

MINUTES
OXNARD CITY COUNCIL
Regular Meeting
June 6, 2023

A. **ROLL CALL, POSTING OF AGENDA**

At 5:03 p.m., Mayor John C. Zaragoza called to order the regular meeting of the Oxnard City Council, in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Councilmembers Gabriela Basua, Councilmember Oscar Madrigal; Bert E. Perello, Gabriel (Gabe) Teran, Arthur Valenzuela Zavala, Mayor Pro Tem Bryan A. MacDonald, and Mayor John C. Zaragoza were present.

Councilmember Valenzuela Zavala arrived at 5:10 p.m. Councilmember Basua joined the meeting at 5:38 p.m.

Housing Authority Commissioner Jose Andrade was present. Housing Authority Commissioner Vega was absent.

Staff members present in person were Alexander Nguyen, City Manager; Ashley Golden, Assistant City Manager; Shiri Klima, Deputy City Manager; Kenneth Rozell, Chief Assistant City Attorney; Michelle (Elle) McCarron, Assistant City Attorney; Jason Benites, Police Chief; Denise Morehouse, Assistant Chief of Police; Alexander Hamilton, Fire Chief; Steve McNaughten, Fire Marshal; Michael Wolfe, Public Works Director; Joseph Marcinko, Assistant Public Works Director; Steve Howlett, Assistant Public Works Director; Jose Arreola, Fleet Services Manager; Jan Hauser, Wastewater Division Manager; Jeffrey Miller, Wastewater Infrastructure Manager; Eric L. Storrie, CPRP - Special Districts Manager; Anthony Miller, Special Districts Project Manager; Christopher Solis, Assistant City Engineer; Philip Schwieder, Streets Division Manager; Ignacio Carrillo, Chief of Collections; Emilio Ramirez, Housing Director; Maureen Tamuri, Interim Community Development Director; Jeff Pengilly, P.E., CDD Assistant Director & Building Official; Joe Pearson II, AICP, Planning and Environmental Services Manager; Mark Sewell, Interim Chief Financial Officer; Beth Vo, Assistant Chief Financial Officer; Victor Zambrano, Budget Manager; Eden Alomeri, Revenue & Licensing Director & Assistant City Treasurer; Steve Naveau, Human Resources Director; Terrel Harrison, Cultural & Community Services Director; Dee Lai, Assistant City Clerk and Rose Chaparro, City Clerk.

Mark E. Mandell with Mandell Municipal Counseling; Consultants Yianeth Saenz-Solis, Kyle Paine, and Angela Heyward with Community Development Partners; Keith Malloy with Ware Malcomb; and Amanda Welker, Financial Analyst with NBS Local Government Consultants participated via videoconference.

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Housing Authority.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. OPENING CEREMONIES (5:00 PM)

The flag salute was followed by a moment of silence.

C. CEREMONIAL ITEMS

1. SUBJECT: Presentation to the Winners of the Safe Routes to School Art Contest.

Mayor Zaragoza read the certificate and presented it to one of the honorees, Andrea Lopez. Ms. Lopez accepted the proclamation and thanked Council for the recognition.

2. SUBJECT: Presentation of a Proclamation Designating June 12, 2023 as "Philippine Independence Day Flag Raising."

Mayor Zaragoza read the proclamation and presented it to Grace Tuazon, Executive Director and Charleen Morla-Garcia, Deputy Director with the Filipino American Council of Ventura County. Alvin Manzanilla, President of the Zambales Association was also present, among other community members in attendance. They accepted the proclamation and followed with a few words. Public comments were received from Ronald Arruejo, Planning Commissioner.

3. SUBJECT: Presentation of a Proclamation Designating June 17, 2023 as the "33rd Annual Juneteenth Celebration."

Mayor Zaragoza read the proclamation and presented it to Angela Mitchel Landers, Juneteenth Oxnard Organizer and Dr. Ruby Durais, the event Co-Chairs accepted the proclamation and followed with remarks. They invited the community to join the Juneteenth Celebration on June 17th from 10 a.m. – 5 p.m. at Downtown Plaza Park.

