

MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
March 28, 2023

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 8:30 p.m., Chair Bert E. Perello called to order the regular meeting of the Oxnard City Council Public Works & Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Bert Perello and Member John C. Zaragoza were present in person.

Staff members present in person were Alexander Nguyen, City Manager; Michelle (Elle) McCarron, Assistant City Attorney; Michael Wolfe, Public Works Director; Brian Yanez, Assistant Public Works Director; Steve Howlett, Assistant Public Works Director; Joseph Marcinko, Assistant Public Works Director; Omar Castro, Water Division Manager; Timothy Beaman, Supervising Civil Engineer; Debbie O'Leary, Transportation Planner; Dee Lai, Assistant City Clerk; and Rose Chaparro, City Clerk.

Rachel Om, Chelsea Richer, Matt Benjamin consultants with Fehr and Peers; as well as Steve Gagnon, Cleo Koenig, Gina DePinto consultants with Raftelis participated via videoconference.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Public Works & Transportation Committee approve the minutes of the March 14, 2023 regular meeting as presented.

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the meeting minutes as presented. VOTE: Perello and Zaragoza voted in favor, the motion carried 2-0.

D. REPORTS

1. City Attorney Department

SUBJECT: Easement Deed For Water Facilities from the Vacca Family Trust to the City of Oxnard (APN: 157-0-010-090).

RECOMMENDATION: That the Public Works and Transportation Committee recommend the City Council approve the Easement Deed for Water Facilities from the Vacca Family Trust and authorize the Mayor to execute the Certificate of Acceptance attached to the easement, identified at APN 157-0-010-090, located on the north side of the 101 freeway at Springville Road in the City of Camarillo.

Michael Wolfe, Public Works Director and Timothy Beaman, Supervising Civil Engineer answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Chair Perello, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: Perello and Zaragoza voted in favor; the motion carried 2-0.

2. Public Works Department

SUBJECT: Amended Budget Appropriations for Public Works for Fiscal Year 2022-23.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve:

1. A project budget appropriation from insurance proceeds in the amount of \$272,636 within the General Fund (101) for the Durley Park Concessions Building Repairs Project (TBD);
2. Fiscal Year 2022-23 budget appropriations from the available fund balance in the amount of \$75,000 from the General Fund (101) to the Stormwater Fund (114) for stormwater related expenses; and
3. Fiscal Year 2022-23 budget appropriations from the available fund balance for an amount not to exceed \$500,000 from the Fleet Maintenance Fund (741) for any unanticipated fuel increases through June 30, 2023.

Michael Wolfe, Public Works Director; Brian Yanez, Assistant Public Works Director; and Steve Howlett, Assistant Public Works Director presented and answered the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Perello and Zaragoza voted in favor; the motion carried 2-0.

3. Public Works Department

SUBJECT: First Amendment to Agreement A-8396 with LSY Enterprise Inc. for On-Call Professional Engineering Services.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the execution of an Amendment to a Professional Services Agreement with LSY Enterprise Inc. in the amount of \$500,000 for a new not to exceed contract amount of \$1,500,000 for On-Call Professional Engineering Services.

Michael Wolfe, Public Works Director was available to answer the Committee's questions.

No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Perello and Zaragoza voted in favor; the motion carried 2-0.

4. Public Works Department

SUBJECT: Sustainable Transportation Plan.

RECOMMENDATION: That the Public Works and Transportation Committee:

1. Provide comments on the Sustainable Transportation Plan; and
2. Recommend that the City Council adopt the Sustainable Transportation Plan.

Michael Wolfe, Public Works Director introduced Rachel Om and Chelsea Richer consultants with Fehr and Peers who presented and answered the Committee's questions. Public comments were received from Bryan Rodriguez. Discussion ensued among the Committee and staff.

It was moved by Chair Perello, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: Perello and Zaragoza voted in favor; the motion carried 2-0.

5. Public Works Department

SUBJECT: Water Rates Update Report.

RECOMMENDATION: That the Public Works & Transportation Committee recommend that the City Council receive and file the Water Rates Update Report.

Joseph Marcinko, Assistant Public Works Director presented and answered the Committee's questions. Public comments were received from Holly. Discussion ensued among the Committee and staff.

It was moved by Member Zaragoza, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Perello and Zaragoza voted in favor; the motion carried 2-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 10:02 p.m.


ROSE CHAPARRO

City Clerk


BERT E. PERELLO

Chair