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AGENDA
July 12, 2011
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION
*OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Regular Meetings
City Council Chambers, 305 West Third Street, Oxnard
July 12, 2011
5:30 P.M.
6:15 P.M. Closed Session

A. ROLL CALL/POSTING OF AGENDA

* The Oxnard Financing Authority will not meet because there are no items requiring consideration at this time.

L. PUBLIC HEARING - 5:30 P.M.
City Manager

1. SUBJECT: Presentation and Adoption of the Fiscal Year (FY) 2011-2012 City, Community Development Commission, and Housing Authority Operating and Capital Improvement Budgets. (001)
RECOMMENDATION: 1) That City Council conduct a public hearing on the FY 2011-2012 operating and capital improvement budgets for the City of Oxnard (City), Community Development Commission (CDC), and Housing Authority; 2) At the conclusion of the public hearing, at the discretion of City Council, adopt resolutions: (a) approving the City's Operating and Capital Improvement Budgets for FY 2011-2012, (b) authorizing full-time equivalent positions in the City effective July 1, 2011, (c) authorizing the Classification and Salary Schedule effective July 1, 2011, and (d) establishing FY 2011-2012 Financial Management Policies; 3) At the conclusion of the public hearing, at the discretion of the Commissioners, adopt a

resolution approving the CDC's Operating and Capital Improvement Budgets for FY 2011-2012.; and 4) At the conclusion of the public hearing, at the discretion of the Commissioners, adopt a resolution approving the Housing Authority's Operating Budget for FY 2011-2012.

Legislative Body: CC/CDC/HA Contact: Grace Magistrale Hoffman Phone: 385-7445
James Cameron Phone: 385-7461

Document: View Item (pdf 1.42 MB)

ACTION: Continued to July 19, 2011.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION (Please see page 6 - for description of closed session items)

D. OPENING CEREMONIES - 7:00 P.M.

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL CALENDAR

2. SUBJECT: Presentation of Proclamation Designating July 2011 as Parks and Recreation Month.

1. SUBJECT: Recognition of the City's Participation in the United Way Campaign by United Way Ventura County. (Eve Liebman, Community Investment Director)

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (30 Minutes)

At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed

discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing. The presiding officer shall limit public comments to three minutes.

G. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

I. INFORMATION/CONSENT AGENDA

City Attorney Department

1. SUBJECT: Resolutions Amending Rules of Procedure Regarding Meeting Adjournment. (057)

RECOMMENDATION: That City Council, Community Development Commission and Housing Authority adopt resolutions to amend their respective Rules of Procedure to provide that no new items on a meeting agenda shall be considered after 11:00 p.m., and the meeting shall be adjourned upon conclusion of the item under consideration at 11:00 p.m., unless a motion is passed to extend the meeting.

Legislative Body: CC/CDC/HA Contact: Alan Holmberg Phone: 385-7483

Document: [View Item](#) (pdf 139 KB)

ACTION: Approve Res. No. 14,14,094, CDC Res. No. 149 and HA Res. No. 1252.

City Clerk Department

2. SUBJECT: Minutes of the Regular Meetings of the City Council for April 26, and May 3, 10, 17, 2011; Minutes of the Special Meeting of May 17, 2011; Minutes of the Regular Meeting of the Oxnard Community Development Commission for April 12, 19, 26, and May 3, 10, 17, 2011; and Minutes of the Regular Meeting of the Oxnard Housing Authority for May 3 and 10, 2011. (065)
RECOMMENDATION: Approve.
Legislative Body: CC/CDC/HA Contact: Daniel Martinez Phone: 385-7805

Document: [View Item](#) (pdf 1.12 MB)

City Manager Department

3. SUBJECT: Agreements for City Council Review. (101)
RECOMMENDATION: Pursuant to Ordinance 2835, approve and authorize the City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.
Legislative Body: CC Contact: Edmund Sotelo Phone: 385-7430

Document: [View Item](#) (pdf 69.3 KB)

ACTION: Approve as recommended with section three removed.

Development Services Department

4. SUBJECT: Change Order 31 for Security Paving Company, Inc. for Project Specification No. PW03-19, Special Budget Appropriation for "Highway 101?Rice Avenue" (103)
RECOMMENDATION: 1. Approve and authorize the Mayor to execute Change Order 31 for Project Specification No. PW03-19 with Security Paving Co., Inc. to increase the amount by \$862,223.13 (a total of \$32,666,844.99) for the Rice Avenue/Santa Clara Avenue interchange improvements at U.S. Highway 101 (Agreement No. A-7228); and 2. Approve the appropriation of funds in the amount of \$862,230 for Change Order 31 for Project Specification No. PW03-19 from the Circulation System Improvement Fees to the "Highway 101?Rice Avenue" project for the Rice Avenue/Santa Clara Avenue interchange improvements at U.S. Highway 101.
Legislative Body: CC Contact: Cynthia Daniels Phone: 385-7871

Document: [View Item](#) (pdf 277 KB)

Document: [View Item \(pdf 936 KB\)](#)

Finance Department

5. SUBJECT: Lease Agreement with Toshiba America Business Solutions. (113)
RECOMMENDATION: Approve and authorize the Mayor to execute agreement with Toshiba America Business Solutions (A-7411) for an amount not to exceed \$325,000 for the replacement of 29 copiers.
Legislative Body: CC Contact: Bruce Dandy Phone: 385-7478

Document: [View Item \(pdf 379 KB\)](#)

Fire Department

6. SUBJECT: Agreement with Emergency Technologies, Inc. (121)
RECOMMENDATION: Approve and authorize the Mayor to execute agreement with Emergency Technologies, Inc. (ETI) (5464-11-FI), in the amount of \$326,421 for Fire Records Management System.
Legislative Body: CC Contact: Brad Windsor Phone: 385-7708

Document: [View Item \(pdf 37.0 KB\)](#)

Document: [View Item \(pdf 2.02 MB\)](#)

Housing Department

7. SUBJECT: Revision to the Utility Allowances for Public Housing Residents and Section 8 Housing Choice Voucher Participants. (123)
RECOMMENDATION: Adopt a resolution to adopt the revised utility allowance schedules for the Section 8 Housing Choice Voucher program and the Public Housing program.
Legislative Body: HA Contact: Rick Shear Phone: 385-7887

Document: [View Item \(pdf 247 KB\)](#)

ACTION: Approved as recommended, HA Res. No. 1253.