4. SUBJECT: Presentation of a Proclamation Designating the Month of June, 2023 as "Pride Month in the City of Oxnard."

Mayor Zaragoza read the proclamation and presented it to Tess Allen, Executive Director with Diversity Collective Ventura County who accepted the proclamation and followed with a few words.

5. SUBJECT: Presentation of a Proclamation Designating the Month of June, 2022 as "Elder and Disability Abuse Awareness Month."

Mayor Zaragoza read the proclamation and presented it to Sergeant Scott Aaron and other members of the Oxnard Police Department who accepted the proclamation and said a few words. Councilmembers recognized the Oxnard Police Department for helping those in need.

6. SUBJECT: Presentation of **Resolution #15,693** Commending Jeffrey S. Miller for Twenty-Six Years of Exemplary Service to the City of Oxnard.

Mayor Zaragoza read and presented **Resolution #15,693** to Jeffrey S. Miller, Wastewater Maintenance Manager, for twenty-six years of service. Councilmembers acknowledged and thanked Jeffrey Miller for his dedication and years of service to the community of Oxnard. Jan Hauser, Wastewater Division Manager also thanked and commended Jeffrey and wished him well in his retirement.

It was moved by Mayor Pro Tem MacDonald, seconded by Councilmember Perello, to approve the recommended action. VOTE: Madrigal, Perello, Teran, Valenzuela Zavala, MacDonald, and Zaragoza voted in favor; motion passed 6-0. Councilmember Basua was absent during this vote.

D. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Karla Alejandra Ramirez (police precinct land purchase), Andrew H. (Support our Police Department, self-accountability), Dr. Sandra Aldana (Pride Month Proclamation), Sean E. Enloe, M.D. (Pride Month Proclamation), Ray Blattel (do not allow personal attacks during public comments), Doug Partello (do not allow personal attacks on members of the public during public comments), and Jasmine Duran (Pride Month Proclamation).

E. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

1. City Manager Department

SUBJECT: Local Government Fun Fact: Comparative Cities Demographics.

RECOMMENDATION: That the Public and City Council receive a City Manager discussion about Oxnard's statistics as compared with other cities in the region.

City Manager Nguyen provided the following community updates:

- Community Action of Ventura County will continue its Utility Bill Assistance Program, Low Income Household Water Assistance Program and will hold application assistance workshops on June 12, June 19, and June 26 from 8:30 a.m. – 12 p.m. at 214 South C Street. For information call 805-436-4000.
- City of Oxnard updating the 1988 Landscape Standards: Oxnard residents are invited to provide input on City Landscape Standards. A meeting will be held on Thursday, June 8th from 6 – 8 p.m. at Council Chambers located at 305 W. Third Street. You may also join virtually via zoom.
- Gold Coast Transit GO NOW is a new service. Get ready South Oxnard! On-demand rides are here for \$2.00 and available now.
- Fun Facts: Comparison of Regional Cities Statistics.

F. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING
AUTHORITY BUSINESS/COMMITTEE REPORTS

Councilmember Teran attended the Riverpark and Wagon Wheel Neighborhood Council meetings. He thanked the residents which attended these meetings. There is a problem affecting our community an issue about releasing private information and pranking people. It causes harm to people. People do not deserve to be targeted.

Councilmember Madrigal attended the Oxnard School District Cares event at Frank Middle School. He encouraged members of the public to donate books to the public libraries.

Councilmember Basua thanked the Recreation Department staff for organizing a very successful and well attended Insect Festival event.

Mayor Pro Tem MacDonald attended the Gold Coast Transit District Board meeting. He was pleased to announce that they are looking to establish micro transit routes in certain areas of the city. He attended the Ventura County Transportation Commission (VCTC) Board meeting. VCTC is a regional transportation planning agency. The Southern California Association of Governments (SCAG) is doing a transit study at the Oxnard Transportation Center. Metro Link is also conducting the same study. He is looking forward to the improvements being made in public transit.

