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AGENDA

MEASURE O CITIZEN OVERSIGHT COMMITTEE

Council Chambers, 305 West Third Street

Thursday, April 27, 2023

Regular Meeting - 4:00 P.M.

Zoom details to call-in for public comment during a meeting:

<https://us06web.zoom.us/j/82613532844?pwd=dzBWUU5qZTZyeTFHOGRPUDEzZi8wdz09>

- 1. Dial Phone Number: 888 475 4499**
- 2. Enter Meeting ID: 826 1353 2844**
- 3. Passcode: 269015**

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom calling in steps listed above. Once the presiding officer calls for public speakers, **press *9 to raise your hand to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room.**

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT WWW.OXNARD.ORG.

To find out how you may provide public comment, please refer to the instructions below or at www.https://www.oxnard.org/city-meetings/.

The public may view the meeting from home on YouTube at Youtube.com/oxnardnews.

Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/citymeetings.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

- 1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE:** Submit a speaker card to the Clerk.
- 2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING**
 - a. Submit a request to speak by no later than 3:00 p.m. on the day of the meeting by emailing Luly.lopez@oxnard.org.
 - b. Submit an email to luly.lopez@oxnard.org no later than 3:00 p.m. on the day of the meeting (please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the Measure O Citizen Oversight Committee prior to the start of the meeting and made part of the legislative record.

3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING

- a. To provide public comment during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the presiding officer announces the particular item on the agenda you want to speak on, **press *9 to raise your hand** while in the zoom waiting room. Once called on, **press *6 to unmute** your phone.
- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL, POSTING OF THE AGENDA, FLAG SALUTE

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the Committee only on matters not appearing on the agenda and within the subject matter jurisdiction of the Committee. The presiding officer may limit public comments to three minutes per person. If there are more speakers than can be accommodated during fifteen minutes, additional speakers will be given an opportunity to speak at the end of the meeting. The Committee cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the staff for administrative action or scheduled on a subsequent agenda for discussion.

C. APPROVAL OF MINUTES

1. SUBJECT: Approval of the minutes from January 26, 2023.
RECOMMENDATION: That the Committee approve the minutes.
Contact Person: Luly A. López, Executive Assistant Phone: 805-385-8017

D. PRESENTATIONS/REPORTS

1. SUBJECT: Independent Annual Financial Audit/ACFR.
RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file Eadie and Payne, LLP's audit opinion of the Measure O revenues and expenditures included as a supplement to the Annual Comprehensive Financial Report.

Presentation will be live upon consultant's request.

Contact Person: Shiri Klima

Phone: 805-385-7430

2. SUBJECT: Weaning Measure O Project M05101 - Homeless Program.
RECOMMENDATION: That the Measure O Citizen Oversight Committee recommend the City Council: Wean from Measure O to the General Fund the Homeless Program in the same amount as that which it has been funded.

Please click the following link to view the required Measure M pre-recorded presentation

Video:

<https://youtu.be/GGrzySfZfg>

Contact Person: Emilio Ramirez

Phone: 805-385-8096

3. SUBJECT: Weaning Measure O Project M02101 - Enhanced Community Policing Program.
RECOMMENDATION: That the Measure O Citizen Oversight Committee recommend the City Council: Wean from Measure O to the General Fund the Enhanced Community Policing in the same amount as that which it has been funded.

Please click the following link to view the required Measure M pre-recorded presentation

Video:

<https://youtu.be/pEUKA675aw>

Contact Person: Jason Benites

Phone: 805-385-7624

4. SUBJECT: Budget Update and Additions of One-Time Projects into Measure O.
RECOMMENDATION: That the Measure O Citizen Oversight Committee receive the Measure O budget update and recommend that the City Council add the proposed one-time projects into Measure O in FY 23-24.

Please click the following link to view the required Measure M pre-recorded presentation

Video:

<https://youtu.be/1SSNWHzh7kg>

Contact Person: Denise Olson

Phone: 805-200-5400

E. FUTURE AGENDA ITEMS

F. Adjournment to Thursday, July 13, 2023 at 4:00 p.m.

AGENDA ITEM NO. C-1

MINUTES

Measure O Citizen Oversight Committee
Regular Meeting
January 26, 2023

A. ROLL CALL, POSTING OF AGENDA AND FLAG SALUTE

At 4:00 p.m., the Measure O Citizen Oversight Committee convened in the Council Chambers. Commissioners Ruby Durias; Nathan Castillo; Deirdre Frank; Joseph Munoz; Steven Nash; Daniel Pinedo; Len Shulman and Noemi Valdes were present. Chair Frank presided and called the meeting to order. Staff members present were: Shiri Klima, Deputy City Manager; Michael Wolfe, Public Works Director; Steve Howlett, Assistant Public Works Director; Jason Benites, Police Chief; Kathleen Mallory, Planning and Sustainability Manager; Annie Jensen, Project Manager; Taylor Gambino, Project Manager and Luly A. López, Recording Secretary. Saluted the Flag.

The Commission welcomed our newest Commissioner Valdes. At 4:03 p.m. Commissioner Nancy Lindholm was present.

B. PUBLIC COMMENTS

There were no public comments.

C. APPROVAL OF MINUTES

1. SUBJECT: Approval of minutes of October 27, 2022.
RECOMMENDATION: That the Committee approve the minutes.
ACTION: It was moved by Commissioner Nash, seconded by Vice Chair Shulman, and the motion carried unanimously. Abstained: Chair Frank and Commissioners Pinedo and Valdes.

