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AGENDA
MEASURE O CITIZEN OVERSIGHT COMMITTEE
Council Chambers, 305 West Third Street
Thursday, July 13, 2023
Regular Meeting – 4:00 P.M.

Zoom details to call-in for public comment during a meeting:

<https://us06web.zoom.us/j/88228165129?pwd=TDR5UWZxRk5TVGtKZFVMDTd0MGV2Zz09>

1. **Dial Phone Number:** 888 475 4499
2. **Enter Meeting ID:** 882 2816 5129
3. **Passcode:** 329963

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom calling in steps listed above. Once the presiding officer calls for public speakers, **press *9 to raise your hand to inform the Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room.**

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT WWW.OXNARD.ORG.

To find out how you may provide public comment, please refer to the instructions below or at www.https://www.oxnard.org/city-meetings/.

Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings and on YouTube at Youtube.com/oxnardnews.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
 - a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings or by emailing: amira.martinez@oxnard.org
 - b. Submit an email to amira.martinez@oxnard.org by 3 p.m. on the day of the meeting (please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the Measure O Citizen Oversight Committee prior to the start of the meeting and made part of the legislative record.
 - c. Contact the City Manager's Office at (805) 385-7430 to submit your request.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide public comment during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the presiding officer announces the particular item on the agenda you want to speak on, **press *9 to raise your hand** while in the zoom waiting room. Once called on, **press *6 to unmute** your phone.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Manager's Office at 385-7430. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the Committee only on matters not appearing on the agenda and within the subject matter jurisdiction of the Committee. The presiding officer may limit public comments to three minutes per person. If there are more speakers than can be accommodated during fifteen minutes, additional speakers will be given an opportunity to speak at the end of the meeting. The Committee cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the staff for administrative action or scheduled on a subsequent agenda for discussion.

C. CONSENT AGENDA

1. City Manager Department

SUBJECT: Approval of the minutes from April 27, 2023.

RECOMMENDATION: That the Committee approve the minutes.

Contact: Shiri Klima, (805) 385-7487

D. REPORTS

1. City Manager Department

SUBJECT: Update on Measure O Project MO5511 - New Senior Center.

RECOMMENDATION: That the Measure O Citizen's Oversight Committee receive and file the report.

Contact: Shiri Klima, (805) 385-7487

2. City Manager Department

SUBJECT: Measure O Signage on Measure O-Funded Projects.

RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file the report.

Contact: Shiri Klima, (805) 385-7487

3. City Attorney Department

SUBJECT: City Prevails in Measure N Lawsuit.

RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file the Measure N appeal update.

Contact: Stephen Fischer, (805) 385-7483

4. City Manager Department

SUBJECT: Measure O Fiscal Year 2023-24 Budget.

RECOMMENDATION:

That the Measure O Citizen Oversight Committee receive and file the report.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/ABfmT6GGMOc>

Contact: Shiri Klima, (805) 385-7487

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT

Adjournment to Thursday, October 26, 2023 at 4:00 p.m.

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**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT**

**CONSENT AGENDA
AGENDA ITEM NO. C.1**

DATE: July 13, 2023
TO: Measure O Citizen Oversight Committee
FROM: Shiri Klima, Deputy City Manager, (805) 385-7487, shiri.klima@oxnard.org
SUBJECT: Approval of the minutes from April 27, 2023.

RECOMMENDATION

That the Committee approve the minutes.

BACKGROUND

Approval of minutes.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no financial impact.

Prepared by: Luly Lopez, Executive Assistant I

ATTACHMENTS

1. April 27, 2023 Measure O Committee Minutes Regular Meeting

MINUTES

Measure O Citizen Oversight Committee Regular Meeting April 27, 2023

A. ROLL CALL, POSTING OF AGENDA AND FLAG SALUTE

At 4:00 p.m., the Measure O Citizen Oversight Committee convened in the Council Chambers. Commissioners Ruby Durias; Nathan Castillo; Deirdre Frank; Joseph Munoz; Steven Nash; Daniel Pinedo; Len Shulman and Noemi Valdes were present. Commissioner Nancy Lindholm was absent. Chair Frank presided and called the meeting to order. Staff members present were: Shiri Klima, Deputy City Manager; Stephen Fischer, City Attorney; Michael Wolfe, Public Works Director; Denise Morehouse, Assistant Police Chief; Emilio Ramirez, Housing Director; Denise Olson, Interim Chief Financial Officer; Annie Jensen, Project Manager; Amira Martinez, Administrative Assistant and Luly A. López, Recording Secretary. Eden Casareno, Eadie + Payne, LLP was in attendance virtually. Saluted the flag.

