

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AMENDED AGENDA

Section A: Councilmember Teran Remote Participation
Consent Item H.2 - Removed & Reports Item J.2 - Staff Report Added

AGENDA

OXNARD CITY COUNCIL

OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

OXNARD FINANCING AUTHORITY

OXNARD HOUSING AUTHORITY

Meeting Location: Council Chambers, 305 West Third Street

June 20, 2023

Regular Meeting - 6:00 PM

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499
2. Enter Meeting ID: 860 5684 6557
3. Passcode: 762396

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call-in steps listed above. Once the presiding officer calls for public speakers, **press *9 to raise your hand** to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room. **Press *6 when asked to unmute.** Listen to the instructions provided virtually on the phone while on hold in the zoom waiting room. Please note that there is a slight time delay when viewing the meeting via television.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT WWW.OXNARD.ORG.

To find out how you may provide public comment, please refer to the instructions below or at www.https://www.oxnard.org/city-meetings/.

The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. **ATTEND THE MEETING AT THE LOCATION LISTED ABOVE:** Submit a speaker card to the City Clerk.
2. **EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING**
 - a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings.
 - b. Submit an email to cityclerk@oxnard.org by 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record.
 - c. Contact the City Clerk's Office at (805) 385-7803 to submit your request.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item Time Estimates include: (Minutes for Presentation + Council Discussion + Public Comment)

3. PROVIDE PUBLIC COMMENT REMOTELY DURING THE MEETING

- a. Follow Zoom details listed above.
- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Oxnard Housing Authority.

CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL 2449:

During this meeting, Councilmember Teran will be participating remotely from the following location: Hampton Inn Riverside Downtown (Business Center) located at 3505 Market Street, Riverside, CA 92501.

B. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

C. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

D. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. City Manager Department

SUBJECT: Local Government Fun Fact: Comparative Cities Statistics.

RECOMMENDATION: That the Public and City Council receive a City Manager discussion about Oxnard's statistics as compared with other cities in the region.

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

E. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

F. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

G. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

H. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the May 2, 2023 regular meeting as presented.

Legislative Body: City Council

Contact: Rose Chaparro, (805) 385-7805

2. Police Department

SUBJECT: ABC Mini-Grant - Alcohol Policing Partnership Program.

RECOMMENDATION: That the City Council adopt a resolution authorizing:

1. The City Manager to apply for \$94,944 in grant funds from the Department of Alcoholic Beverage Control to be used for overtime to conduct four (4) Minor Decoy Operations, four (4) Shoulder Tap Operations, four (4) Trap Door Operations, and four (4) IMPACT Inspections;
2. The City Manager or designee to execute grant agreements and appropriate funds upon confirmation of the grant award;
3. The Chief Financial Officer or designee to submit financial reports and grant claims and approve budget appropriations for the use of ABC Grant funds; and
4. The Chief of Police or designee to submit all program-related progress or status reports.

Legislative Body: City Council

Contact: Jason Benites, (805) 385-7624

3. City Manager Department

SUBJECT: Approval of FY 23-24 Special Event Support Program Events and Budget.

RECOMMENDATION: That the City Council:

1. Approve the list of recommended events for the Special Event Support Program in FY 23-24; and

2. Approve minor changes to the Special Event Support Program in FY 23-24.

(The Community Services, Public Safety, Housing & Development Committee approved 3-0 on May 23, 2023).

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

4. Public Works Department

SUBJECT: Fiscal Year 2022-23 Budget Appropriation for Community Facilities District Number 7, Wagon Wheel.

RECOMMENDATION: That the City Council approve a Fiscal Year 2022-23 budget appropriation from the available fund balance in the amount of \$100,399 to the Special Districts Fund (120), (Sub Fund 6070 - Wagon Wheel CFD07) for reimbursement of Fiscal Year 2022-23 authorized Developer reimbursements from the Wagon Wheel Community Facilities District.

