

MINUTES
OXNARD CITY COUNCIL
COMMUNITY SERVICES, PUBLIC SAFETY,
HOUSING & DEVELOPMENT COMMITTEE
Regular Meeting
April 25, 2023

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:45 p.m., Member John C. Zaragoza called to order the regular meeting of the Oxnard City Council Community Services, Public Safety, Housing and Development Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Member Oscar Madrigal and Member John C. Zaragoza were present in person. Chair Bryan A. MacDonald was absent.

Staff members Alexander Nguyen, City Manager; Ashley Golden, Assistant City Manager; Kenneth Rozell, Chief Assistant City Attorney; Samantha Shapiro, Project Manager; Jason Benites, Police Chief; Denise Morehouse, Assistant Chief of Police; Edgar Fernandez, Police Commander; Michael Wolfe, Public Works Director; Emilio Ramirez, Housing Director; Albert Ramirez, Assistant Housing Director; Brenda Lopez, Housing Programs Manager; Jeff Pengilley, P.E., CDD Assistant Director & Building Official; Dee Lai, Assistant City Clerk and Rose Chaparro, City Clerk were present in person.

John Colamarino, Assistant Fire Chief participated via videoconference.

Phil Rarick, Administrative Director and Donna Gillesby from the Ventura County Animal Services attended in person.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee approve the minutes of the March 28, 2023 regular meeting as presented.

It was moved by Member Madrigal, seconded by Member Zaragoza, to approve the Information/Consent item as presented. VOTE: Madrigal and Zaragoza voted in favor; the motion carried 2-0. Chair MacDonald was absent.

D. REPORTS

1. Police Department

SUBJECT: Ventura County Animal Services Agreement.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee recommend the City Council:

- Approve and authorize the Mayor to sign a Service Level Request in the amount of \$2,547,687 for FY 23-24 for the fourth year of a five-year agreement (A-8151) with the County of Ventura to provide animal safety services.

Police Commander Edgar Fernandez introduced Phil Rarick, Administrative Director and Donna Gillesby from the Ventura County Animal Services who presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Madrigal, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: Madrigal and Zaragoza voted in favor; the motion carried 2-0. Chair MacDonald was absent.

2. City Manager Department

SUBJECT: Update on efforts of the Mayor's Gateway Task Force and authorization of an agreement with Found Design, LLC dba MERJE for the Gateway Project.

RECOMMENDATION: That the Community Services, Public Safety, Housing and Development Committee recommend that City Council:

1. Receive an update on the locations and preliminary schematic designs for the four (4) gateways proposed by the Mayor's Gateway Task Force;
2. Authorize the City Manager to execute an agreement with Found Design, LLC dba MERJE for a not-to-exceed amount of \$400,000 for the proposed design development, documentation, engineering and construction administration of up to four (4) gateways; and
3. Authorize the City Manager to initiate the design, construction, permitting, and project management of Gateway Location 1, in South Oxnard.

Samantha Shapiro, Project Manager was available to answer questions. Public comments were received from Marvin Boos. Discussion ensued among the Committee and staff.

It was moved by Member Madrigal, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: Madrigal and Zaragoza voted in favor; the motion carried 2-0. Chair MacDonald was absent.

3. Housing Department

SUBJECT: Investment Policy and Portfolio Guidelines for the Housing Authority of the City of Oxnard.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee recommend that the Board of Commissioners of the Housing Authority of the City of Oxnard approve a resolution adopting an investment policy and portfolio guidelines for the Housing Authority of the City of Oxnard for FY 2023-2024.

Emilio Ramirez, Housing Director presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the recommended action as presented. VOTE: Madrigal and Zaragoza voted in favor; the motion carried 2-0. Chair MacDonald was absent.

4. Housing Department

SUBJECT: Adoption of the Fiscal Year 2023-2024 Annual Action Plan and amended Oxnard Citizen Participation Plan.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee recommend that the City Council:

1. Conduct a public hearing regarding the fiscal year 2023-2024 Annual Action Plan with funding recommendations and the amended Oxnard Citizen Participation Plan;
2. Approve the fiscal year 2023-2024 Annual Action Plan with the recommended use of funds for selected activities that conform with the City of Oxnard consolidated plan goals as defined in the Ventura County Regional Consolidated Plan;
3. Approve the updated changes in the amended Oxnard Citizen Participation Plan;
4. Authorize the City Manager, and his designees, to incorporate the final HUD grant allocations into the 2023 Annual Action Plan, and authorize the budget appropriations to fund the administration, and projects, including the ability to increase or decrease project funding by ten percent or up to the administrative amount allowed of the administering staff, whichever is greater.
5. Authorize the City Manager and his designees, to incorporate any recommended changes resulting from the public input to the fiscal year 2023-2024 Annual Action Plan and the amended Oxnard Citizen Participation Plan, Oxnard, as directed by the City Council, including the authorization of funding appropriations and revenue or expenditure budget changes, up to ten percent of each grant;
6. Authorize the City Manager and his designees, to execute the required applications, certifications, and other pertinent documents for the submission of the fiscal year 2023-2024 Annual Action Plan and the amended Oxnard Citizen

Participation Plan to the United States Department of Housing and Urban Development; and,

7. Authorize the City Manager, and his designees, to execute HUD agreements and sign all agreements for the implementation of the Annual Action Plan including sub recipients, interdepartmental, and intradepartmental agreements.

Emilio Ramirez, Housing Director presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Member Madrigal, to approve the recommended action as presented. VOTE: Madrigal and Zaragoza voted in favor; the motion carried 2-0. Chair MacDonald was absent.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Member Zaragoza adjourned the meeting at 7:19 p.m.


ROSE CHAPARRO

City Clerk


JOHN C. ZARAGOZA
Member