B. PUBLIC COMMENTS

Jim Lavery stated his opinion regarding the weaning process.

C. APPROVAL OF MINUTES

1. SUBJECT: Approval of minutes of January 26, 2023.
RECOMMENDATION: That the Committee approve the minutes.
ACTION: It was moved by Vice Chair Shulman, seconded by Commissioner Durias,
VOTE: Commissioners Castillo, Munoz, Nash, Pinedo, Shulman, Valdes, Durias, and Frank voted in favor; the motion carried 8-0.

D. PRESENTATION/REPORTS

1. SUBJECT: Independent Annual Financial Audit/ACFR
RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file Eadie and Payne, LLP's audit opinion of the Measure O revenues and expenditures included as a supplement to the Annual Comprehensive Financial Report.
DISCUSSION: The Deputy City Manager introduced Ms. Casareno with Eadie + Payne who reviewed the Independent Annual Financial Audit report for Fiscal Year ending June 30, 2022. Ms. Casareno stated that on January 23, 2023 the audit was completed and it contained a "Clean Opinion" which is the highest level of opinion an auditor can provide. Discussion ensued among the Commissioners and staff. Commissioners requested to see the Annual Comprehensive Financial Report, auditors notes related to the presentation and carryover in one-time projects for Fiscal Year 2022-23 and 2023-24.
ACTION: The Commission received the report.

2. **SUBJECT:** Weaning Measure O Project M05101 – Homeless Program.
RECOMMENDATION: That the Measure O Citizen Oversight Committee recommend the City Council: Wean from Measure O to the General Fund the Homeless Program in the same amount as that which it has been funded.
DISCUSSION: Discussion ensued among the Commissioners and staff. Commissioners asked about the success rate of the program and on-going expenses. The Housing Director explained the success rate of the program and cost. He discussed the cost sharing agreement between the City of Oxnard and the County of Ventura for the future operation of a homeless shelter and the new Navigation Center.

Jim Lavery commented on the use of Measure E funds.

ACTION: It was moved by Chair Frank, seconded by Commissioner Nash.

VOTE: Commissioners Frank, Munoz, Nash, Pinedo, Shulman, Valdes, Durias, and Castillo voted in favor; motion carries 8-0.

3. **SUBJECT:** Weaning Measure O Project M02101 – Enhanced Community Policing Program.
RECOMMENDATION: That the Measure O Citizen Oversight Committee recommend the City Council: Wean from Measure O to the General Fund the Enhanced Community Policing in the same amount as that which it has been funded.
DISCUSSION: Discussion ensued among the Commissioners and staff. The Deputy City Manager stated that funding is being transferred from Measure O to the general fund for Fiscal Year 2023-24.

Jim Lavery questioned the transfer from Measure O to Measure E.

ACTION: The item was moved by Commissioner Nash, seconded by Commissioner Castillo.

VOTE: Commissioners Munoz, Nash, Pinedo, Shulman, Valdes, Durias, Castillo, and Frank voted in favor; motion carries 8-0.

4. **SUBJECT:** Budget Update and Additions of One-Time Projects into Measure O.
RECOMMENDATION: That the Measure O Citizen Oversight Committee receive the Measure O budget update and recommend that the City Council add the proposed one-time projects into Measure O in FY 23-24.
DISCUSSION: Discussion ensued among the Commissioners and staff regarding reclassification position in the City Attorney’s Office, facility back-up generator and issuance of bonds due to the lawsuit.
ACTION: The item was moved by Commissioner Valdes, seconded by Commissioner Pinedo.
VOTE: Commissioners Munoz, Nash, Pinedo, Shulman, Valdes, Durias, Castillo, and Frank voted in favor; motion carries 8-0.

E. FUTURE AGENDA ITEMS

The Commission would like to receive an update on the new senior center project.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Frank adjourned the meeting at 5:17 p.m.

Luly A. López, Recording Secretary

Deirdre Frank, Chair

Amira Martinez, Administrative Assistant



**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT**

**REPORTS
AGENDA ITEM NO. D.1**

DATE: July 13, 2023
TO: Measure O Citizen Oversight Committee
FROM: Shiri Klima, Deputy City Manager, (805) 385-7487, shiri.klima@oxnard.org
SUBJECT: Update on Measure O Project MO5511 - New Senior Center.

RECOMMENDATION

That the Measure O Citizen's Oversight Committee receive and file the report.

