

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection on the City of Oxnard website. Commission agendas are available on the City of Oxnard website 7 days prior to regular meetings, at www.oxnard.org/city-meetings



AGENDA
Parks, Recreation & Community Services Commission
Regular Meeting
Council Chambers, 305 W Third Street
April 26, 2023
5:30 p.m.

Please click the link below to join the webinar:
<https://us06web.zoom.us/j/87685691200?pwd=UTFxYUNrUURkeGxUY0hnOThsN2hYdz09>

Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)
Webinar ID: 876 8569 1200
Passcode: 384470

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press *9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 2:00 p.m. on the day of the meeting by contacting the Commission Secretary Adriana Britt at adriana.britt@oxnard.org. Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial: US: 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.
 - b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of March 22, 2023.

RECOMMENDATION: Approve.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Adriana Britt at 805-385-7995. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

C. PUBLIC COMMENTS

At a regular meeting, a person may address the Parks, Recreation & Community Services Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

D. REPORTS

1. SUBJECT: Oxnard Community Gardens Study and Policy Recommendations
Presentation, Youth Coalition of Oxnard

RECOMMENDATION: That the Commission receive the presentation and discuss the recommendations the recommendations made by the Youth Coalition of Oxnard.

2. SUBJECT: Oxnard Bike Hub

RECOMMENDATION: That the Commission receive a presentation from the Oxnard Bike Hub and recommend that the Recreation Division of the Cultural and Community Services Department explore opportunities for collaboration with the Oxnard Bike Hub.

E. COMMISSION BUSINESS

1. SUBJECT: Elections for 2023 Vice Chair

RECOMMENDATION: That the Commission recommends and votes on a Vice Chair for the 2023 Parks and Recreation and Community Services Commission.

2. SUBJECT: Goal Setting

RECOMMENDATION: That the Commission discusses and sets goals for the 2023 calendar year.

3. SUBJECT: City of Oxnard Parks Tour

RECOMMENDATION: That the Commission and staff discuss and recommend dates and parks for a future tour.

F. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Create, assign members, and set objectives for a Park Restroom AD-HOC Committee.

RECOMMENDATION: That the Commission creates and assigns members to the Parks Restroom AD-HOC Committee to discuss access to park restrooms for sports leagues during practices and games. The Committee will sunset on September 27, 2023.

2. SUBJECT: Update from the Park Ambassador Program AD-HOC Committee
RECOMMENDATION: That the Commission receive an update from the AD-HOC Committee about implementing a Park Ambassador Program in the City of Oxnard.

3. SUBJECT: Update from the Pleasant Valley Park Restroom Mural AD-HOC Committee.
RECOMMENDATION: That the Commission receive an update from the AD-HOC Committee regarding painting murals on the outside of the Pleasant Valley Park restrooms.

G. REPORT OF THE COMMISSION SECRETARY

1. SUBJECT: Current Park Projects

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard including projected completion dates.

2. SUBJECT: Recreation Events Update

RECOMMENDATION: That the Commission receive an update on upcoming Recreation events.

H. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

I. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

J. ADJOURNMENT

MINUTES
Parks, Recreation & Community Services Commission
March 22, 2023

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:33 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Miguel Fernandez, Oscar Hernandez, Ismael Paredes Ulloa, Roger Poirier, and Angela Whitecomb were present. Commissioners Chris Hernandez and Paul Lemos were absent. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Managers, Mariah Sanchez, Cultural and Community Services Analyst and Adriana Britt, Recording Secretary.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of January 25, 2023.
RECOMMENDATION: That the minutes be approved.
ACTION: Commissioner Miguel Fernandez moved approval as recommended.
Commissioner Ismael Paredes Ulloa seconded and the motion carried unanimously with Commissioners Chris Hernandez and Paul Lemos absent at the time.

C. PUBLIC COMMENTS

D. COMMISSION BUSINESS

1. SUBJECT: Presentation by the City Attorney's Office on the Brown Act, Bylaws, and Powers and Duties of the Commission.
RECOMMENDATION: That the Commission receive a training presentation from the City Attorney's Office on the Brown Act, Bylaws and Powers and Duties of the Commission.
DISCUSSION: [None]
ACTION: [None]
2. SUBJECT: Elections for 2023 Chair and Vice Chair
RECOMMENDATION: That the Commission recommend and vote on a Chair and Vice Chair for the 2023 Parks and Recreation and Community Services Commission.
DISCUSSION: [None]
ACTION: (Fernandez/O Hernandez) The Commission voted on Angela Whitecomb as Chair 4(Roger Poirier, Oscar Hernandez, Miguel Fernandez, Ismael Paredes Ulloa) - 0 in support of the motion with Commissioner Angela Whitecomb abstaining and Chris Hernandez and Paul Lemos absent.