D. PRESENTATION/REPORTS

1. SUBJECT: Selection of Chair and Vice Chair.
RECOMMENDATION: That the Measure O Citizen Oversight Committee appoint a Chair and Vice Chair each for a one year term.
ACTION: Chair Frank opened the floor for nomination of Chair. Commissioner Nash nominated Deirdre Frank for Chair and seconded by Commissioner Durias.
VOTE: Commissioners Lindholm, Munoz, Nash, Pinedo, Shulman, Valdes, Durias Castillo, and Frank voted in favor; the motion carried 9-0.

ACTION: Chair Frank opened the floor for nomination of Vice Chair. Chair Frank nominated Len Shulman for Vice Chair and seconded by Commissioner Nash.

VOTE: Commissioners Munoz, Nash, Pinedo, Shulman, Valdes, Durias, Castillo, Frank and Lindholm voted in favor; the motion carried 9-0.

2. SUBJECT: Update on Status of Accomplishments of Current Measure O Projects.

RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file the report.

DISCUSSION: Discussion ensued among the Commissioners and staff

ACTION: The Commission received the report and no action was required.

3. SUBJECT: Request for Additional Ongoing Funding for Park Maintenance Projects and Approval of 2 New One-Time Projects.

RECOMMENDATION: That the Measure O Citizen Oversight Committee recommend the City Council: 1) Increase MO5701 (College Park Maintenance) from \$838,524 annual budget by \$27,000 to \$865,524 annual budget and MO5702 (East Village Park Operating Maintenance) from \$91,301 annual budget by \$3,000 to \$94,301 annual budget; 2) Approve the following new Measure O project with the associated one-time funding: Tier 2 Seismic Evaluation for the Performing Arts Center - \$200,000; and 3) Approve the following new Measure O project with the associated one-time funding: Facilities Assessment - \$340,000.

DISCUSSION: Staff provided the following response: 1) Project Manager Gambino comment on Tier 2 which will includes a more in-depth seismic evaluation of the Performing Arts Center. This is a deficiency-based evaluation that includes an analysis of all of the potential deficiencies identified in Tier 1 screening; and 2) The Assistant Public Work Director stated that the City does not have a comprehensive inventory of building assets nor a condition assessment of each asset. Bureau Veiritas will start on Phase 1 of the facilities assessment which includes 41 out of 116 sites. Commissioners stated the need to find a way to fund the new Senior Center.

ACTION: The Commission received the report and provided comments.

E. FUTURE AGENDA ITEMS

Update on the new senior center project.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Vice Chair Shulman adjourned the meeting at 5:16 p.m.

Luly A. López, Recording Secretary

Deirdre Frank, Chair



**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT
ITEM NO. D-1**

DATE: April 27, 2023
TO: Measure O Citizen Oversight Committee
FROM: Shiri Klima, Deputy City Manager
SUBJECT: Independent Annual Financial Audit/ ACFR

RECOMMENDATION

That the Measure O Citizen Oversight Committee receive and file Eadie and Payne, LLP’s audit opinion of the Measure O revenues and expenditures included as a supplement to the Annual Comprehensive Financial Report.

(Presentation will be live upon consultant’s request).

DISCUSSION

On January 27, 2023, Eadie and Payne, LLP (E+P) issued its Annual Comprehensive Financial Report, the independent auditor’s report on the City’s financial statements as of and for the year ended June 30, 2022. This report was presented to the City’s Finance and Governance Committee on February 14, 2023. The report stated that the City’s financial statements present fairly, in all material respects, the financial position and changes in financial position and cash flows of the City in accordance with accounting principles generally accepted in the United States of America.

Included in the City’s financial statements are statements presenting the balance sheet and statement of revenues, expenditures and changes in fund balance of the Measure O fund. Ordinance Number 2779, adopted in 2008 to implement Measure O, requires: “The amount generated by this new general purpose revenue source and how the revenues were used [to] be included in the annual audit of the City’s financial operations by an independent certified public accountant.” The City’s statements relative to Measure O, as reviewed by E+P, meet the cited requirements in that ordinance.

E+P will present its audit opinion of the City of Oxnard’s Measure O revenues and expenditures in relation to the City’s financial statements for fiscal year ended June 30, 2022.

FINANCIAL IMPACT

There is no financial impact to receive and file this report.

ATTACHMENTS

Presentation.

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**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT
ITEM NO. D-2**

TO: Measure O Citizen Oversight Committee
FROM: Emilio Ramirez, Housing Director
DATE: April 27, 2023
SUBJECT: Weaning Measure O Project MO5101 - Homeless Program

RECOMMENDATION

That the Measure O Citizen Oversight Committee recommend the City Council: Wean from Measure O to the General Fund the Homeless Program in the same amount as that which it has been funded.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/GGrjzySfZfg>

BACKGROUND

Since January of 2019, the City of Oxnard has operated a 110-bed, 24-hour shelter, which provides a safe place to sleep, shelter from the elements, meals, and sanitation and related services for individuals experiencing homelessness, at the former National Guard Armory on K Street. After being operated directly by Housing Department staff for five months, in June of 2019 the City procured the non-profit Mercy House to manage the shelter and navigation center operations.

Through an agreement with Mercy House, the City of Oxnard owns and operates a homeless shelter and navigation center from a temporary location on K Street. The annual cost of operating this homeless shelter is approximately \$3,000,000. The County of Ventura has agreed to share the cost of this operation with the City of Oxnard. However, that cost sharing agreement has not been possible during the operation at K Street due to its intrusion on the Oxnard airport flight path. While the County of Ventura has now committed to a cost sharing agreement for the future operation of a homeless shelter and navigation center at 241 Second Street, the interim operation must be paid for with sources alternate to the County of Ventura.

