

MINUTES
Parks, Recreation & Community Services Commission
March 22, 2023

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:33 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Miguel Fernandez, Oscar Hernandez, Ismael Paredes Ulloa, Roger Poirier, and Angela Whitecomb were present. Commissioners Chris Hernandez and Paul Lemos were absent. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Managers, Mariah Sanchez, Cultural and Community Services Analyst and Adriana Britt, Recording Secretary.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of January 25, 2023.
RECOMMENDATION: That the minutes be approved.
ACTION: Commissioner Miguel Fernandez moved approval as recommended.
Commissioner Ismael Paredes Ulloa seconded and the motion carried unanimously with Commissioners Chris Hernandez and Paul Lemos absent at the time.

C. PUBLIC COMMENTS

D. COMMISSION BUSINESS

1. SUBJECT: Presentation by the City Attorney's Office on the Brown Act, Bylaws, and Powers and Duties of the Commission.
RECOMMENDATION: That the Commission receive a training presentation from the City Attorney's Office on the Brown Act, Bylaws and Powers and Duties of the Commission.
DISCUSSION: [None]
ACTION: [None]
2. SUBJECT: Elections for 2023 Chair and Vice Chair
RECOMMENDATION: That the Commission recommend and vote on a Chair and Vice Chair for the 2023 Parks and Recreation and Community Services Commission.
DISCUSSION: [None]
ACTION: (Fernandez/O Hernandez) The Commission voted on Angela Whitecomb as Chair 4(Roger Poirier, Oscar Hernandez, Miguel Fernandez, Ismael Paredes Ulloa) - 0 in support of the motion with Commissioner Angela Whitecomb abstaining and Chris Hernandez and Paul Lemos absent.

(Fernandez/O.Hernandez) The Commission voted on Roger Poirier as Vice Chair 4(Angela Whitecomb, Oscar Hernandez, Miguel Fernandez, Ismael Paredes Ulloa) - 0 in support of the motion with Commissioner Roger Poirier abstaining and Chris Hernandez and Paul Lemos absent.
3. SUBJECT: Parks, Recreation, and Community Services Commission 2023 Meeting Calendar
RECOMMENDATION: That the Commission review and approve the Commission meeting calendar for 2023.

DISCUSSION: Commission requested to move November meeting to November 15 pending location availability, go dark in December, and to plan a parks tour during the calendar year.

ACTION: [None]

4. SUBJECT: Local Tribes AD-HOC Committee

RECOMMENDATION: That the Commission vote to dissolve the Local Tribes AD-HOC Committee.

DISCUSSION: Commissioner Roger Poirier reported that the item went to Council and there was no longer a need for the AD-HOC Committee.

ACTION: Commission voted 5 (Angela Whitecomb, Roger Poirier, Oscar Hernandez, Miguel Fernandez, Ismael Paredes Ulloa) - 0 in support of the motion with Commissioners Chris Hernandez and Paul Lemos absent.

E. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Create, assign members, and set objectives of an Annual Report AD-HOC Committee

RECOMMENDATION: That the Commission create and assign members to the Annual Report AD-HOC Committee to draft the Commission's annual report to present to City Council in July. The Committee will sunset on May 12, 2023.

DISCUSSION: Commissioners Poirier, Ulloa, and Whitecomb volunteered for the Annual Report AD-HOC Committee.

ACTION: The Commission voted 5(Angela Whitecomb, Roger Poirier, Oscar Hernandez, Miguel Fernandez, Ismael Paredes Ulloa) - 0 in support of the motion with Commissioners Chris Hernandez and Paul Lemos absent.

2. SUBJECT: Update on the Park Ambassador AD-HOC Committee

RECOMMENDATION: That the Commission receive an update from the AD-HOC Committee about implementing a Park Ambassador Program in the City of Oxnard.

DISCUSSION:

Commissioner Whitecomb updated the Commission of the meeting had between AD-HOC members and staff from Recreation, Parks, Police, and Attorneys Office. Commissioner Poirier updated the Commission on survey results via Google Form.

ACTION: [None.]

3. SUBJECT: Update from the Pleasant Valley Park Restroom Mural AD-HOC Committee.

RECOMMENDATION: That the Commission receive an update from the AD-HOC Committee regarding painting murals on the outside of the Pleasant Valley Park restrooms.

DISCUSSION: The Commission discussed the goals of the AD-HOC Committee.

ACTION: [None.]

F. REPORT OF THE COMMISSION SECRETARY

Assistant Public Works Director Steve Howlett provided an update on the following: Landscape Standards Program, Clean California Grant, Beach clean up near Embassy Suites, Light replacement at Colonia Park, Community Center East Park playground installation Wilson Playground installation, Pleasant Valley restroom installation.

Cultural and Community Services Manager Jessie Tapia informed the Commission on the following Recreation events and programs:

Oxnard School District After School Program Art Gala and Rock into Sports, M.A.C. Spring schedule, and Colonia Gym toddler time.

G. COMMISSIONER COMMENTS

1. Miguel Fernandez: Sunset Little League Opening Day, Oxnard PAL on the news
2. Oscar Hernandez: El Rio Baseball and Softball Opening Day, City of Oxnard staff and field maintenance
3. Roger Poirier: Hobson Neighborhood Council, Oxnard Art Alliance Meeting, restrooms closures at Community Center Park West, Oxnard School District After School Program Art Gala
4. Angela Whitecomb: Maritime Painting Event

H. ITEMS FOR FUTURE CONSIDERATION

1. Staff report on active sports leagues in the city (name of league, amount of participants, where they practice)
2. Staff report on park restroom availability within the city
3. Creation of AD-HOC Committee for Park restroom availability and needs
4. Staff report on park maintenance budget including Measure E funds, include plans for maintenance on Campus Park and Durley Park after completion.
5. Schedule parks tour and decide on parks to visit
6. Commission goal setting

I. ADJOURNMENT

At 7:10 pm the meeting was adjourned.

Adriana Britt

Angela Whitecomb

[Name of Secretary], Secretary

[Name of Chair], Chairman