MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS & TRANSPORTATION COMMITTEE
October 25, 2022

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 8:34 p.m., Chair Bert E. Perello called to order the regular meeting of the Oxnard City Council Public Works & Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Member John C. Zaragoza and Chair Bert E. Perello were present in person.

Staff members Alexander Nguyen, City Manager; Michelle (Elle) McCarron, Assistant City Attorney; Michael Wolfe, Public Works Director; Brian Yanez, Assistant Public Works Director; Joseph Marcinko, Assistant Public Works Director; Jose Arreola, Fleet Services Manager; Dee Lai, Assistant City Clerk and Rose Chaparro, City Clerk were also present in person.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department
SUBJECT: Approval of Minutes.
RECOMMENDATION: That the Public Works & Transportation Committee approve the minutes of the October 11, 2022 regular meeting as presented.

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the meeting minutes as presented. VOTE: Perello and Zaragoza voted in favor, the motion carried 2-0.

D. REPORTS

1. Public Works Department
SUBJECT: Approve Purchase Order with WEX Bank for the Fleet Fuel Card Program. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute a Purchase Order with WEX Bank in an amount not to exceed $8,800,000 for a two year term for Fuel Cards.

Jose Arreola, Fleet Services Manager presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Perello and Zaragoza voted in favor; the motion carried 2-0.

2. Public Works Department
SUBJECT: Approve Purchase Order with Fleet Services, Inc. for Medium and Heavy Duty Equipment Parts and Supplies. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Purchasing Agent to establish a Purchase Order with Fleet Services, Inc. in an amount not to exceed $750,000 for a three-year term, with two one

year extensions upon agreement by both parties, beginning December 1, 2022 and ending November 30, 2025, for medium and heavy duty equipment parts and supplies.

Jose Arreola, Fleet Services Manager presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Chair Perello, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: Perello and Zaragoza voted in favor; the motion carried 2-0.

3. Public Works Department
SUBJECT: First Amendment to Trade Services Agreement 9547-22-PW with Powers Bros. Machine, Inc., and a Second Amendment to Trade Services Agreement 9548-22-PW with All-Safe Electric, Inc. for On-Call Pump and Motor Repair Services. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the following on-call pump and motor repair services for the Water and Wastewater Divisions:

1. A First Amendment to Trade Services Agreement 9547-22-PW with Powers Bros. Machinery, Inc., to increase the not to exceed amount from $100,000 to $450,000 and to extend the term to February 29, 2024; and

2. A Second Amendment to Trade Services Agreement 9548-22-PW with All-Safe Electric, Inc., to increase the not to exceed amount from $200,000 to $450,000 and to extend the term to February 29, 2024.

Joseph Marcinko, Assistant Public Works Director presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Perello and Zaragoza voted in favor; the motion carried 2-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT
There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 9:11 p.m.

R. Chaparro
ROSE CHAPARRO
City Clerk

Bert E Perello
BERT E. PERELLO
Chair