The City Council appropriated a recurring allocation from Measure O for the cost of continued operation of the homeless shelter in Oxnard in the amount of \$1,103,547, which is intended to be expended during the fiscal year of its allocation. Each year until the County of Ventura starts to contribute half the cost of the operation of the homeless shelter, the City of Oxnard must work to assemble alternate sources of funds, including grant and general funds, for the continued operation of the homeless shelter.

During fiscal year 2021-22, the City of Oxnard received a special allocation of Emergency Solutions Grant program from the United States Department of Housing and Urban Development in the approximate amount of \$5,255,005. This special allocation was required to be used to provide shelter and services to the homeless persons in response to the Covid-19 pandemic. Other sources funds have included CDBG, PLHA, HEAP, and HHAP grant funds plus an occasional allocation from the General Fund.

DISCUSSION

The scope of services includes requirements for Mercy Housing to provide homeless shelter services to the City of Oxnard at the current shelter location at 351 South K Street in Oxnard. The specific areas in which the Consultant will provide services are:

1. Operate and manage homeless shelter 24 hours a day, seven days a week;
2. Provide supervision of shelter managers and staff;
3. Deliver quality homeless shelter services for up to 110 participants per day; and
4. Work effectively with City and neighboring jurisdictions to ensure needs and services are coordinated.

Mercy Housing offers the following homeless shelter program services:

1. Provide three meals (one hot meal) per day, a shower and clean bed for shelter participants (facility currently has 110 beds), with an objective of maintaining a minimum of at least seventy-five percent (75%) occupancy at all times, absent extraordinary circumstances;
2. Provide case managers and housing navigators, and will work with and participate in regular coordination meeting with local homeless social service agency staff to assist shelter participants;
3. Provide 24-hour security service and work to minimize negative impacts within 500 ft. of shelter facility due to any activity conducted by shelter participants or other homeless persons;
4. Employ the necessary staffing to ensure shelter operations provide quality services and hospitality at all times;
5. Maintain a clean, healthy and sanitary shelter facility at all times;
6. Provide storage of acceptable personal belongings; and storage of acceptable material donations, which will be used for the benefit of shelter participants' health, hygiene and personal well-being;
7. Allow personal pets or service animal into the shelter when it can be done in a way that will ensure that the safety of all shelter staff and participants is not threatened;
8. Work with City to identify any and all issues that will need to be addressed before Consultant transitions the Oxnard Navigation Center into a permanent shelter operation under Consultant's management;
9. Provide laundry service for bedding lines, towels, and client clothing, at an on-site facility which has been established for this purpose;
10. Ensure that each client will be assigned a Housing Navigator who shall work with the client to create a pathway to permanent housing opportunities; in addition, each client will have a completed VI-SPADT assessment and be entered into the Coordinated Entry System (CES)
11. Assist clients to create a housing plan, including obtaining necessary documentation to move forward in the client's housing connection process;
12. Provide case management will be provided daily or as necessary, for the purpose of housing navigation as well as linkages to benefits establishment, to community providers for substance abuse, primary and mental health care, and all other services needed to assist clients in reaching stabilization goals; and
13. Assist shelter guests to travel to and from appointments and other necessary destinations during the duration of this Agreement. Consultant shall be responsible for all travel operating costs including ride-sharing.

Staff recommends that, in weaning this program from Measure O to the General Fund, the program continues to be funded at the same amount.

Prepared by: Emilio Ramirez, Housing Director

Weaning the Homeless Program

Measure O Citizen Oversight Committee

Emilio Ramirez
Housing Director



Homeless Assistance Program Overview

The Homeless Assistance Program's ultimate goal is to reduce homelessness in the City of Oxnard. This goal is enacted by addressing both the short-term needs of homeless persons and developing strategies to produce permanent housing with services that promote housing stability.

Program Expansion

The scope of the homeless program has steadily grown over time, with particular expansion over the past few years. In 2019, Oxnard opened a year-round, 24-hour, 110-bed homeless shelter, the first in the City's history. Since then, the program has continued to grow including the introduction of a street outreach team and an encampment response program. In addition to the many local community organizations providing direct services, the Homeless Assistance Program also works closely with the Housing Authority to support its administration of vouchers targeted for homeless individuals, with the Oxnard Police Department's Homeless Liaison Unit, the Commission on Homelessness and with the County homeless service providers and the Ventura County Continuum of Care.

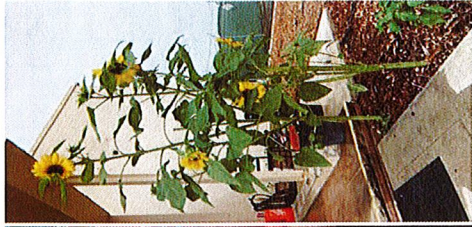


Oxnard Navigation Center

The Oxnard Navigation Center operated by Mercy House provides shelter and services to some of the most vulnerable members of our community. The Navigation Center is low-barrier where many clients have experienced homelessness for a long time and have complex needs. The shelter is the first place for someone to sleep indoors after years of sleeping outside, in their vehicle, or a place not meant for habitation.

In FY 2021 198 homeless residents in Oxnard were able to get a warm bed to sleep in, hot showers, laundry, meals and other essentials that they may have been going without for some time. In addition to those essential services, the Navigation Center also provides case management to create and work through an individualized housing plan. Although individualized, this plan may include: increasing income through employment or benefits, family reunification, connection with health services, and the plan is likely to include applying to rent voucher programs or supportive housing.

