

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY

Meeting Location: Council Chambers, 305 West Third Street

May 16, 2023

Closed Session - 5:00 PM

Appointment Items - 5:30 PM

Regular Meeting - 6:00 PM

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499
2. Enter Meeting ID: 826 9743 2973
3. Passcode: 110480

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call-in steps listed above. Once the presiding officer calls for public speakers, press *9 to raise your hand to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room. Press *6 when asked to unmute. Listen to the instructions provided virtually on the phone while on hold in the zoom waiting room. Please note that there is a slight time delay when viewing the meeting via television.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT WWW.OXNARD.ORG.

To find out how you may provide public comment, please refer to the instructions below or at [www.https://www.oxnard.org/city-meetings/](https://www.oxnard.org/city-meetings/).

The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at [Youtube.com/oxnardnews](https://www.youtube.com/oxnardnews). Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the City Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
 - a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item Time Estimates include: (Minutes for Presentation + Council Discussion + Public Comment)

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- b. Submit an email to cityclerk@oxnard.org by 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record.
- c. Contact the City Clerk's Office at (805) 385-7803 to submit your request.

3. PROVIDE PUBLIC COMMENT REMOTELY DURING THE MEETING

- a. Follow Zoom details listed above.
- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Housing Authority.
Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION (5:00 PM)

1. Legislative Body: City Council
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code section 54956.9(d)(1))
Robert Summers v. City of Oxnard, Ventura County Superior Court Case No. 56-2021-00555547-CU-MC-VTA

D. APPOINTMENT ITEMS (5:30 PM)

1. SUBJECT: Presentation by the Youth Coalition of Oxnard on Community Gardens as a Way to Alleviate Food Insecurity.

E. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

F. CEREMONIAL ITEMS

1. SUBJECT: Presentation of a Proclamation Designating the Week of May 21 - 27, 2023 as "Public Works Week."
2. SUBJECT: Presentation of a Proclamation Designating May 29, 2023 as "Memorial Day."

G. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not

had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

H. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

I. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

J. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

K. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

L. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the April 4, 2023 and April 13, 2023 regular meetings as presented.

Legislative Body: City Council

Contact: Rose Chaparro, (805) 385-7805

2. Public Works Department

SUBJECT: Construction Agreement 32300311 with Pacific Builders & Roofing, Inc. dba WSP Roofing for Wilson Senior Center Roof Replacement Project, Specification No. PW 23-33.

RECOMMENDATION:

That the City Council approve and authorize the following for a total of \$711,750.78 in Project funds for the Wilson Senior Center Roof Replacement Project (Project No. C2042/MO5516):

1. Execute an Agreement with Pacific Builders & Roofing, Inc. dba WSP Roofing in the amount of \$547,500.60 for the Project;
2. A Project contingency amount of \$109,500.12 (20%) with Pacific Builders & Roofing, Inc. dba WSP Roofing for a total not to exceed value of \$657,000.72 for the Project;
3. A Project allocation amount of \$54,750.06 for engineering, inspection, survey and project management for the Project; and

4. A project budget appropriation transfer in the amount of \$342,000 in the General Fund Capital Outlay Fund (301) from the Roof Replacement-Various Facilities Project (Project No. C2306/235702) to the Wilson Senior Center Roof Replacement Project (Project No. C2042/MO5516).

(This item is categorically exempt from the California Environmental Quality Act pursuant to Title 14 of the California Code of Regulations Section 15301(c).)

(This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

3. Housing Department

SUBJECT: Investment Policy and Portfolio Guidelines for the Housing Authority of the City of Oxnard.

RECOMMENDATION: That the Board of Commissioners of the Housing Authority of the City of Oxnard adopt a resolution adopting an investment policy and portfolio guidelines for the Housing Authority of the City of Oxnard for FY 2023-2024.

(The Community Services, Public Safety, Housing & Development Committee approved 2-0 on April 25, 2023 to approve the staff recommendation and to forward the item for Council approval.)

Legislative Body: Housing Authority

Contact: Emilio Ramirez, (805) 385-8094

4. Public Works Department

SUBJECT: Trade Services Agreement 32400001 with Quinn Company, for Preventative Maintenance and On-Call Repairs for Portable Generators & Heavy Equipment. Specification No. PW 23-66.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an Agreement with Quinn Company for an amount not to exceed \$840,000 for a three-year term for the maintenance of portable generators and heavy equipment.

(Public Works and Transportation Committee approved 2-0.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

5. Public Works Department

SUBJECT: Second Amendment to Agreement No. 9315-21-PW with Econolite Systems Incorporated for Traffic Signal Preventive, Emergency, and Non-Emergency Maintenance Services.

