MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
December 13, 2022

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:03 p.m., Chair Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The Assistant City Clerk called the roll and announced the posting of the agenda. Member Gabriela Basua, Member Gabriel (Gabe) Teran, and Chair John C. Zaragoza were present in person.

Councilmember Basua joined the meeting at 5:09 p.m.

Staff members Alexander Nguyen, City Manager; Shiri Klima, Deputy City Manager; Stephen Fischer, City Attorney; Betsy George, Chief Financial Officer; Helen Miller, Chief Information Officer; Tatiana B. Arnaout, P.E., City Engineer; Dee Lai, Assistant City Clerk and Rose Chaparro, City Clerk were present in person.

Jason Zaragoza, Deputy City Attorney and Eden Alomeri, Revenue & Licensing Director & Assistant City Treasurer participated via videoconference.

Consultant Connie Huynh Fife, Project Manager, Municipal & District Finance with Harris & Associates also participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None Received.)

Jason Zaragoza, Deputy City Attorney called in remotely via the zoom details provided on the front page of the public meeting agendas and confirmed that the videoconference system (zoom) continues to work efficiently.

C. CONSENT AGENDA

1. City Clerk Department
   SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance & Governance Committee approve the minutes of the November 22, 2022 regular meeting as presented.

It was moved by Member Teran, seconded by Member Zaragoza, to approve the minutes as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

D. REPORTS

1. Finance Department
   SUBJECT: Fiscal Year 2021-22 Annual Report on Development Impact Fees (AB1600). (15 minutes)

RECOMMENDATION: That the Finance and Governance Committee recommend that the City Council receive and file the annual development impact fee report (AB1600) for the fiscal year ended June 30, 2022.
(Presentation will be live upon consultant's request).

Betsy George, Chief Financial Officer introduced Connie Huynh Fife, Project Manager, Municipal and District Finance with Harris & Associates who presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Teran, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

2. Information Technology Department
SUBJECT: City of Oxnard Website and Email Update (change from .org to .gov). (15 minutes)
RECOMMENDATION: That the Finance and Governance Committee recommend that the City Council authorize the Mayor to sign the required federal government authorization letter(s) requesting and maintaining the City of Oxnard's registration of the City's chosen .gov domain name(s) used for City website and online services, including City email.

Helen Miller, Chief Information Officer presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Basua, seconded by Member Teran, to approve the recommended action as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

3. City Manager Department
SUBJECT: Appropriation of Bond Proceeds. (15 minutes)
RECOMMENDATION: That the Finance and Governance Committee recommend the City Council:

1. Approve the proposed list of redevelopment bond proceeds projects;
2. Authorize the re-allocation of all remaining 2006 Ormond Beach Tax Allocation Bond (TAB) Proceeds for the purpose of completing the Hueneme Road work related to the Ormond Beach Neighborhood Street Resurfacing project;
3. Authorize a budget appropriation of $30,655 from the General Fund (101) and corresponding Capital Outlay Fund (301) for the Roof Replacement: South Oxnard Center project (# C2010);
4. Authorize the re-allocation of all remaining 2006 HERO TAB Proceeds

for the purpose of completing the Roof Replacement: South Oxnard Center project and for paving more alleyways; and

5. Authorize the re-allocation of all remaining 2006 Southwinds TAB Proceeds for the purpose of adding park benches and trash enclosures at Southwinds Park.

(Pursuant to the Sections 15061(b)(3) and 15378 of the California Environmental Quality Act (CEQA) Guidelines, this item is not a "project" subject to CEQA.)

Shiri Klima, Deputy City Manager introduced Tatiana B. Arnaout, P.E., City Engineer who presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Basua, seconded by Chair Zaragoza, to approve the recommended action as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 5:37 p.m.

R. Chaparro
ROSE CHAPARRO
City Clerk

John Zaragoza
JOHN C. ZARAGOZA
Chair