(Finance and Governance Committee approved 3-0.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

5. Housing Department

SUBJECT: Housing Authority Low Rent Public Housing and Housing Choice Voucher Program Section 8 Budgets for Fiscal Year 2023-2024.

RECOMMENDATION: That the Board of Commissioners for the Housing Authority of the City of Oxnard:

1. Adopt a resolution approving the recommended \$7,352,123 operating budgets for the Low Rent Public Housing Program for Fiscal Year 2023-2024, as presented for each project area, and approve and authorize the use of \$359,597 of unrestricted cash to fund the projected deficit.

2. Adopt a resolution approving the recommended \$30,848,417 operating budget for the Housing Choice Voucher Program Section 8 for Fiscal Year 2023-2024 and approve and authorize the use of \$304,238 of unrestricted cash to fund the projected deficit.

(This item was presented to the Community Services, Public Safety, Housing & Development Committee on June 13, 2023. As of publication of this staff report, the action by the Committee was not yet known.)

Legislative Body: City Council and Oxnard Housing Authority.

Contact: Emilio Ramirez, (805) 385-8094

I. PUBLIC HEARINGS

1. Community Development Department

SUBJECT: Compliance Fee Study: Council consideration of update to Alcohol, Compliance Fee; and Adoption of New Compliance Fees for Tobacco, Firearms, and Cannabis Businesses. (20 minutes)

RECOMMENDATION: That the City Council

1. Conduct a public hearing concerning the introduction of an ordinance adding Sections 13-1

- and 13-2 to Article I of Chapter 13 of the Oxnard City Code;
2. Adopt a Compliance Fee Study establishing compliance fees on businesses that sell firearms, alcohol, cannabis, and tobacco; and
 3. Approve the first reading by title only and waive further reading of an ordinance adding Sections 13-1 and 13-2 to Article I of Chapter 13 of the Oxnard City Code codifying compliance fees for firearms, alcohol, cannabis, and tobacco businesses.

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/pgJbDbnhH_o

Legislative Body: City Council

Contact: Maureen Tamuri, (805) 385-7882

2. Public Works Department

SUBJECT: Fiscal Year 2023-24 Resolution to Levy Assessments in Mandalay Beach Maintenance District. (10 minutes)

RECOMMENDATION: That the City Council, acting as the legislative body for the Mandalay Beach Maintenance District:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2023-24 assessments for the Mandalay Beach Maintenance District; and
2. Adopt a resolution to levy the special tax assessment for Fiscal Year 2023-24 within the Mandalay Beach Maintenance District for Fiscal Year 2023-24.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/Rp3IJPVgVF8>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

3. Public Works Department

SUBJECT: Fiscal Year 2023-24 Resolution to Levy Assessments in the Waterways Maintenance District. (10 minutes)

RECOMMENDATION: That the City Council, acting as the legislative body for the Waterways Maintenance District:

1. Hold a public hearing regarding proposed assessments for the Waterways Maintenance District for Fiscal Year 2023-24, and
2. Adopt a resolution to levy the special assessment on property within the Waterways Maintenance District for Fiscal Year 2023-24.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/xwt6lajE7RE>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

4. Public Works Department

SUBJECT: Fiscal Year 2023-24 Landscape Maintenance Districts Adoption of Resolution Confirming Diagrams and Assessments. (10 minutes)

RECOMMENDATION: That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2023-24 assessments in the City's LMDs; and
2. Adopt "A Resolution of the City Council of the City of Oxnard, California, Confirming Diagrams and Assessments for Fiscal Year 2023-24 in Connection with the City's Landscape Maintenance Districts" which does not include District Nos. 3 and 13.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/C2CG-8cpKxY>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

5. Public Works Department

SUBJECT: Fiscal Year 2023-24 Landscape Maintenance Districts Adoption of a Resolution Confirming Diagrams and Assessments for District No. 3. (10 minutes)

