

MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
January 24, 2023

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 8:35 p.m., Chair Bert E. Perello called to order the regular meeting of the Oxnard City Council Public Works & Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Bert Perello and Member John C. Zaragoza were present in person.

Staff members present in person were Alexander Nguyen, City Manager; Michelle (Elle) McCarron, Assistant City Attorney; Michael Wolfe, Public Works Director; Brian Yanez, Assistant Public Works Director; Steve Howlett, Assistant Public Works Director; Kevin Thompson, Parks Manager; Philip Schwieder, Streets Division Manager; Dee Lai, Assistant City Clerk; and Rose Chaparro, City Clerk.

Brian Allen, Maintenance Services Manager participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Public Works & Transportation Committee approve the minutes of the December 13, 2022 regular meeting as presented.

It was moved by Chair Perello, seconded by Member Zaragoza, to approve the meeting minutes as presented. VOTE: Perello and Zaragoza voted in favor, the motion carried 2-0.

D. REPORTS

1. Public Works Department

SUBJECT: Professional Services Agreement 32300159 with Bureau Veritas Technical Assessments, LLC for Facilities Condition Assessment Report and Asset Management Program, Specification No. PW 22-127.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize a Professional Services Agreement with Bureau Veritas Technical Assessments, LLC in the amount not to exceed \$340,000 for a three-year term for Facilities Condition Assessment Report and

Asset Management Program.

(This item is not a project subject to the California Environmental Quality Act).

Steve Howlett, Assistant Public Works Director introduced Brian Allen, Maintenance Services Manager who presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Perello and Zaragoza voted in favor; the motion carried 2-0.

2. Public Works Department

SUBJECT: Carryover of Encumbered Funds from Fiscal Year 2021-22 and Amended Budget Appropriations for Public Works for Fiscal Year 2022-23.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve:

1. The carryover of encumbered funds from Fiscal Year 2021-22 to Fiscal Year 2022-23 from available fund balances in the amounts of: A) \$957,184 to the General Fund (101); B) \$232,001 to the Wastewater Fund (611); and C) \$115,181 to the Environmental Resources Fund (631) due to supply chain delays;
2. Fiscal Year 2022-23 budget appropriations from available fund balances in the amount of \$115,811 to the Special Districts Fund (120) for new work and budget appropriation transfer of \$7,300 from the General Fund (101) to Special Districts Fund (120) as the General Benefit contribution for applicable Districts; and
3. A Fiscal Year 2022-23 budget un-appropriation in the amount of \$5,175,000 from the Water Bond Fund (609).

(This item is not subject to the California Environmental Quality Act.)

Michael Wolfe, Public Works Director presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Perello and Zaragoza voted in favor; the motion carried 2-0.

3. City Manager Department

SUBJECT: Water Policy and Related Litigation Update.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council receive and file the Water Policy Report and Update on Related Litigation.

This item is not subject to the California Environmental Quality Act pursuant to Public Resources Code 21080(b)(4).

Michael Wolfe, Public Works Director presented and answered the Committee's questions. No public comments were received. Shiri Klima, Deputy City Manager was also available to answer questions. Discussion ensued among the Committee and staff.

It was moved by Chair Perello, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: Perello and Zaragoza voted in favor; the motion carried 2-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

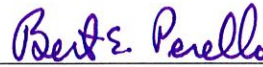
F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 9:25 p.m.



ROSE CHAPARRO

City Clerk



BERT E. PERELLO

Chair