BACKGROUND

Your Committee asked for an update on the construction of a new Senior Center. Currently, \$70,762 in Measure O funds out of a total budget of \$93,250 have been expended towards a feasibility study for this new Senior Center. The study was completed in March 2022.

DISCUSSION

The City had planned to issue municipal bonds to fund multiple upcoming large capital projects. However, due to a lawsuit by Oxnard resident Aaron Starr, who is challenging the City's authority to issue municipal bonds, the City cannot currently issue bonds. While litigation is pending, the City must pay cash for all major capital improvements. Being unable to bond means all capital projects that cannot be afforded by the City in cash are currently on hold. This includes the new Senior Center. However, the Senior Center is not the only project affected: some street reconstruction projects, major capital improvements, seawalls, fire stations, and the Aquatics Center are also currently on hold pending litigation.

STRATEGIC PRIORITIES

This agenda item is a routine operational item.

FINANCIAL IMPACT

There is no financial impact.

Prepared by: Annie Jensen, Project Manager

ATTACHMENTS

None

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**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT**

**REPORTS
AGENDA ITEM NO. D.2**

DATE: July 13, 2023
TO: Measure O Citizen Oversight Committee
FROM: Shiri Klima, Deputy City Manager, (805) 385-7487, shiri.klima@oxnard.org
SUBJECT: Measure O Signage on Measure O-Funded Projects.

RECOMMENDATION

That the Measure O Citizen Oversight Committee receive and file the report.

BACKGROUND

Earlier this year, the Committee inquired as to where Measure O signage is posted around the City. Attached is a compilation of photos of Measure O signage on both past and present Measure O-funded projects.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no financial impact.

Prepared by: Annie Jensen, Project Manager

ATTACHMENTS

1. Attachment 1

Fire Station 6



PACC



Fire Station 5



College Park



Rudolph Beck Memorial Park



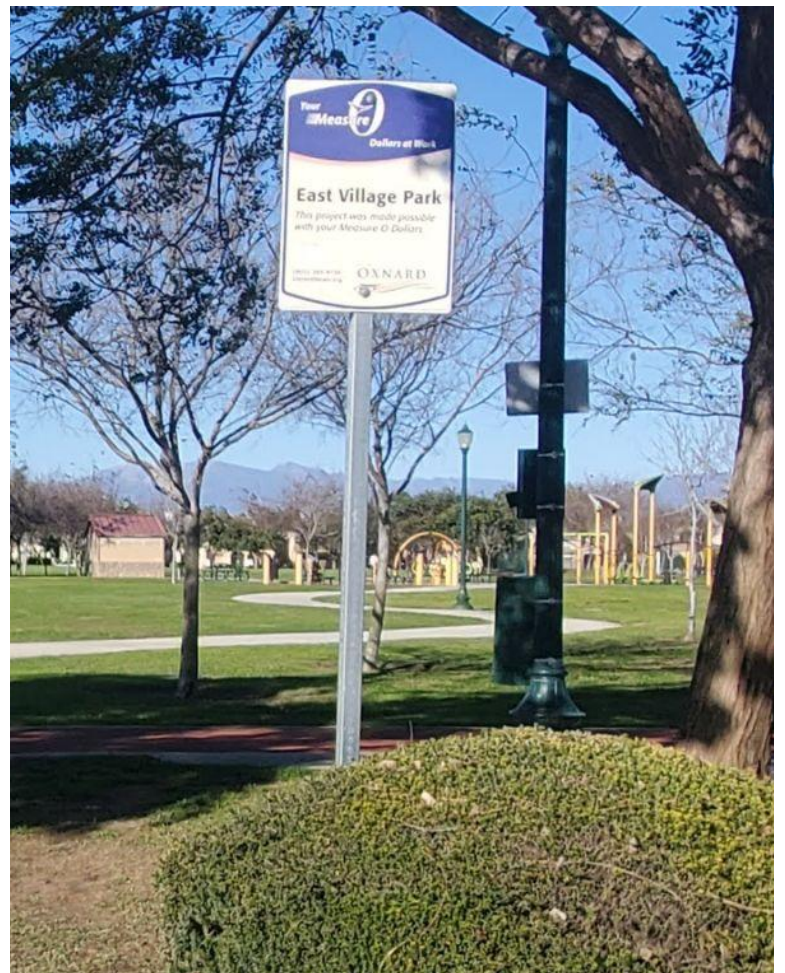
Thompson Park



W. Lathrop Memorial Park



East Village Park



Signage on Vehicles







**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT**

**REPORTS
AGENDA ITEM NO. D.3**

DATE: July 13, 2023
TO: Measure O Citizen Oversight Committee
FROM: Stephen Fischer, City Attorney, (805) 385-7483, stephen.fischer@oxnard.org
SUBJECT: City Prevails in Measure N Lawsuit.

