation Volume Licensing Enterprise Agreement #808445 and authorize the Mayor to execute Purchase Order #8617 with SoftwareOne, Inc. for a not-to-exceed amount of $365,062.08 for the continued use and purchase of Microsoft products for the June 1, 2020, to May 31, 2023, agreement term.

(The Finance and Governance Committee approved 3-0.)

8. Housing Department
SUBJECT: License Agreement A-8457 to Oxnard Housing Authority for use of property located at 1500 Camino Del Sol.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute License Agreement A-8457 with the Oxnard Housing Authority for the use of property located at 1500 Camino Del Sol in the amount of $564,000 over a term of five years.
(Community Services, Public Safety, Housing & Development Committee approved 3-0 on June 14, 2022.)

9. Public Works Department
SUBJECT: Agreement A-8471 with Taft Electric Company for On-Call Traffic Signals Repairs and Maintenance Services, Specification No. PW 22-103.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute Agreement A-8471 with Taft Electric Company in the amount of $300,000 for a three year term for On-Call Traffic Signals Repairs and Maintenance Services, Specification No. PW 22-103.

(Public Works and Transportation Committee approved 3-0.)

It was moved by Councilmember Perello, seconded by Councilmember Teran, to approve the recommended action as presented. VOTE: Lopez, MacDonald, Perello, Teran, and Zaragoza voted in favor; motion passed 5-0. Councilmember Basua and Councilmember Madrigal were absent.

J. REPORTS

1. Finance Department
   SUBJECT: Resolution of City Council and Oxnard Financing Authority Approving the Issuance of Up to $17,400,000 in Principal of 2022 Local Obligation Revenue Refunding Bonds to Refund the Series 2012 Bonds. (10/5/5)
   RECOMMENDATION: That the City Council and City of Oxnard Financing Authority Board approve and authorize the following:

   1. **Resolution #15,603** of the City Council of the City of Oxnard approving a first amendment to local agency financing documents and the execution of certain certificates relating to the issuance by the City of Oxnard Financing Authority of refunding revenue bonds for the purpose of refunding its outstanding Series 2012 Bonds.

   2. **Resolution #15,604** of the Board of Directors of the City of Oxnard Financing Authority authorizing the sale, issuance, and delivery of not more than $17,400,000 in principal amount of Local Obligation Revenue Refunding Bonds (Special District Bond) and approving certain documents and authorizing certain actions in connection therewith.

   (Finance and Governance Committee approved 3-0.) Presentation live upon Consultant's request.

Betsy George, Chief Financial Officer introduced Christian Sprunger with NHA Advisors, who presented and answered questions. No public comments were received. Discussion ensued among the Council and staff.

It was moved by Councilmember Perello, seconded by Councilmember Teran, to approve the recommended action as presented. VOTE: Lopez, MacDonald, Perello, Teran, and Zaragoza voted in favor; motion passed 5-0. Councilmember Basua and Councilmember Madrigal were absent.

2. Finance Department
   SUBJECT: 2021 Single Audit Report and Update on the Corrective Action Plan (CAP). (10/5/5)
   RECOMMENDATION: That the City Council receive the 2021 Single Audit Report from the audit firm Eadie + Payne, and an update on the Corrective Action Plan (CAP) from staff.

   (Finance and Governance Committee approved 3-0.)

   Eadie + Payne presentation on the Single Audit Report will be live per consultant's request. Please click the following link to view the required Measure M pre-recorded staff's presentation video for the update on the Corrective Action Plan (CAP): https://youtu.be/rT89ZG6_CAY

Betsy George, Chief Financial Officer introduced Eden Casareno with Eadie + Payne LLP and Jennifer Hiraoka, Senior Manager Internal Controls who presented and answered questions. No public comments were received. Discussion ensued among the Council and staff. Report was received and filed, no formal action required.

K. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Zaragoza adjourned the meeting at 7:31 p.m.

R. Chaparro
ROSE CHAPARRO
City Clerk

John C. Zaragoza
JOHN C. ZARAGOZA
Mayor