

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at [www.oxnard.org](http://www.oxnard.org).



AGENDA  
OXNARD CITY COUNCIL  
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY  
OXNARD FINANCING AUTHORITY  
OXNARD HOUSING AUTHORITY

Meeting Location: Council Chambers, 305 West Third Street

June 29, 2023

**Closed Session - 4:30 PM**

**Appointment Items - 5:00 PM**

**Regular Meeting - 6:00 PM**

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499
2. Enter Meeting ID: 883 1261 5966
3. Passcode: 605671

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call-in steps listed above. Once the presiding officer calls for public speakers, **press \*9 to raise your hand** to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room. **Press \*6 when asked to unmute.** Listen to the instructions provided virtually on the phone while on hold in the zoom waiting room. Please note that there is a slight time delay when viewing the meeting via television.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT [WWW.OXNARD.ORG](http://WWW.OXNARD.ORG).

To find out how you may provide public comment, please refer to the instructions below or at [www.https://www.oxnard.org/city-meetings/](https://www.oxnard.org/city-meetings/).

The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at [Youtube.com/oxnardnews](https://Youtube.com/oxnardnews). Video recordings of the meeting are typically available online following the meeting at the City's website at [www.oxnard.org/city-meetings](http://www.oxnard.org/city-meetings).

\*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the City Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
  - a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at [www.oxnard.org/citymeetings](http://www.oxnard.org/citymeetings).
  - b. Submit an email to [cityclerk@oxnard.org](mailto:cityclerk@oxnard.org) by 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item Time Estimates include: (Minutes for Presentation + Council Discussion + Public Comment)

- c. Contact the City Clerk's Office at (805) 385-7803 to submit your request.

3. PROVIDE PUBLIC COMMENT REMOTELY DURING THE MEETING

- a. Follow Zoom details listed above.
- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at [www.oxnard.org/city-meetings](http://www.oxnard.org/city-meetings).

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council. CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL 2449

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION (4:30 PM)

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code section 54956.9(d)(1))

Name of case: James Nelson v. City of Oxnard  
Workers' Compensation Case No. ADJ14308129  
Legislative Body: City Council

D. APPOINTMENT ITEMS (5:00 PM)

1. Fire Department

SUBJECT: Emergency Management Training for Elected Officials.

RECOMMENDATION: To receive a presentation on the fundamentals of Emergency Management and the infrastructure designed to support inter-agency emergency response.

Legislative Body: City Council

Contact: Alexander Hamilton, (805) 385-7700

E. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

F. CEREMONIAL ITEMS

1. SUBJECT: Presentation of Commendations to Ella Ochoa for Winning the 2023 National High School Mock Trial Championship as the best courtroom artist and to Monica Adrian for her years of dedication to the Mock Trials Program.

G. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

H. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. City Manager Department

SUBJECT: Local Government Fun Fact: Comparative Cities Demographics.

RECOMMENDATION: That the Public and City Council receive a City Manager discussion about Oxnard's statistics as compared with other cities in the region.

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

I. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY  
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

1. City Clerk Department

SUBJECT: Appointment of Member to Serve on the City's Cultural Arts Commission (CAGs).

RECOMMENDATION: That the Mayor, with the approval of the City Council, appoint Paloma Concordia to the Cultural Arts Commission representing District 2.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/3tVmOQ1cDXo>

Legislative Body: City Council

Contact: Rose Chaparro, (805) 385-7805

J. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

K. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

L. INFORMATION/CONSENT AGENDA

1. Public Works Department

SUBJECT: Second Amendment to Agreement 8791-19-PW with Kimley-Horn and Associates, Inc. for Professional Services for the Oxnard Saviers Traffic Signal Improvements Project (5 Signals).

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a Second Amendment with Kimley-Horn and Associates, Inc. in the amount of \$19,936 for a new not to exceed contract value of \$214,883 to continue to provide Professional Engineering Services associated with the Oxnard Saviers Traffic Signal Improvements Project (5 Signals), Project No. C1703, PW19-97.

(This item did not originate in Committee as this is a capital improvement project specifically listed in the Capital Improvement Program budget, which was previously approved by the City Council.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

2. Public Works Department

SUBJECT: Fiscal Year 2022-23 Budget Appropriation Transfer for Mandalay Seawall Project.

RECOMMENDATION: That the City Council approve and authorize a budget appropriation transfer in the amount of \$179,500 from the FY 2022-23 General Fund Public Works Engineering division to the Mandalay Bay Seawalls Capital Improvement Project (No. C1901).

(This item did not originate in Committee as this is a capital improvement project specifically listed in the Capital Improvement Program budget, which was previously approved by the City Council.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

3. Human Resources Department

SUBJECT: Third Amendment to Agreement for Recruitment Services with Gallagher Benefit Services, Inc.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a Third Amendment to Agreement No. 9338-21-HR with Gallagher Benefit Services, Inc. for recruitment services to extend the term to September 30, 2025, and increase the total amount by \$155,000 to \$355,000.

Legislative Body: City Council

Contact: Steve Naveau, (805) 385-7947

4. City Manager Department

SUBJECT: Resolution of Intention to Renew the Oxnard Tourism Marketing District.

RECOMMENDATION: That the City Council adopt a Resolution of Intent initiating the process to renew the Oxnard Tourism Marketing District (OTMD).

Legislative Body: City Council

Contact: Ashley Golden, (805) 385-7478

5. Community Development Department

SUBJECT: Hemlock Street Partial Public Waterline Easement Vacation; Planning and Zoning (PZ) Permit No. 23-660-01.