RECOMMENDATION

That the Measure O Citizen Oversight Committee receive and file the Measure N appeal update.

BACKGROUND

Measure N, Approved by Oxnard voters in November of 2020, set certain targets for the City’s pavement condition index (PCI) by certain dates. If those benchmarks were not reached by those dates, the Measure O half-cent sales tax would expire earlier than the 20-year sunset period approved by Oxnard voters in November of 2008. For example, Measure N stated that by September 30, 2024, if the City did not reach a PCI of 70, Measure O would expire on March 31, 2025. Similarly, by September 30, 2026, if the City did not reach a PCI of 75, Measure O would expire on March 31, 2027.

On August 3, 2021, Judge Walsh issued a final statement of decision in the City’s challenge to Measure N, which found Measure N invalid. The proponent of the initiative, Aaron Starr, appealed. On January 19, 2023, Justices Gilbert, Yegan and Baltodano at the appellate court affirmed the decision as to Measure N. The Court of Appeal modified its opinion on February 17, 2023. This is a published appellate decision in the City’s favor.

DISCUSSION

Starr filed a petition for review of the Court of Appeal decision with the California Supreme Court on February 28, 2023. On April 26, 2023, the Supreme Court denied Starr's petition for review without comment. With the California Supreme Court’s denial of the petition for review, the Court of Appeal’s decision is now final. Measure N is invalid and of no further effect.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no financial impact in receiving and filing this report.

Prepared by: Stephen Fischer, City Attorney

ATTACHMENTS

None



**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT**

**REPORTS
AGENDA ITEM NO. D.4**

DATE: July 13, 2023
TO: Measure O Citizen Oversight Committee
FROM: Shiri Klima, Deputy City Manager, (805) 385-7487, shiri.klima@oxnard.org
SUBJECT: Measure O Fiscal Year 2023-24 Budget.

RECOMMENDATION

That the Measure O Citizen Oversight Committee receive and file the report.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/ABfmT6GGMOc>

BACKGROUND

On June 20, 2023, City Council adopted the City’s 2023-24 Fiscal Year (FY) Budget. The proposed citywide budget can be viewed at <https://www.oxnard.org/wp-content/uploads/2023/05/Proposed-Budget-Book-FY-23-24-Final-5.25.23.pdf>; staff will post the final budget as adopted by Council in the upcoming weeks. Major factors impacting this budget include inflation, supply chain disruptions, and staffing shortages. Also, Aaron Starr’s latest lawsuit against the City, filed in December, prevents the City from issuing bonds for projects. In addition to these factors, the City is focusing on adequate public safety investments, adequate public works investments, modernizing cybersecurity, and maintaining strong financial management to improve the City’s credit rating.

The City’s comprehensive budget includes revenue and expenditures for the half-cent sales tax, Measure O, a twenty-year general purpose sales tax approved by voters in November 2008. The FY 2023-24 Measure O adopted budget continues to fund vital City services, including police, fire and emergency response, increasing street paving/pothole repair to improve traffic flow, expanding youth recreation, after school and anti-gang prevention programs, improving senior services, and other general services. The total FY 23-24 Measure O expenditure budget is \$24.34 million and the programs funded and their adopted budget amounts are detailed in the attached Program Table.

The adopted budget includes Year 2 (FY 23-24) of the Seven Year Weaning Schedule recommended by the Oversight Committee at the April 28, 2022, meeting and adopted by Council at the June 7, 2022, meeting. Year 2 includes transferring two projects into the General Fund: the Homeless Program (\$1.1 million) and the Enhancement of Community Police (\$3.8 million). The Community Police Enhancement has 16 full time equivalent (FTE) employees that are now funded by the City’s General Fund. Details on both of these projects’ performance and weaning process were presented to the Oversight Committee on April 27, 2023. The positions remaining as funded by Measure O are detailed in the attached Staffing Table. (From 50 FTEs funded by Measure O just a few years ago, we are down to 13 FTEs in FY 23-24.)

Replacing the ongoing programs that were transferred to the General Fund in FY 2023-24 are several one-time expenditures. As previously planned, staff is investing \$2.3 million toward Citywide Alleyway Resurfacing. In FY 2023-24, the funding from Measure O will allow the City to provide community programs as the City navigates bond litigation and a possible downturn in the economy. Additional one-time projects included in FY 2023-24 budget are included in the following table.

