

MINUTES
OXNARD CITY COUNCIL
COMMUNITY SERVICES, PUBLIC SAFETY,
HOUSING & DEVELOPMENT COMMITTEE
Regular Meeting
January 10, 2023

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:46 p.m., Chair Bryan A. MacDonald called to order the regular meeting of the Oxnard City Council Community Services, Public Safety, Housing & Development Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The Assistant City Clerk called the roll and announced the posting of the agenda. Chair MacDonald and Member Zaragoza were present in person.

Member Madrigal was absent.

Staff members Alexander Nguyen, City Manager; Ken Rozell, Chief Assistant City Attorney; Jason Benites, Police Chief; Tim Kelley, Special Operations Commander; Alexander Hamilton, Fire Chief; Michael Wolfe, Public Works Director; Tatiana B. Arnaout, P.E., City Engineer; Emilio Ramirez, Housing Director; Elsa Brown, Affordable Housing Manager and Dee Lai, Assistant City Clerk were present in person.

Consultant Rachel Om, AICP, Fehr & Peers participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee approve the minutes of the December 13, 2022 regular meeting as presented.

It was moved by Member Zaragoza, seconded by Chair MacDonald, to approve the meeting minutes as presented. VOTE: Zaragoza and MacDonald voted in favor; the motion carried 2-0. Member Madrigal was absent.

D. REPORTS

1. Public Works Department

SUBJECT: Caltrans Required Local Roadway Safety Plan.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee:

1. Receive a presentation and comment on the Local Roadway Safety Plan and

2. Recommend that the City Council adopt the Caltrans Required Local Roadway Safety Plan as final.

(This item is not considered a project under the California Environmental Quality Act.)

(Public Works and Transportation Committee approved 2-0.)

Tatiana B. Arnaout, P.E., City Engineer answered the Committee's questions. There were no public comments. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Chair MacDonald, to approve the recommended action as presented. VOTE: MacDonald and Zaragoza voted in favor; the motion carried 2-0. Member Madrigal was absent.

2. Police Department

SUBJECT: Mobile Command Vehicle Purchase.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee recommend that the City Council:

1. Approve and authorize the Purchasing Agent to execute a Purchase Order with Emergency Vehicles Incorporated (EVI) in the amount of \$698,513.912; and
2. Approve the purchase and use of a mobile command vehicle as military equipment as defined by Government Code Section 7070(c)(5).

Tim Kelley, Special Operations Commander presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

An amendment to the amount listed on item 2. (1), to authorize the Purchasing Agent to execute a Purchase Order with Emergency Vehicles Incorporated (EVI) in the *amended amount of \$700,094.75.*

It was moved by Member Zaragoza, seconded by Chair MacDonald, to approve the recommended action as amended. VOTE: MacDonald and Zaragoza voted in favor; the motion carried 2-0. Member Madrigal was absent.

3. Housing Department

SUBJECT: First Amendment to Agreement A-8434 for Housing Professional Services.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee recommend that the Housing Authority Board of Commissioners Approve and authorize the execution of the First Amendment to Agreement A-8434, increasing the amount from \$200,000 to \$400,000 and extending the term by one year, with Nan McKay & Associates, Inc. for Housing Choice Voucher case management services.

Emilio Ramirez, Housing Director, answered the Committee's questions. There were no public comments. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Chair MacDonald, to approve the recommended action as presented. VOTE: MacDonald and Zaragoza voted in favor; the motion carried 2-0. Member Madrigal was absent.

4. Housing Department

SUBJECT: First Amendment to Agreement 9660-22-HO for Housing Contracts Administration Services.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Community Development Committee recommend that:

1. The City Council approve and authorize the execution of a First Amendment to Agreement 9660-22-HO with Michael Baker International to increase the not to exceed amount from \$120,000 to \$481,000; and
2. The Housing Authority Board of Commissioners approve and authorize the use of up to \$164,000 in Housing Authority Funds to pay for Housing Contracts Administration Services under Agreement 9660-22-HO.

Emilio Ramirez, Housing Director, answered the Committee's questions. There were no public comments. Discussion ensued among the Committee and staff.

It was moved by Chair MacDonald, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: MacDonald and Zaragoza voted in favor; the motion carried 2-0. Member Madrigal was absent.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Bryan A. MacDonald adjourned the meeting at 7:12 p.m.



ROSE CHAPARRO
City Clerk



BRYAN A. MACDONALD
Chair