RECOMMENDATION: That the City Council:

1. Find the project Exempt from environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3); and

2. Adopt a resolution to vacate its right, title and interest in the public waterline easement, on the two lots located at 4201 and 4211 West Hemlock Street; and
3. Authorize the Mayor to sign the partial Quitclaim Deeds releasing City authority and/or rights to the waterline easement.

Legislative Body: City Council

Contact: Maureen Tamuri, (805) 385-7882

6. Community Development Department

SUBJECT: Deferred Development Impact Fee Agreement for Cypress Place at Garden City Project, Phase I.

RECOMMENDATION: That the Oxnard City Council approve and authorize the Mayor to execute an agreement with Cypress Place at Garden City, L.P. deferring development impact fees, until the time of final inspection or the date the certificate of occupancy is issued, whichever comes first, in the amount of \$880,466.10 for the Cypress Place at Garden City, Phase I, Project (PZ 20-200-14 & 20-535-02).

Legislative Body: City Council

Contact: Maureen Tamuri, (805) 385-7882

M. REPORTS

1. Public Works Department

SUBJECT: Fiscal Year 2023-24 Utility Ratepayers Assistance Program (Project Assist) Update. (15 minutes)

RECOMMENDATION: That the City Council:

1. Adopt a resolution for the Utility Ratepayers Assistance Program (Project Assist) for Fiscal Year 2023-24 to assist eligible Oxnard residents and authorize staff to grant financial relief equal to a monthly \$25.00 maximum credit per utility bill charged to residential customers who meet the eligibility requirements discussed in this staff report up to the amount funded for Fiscal Year 2023-24; and

2. Authorize staff to fund Project Assist in Fiscal Year 2023-24 by utilizing \$241,500 that has been paid to the City for late penalties charged to City utility customers.

(Public Works and Transportation Committee approved 3-0.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/0voECYk1lpQ>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

2. Public Works Department

SUBJECT: Sustainable Transportation Plan. (20 minutes)

RECOMMENDATION: That the City Council:

1. Provide comments on the Sustainable Transportation Plan; and

2. Adopt the Sustainable Transportation Plan.

(Public Works and Transportation Committee approved 2-0.)

(Presentation will be live upon consultant's request.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

3. Public Works Department

SUBJECT: First Amendment to Agreement A-8368 with Toter, LLC for the Purchase of Residential Curbside Collection Containers and Parts. (10 minutes)

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a First Amendment to Agreement No. A-8368 with Toter, LLC in the amount of \$775,000 for a new total not to exceed \$1,525,000 for an additional two-year term ending May 28, 2025, for the replenishment of curbside containers and parts.

(Public Works and Transportation Committee approved 3-0.)

Please click the following link to view the required Measure M pre-recorded presentation

video: <https://youtu.be/Ln2QpWZ8weg>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

4. Public Works Department

SUBJECT: Project Appropriation Transfers of Tax Allocation Bond (TAB) Proceeds. (10 minutes)

RECOMMENDATION: That the City Council approve and authorize project appropriation transfers in the total amount of \$422,698 in the 2006 HERO Tax Allocation Bond (TAB) Proceeds from the Alleyways Project (#C2111) to the Council Chambers Project (#C2101) for \$171,500, Saviers Road Street Resurfacing Project (#C2002) for \$223,023 and Beck Park Basketball Court Upgrades Project (#C2106) for \$28,175 for the purpose of closing out completed projects.

(This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.)

Please click the following link to view the required Measure M pre-recorded presentation

video: <https://youtu.be/zEerYAAozG4>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

5. Information Technology Department

SUBJECT: Third Amendment to Agreement A-8011 with Superior LLC, a CentralSquare Company, for Information Technology Software and Services. (10 minutes)

RECOMMENDATION: That City Council approve and authorize the Mayor to execute a Third Amendment to Software License Agreement A-8011 with Superior LLC, a CentralSquare Company, in the amount of \$612,476 for FY23-24 with a new not-to-exceed total agreement amount of \$2,070,981 for information technology software and services.

(The Finance & Governance Committee approved 3-0 on June 13, 2023,)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ZhhMgU2yb6A>

Legislative Body: City Council

Contact: Robert Ruben, (805)385-7554

6. Public Works Department

SUBJECT: Trade Services Agreement 32400008 with Aquatic Bioassay and Consulting Laboratories, Inc. (ABC Labs) for Ocean Monitoring Services. (10 minutes)

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an agreement with Aquatic Bioassay and Consulting Laboratories, Inc. (ABC Labs) for an amount not to exceed \$1,850,000 for a five-year term ending December 31, 2028 for ocean outfall monitoring services.

(Public Works and Transportation Committee approved 3-0.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/wutUN5CO4DU>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

7. Housing Department

SUBJECT: First Amendment to Lease with Teatro de Las Americas. (10 minutes)

RECOMMENDATION: That the City Council:

1. Approve a First Amendment to Lease with Teatro de las Americas for the use of property owned by the City of Oxnard and located at 321 West Sixth Street; and
2. Authorize the City Manager to execute the First Amendment to Lease with Teatro de las Americas.

(The Community Services, Public Safety, Housing & Development Committee heard the item, and although they agreed 3-0 to forward the item to the City Council, they did not forward the item with a recommendation.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/iWA84w1W1z8>

Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

8. Police Department

SUBJECT: Police Department 2022 Military Equipment Use Report. (15 minutes)

RECOMMENDATION: That the City Council receive and file this annual report of the Police Department's military equipment inventory and use.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/jowPrnbh12U>

Legislative Body: City Council

Contact: Jason Benites, (805) 385-7624

N. ADJOURNMENT