	Project Name	Budget	Description
1.	Portable Stormwater Pump	\$80,000	Replaces inoperable pump damaged during the 1/23 storm events. New pump will meet emission regulations and will be used during rainstorms to mitigate flooding and damage.
2.	Joint Use Agreement between West Village Park and Brekke Elementary School	\$425,000	Shared Oxnard School District Agreement includes shared costs for capital outlay of 50%. City's share is for benches, stove, trash receptacles, fitness circuit and playground unit.
3.	Personal Protective Equipment	\$160,000	Personal protective equipment and fire fighting foam disposal as foam is considered carcinogenic and must be disposed of.
4.	Deputy City Attorney	\$4,500	Reclass existing position connected to Safe Homes Safe Families. Position funding is split between General Fund and Measure O.
5.	Facility Emergency Backup Generator	\$800,000	A one-time payment for power resilience for the downtown Police Station
6.	FEMA Grants - City Matches	\$186,000	Grants include a 5-10% match for procuring CPR devices, type 3 apparatus, replacement for air fill station, paramedic school, Urban Search and Rescue and Hazmat and Fire Prevention
7.	IT Contractors	\$1,275,000	Provides IT Department on demand temporary staff augmentation to deliver operational keep-the-lights on service and for strategic business-technology projects.
8.	Street Projects	\$10,500,000 (in addition to the \$2.3 million for Citywide Alleyway Resurfacing)	These projects were originally funded with bonds, but due to the latest Starr litigation, now need to be cash funded with Measure O until litigation is resolved.
	Total	\$13,430,000	

These one-time initiatives were presented to the Measure O Citizen’s Oversight Committee on April 27, 2023, and approved by City Council as part of the FY 23-24 annual budget on June 20, 2023. As of the date of budget adoption, staff anticipates the Measure O ending fund balance as of June 30, 2024, to be \$12.78 million.

This December, staff will begin work to develop a proposed FY 2024-25 Measure O budget. According to the Seven Year Weaning Schedule, in Year 3 (FY 24-25), CAD/RMS Operational - which cost \$958,984 annually at the time the Seven Year Weaning Schedule was drafted and includes the funding of 3.0 FTEs – should transfer to the General Fund. Various library programs – which cost a cumulative \$81,315 annually at the time the Seven Year Weaning Schedule was drafted and include the funding of 0.5 FTEs – should also transfer to the General Fund.

At the January or April 2024 Measure O Oversight Committee meeting, staff expects to report on revised revenue projections and FY 2022-23 actual results. This updated data will be brought forth along with a proposal to proceed with Year 3 of the Seven Year Weaning Schedule as revised. Attached as reference is the 5-year forecast prepared in conjunction with the FY 2023-24 Adopted Budget. Fund balances in the outer years will depend on future policy direction regarding how to spend Measure O.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no financial impact.

Prepared by: Annie Jensen, Project Manager

ATTACHMENTS

1. Attachment 1 FY23-24 Adopted
2. Attachment 2 Program Table
3. Attachment 3 Staffing Table
4. Attachment 4 Multi-Year Projections
5. Fiscal Year 2023-2024 Budget

**Attachment 1
Measure O Summary
FY23-24 Adopted Budget**

(Presented in Millions)

	FY22-23 Adopted Budget	FY22-23 YE Estimates	FY23-24 Adopted Budget	\$ Change FY23-24 VS FY22-23 Budget
Beginning Available Fund Balance, Jul 1	\$11.87	\$15.81	\$15.69	
Revenues:				
Half Cent Sales Tax	18.21	19.46	19.46	1.25 ^{1/}
General Fund Loan Payment	1.88	1.88	1.88	.
Interest Income	.04	.08	.09	.05
Total Revenues	20.13	21.41	21.43	1.3
Expenditures by Category:				
Other Community Improvements	1.84	2.83	2.97	1.13 ^{2/}
Parks & Open Spaces	3.64	4.15	3.67	.03
Public Safety & Gang Prevention	8.64	7.92	2.73	-5.91 ^{3/}
Traffic & Road Improvements	4.45	3.82	14.97	10.51 ^{4/}
Total Expenditures	18.58	18.73	24.34	5.76
Net Annual Activity	1.55	2.68	-2.91	
Carryover (One-Time Projects) to FY23-24		2.81		
Projected Ending Fund Balance, June 30	\$13.42	\$15.69	\$12.78	
% of Fund Balance	72.23%	83.76%	52.48%	

1/ FY22/23 YE estimates per revised Hdl Forecast 5/30/23

2/ Increase due to additional one-time programs (Includes IT contractors project, Backup Generator, FEMA Grants Match & Joint Use Agreement) partially offset by homeless program transfer to GF per Measure O Weaning schedule