(Fernandez/O.Hernandez) The Commission voted on Roger Poirier as Vice Chair 4(Angela Whitecomb, Oscar Hernandez, Miguel Fernandez, Ismael Paredes Ulloa) - 0 in support of the motion with Commissioner Roger Poirier abstaining and Chris Hernandez and Paul Lemos absent.
3. SUBJECT: Parks, Recreation, and Community Services Commission 2023 Meeting Calendar
RECOMMENDATION: That the Commission review and approve the Commission meeting calendar for 2023.

DISCUSSION: Commission requested to move November meeting to November 15 pending location availability, go dark in December, and to plan a parks tour during the calendar year.

ACTION: [None]

4. SUBJECT: Local Tribes AD-HOC Committee

RECOMMENDATION: That the Commission vote to dissolve the Local Tribes AD-HOC Committee.

DISCUSSION: Commissioner Roger Poirier reported that the item went to Council and there was no longer a need for the AD-HOC Committee.

ACTION: Commission voted 5 (Angela Whitecomb, Roger Poirier, Oscar Hernandez, Miguel Fernandez, Ismael Paredes Ulloa) - 0 in support of the motion with Commissioners Chris Hernandez and Paul Lemos absent.

E. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Create, assign members, and set objectives of an Annual Report AD-HOC Committee

RECOMMENDATION: That the Commission create and assign members to the Annual Report AD-HOC Committee to draft the Commission's annual report to present to City Council in July. The Committee will sunset on May 12, 2023.

DISCUSSION: Commissioners Poirier, Ulloa, and Whitecomb volunteered for the Annual Report AD-HOC Committee.

ACTION: The Commission voted 5(Angela Whitecomb, Roger Poirier, Oscar Hernandez, Miguel Fernandez, Ismael Paredes Ulloa) - 0 in support of the motion with Commissioners Chris Hernandez and Paul Lemos absent.

2. SUBJECT: Update on the Park Ambassador AD-HOC Committee

RECOMMENDATION: That the Commission receive an update from the AD-HOC Committee about implementing a Park Ambassador Program in the City of Oxnard.

DISCUSSION:

Commissioner Whitecomb updated the Commission of the meeting had between AD-HOC members and staff from Recreation, Parks, Police, and Attorneys Office. Commissioner Poirier updated the Commission on survey results via Google Form.

ACTION: [None.]

3. SUBJECT: Update from the Pleasant Valley Park Restroom Mural AD-HOC Committee.

RECOMMENDATION: That the Commission receive an update from the AD-HOC Committee regarding painting murals on the outside of the Pleasant Valley Park restrooms.

DISCUSSION: The Commission discussed the goals of the AD-HOC Committee.

ACTION: [None.]

F. REPORT OF THE COMMISSION SECRETARY

Assistant Public Works Director Steve Howlett provided an update on the following: Landscape Standards Program, Clean California Grant, Beach clean up near Embassy Suites, Light replacement at Colonia Park, Community Center East Park playground installation Wilson Playground installation, Pleasant Valley restroom installation.

Cultural and Community Services Manager Jessie Tapia informed the Commission on the following Recreation events and programs:

Oxnard School District After School Program Art Gala and Rock into Sports, M.A.C. Spring schedule, and Colonia Gym toddler time.

G. COMMISSIONER COMMENTS

1. Miguel Fernandez: Sunset Little League Opening Day, Oxnard PAL on the news
2. Oscar Hernandez: El Rio Baseball and Softball Opening Day, City of Oxnard staff and field maintenance
3. Roger Poirier: Hobson Neighborhood Council, Oxnard Art Alliance Meeting, restrooms closures at Community Center Park West, Oxnard School District After School Program Art Gala
4. Angela Whitecomb: Maritime Painting Event

H. ITEMS FOR FUTURE CONSIDERATION

1. Staff report on active sports leagues in the city (name of league, amount of participants, where they practice)
2. Staff report on park restroom availability within the city
3. Creation of AD-HOC Committee for Park restroom availability and needs
4. Staff report on park maintenance budget including Measure E funds, include plans for maintenance on Campus Park and Durley Park after completion.
5. Schedule parks tour and decide on parks to visit
6. Commission goal setting

I. ADJOURNMENT

At 7:10 pm the meeting was adjourned.

Adriana Britt

Angela Whitecomb

[Name of Secretary], Secretary

[Name of Chair], Chairman