Faced with the COVID-19 pandemic, operating a homeless shelter came with challenges. Recognizing that the pandemic made this service even more essential, the shelter quickly implemented health and safety guidelines, expanded locations, and remained open throughout.

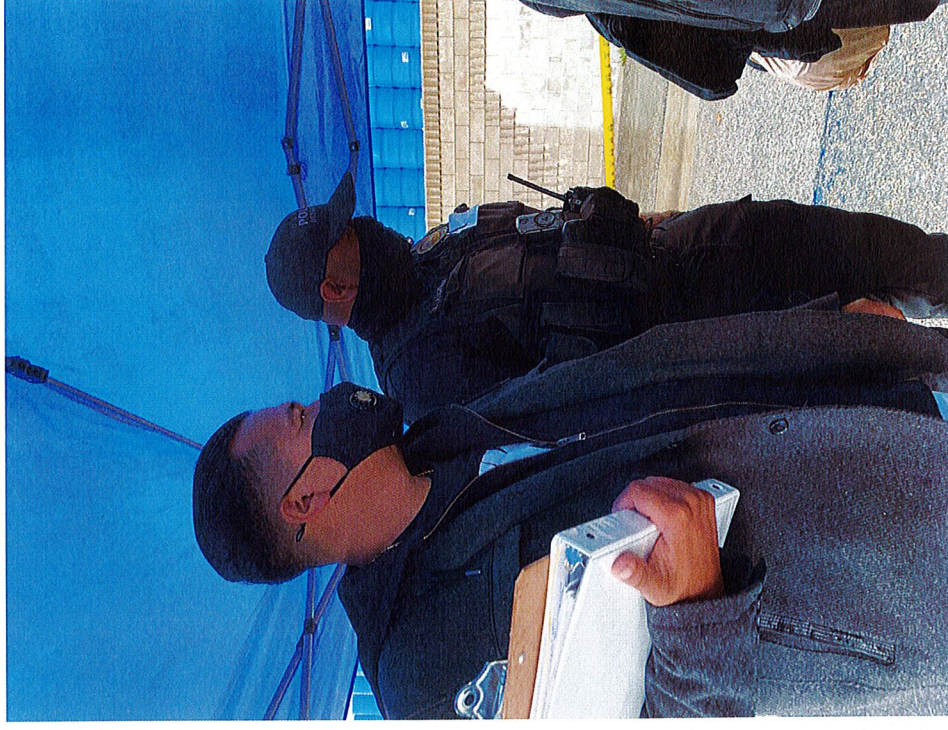


The One Stop

The One Stop is a drop in service run by the Ventura County Health Care Agency providing health care, behavioral health services, case management, and practical assistance to homeless people across the county.

In Oxnard, this service takes place at the Salvation Army building every Wednesday morning at 622 West Wooley Road.

The One Stop provides vital services to homeless individuals that are accessible, and low barrier. Homeless individuals are able to walk up without an appointment and get connected to a plethora of homeless services all at “one stop”.



Street Outreach

The City of Oxnard has a 3 person street outreach team operated by the Salvation Army. The street outreach team proactively engages with homeless individuals who are living unsheltered. They offer practical assistance and direct connection to other services offered by the Salvation Army.

The street outreach team follows a weekly schedule to reach out to homeless individuals in neighborhoods identified as having sizable unsheltered homeless populations. Once the team have built a rapport with the client and the client decides to engage into services, the outreach team provides case management with the ultimate goal of securing permanent supportive housing.

This past year, the Salvation Army connected with Ventura County behavioral health services to be able to administer Naloxone, and to distribute Naloxone kits to homeless individuals across the City.



Homeless Solutions Center 2nd & B

On March 30 2021, Oxnard City Council approved the entitlement and design of the Oxnard Navigation Center in downtown Oxnard at 2nd and B. This site will be the first permanent location for the Oxnard Navigation Center offering 110 beds of emergency shelter. The site will also have 56 units of Permanent Supportive Housing and consist of offices for onsite staff and supportive services.

By leveraging outside funding sources, the total development costs to the City are only \$1.5M through the Oxnard Low and Moderate Income Housing Asset Fund, and a City of Oxnard land donation valued at \$840,000. Non-city funds to be leveraged to develop the site total \$32M which is a huge asset being brought into the City of Oxnard.

It is estimated that the Oxnard Navigation Center will be open for occupancy beginning Winter 2024.

110 Emergency Shelter Beds

56 Units of Permanent Supportive Housing



Recommendation

That the Measure O Citizen Oversight Commission recommend that the City Council wean from Measure O to the General Fund the Homeless Program in the same amount as that which it has been funded.



QUESTIONS



**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT
ITEM NO. D-3**

TO: Measure O Citizen Oversight Committee
FROM: Denise S. Morehouse, Assistant Chief
DATE: April 27, 2023
SUBJECT: Weaning Measure O Project MO2101 - Enhanced Community Policing Program

RECOMMENDATION

That the Measure O Citizen Oversight Committee recommend the City Council: Wean from Measure O to the General Fund the Enhanced Community Policing in the same amount as that which it has been funded.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/pEUKA675aw>

DISCUSSION

Measure O's funding for Enhanced Community Policing has enabled the Police Department to continue fielding officers that specialize in neighborhood problem solving and community engagement. This funding covers sixteen (16) Full Time Employee (FTE) positions. The positions are assigned to the units outlined below.

