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**AGENDA**  
**Senior Services Commission**  
**Regular Meeting**  
**Oxnard Joslyn Lawn Bowls Clubhouse, 350 N. C Street**  
**May 9, 2023**  
**9:00 a.m.**

**To join remotely, click on the link below:**

<https://us06web.zoom.us/j/86208898215?pwd=VExmU0FsWkpjSGp1dEs2Q2Z6Z2RYUT09#success>

Or telephone (toll-free): 888 475 4499

Meeting ID:

862 0889 8215

Passcode: 766799

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press \*9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

**YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:**

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
  - a. Submit a request to speak no later than 9:00 a.m. on the day of the meeting by contacting the Commission Secretary Renee Rakestraw at [renee.rakestraw@oxnard.org](mailto:renee.rakestraw@oxnard.org). Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
  - a. To provide a public comment during the meeting dial 805.385.8019 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press \*9 to raise your hand. Once called on, press \*6 to unmute your phone.
  - b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

**A. ROLL CALL/PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF MINUTES**

1. SUBJECT: Minutes of the meeting of April 11, 2023.  
RECOMMENDATION: Approve.

**C. PUBLIC COMMENTS**

At a regular meeting, a person may address the Senior Services Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or

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scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

D. PRESENTATIONS/REPORTS

1. SUBJECT: Report by Staff on Senior Services Programs and Events  
RECOMMENDATION: That the Senior Services Commission receive and file the report.
2. SUBJECT: Report by Commissioner Sweetland and Commissioner Owens on Ventura County Area Agency on Aging Advisory Committee Business  
RECOMMENDATION: That the Senior Services Commission receive and file the report.
3. SUBJECT: 2023 Commission Goals  
RECOMMENDATION: That the Senior Services Commission discuss and set goals for 2023.
4. SUBJECT: Senior Services Partner Agency Grants  
RECOMMENDATION: That the Senior Services Commission discuss advising Oxnard City Council to bring back the Partner Agency Grants for local Senior Services Agencies.

E. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Report on the Commission Goal to Build a New State of the Art Senior Center  
RECOMMENDATION: That the Senior Services Commission receive and file the report from the New Senior Center Ad-Hoc Committee.

F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

H. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

I. ADJOURNMENT

MINUTES  
Senior Services Commission  
4/11/23

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 9:02 a.m. a regular meeting was convened in the Oxnard Joslyn Lawn Bowls Clubhouse, 350 N. C Street, Oxnard.

Commissioners present: Gloria Massey Chinae, Jeffrey Nevitt, Clark Owens, Alice Sweetland.

Commissioners absent: LaRita Montgomery.

Staff members present: Jorge Cruz, Recreation Coordinator; Marisue Eastlake, Recreation Supervisor; Matthew O'Neill, Recreation Coordinator; and Renee Rakestraw, Cultural and Community Services Department Assistant Director.

Chairperson Alice Sweetland presided and called the meeting to order.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of February 14, 2022.

RECOMMENDATION: Approve.

ACTION: Commissioner Nevitt moved approval as recommended. Commissioner Massey Chinae seconded and the motion carried unanimously.

C. PUBLIC COMMENTS

No public comments.

D. PRESENTATIONS/REPORTS

1. SUBJECT: Brown Act Bylaws and Powers and Duties Training by City Attorney's office

RECOMMENDATION: Receive and complete training.

DISCUSSION: None.

ACTION: Training completed.

2. SUBJECT: Senior Services Programs and Events

RECOMMENDATION: Receive and file report.

DISCUSSION: Recreation Coordinator Cruz shared February and March Senior Nutrition Program numbers: In February 1,799 congregate meals with 25 new clients and 1,830 home-delivered meals with 7 new HDM clients. In March, 2,122 congregate meals and 2,565 home-delivered meals. A Paint & Sip class with mocktails is planned for April 26 in the Wilson Rose Garden. A Cinco de Mayo dance is planned for May 5.

Recreation Coordinator O'Neill shared that Bone Builders continues to grow and reviewed the training. A Spanish language class is planned for Colonia Senior Center. He reviewed the Tai Chi: Moving for Better Balance program growth and training. He

invited Commissioners to RSVP's World Tai Chi Day celebration on April 29. Recruitment continues for other volunteer positions. He reminded Commissioners about the RSVP Volunteer Recognition Luncheon on April 25.

ACTION: Reports were received.

3. SUBJECT: Report by Commissioner Sweetland and Commissioner Owens on Ventura County Area Agency on Aging Advisory Committee Business

RECOMMENDATION: Receive update.

DISCUSSION: Commissioner Owens reported there is a special meeting the following day about combining VCAAA with another agency. Commissioner Sweetland reported the Legacy Awards will be available soon.

ACTION: Update was received.

4. SUBJECT: 2023 Commission Goals

RECOMMENDATION: Discuss and set goals for 2023.

DISCUSSION: Assistant Director Rakestraw reviewed goals submitted by Commissioners who then discussed and chose ones they were interested in, as follows:

Health Education Programming – Commissioner Nevitt

Walking Program – Commissioner Sweetland

Technology Programming – Commissioner Massey Chinaea

Program Evaluation – Commissioner Owens

ACTION: No vote was taken.

#### E. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Report on the Commission Goal to Build a New State of the Art Senior Center

RECOMMENDATION: Receive and file the report.

DISCUSSION: Commissioner Owens reported construction is on hold due to restrictions placed on the city bonding which would have paid for the new center. There has been no progress and the effort is on hold.

#### F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary asked Eastlake to discuss the Commission's annual report to the City Council. She requested Commissioners attend the 5/2 council meeting to help present the report. Rakestraw shared an invitation to Together EngAGE, where the county's Aging plan will be presented.

#### G. COMMISSIONER COMMENTS

1. None.

#### H. ITEMS FOR FUTURE CONSIDERATION

1. Commissioner Sweetland would like to discuss reinstating partner agency grants.

#### I. ADJOURNMENT

At 11:29 Commissioner Sweetland adjourned the meeting.

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Renee Rakestraw, Secretary

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Alice Sweetland, Chairperson

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