RECOMMENDATION: That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2023-24 assessments for LMD No. 3 (River Ridge); and
2. Adopt "A Resolution of the City Council of the City of Oxnard, California, Confirming Diagrams and Assessments for Fiscal Year 2023-24 in Connection with the City's Landscape Maintenance District No. 3 River Ridge"

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/4NhbpOOkEFQ>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

6. Public Works Department

SUBJECT: Fiscal Year 2023-24 Landscape Maintenance Districts Adoption of a Resolution Confirming Diagrams and Assessments for District No. 13. (10 minutes)

RECOMMENDATION: That City Council:

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2023-24 assessments for LMD No. 13 (Le Village); and
2. Adopt "A Resolution of the City Council of the City of Oxnard, California, Confirming Diagrams and Assessments for Fiscal Year 2023-24 in Connection with the City's Landscape Maintenance District No. 13 (Le Village)."

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/J7urb78hWYE>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

J. REPORTS

1. Public Works Department

SUBJECT: Resolution Authorizing the Levy of Special Taxes within Community Facilities District No. 8 for the Fiscal Year 2023-24 (10 minutes)

RECOMMENDATION: That the City Council acting as the legislative body for Community Facilities Districts (CFD) No. 8, adopt a resolution entitled “Resolution of the City Council of the City of Oxnard Acting as the Legislative Body of Community Facilities District No. 8 (Sakioka Farms) of the City of Oxnard Authorizing the Levy of Special Taxes within Community Facilities District No. 8 (Sakioka Farms) for the Fiscal Year 2023-24.”

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/UzoBsFwKVTw>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

2. **Finance Department**

SUBJECT: Public Safety Property Tax Assessment FY 2023-24. (10 minutes)

RECOMMENDATION: That the City Council adopts a resolution establishing the FY 2023-24 tax rates on property in the City of Oxnard for the payment of voter-approved obligations related to public safety personnel pension expenses.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/aLNvypSq3ds>

Legislative Body: City Council

Contact: Mark Sewell, 805-385-7851

3. **Finance Department**

SUBJECT: Annual Delegation of Investment Authority. (10 minutes)

RECOMMENDATION: That the City Council adopt a resolution delegating investment authority to the City Treasurer for FY 2023-24.

(The Finance and Governance Committee approved 3-0 on May 23, 2023.)

Legislative Body: City Council

Contact: Mark Sewell, 805-385-7851

4. **Finance Department**

SUBJECT: Adoption of Fiscal Year 2023-24 Budget. (20 minutes)

RECOMMENDATION: 1. That the City Council adopt the following resolutions:

- a. A resolution of the City Council of the City of Oxnard Approving the City Operating and Capital Improvement Budget for Fiscal Year 2023-24;
- b. A resolution of the City Council of the City of Oxnard Authorizing Full-Time Equivalent Positions in the City Service Effective July 1, 2023, in accordance with the Operating Budget for the Fiscal Year 2023-24;
- c. A resolution of the City Council of the City of Oxnard Authorizing Classification and Salary Schedules and Approving the Attached Classification and Salary Schedule;
- d. A resolution of the City Council of the City of Oxnard Establishing Financial Management Policies;
- e. A resolution of the City Council of the City of Oxnard Establishing an Appropriation Limit for the Fiscal Year 2023-24; and
- f. A resolution of the City Council of the City of Oxnard Adopting a Master Fee Schedule; and

2. That the Housing Board of Commissioners adopt a Resolution Approving the Housing Authority's Operating Budget for the Fiscal Year 2023-24; and

3. That the City Council increase the appropriation in the Fiscal Year 2022-23 General Fund by \$4,038,896, and increase revenues in the Water Operating Fund, with respect to the final Water Infrastructure Use Fee reimbursement payment.

