# MINUTES
# OXNARD CITY COUNCIL
# FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
February 28, 2023

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:04 p.m., Chair John C. Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Zaragoza, Member Gabriela Basua; and Member Gabriel (Gabe) Teran were present in person.

Staff members present in person were Alexander Nguyen, City Manager; Shiri Klima, Deputy City Manager; Stephen M. Fischer, City Attorney; Denise Olson, Interim Chief Financial Officer; Mark Sewell, Assistant Chief Financial Officer, Dee Lai, Assistant City Clerk and Rose Chaparro, City Clerk.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department
SUBJECT: Approval of Minutes.
RECOMMENDATION: That the Finance & Governance Committee approve the minutes of the February 14, 2023 regular meeting as presented.

*It was moved by Member Teran, seconded by Member Basua,* to approve the Information/Consent item as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

D. REPORTS

1. City Manager Department
SUBJECT: Risk to the ERP Project related to Aaron Starr Lawsuit preventing City from Obtaining Council-Approved Bonds; Fifth Amendment to Project Management Contract; and Annual Report.
RECOMMENDATION: That the Finance and Governance Committee recommend that the City Council:

    1. Consider approving using up to $2,500,000 from Fiscal Year 2022-23 General Fund to cash fund the portion of all FY 2022-23 Enterprise Resource Planning (ERP) project expenditures in excess of the initial bond proceeds received in prior fiscal years (with additional FY 2023-24 General Fund as listed in budget

to cash fund the FY 2023-24 ERP project expenditures if litigation remains pending that prevents City from issuing bonds); and
2. Approve and authorize the Mayor to execute a Fifth Amendment to the Professional Services Agreement with Kreative Core Technologies Corp (9431-21-FN) in the amount of $2,120,000 for a new not to exceed contract amount of $4,720,000 and to extend the term from December 31, 2023, to December 31, 2024, for Project Management Services related to the Human Capital Management (HCM), Energov, Enterprise Asset Management (EAM), and Utility Billing phases of the City's multi-year Enterprise Resource Planning (ERP) implementation; and
3. Receive and file the ERP system annual report.

Shiri Klima, Deputy City Manager introduced Mark Sewell, Assistant Chief Financial Officer and Andy Bhatnagar, Vice President with Kreative Core Technologies who presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

*It was moved by Member Basua, seconded by Member Teran,* to approve the recommended action as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

Member Teran requested that an item be placed on a future meeting agenda to conduct a broader discussion on how this lawsuit can affect other future bonded items.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 5:30 p.m.

R. Chaparro
ROSE CHAPARRO
City Clerk

John C Zaragoza
JOHN C. ZARAGOZA
Chair