Neighborhood Policing Program

Since the Neighborhood Policing Team's (NPT) was restructured in 2016, it has made significant impacts on reducing crime and strengthening community partnerships. The NPT officers utilize strategies such as directed enforcement in hot spot locations, saturation/high visibility patrols, and special operations to address crime concerns. NPT works closely with the Crime Analysis Unit and the Property Crimes Unit in an intelligence led policing effort to focus on hot spot areas where crimes are occurring. NPT personnel utilize the crime prevention concept of Crime Prevention Through Environmental Design (CPTED). CPTED is a strategy that involves designing the built environment to deter criminal behavior and enhance public safety. This approach can include measures such as increasing natural surveillance, controlling access points, and improving lighting and landscaping. Because the NPT is detached from normal patrol operations, they are well positioned to use innovation and creativity to conduct neighborhood problem solving and nurture strong relations with the community. Their schedules are flexible and often change to address community needs.

In 2022, the NPT worked closely with other Department Units to address the following issues:

- Assisted the Property Crimes Unit (PCU) with ten unattended vehicle operations throughout the city, focusing on preventing crime by educating the community on the risks of unattended vehicles.

- Assisted the Drug Enforcement Unit (DEU) with intelligence gathering and search warrant writing and service on approximately 22 narcotic activity cases.
- Conducted directed enforcement related to thefts and auto thefts, focusing on “hot spot” locations.
- Worked with PCU/Auto Theft Task Force on 45 details involving thefts, wanted suspects, and stolen vehicles.
- Worked 13 special patrol details, focusing on high visibility patrols in shopping centers during the holiday season.
- NPT coordinated and worked six Christmas Tree Lane bike patrols to focus on community safety.
- NPT created a series of Crime Prevention Through Environmental Design (CPTED) social media posts for every city neighborhood, including a video on crime prevention.
- NPT conducted a total of 95 CPTED evaluations citywide for both crime and quality of life issues.
- In partnership with Code Compliance and the Ventura County Health Department, NPT conducted five illegal vendor operations.
- NPT partnered with Traffic and the SROs to address "fixie" bike issues focusing on education, enforcement and parent intervention meetings.
- NPT partnered with Traffic and assisted with 16 traffic safety operations.

NPT officers also led a comprehensive intelligence-led fireworks enforcement campaign during the months leading up to July 4th. NPT officers coordinated positioning message trailers reminding residents that fireworks are illegal and informing them of the fines. Additionally, NPT officers began the fireworks enforcement season by mailing 177 warning letters to addresses where significant fireworks activity was reported the previous year. These letters advised the residents that their addresses would be closely monitored for repeat violations.

NPT officers conducted undercover operations to purchase fireworks. NPT also partnered with Fire Department personnel and conducted nighttime surveillance operations to detect locations where fireworks were occurring. NPT coordinated a comprehensive enforcement operation for July 4th and partnered with Fire and Code personnel, who participated in undercover capacities. All available NPT personnel worked on July 4th and spared no effort in locating and holding fireworks violators accountable. NPT officers followed up by mailing fireworks citations to property owners when necessary.

As a result of NPT’s proactive and comprehensive fireworks suppression efforts, approximately 96 fireworks citations were issued on Independence Day. Between Memorial Day and July 10th, approximately 116 civil citations were issued for illegal fireworks possession and social host violations.

Homeless Liaison Unit

The Homeless Liaison Officer (HLO) unit was created to help address the growing problems of homelessness and vagrancy in the City of Oxnard. The HLO was designed to serve as the Department’s point of contact concerning homelessness issues, and to act as a liaison between various agencies and service providers. As a result, the HLO works closely with other local agencies, businesses, and churches, including the Commission on Human Concerns, the Ventura County Rescue Mission, and the City’s Housing Department and Homeless Services. In addition to working with service providers, the HLO takes an enforcement approach as necessary, generally when dealing with vagrancy issues.

In 2022, the HLOs responded to or conducted over 5,200 calls for service, subject stops, traffic stops, and special requests submitted either via email, text, 3-1-1, or telephone. The HLOs have made 1,022 arrests. This number consisted of 881 citations issued, 112 physical bookings, and 75 warrant arrests.

CIT Officer

One officer had been dedicated to work as a Crisis Intervention Team (CIT) Officer. CIT officers are specially trained law enforcement professionals who respond to situations involving individuals experiencing a mental health crisis. They use their training to de-escalate the situation and connect the individual with appropriate mental health resources. The CIT officer partners with a Ventura County Behavioral Health professional for three days a week with an emphasis on case management.

While case management is the priority, the CIT officer also tries to assess possible threats, provide outreach, analyze CIT cards and involuntary (“5150”) holds, assist with calls for service to reduce patrol’s “on scene” time, attend meetings, assist with training for patrol on the availability of mental health services for the community and responding to a person in crisis.

The City Council’s 2021-2025 established priorities for the Police Department include restoring the neighborhood policing program and maintaining 911 safety/emergency response times. The officers funded through the Enhanced Community Policing Program are assigned to units that work toward these priorities. These officers help implement solutions beyond what can be solved with a 9-1-1 call. They address locations that are responsible for multiple/repeat calls for service, which not only helps those locations reduce calls for service but results in more available time for other officers to engage in proactive efforts and increases patrol officers response times to 911 emergency calls. By addressing ongoing problems related to crime, traffic, and quality of life, including issues related to homelessness, these officers have a positive impact on response times and community relations.

Staff recommends that, in weaning this program from Measure O to the General Fund, the program continue to be funded at the same amount. To meet the needs of the community, the Police Department will seek to increase the number of officers assigned in these areas in the coming years through future personnel requests during annual budget cycles.

