MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
March 28, 2023

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:00 p.m., Chair John C. Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Zaragoza, Member Gabriela Basua; and Member Gabriel (Gabe) Teran were present in person.

Staff members present in person were Alexander Nguyen, City Manager; Shiri Klima, Deputy City Manager; Stephen M. Fischer, City Attorney; Denise Olson, Interim Chief Financial Officer; Beth Vo, Assistant Chief Financial Officer; Helen Miller, Chief Information Officer; Dee Lai, Assistant City Clerk and Rose Chaparro, City Clerk.

Auditor Eden Casareno, Partner In-Charge of Attest Services with Eadie + Payne LLP participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Jim Lavery (comments on newspaper article).

C. CONSENT AGENDA

1. City Clerk Department
   SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance & Governance Committee approve the minutes of the February 28, 2023 regular meeting as presented.

It was moved by Member Basua, seconded by Member Teran, to approve the Information/Consent item as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

D. REPORTS

1. Finance Department
   SUBJECT: Presentation of Single Audit Report.
   RECOMMENDATION: That the Finance and Governance Committee receive the 2022 Single Audit Report from the audit firm Eadie + Payne and recommend staff forward presentation to the City Council.

(Eadie + Payne Presentation will be live upon consultant's request).

Shiri Klima, Deputy City Manager introduced Eden Casareño, Partner In-Charge of Attest Services with Eadie+Payne who presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Teran, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

2. Finance Department
SUBJECT: Update on the Corrective Action Plan (CAP) for Closing Past Audit Findings.
RECOMMENDATION: That the Finance and Governance Committee receive an update on the Corrective Action Plan (CAP) for closing past audit findings and recommend staff forward the presentation to City Council.

Denise Olson, Interim Chief Financial Officer was available for questions. No public comments were received.

It was moved by Member Basua, seconded by Member Teran, to approve the recommended action as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

3. Information Technology Department
SUBJECT: Purchase of Microsoft Software and Licensing. (10 minutes)
RECOMMENDATION: That the Finance and Governance Committee recommend that City Council approve and the Mayor execute an agreement and purchase order with an authorized Microsoft licensing service provider (reseller), "piggybacking" off of County of Riverside Microsoft Enterprise Agreement #8084445, for an amount not-to-exceed $2,028,260 for the continued use and purchase of Microsoft products for the three year agreement term of May 1, 2023, to April 30, 2026.

Helen Miller, Chief Information Officer presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Chair Zaragoza, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 5:27 p.m.

R. Chaparro

ROSE CHAPARRO
City Clerk

John C. Zaragoza

JOHN C. ZARAGOZA
Chair