Please click the following link to view the City Council Public Hearing video:

<https://youtu.be/TzXp39GXo8E>

Please click the following link to view the Finance and Governance Committee Meeting video:

<https://www.youtube.com/watch?v=sO7bLhmpOKI>

Please click the following link to view the required Measure M pre-recorded presentation video titled Fiscal Year 2023-2024 Budget Preview: <https://www.youtube.com/watch?v=1pkzfbZSYHE>

Please click the following link to view the required Measure M pre-recorded presentation video titled Additional Information on Fiscal Year 2023-24 Proposed Annual Budget:

<https://www.youtube.com/watch?v=3mXf8X-rre4>

Legislative Body: City Council and Oxnard Housing Authority

Contact: Mark Sewell, 805-385-7851

5. Information Technology Department

SUBJECT: Renewal of Purchase Order 8022 with CompuWave, Inc. for the Purchase of Information Technology Goods and Services. (10 minutes)

RECOMMENDATION: That the City Council approve and authorize the Mayor to renew Purchase Order 8022 for information technology goods and services with CompuWave, Inc., pursuant to a piggyback agreement from the County of Ventura Contract No. 8926, for an additional two-year term expiring June 30, 2025, and increasing the not to exceed amount from \$1,600,000 to \$2,600,000.

(Finance & Governance Committee approved 3-0 on May 23, 2023.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/P7Y23l2ZGto>

Legislative Body: City Council

Contact: Robert Ruben, (805)385-7554

6. Housing Department

SUBJECT: Authorize the Assessment and Collection of Fees within the Oxnard Downtown Management District for Fiscal Year 2023-2024. (10 minutes)

RECOMMENDATION: That the City Council adopt a resolution authorizing the assessment and collection of fees within the Oxnard Downtown Management District for Fiscal Year 2023-2024.

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/4pM0Ljewx0c>

Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

7. Public Works Department

SUBJECT: Fourth Amendment to Agreement A-8221 with Big Truck Rental, LLC for Short Term Rental of Refuse Collection Vehicles for the Environmental Resources Division. (10 minutes)

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a Fourth Amendment to a Rental Agreement with Big Truck Rental, LLC in the amount of \$1,294,235 for a new total not to exceed \$4,463,035 for an additional period of 12 months for the rental of refuse collection vehicles.

(Public Works and Transportation Committee approved 3-0.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/XJ8j7Q9RvMo>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

8. Public Works Department

SUBJECT: Professional Services Agreement 32400003 with Northern Digital, Inc. (NDI) for Supervisory Control and Data Acquisition Systems (SCADA) Support Services. (10 minutes)

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an agreement with Northern Digital, Inc. (NDI) for an amount not to exceed \$1,000,000 for a three year term for supervisory control and data acquisition (SCADA) support services for the water, wastewater, and recycled water systems.

(Public Works and Transportation Committee approved 3-0.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/CmSoCQuRjWY>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

9. Housing Department

SUBJECT: Oxnard Navigation Center Operating Agreement with Mercy House for fiscal year 2023-2024. (10 minutes)

RECOMMENDATION: That the City Council:

1. Approve and authorize the Mayor to execute the Oxnard Navigation Center Operating Agreement (Agreement Number 32400019) with Mercy House for the provision of shelter and navigation center operations in fiscal year 2023-2024, in the amount not-to-exceed \$3,228,297;
2. Authorize the City Manager or designee to appropriate the use of PLHA funds in the amount of \$1,328,297;
3. Authorize the City Manager or designee to appropriate the use of California State grant funds in the amount of \$800,000.

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/NvEYqIHilSA>

Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

10. Cultural & Community Services Department

SUBJECT: Agreement with the Oxnard School District for the Operations of the After-School Education and Safety Grant. (5 minutes)

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a one-year agreement (A-8318) with the Oxnard School District (OSD) for the City to receive an amount not to exceed \$4,680,000 to operate the After-School Education and Safety Program with a City match of \$130,000 of in-kind services.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/lruRrhuLyls>

Legislative Body: City Council

Contact: Terrel Harrison, (805) 385-7994

K. ADJOURNMENT