MEASURE O CITIZEN OVERSIGHT COMMITTEE

APRIL 27, 2023

ENHANCED COMMUNITY POLICING PROGRAM

Assistant Chief Denise Morehouse



The Enhanced Community Policing Project, funded through Measure O, has enabled the Police Department to assign officers to units that specialize in neighborhood problem solving and community engagement.

- The project funds sixteen (16) Full Time Employees (FTEs)
 - 14 police officers
 - 1 Police Corporal
 - 1 Police Sergeant

Neighborhood Policing Team officers utilize strategies such as directed enforcement in hot spot locations, saturation/high visibility patrols, and special operations to address crime concerns. They focus on building strong relationships within the community they serve.

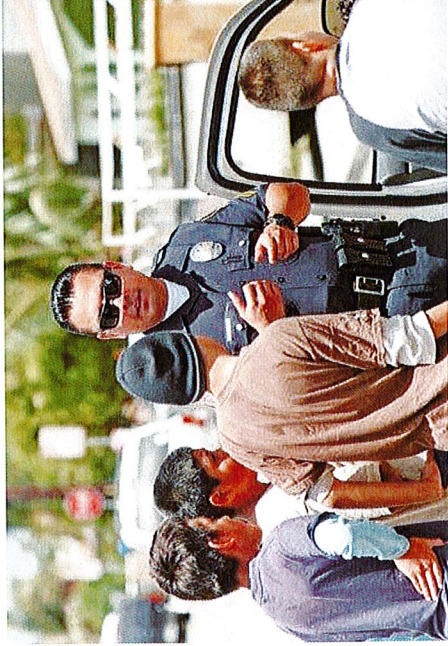
NPT partners with:

- Investigative Units and Crime Analysis to focus on high crime areas using the intelligence led policing model.
- Neighborhoods, community members, and businesses to address crime and quality of life issues.

NPT also leads a comprehensive fireworks enforcement campaign during the months leading up to July 4th.



It is illegal to sell, use or possess ANY fireworks in the City of Oxnard, including "Safe and Sound" fireworks that are sold in other cities. Any person who shoots a gun can be charged under Penal Code section 246.3 and sentenced to County Jail or State Prison for up to one (1) year.



IN THE CITY OF OXNARD
**ALL FIREWORKS ARE
ILLEGAL!**



PERSONS CAN FACE
**UP TO A \$1,000 FINE \$\$\$
OR CRIMINAL ARREST**

FOR USING OR POSSESSING FIREWORKS ANY TIME.



The Homeless Liaison Officer (HLO) unit was created to help address the growing problems of homelessness and vagrancy in the City of Oxnard.

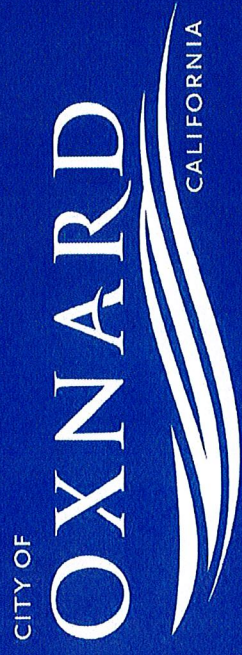
- HLOs serve as the Department's point of contact concerning homelessness issues, and to act as a liaison between various agencies and service providers.
- HLOs work closely with other local agencies, businesses, and churches, including the Commission on Human Concerns, the City of Oxnard Housing Department and Homeless Services, and the Ventura County Rescue Mission.

HOMELESS LIAISON OFFICER UNIT



One officer had been dedicated to work as a Crisis Intervention Team Officer and partners with a Ventura County Behavioral Health professional for three (3) days a week with an emphasis on case management.





QUESTIONS



**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT**

ITEM NO. D4

DATE: April 27, 2023
TO: Measure O Citizen Oversight Committee
FROM: Denise Olson, Interim Chief Financial Officer, 805-200-5400, denise.olson@oxnard.org
SUBJECT: Budget Update and Additions of One-Time Projects into Measure O (20 minutes)

RECOMMENDATION

That the Measure O Commission receive the Measure O budget update and recommend that the City Council add the proposed one-time projects into Measure O in FY 23-24.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/1SSNWHzh7kg>

BACKGROUND

Fiscal Year 2022-23 year end estimates as of March 2023 include Measure O fund revenues projected at \$21.9 million, up \$1.8 million from the revised budget of \$20.1 million. The increase is a result of higher projected sales and use tax revenue based on the most recent two strong sales quarters of 2022. FY 2022-23 Measure O Fund expenditures are projected at \$18.7 million, about \$4.8 million (or 20.0%) lower than the revised budget of \$23.4 million. Reductions in expenditures are due to operational savings resulting mostly from vacancy savings for programs and \$4.6 million in carry-over to FY 2023-24 for one-time projects. These would result in a projected available ending fund balance at June 30, 2022, of \$14.5 million. For additional detail, refer to the Measure O Fund table in the attached PowerPoint presentation (slide 6).

DISCUSSION

City staff is currently developing the budget for FY 2023-2024. Major factors impacting this budget include inflation, supply chain disruptions, and staffing shortages. Also, Aaron Starr's latest lawsuit against the City, filed in December, prevents the City from issuing bonds for projects. In addition to these factors, staff is focusing on adequate public safety investments, adequate public works investments, modernizing cybersecurity, and maintaining strong financial management to improve the City's credit rating.

Further, long term planning has to incorporate that the Measure O half-cent sales tax will terminate in 2028. The Measure O Committee recommended, and Council adopted, a Measure O Weaning Schedule to ensure we are slowly and methodically moving Measure O funded ongoing programs to an alternative source such as the General Fund. The focus of any new additions to the Measure O fund is for one-time projects. In FY 2023-24,

as previously planned, staff is weaning Enhancing Community Policing (\$3.8 million) and the Homeless Program (\$1.1 million) from Measure O to the General Fund and is investing another \$2.3 million toward Citywide Alleyway Resurfacing.