3/ Decrease due to transfer Police Program to GF per Measure O Weaning and Station 8 debt reserve appropriated in FY22/23

4/ Increase due to Street resurfacing appropriation \$10.5M

**Attachment 2
Measure O
Program Table**

Programs	Frequency	FY23-24 Adopted	Debt Maturity Date
CAD/RMS Operational	Ongoing	958,984	N/A
Fire Advanced Life Support	Ongoing	136,000	N/A
Fire Handheld Radios Line of Credit 2018	Ongoing	21,861	30-Sep-24
Fire Station 8 Lease Debt	Ongoing	1,391,494	1-Dec-31
Fire Truck Line of Credit 2018	Ongoing	92,300	30-Sep-24
Police Dispatch Consoles Line of Credit 2018	Ongoing	128,734	30-Sep-24
Public Safety & Gang Prevention Intervention Total		2,729,373	
2014 Lease Revenue Street Bond	Ongoing	1,662,500	1-Jun-29
Alley Reconstruction and Roadway Repair	Ongoing	519,692	N/A
Citywide Alleyway Resurfacing	CIP - One-Time	2,250,000	N/A
Intelligent Transportation System Annual Maintenance	Ongoing	35,121	N/A
Neighborhood Street Resurfacing	One-Time	10,500,000	N/A
Traffic & Road Improvements Total		14,967,313	
City Corps Town-keeper Program	Ongoing	1,321,263	N/A
College Park Annual Maintenance	Ongoing	864,785	N/A
College Park Program	Ongoing	115,000	N/A
Day at the Park - Special Needs	Ongoing	16,951	N/A
East Village Park Operational Maintenance	Ongoing	98,030	N/A
Homework Center Main Library	Ongoing	68,219	N/A
Integrated Library System	Ongoing	79,315	N/A
Library Wi-Fi Operational	Ongoing	2,000	N/A
Mobile Activity Center Services	Ongoing	44,000	N/A
Oxnard Afterschool ASES Program & Recreation Services	Ongoing	107,673	N/A
Police Activities League (PAL) Operational	Ongoing	215,619	N/A
Preschool To You	Ongoing	189,258	N/A
Recreation Services	Ongoing	85,735	N/A
Senior Nutrition Program Enhancement	Ongoing	40,455	N/A
Joint Use Agreement between West Village Park and Brekke Elementary School	One-Time	425,000	N/A
Recreation, Parks & Open Space Total		3,673,303	
Measure O Financial Audit	Ongoing	5,400	N/A
Ormond Beach Enhancement	Ongoing	14,028	N/A
Safe Home Safe Family	Ongoing	393,189	N/A
Spanish Language Interpretation of Council Meetings	Ongoing	57,845	N/A
FEMA Grant	One-Time	185,651	N/A
Personal Protective Equipment	One-Time	160,000	N/A
Power resilience for downtown public facility	One-Time	800,000	N/A
Portable stormwater pump	One-Time	80,000	N/A
IT Contractors	One-Time	1,275,000	N/A
Other Community Improvements Total		2,971,113	
		24,341,102	

**Attachment 3
Measure O
Staffing Table**

FULL TIME EQUIVALENT STAFFING BY DEPARTMENT

	21-22 Actual	22-23 Adopted	22-23 Revised	23-24 Adopted
Deputy City Attorney I/II	0.50	0.50	0.50	0.50
Total FTE	0.50	0.50	0.50	0.50
COMMUNITY DEVELOPMENT				
Administrative Technician	1.00	1.00	-	-
Code Compliance Inspector	1.00	1.00	1.00	1.00
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
Total FTE	2.00	2.00	2.00	2.00
INFORMATION TECHNOLOGY				
Computer Network Engineer I/II	3.00	3.00	-	-
Information Technology Specialist	-	-	3.00	3.00
Total FTE	3.00	3.00	3.00	3.00
LIBRARY				
Library Aide I/II	0.50	0.50	-	-
Library Technician	-	-	0.50	0.50
Total FTE	0.50	0.50	0.50	0.50
MAINTENANCE SERVICES				
Groundswoker I/II	3.00	3.00	-	-
Parks Maintenance Supervisor	1.00	1.00	-	-
Senior Groundswoker	1.00	1.00	-	-
Maintenance Technician	-	-	3.50	3.50
Maintenance Crew Supervisor	-	-	0.50	0.50
Maintenance Technician, Senior	-	-	1.00	1.00
Total FTE	5.00	5.00	5.00	5.00
RECREATION AND YOUTH				
Recreation/Human Services Leader I	1.00	1.00	-	-
Recreation/Human Services Leader II	0.50	0.50	-	-
Recreation/Human Services Leader III	0.50	0.50	-	-
Cultural & Recreation Services Technician	-	-	1.50	1.50
Cultural & Recreation Services Specialist	-	-	0.50	0.50
Total FTE	2.00	2.00	2.00	2.00
PUBLIC SAFETY & GANG PREV.				
Fire Captain	6.00	-	-	-
Fire Engineer	6.00	-	-	-
Firefighter	9.00	-	-	-
Police Officer I/II*	14.00	14.00	-	-
Police Officer III	1.00	-	-	-
Police Corporal*	-	1.00	-	-
Police Sergeant*	1.00	1.00	-	-
Total FTE	37.00	16.00	0.00	0.00
MEASURE O TOTAL	50.00	29.00	13.00	13.00