Police Department

8. SUBJECT: Resolution Commending Bill Altman for Over Twenty-five Years of Exemplary Service to the City of Oxnard. (133)
RECOMMENDATION: Adopt a resolution
Legislative Body: CC Contact: Sandra Jacinto Phone: 385-7624

Document: View Item (pdf 32.3 KB)

ACTION: Approve as recommended, Res. No. 14,095.

Public Works Department

9. SUBJECT: Third Amendment to Agreement with Oxnard Harvest Company. (135)
RECOMMENDATION: Approve and authorize the Mayor to execute the Third Amendment to the Agreement for Trade Services with Oxnard Harvest Company (4517-08-PW) to increase the amount by \$100,000 for a total of \$745,000 and extend the contract expiration date to January 18, 2012.
Legislative Body: CC Contact: Anthony Emmert Phone: 385-8111

Document: View Item (pdf 84.3 KB)

ACTION: INFORMATION/CONSENT Approved as recommended with section three of I-3 removed.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

Q. APPOINTMENT ITEMS - 8:00 P.M.

1. SUBJECT: Oxnard Brand, Development and Marketing Action Plan & Addendum/Implementation Plan. (147)

RECOMMENDATION: 1) Approve the brand for Oxnard to be "A Destination That Creatively Celebrates International Culture"; 2) Support the Brand Leadership Committee (BLC); and 3) Adopt the proposed new City logo and a phased implementation of its use.
Legislative Body: CC Contact: Grace Magistrale Hoffman Phone: 385-7445 Janet Sederquist Phone: 385-7545

Document: View Item (pdf 101 KB)

Document: View Item (pdf 16.9 MB)

Document: View Item (pdf 2.79 MB)

ACTION: Approved with adding residents to committee.

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

At this time, a person may address the legislative body only on matters appearing on the study session agenda. The presiding officer shall permit a person to address the legislative body after the staff presentation on the item and before the consideration of the item by the legislative body. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION (Continue from page 2)

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION.
Hartman, W.E. and Hartman, Sally J. v. City of Oxnard
Ventura County Superior Court, Case No. 56-2008-00330374-CU-BC-VTA

The City Manager and the City Attorney requested that this item be discussed in closed session under the Brown Act exception of Conference with Legal Counsel - Existing Litigation. The purpose of the closed session is to report to City Council on the status of the litigation.

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION.
Thomas Waller v. City of Oxnard
Workers' Compensation Appeal Board No. (OXN) ADJ7320837

The City Manager and the City Attorney requested that this item be discussed in closed session under the Brown Act exception of Conference with Legal Counsel - Existing Litigation. The purpose of the closed session is to report to City Council on the status of the litigation.

K. INFORMATION/CONSENT PUBLIC HEARINGS

Police Department

1. SUBJECT: Edward Byrne Memorial Justice Assistance Grant Formula Program (JAG): FY 2011 Local Solicitation. (139)
RECOMMENDATION: Adopt a resolution: 1) Authorizing the City Manager to execute and submit an application for U.S. Department of Justice (DOJ) grant funds in the amount of \$155,074 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program's FY 2011 Local Solicitation; 2) Authorizing the City Manager to execute a Memorandum of Understanding (A-7420) with the County of Ventura and the Cities of San Buenaventura and Simi Valley, designating the City of Oxnard as the lead agency and fiscal agent for the JAG; 3) Authorizing the City Manager or designee to execute grant agreements and appropriate funds upon notification of grant award; 4) Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and approve special budget appropriations for the use of JAG funds; and 5) Authorizing the Chief of Police or designee to submit all program related progress or status reports.
Legislative Body: CC Contact: Jason Benites Phone: 385-7626

Document: [View Item](#) (pdf 122 KB)

Document: [View Item](#) (pdf 462 KB)

ACTION: Approve as recommended, Res. No. 14,096

L. PUBLIC HEARINGS - 7:15 P.M.

Development Services Department

1. SUBJECT: Amendments to: RiverPark Specific Plan (PZ 09-630-03), Development Agreement (PZ 11-670-01), Owner Participation Agreement and Agreement Containing

Covenants, Filed by RiverPark Legacy on behalf of the RiverPark Developers.

RECOMMENDATION: Continue to July 26, 2011.

Legislative Body: CC/CDC Contact: Linda Windsor/Richard Bryan Phone: 385-7849

ACTION: Approved as recommended.

N. CITY COUNCIL/HOUSING AUTHORITY/COMMUNITY DEVELOPMENT
COMMISSION BUSINESS/COMMITTEE REPORTS

City Manager Department

1. SUBJECT: Broadcast of City Council Meetings with Interpretation into Spanish. (145)
RECOMMENDATION: Consider and provide direction to the City Manager regarding the possibility of providing simultaneous broadcast of City Council meetings in Spanish.
Legislative Body: CC Contact: Christina Aerenlund Phone: 385-7430

Document: View Item (pdf 60 KB)

ACTION: Provided comments to staff.

M. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

T. ADJOURNMENT