RECOMMENDATION: That the City Council approve and authorize the execution of a Second Amendment to an Agreement with Econolite Systems Incorporated to increase the not to exceed amount from \$300,000 to \$500,000 for traffic signal preventive, emergency, and non-emergency maintenance services and extend the contract termination date to June 30, 2025.

(Public Works and Transportation Committee approved 2-0.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

M. PUBLIC HEARINGS**1. Housing Department**

SUBJECT: Adoption of the Fiscal Year 2023-2024 Annual Action Plan and amended Oxnard Citizen Participation Plan. (10 minutes)

RECOMMENDATION: That the City Council:

1. Conduct a public hearing regarding the fiscal year 2023-2024 Annual Action Plan with funding recommendations and the amended Oxnard Citizen Participation Plan;
2. Approve the fiscal year 2023-2024 Annual Action Plan with the recommended use of funds for selected activities that conform with the City of Oxnard consolidated plan goals as defined in the Ventura County Regional Consolidated Plan;
3. Approve the updated changes in the amended Oxnard Citizen Participation Plan;
4. Authorize the City Manager, and his designees, to incorporate the final grant allocations into the 2023 Annual Action Plan, and authorize the budget appropriations to fund the administration, and projects, including the ability to increase or decrease project funding by ten percent or up to the administrative amount allowed of the administering staff, whichever is greater;
5. Authorize the City Manager and his designees, to incorporate any recommended changes resulting from the public input to the fiscal year 2023-2024 Annual Action Plan and the amended Oxnard Citizen Participation Plan, as directed by the City Council, including the authorization of funding appropriations and revenue or expenditure budget changes, up to ten percent of each grant;
6. Authorize the City Manager and his designees, to execute the required applications, certifications, and other pertinent documents for the submission of the fiscal year 2023-2024 Annual Action Plan and the amended Oxnard Citizen Participation Plan to the United States Department of Housing and Urban Development; and
7. Authorize the City Manager, and his designees, to execute all the agreements necessary for the implementation of the Annual Action Plan including sub recipients, interdepartmental, and intradepartmental agreements.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/DoJkYWv72sE>

Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

N. REPORTS**1. City Manager Department**

SUBJECT: Update on Efforts of the Mayor's Gateway Task Force and Authorization of an Agreement with Found Design, LLC dba MERJE for the Gateway Project. (15 minutes)

RECOMMENDATION: That the City Council:

Receive an update on the locations and preliminary schematic designs for the four (4) gateways proposed by the Mayor's Gateway Task Force;

Authorize the City Manager to execute an agreement with Found Design, LLC dba MERJE for a not-to-exceed amount of \$400,000 for the proposed design development, documentation, engineering and construction administration of up to four (4) gateways; and
Authorize the City Manager to initiate the design, construction, permitting, and project management of Gateway Location 1, in South Oxnard.
(The Community Services, Public Safety, Housing & Development Committee approved 2-0 on April 25, 2023.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/RwHWk4qAvDc>

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

2. Information Technology Department

SUBJECT: Purchasing Authorization with Insight Public Sector Inc. for Information Technology Goods and Services. (10 minutes)

RECOMMENDATION: That City Council approve and authorize the Mayor to extend Purchase Order 8481 for information technology goods and services with Insight Public Sector, Inc. by revising its expiration date from February 15, 2024, to June 30, 2026, and raising the not to exceed amount from \$770,000 to \$2,635,000 over an additional 28 month period.

(The Finance and Governance Committee approved 3-0 on April 25, 2023.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/e4qkRw3mvO4>

Legislative Body: City Council

Contact: Helen Miller, (805)385-7446

3. Housing Department

SUBJECT: Acquisition of Real Property at 2900 Saviers Road in Support of the Oxnard Police Department for a Future Precinct in South Oxnard. (10 minutes)

RECOMMENDATION: That the City Council:

1. Approve the acquisition of property located at 2900 Saviers Road for the future development of an Oxnard Police Department precinct; and
2. Appropriate \$2,400,000 from the General Fund reserve for the purchase of the property; and
3. Authorize the City Manager or his designee to execute any and all documents necessary to facilitate this transaction.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/NDZ7ljttDhk>

Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

4. Public Works Department

SUBJECT: Adoption of Ordinance No. 3028 Establishing New Water Rates, Fees and Charges. (20 minutes)

RECOMMENDATION: That the City Council:

1. Adopt Ordinance No. 3028 entitled "Ordinance of the City Council of the City of Oxnard to Establish Water Rate and Fee Increases for Customer Use and Service from the City Water Service;" and
2. Find that CEQA does not apply to this ordinance pursuant to Public Resource Code sections 21080(b)(8) and 21083 in conjunction with the exemption listed in title 14 California Code of Regulations section 15273.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/cDYCdov4dBE>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

O. ADJOURNMENT