*Total of 16 FTEs Transferred to General Fund in FY23-24 Adopted

**Attachment 4
Measure O
5-Year Forecast**

Budget Forecast Measure O

	FY 2022-23	FY 2023-24	FY 2024-25 PROJECTED	FY 2025-26 PROJECTED	FY 2026-27 PROJECTED	FY 2027-28 PROJECTED
	ESTIMATED YEAR-END	ADOPTED BUDGET				
HALF CENT SALES TAX						
Sales Tax	19,456,000	19,459,000	19,556,295	19,947,421	20,486,001	21,141,553
Interest Income	78,446	93,389	92,922	92,457	91,995	91,535
Transfer In-General Fund	1,875,689	1,875,689	1,875,688	-	-	-
Total Revenue	21,410,135	21,428,078	21,524,905	20,039,878	20,577,996	21,233,088
Regular Salaries	2,745,217	925,116	740,675	379,746	20,592	21,210
Part-time Wages	286,039	281,539	263,889	179,278	47,818	47,818
Overtime	382,609	4,666	-	-	-	-
Pension	549,972	252,773	192,576	98,734	5,354	5,515
Health/Insurance	704,404	321,740	207,389	106,329	5,766	5,939
Workers Comp/Safety Program	264,130	57,073	44,441	22,785	1,236	1,273
Other Benefits	-	-	-	-	-	-
Subtotal Personnel	4,932,371	1,842,907	1,448,970	786,872	80,766	81,755
Services & Supplies	3,361,889	3,100,588	2,602,498	2,487,627	2,281,447	960,184
Internal Service	1,179,847	449,515	369,667	199,787	114,648	77,107
Utilities	134,369	114,995	86,948	31,805	31,805	28,537
Other Expense	444,458	4,537	4,537	4,537	3,838	3,838
Debt Service	1,350,869	1,351,494	1,345,944	1,351,341	1,348,406	1,346,675
Capital Outlay (Non CIP)	17,390	2,000	-	-	-	-
Transfers Out-CIP	5,181,652	15,569,673	3,250,000	14,350,000	15,257,105	17,000,000
Transfers Out-Debt Service	2,126,035	1,905,393	1,908,392	1,665,250	1,666,750	1,664,750
To Contingencies/Reserve	-	-	-	-	-	-
Total Expenditures	18,728,880	24,341,102	11,016,956	20,877,219	20,784,765	21,162,846
Net Revenue / (Deficit)	2,681,255	(2,913,024)	10,507,949	(837,341)	(206,769)	70,242
Beginning Fund Balance	15,811,924	15,688,044	12,775,020	23,282,969	22,445,628	22,238,859
Carryover (One-Time Projects) to FY23-24	(2,805,135)	-	-	-	-	-
Ending Fund Balance	15,688,044	12,775,020	23,282,969	22,445,628	22,238,859	22,309,101

Underlying Assumptions for Measure O Half Cent Sales Tax Forecast:

- Sales Tax revenue projections set to 1/3 of the Measure E sales tax revenue projection for the General Fund and assume a slight downturn to 0.5% growth through FY25, followed by a return to normal 2.7%-3.2% growth per HdL forecast
- Transfer In from General Fund drops off in FY 2025-26 after loan to General Fund fully discharged in FY 2024-25
- Debt Service and Transfers Out - Debt Service to continue on original schedule as planned payoff of Fire Station 8 Bonds and 2014 Lease Revenue Street Bonds postponed pending Starr bond lawsuit
- Operating expenditures decreasing each year as on-going costs are transferred to General Fund, in place of one-time Capital Improvement Projects transferred from the General Fund . Per Measure O Weaning Schedule

FISCAL YEAR 2023-24 BUDGET

Measure O Citizen Oversight Committee

July 13, 2023

Presented by:

Javier Chagoyen-Lazaro, City of Oxnard

Chief Financial Officer

That the Measure O Citizen Oversight Committee receive and file the report.