Staff had previously recommended prepaying the Station 8 bonds. The two largest annual debt service payments from Measure O fund are: the 2014 CMFA Revenue Bonds (Fire Station 8), with an outstanding amount of \$10.8 million, final maturity in 2031 but can be paid in full beginning December 1, 2023; and the 2014 LRB Refunding Streets Bonds, with an outstanding amount of \$9.6 million, final maturity in 2029 but can be paid in full beginning June 1, 2024. However, staff’s proposed plan below for one-time expenditures out of Measure O does not leave enough of a fund balance in Measure O to prepay the Fire Station 8 bonds. Stated differently, if we prepay the Station 8 bonds, we need to move these one-time expenses to the General Fund, and the General Fund cannot afford this. Thus, once again, Measure O is being used as the life preserver.

Continuing to wean ongoing programs from Measure O as planned and delaying pre-payment of outstanding debt allows the City to add one-time projects for FY 2023-24. In FY 2023-24, the funding from Measure O will allow the City to provide community programs as the City navigates bond litigation and a possible downturn in the economy. Additional one-time projects being proposed for consideration for the Committee in FY 2023-24 are included in the following table.

	Project Name	Budget	Description
One-Time Projects/Expenditures			
1.	Portable Stormwater Pump	\$80,000	Replaces inoperable pump damaged during the 1/23 storm events. New pump will meet emission regulations and will be used during rainstorms to mitigate flooding and damage.
2.	Joint Use Agreement between West Village Park and Brekke Elementary School	\$425,000	Shared Oxnard School District Agreement includes shared costs for capital outlay of 50%. City’s share is for benches, stove, trash receptacles, fitness circuit and playground unit.
3.	Personal Protective Equipment	\$160,000	Personal protective equipment and fire fighting foam disposal as foam is considered carcinogenic and must be disposed of.
4.	Deputy City Attorney	\$4,500	Reclass existing position connected to Safe Homes Safe Families. Position funding is split between General Fund and Measure O.
5.	Facility Emergency Backup Generator	\$800,000	A one-time payment for power resilience for the downtown Police Station.
6.	FEMA Grants - City Matches	\$186,000	Grants include a 5-10% match for procuring CPR devices, type 3 apparatus, replacement of air fill station, paramedic school, Urban Search and Rescue and Hazmat and Fire Prevention Training.

7.	IT Contractors	\$1,275,000	Provides IT Department on demand temporary staff augmentation to deliver operational keep-the-lights on service and for strategic business-technology projects.
8.	Street Projects	\$10,500,000 (in addition to the \$2.3 million for Citywide Alleyway Resurfacing)	These projects were originally funded with bonds, but due to the latest Starr litigation, now need to be cash funded with Measure O until litigation is resolved.
	Total	\$13,430,000	

The FY 2023-24 Measure O Fund forecast assumes a starting available fund balance at July 1, 2023, of \$14.5 million, projections for Measure O Fund revenues (\$22.1 million) and expenditures (\$12.2 million) plus the additional projects above (\$13.4 million) would result in a projected available ending fund balance at June 30, 2024, of \$11.0 million. The ending fund balance as of June 30, 2024, along with the Weaning Schedule is adequate to support paying down debt in future years.

In the future, staff will bring forward the FY 2023-24 Adopted Budget, updated Weaning Schedule and actuals for FY 2022-23 to the Measure O Oversight Committee.

ATTACHMENTS

1. Presentation

BUDGET UPDATES AND ADDITIONS OF ONE-TIME PROJECTS

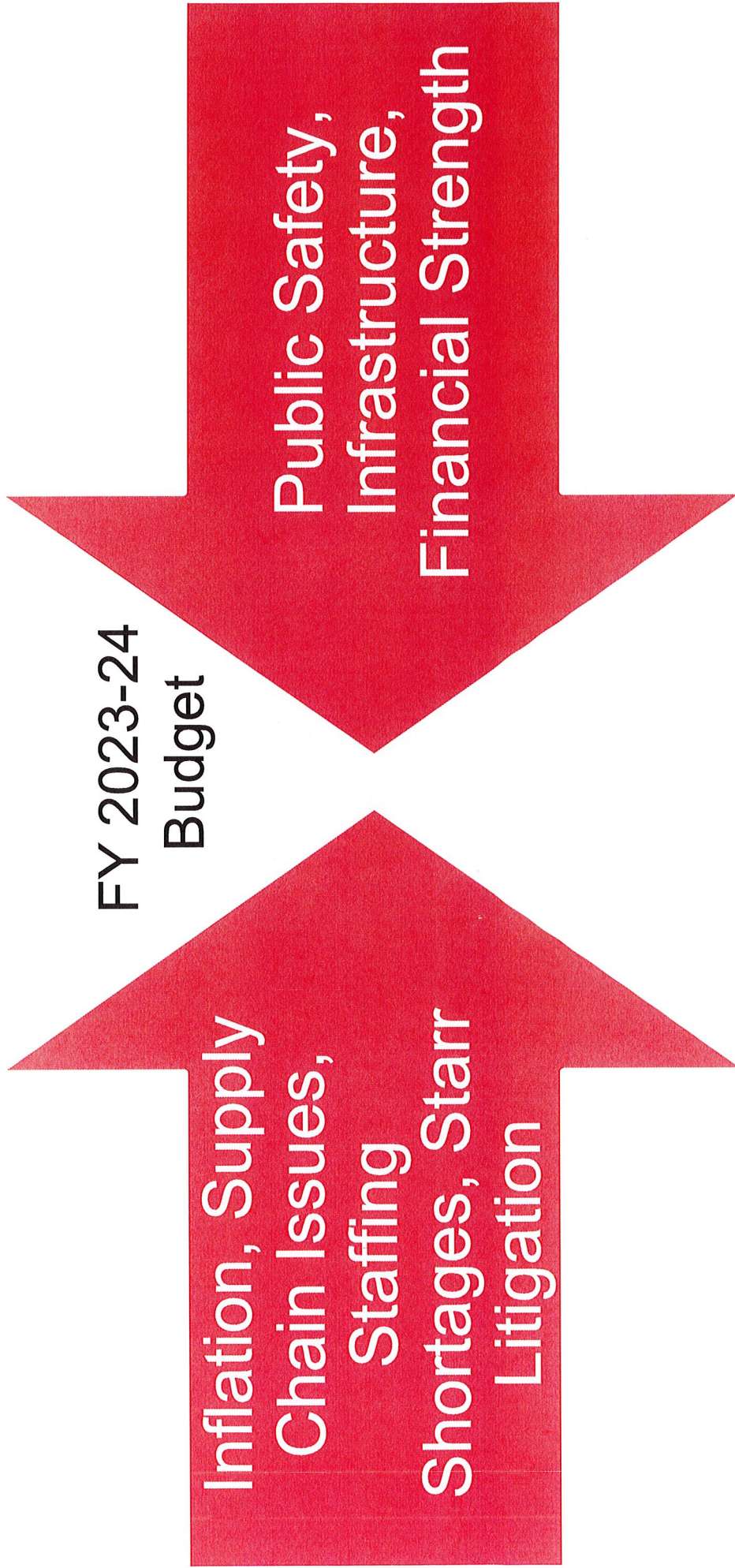
Measure O Citizen Oversight Committee

April 27, 2023

Presented by:
Denise Olson, City of Oxnard
Interim Chief Financial Officer



- That the Measure O Citizen Oversight Committee receive the Measure O budget update and
- Recommend that the City Council add the proposed one-time projects into Measure O in FY 23-24.



Year 2 of Seven Year Weaning Schedule

Description	Category	Amount
Enhanced Community Policing	Public Safety	(\$3.8 million)
Homeless Program	Other Community Improvements	(\$1.1 million)
Citywide Alleyway Resurfacing	Traffic & Road Improvements	\$2.3 million
Fire Station 8 Lease Debt	Public Safety	\$7.2 million
		Delayed

	Project Name	Budget	Description
1.	Portable Stormwater Pump	\$80,000	Replaces inoperable pump damaged during the 1/23 storm events.
2.	Joint Use Agreement between West Village Park and Brekke Elementary School	\$425,000	Shared Oxnard School District Agreement includes shared costs (50%) Benches, stove, trash receptacles, fitness circuit, playground unit.
3.	Personal Protective Equipment	\$160,000	Personal protective equipment and fire fighting foam disposal as foam is considered carcinogenic and must be disposed of.
4.	Deputy City Attorney	\$4,500	Reclass existing position that is connected to Safe Homes Safe Families.
5.	Facility Emergency Backup Generator	\$800,000	A one-time payment for power resilience for downtown public facility
6.	FEMA Grants	\$186,000	Grants include a 10% match for procuring CPR devices, type 3 apparatus, replacement of air fill station, paramedic school, Urban Search and Rescue and Hazmat and Fire Prevention Training
7.	IT Contractors	\$1,275,000	Temporary staff augmentation to deliver operational keep-the-lights on and strategic business-technology projects.
8.	Street Projects	\$10,500,000	These Projects were originally funded with Bonds and are now being proposed to be cash funded with Measure O until litigation is resolved.
	Total	\$13,430,000	

	FY 22/23 Adopted Budget 1/	FY22/23 Revised Budget 2/	FY22/23 YE Estimates	FY23/24 Forecast 3/
Undesignated Beginning Fund Balance	\$11.87	\$15.81	\$15.81	\$14.46
Revenues:				
Half Cent Sales Tax	18.21	18.21	19.98	20.13
General Fund Loan Payment	1.88	1.88	1.88	1.88
Interest Income	.04	.04	.08	.09
Total Revenues	20.13	20.13	21.93	22.1
Expenditures by Category:				
Other Community Improvements	1.84	4.42	2.83	2.97
Parks & Open Spaces	3.64	4.57	4.15	3.67
Public Safety & Gang Prevention	8.64	9.93	7.92	2.72
Traffic & Road Improvements	4.45	4.45	3.82	2.79
Total Expenditures	18.58	23.37	18.73	12.15
Net Annual Activity	1.55	-3.24	3.2	9.95
Carryover			-4.56	
Proposed Additional Projects / Expenses				-13.43
Projected Ending Fund Balance, June 30	\$13.42	\$12.57	\$14.46	\$10.98

1/Total Fund Balance \$20.6 M less Loans Receivables & CIP carry Forward, fair market value results in Available Fund Balance of \$11.87 M.

2/ Undesignated Beginning Fund Balance includes \$3.94 m of carryover from FY 21-22.

3/ Amounts for the proposed FY23-24 budget are subject to change prior to final adoption by City Council. Ending Fund balance will be revised based on actuals.

- Bring Forward the FY 2023-24 Adopted Budget,
- Updated Weaning Schedule
- And Actuals for FY 2022-23





THE END