**FY 2023-24
Budget**

Challenges:
Inflation, Supply
Chain Issues,
Staffing Shortages,
Starr Litigation

Goals:
Public Safety,
Infrastructure,
Financial Strength

Year 2 of Seven Year Weaning Schedule

Description	Category	Amount
Enhanced Community Policing	Public Safety	(\$3.8 million)
Homeless Program	Other Community Improvements	(\$1.1 million)
Citywide Alleyway Resurfacing	Traffic & Road Improvements	\$2.3 million
Fire Station 8 Lease Debt	Public Safety	\$7.2 million Delayed

	Project Name	Budget	Description
1.	Portable Stormwater Pump	\$80,000	Replaces inoperable pump damaged during the 1/23 storm events.
2.	Joint Use Agreement between West Village Park and Brekke Elementary School	\$425,000	Shared Oxnard School District Agreement includes shared costs (50%) Benches, stove, trash receptacles, fitness circuit, playground unit.
3.	Personal Protective Equipment	\$160,000	Personal protective equipment and fire fighting foam disposal as foam is considered carcinogenic and must be disposed of.
4.	Deputy City Attorney	\$4,500	Reclass existing position that is connected to Safe Homes Safe Families.
5.	Facility Emergency Backup Generator	\$800,000	A one-time payment for power resilience for downtown public facility
6.	FEMA Grants	\$186,000	Grants include a 10% match for procuring CPR devices, type 3 apparatus, replacement of air fill station, paramedic school, Urban Search and Rescue and Hazmat and Fire Prevention Training
7.	IT Contractors	\$1,275,000	Temporary staff augmentation to deliver operational keep-the-lights on and strategic business-technology projects.
8.	Street Projects	\$10,500,000	These Projects were originally funded with Bonds and are now being proposed to be cash funded with Measure O until litigation is resolved.
	Total	\$13,430,000	

(Presented in Millions)

	FY22-23 Adopted Budget	FY22-23 YE Estimates	FY23-24 Adopted Budget	\$ Change FY23-24 VS FY22-23 Budget
Beginning Available Fund Balance, Jul 1	\$11.87	\$15.81	\$15.69	
Revenues:				
Half Cent Sales Tax	18.21	19.46	19.46	1.25 1/
General Fund Loan Payment	1.88	1.88	1.88	.
Interest Income	.04	.08	.09	.05
Total Revenues	20.13	21.41	21.43	1.3
Expenditures by Category:				
Other Community Improvements	1.84	2.83	2.97	1.13 2/
Parks & Open Spaces	3.64	4.15	3.67	.03
Public Safety & Gang Prevention	8.64	7.92	2.73	-5.91 3/
Traffic & Road Improvements	4.45	3.82	14.97	10.51 4/
Total Expenditures	18.58	18.73	24.34	5.76
Net Annual Activity	1.55	2.68	-2.91	
Carryover (One-Time Projects) to FY23-24		2.81		
Projected Ending Fund Balance, June 30	\$13.42	\$15.69	\$12.78	

1/ FY22/23 YE estimates per revised Hdl Forecast 5/30/23

2/ Increase due to additional one-time programs (Includes IT contractors project, Backup Generator, FEMA Grants Match & Joint Use Agreement) partially offset by homeless program transfer to GF per Measure O Weaning schedule

3/ Decrease due to transfer Police Program to GF per Measure O Weaning and Station 8 debt reserve appropriated in FY22/23

4/ Increase due to Street resurfacing appropriation \$10.5M

Year 3 of Seven Year Weaning Schedule

Description	Category	Amount
Fire Station 8 Operations	Public Safety & Gang Prevention	(\$4,758,918)
Enhance Community Police	Public Safety & Gang Prevention	(\$3,824,743)
Homeless Program	Other Community Improvements	(\$1,103,547)
CAD/RMS Operational	Public Safety & Gang Prevention	(\$958,984)
Various Library Programs	Parks & Open Spaces	(\$81,315)
Public Restroom Improvements	Parks & Open Spaces	\$1,000,000
City Wide Alleyway Resurfacing	Traffic & Road Improvements	Pending

- Finalize 2022-23 Actuals, Audit, and Ending Fund Balance
- Begin Developing FY2024-25 Proposed Budget



Questions / Discussion