Councilmember Perello thanked the public speakers. He thanked Mayor Pro Tem MacDonald for serving on the Gold Coast Transit District Board and helping the community with transit. He reported that the Airport Authority fenced the field on Teal, Second Street and Ventura Road. He toured the City of Ventura Water Treatment Facility.

Councilmember Valenzuela Zavala attended the Insect Festival and the Oxnard Pride Flag Raising event. He will be attending the INCO – Cal Gisler Neighborhood Council meeting in June. He announced that he will be changing his name to Valenzuela Zavala.

Mayor Zaragoza also attended the Insect Festival. He commended the Ventura County Board of Supervisors for approving the new Justice Center in Oxnard.

G. REVIEW OF INFORMATION/CONSENT AGENDA

Items I.1 through I.6 were discussed among the Council and staff.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA (None received.)

I. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the April 18, 2023 regular meeting as presented.

2. Police Department

SUBJECT: Ventura County Animal Services Agreement FY 23-24.

RECOMMENDATION: That the City Council approve and authorize the Mayor to sign a Service Level Request in the amount of \$2,547,687 for FY 23-24 for the fourth year of a five-year agreement (A-8151) with the County of Ventura to provide animal safety services.

3. Community Development Department

SUBJECT: The Village Specific Plan Lot 7 Partial Vacation of a Public Utility Easement.

RECOMMENDATION: That the City Council:

1. Adopt **Resolution #15,694** to vacate its right, title and interest in the thirty (30) foot wide public utility easement, totaling approximately 60,000 square feet, located from 2600 to 2900 Blocks of Wagon Wheel Road; and
2. Authorize the Mayor to sign the partial Quitclaim Deeds releasing City authority and/or rights to the public utility easement.

4. Public Works Department

SUBJECT: Public Project Agreement 32300389 with Aquatech Services, Inc. for On-Call Backflow Assemblies Testing, Maintenance, Repair and Replacement Services, Specification No. PW 23-72R.

RECOMMENDATION: That the City Council approve and authorize the Mayor to enter into an Agreement with Aquatech Services, Inc. for a total amount not to exceed \$500,000 for a three-year term for On-Call Backflow Assemblies Testing, Maintenance, Repair and Replacement Services.

(Public Works and Transportation Committee approved 3-0.)

5. Public Works Department

SUBJECT: Senate Bill 1 (SB1) Local Streets and Road Maintenance and Rehabilitation Account (RMRA) Project List for Fiscal Year 2023-24.

RECOMMENDATION: That the City Council adopt **Resolution #15,696** to:

1. Adopt the Fiscal Year 2023-24 project list of Senate Bill 1 (SB1) proposed projects that will be funded in part or solely with Road Maintenance and Rehabilitation Account revenues; and
2. Authorize the City Manager to take whatever actions are necessary and appropriate to carry out the purpose and intent of the resolution.

(Public Works and Transportation Committee approved 3-0.)

6. Cultural & Community Services Department

SUBJECT: Lease Agreement with Catalyst Family, Incorporated.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a lease agreement for three (3) years with monthly lease rates of \$8,614.10 (FY 23-24), \$8,829.45 (FY 24-25) and \$9,050.19 (FY 25-26) with Catalyst Family, Incorporated (CFI) for a portion of South Oxnard Community Center, 200 East Bard Road.

(Finance and Governance Committee approved 3-0.)

It was moved by Councilmember Perello, seconded by Councilmember Basua, to approve the Information/Consent items as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela Zavala, and Zaragoza voted in favor; motion passed 7-0.

J. REPORTS

1. Public Works Department

SUBJECT: Fiscal Year 2023-24 Golf Annual Plan.

RECOMMENDATION: That the City Council receive and file the River Ridge Golf Course Annual Plan for Fiscal Year 2023-24 as prepared by American Golf Corporation.

(Finance and Governance Committee approved 3-0.)

Steve Howlett, Assistant Public Works Director presented and answered questions. Public comments were received from Ray Blattel. Discussion ensued among the Council and staff.

It was moved by Councilmember Perello, seconded by Councilmember Basua, to approve the recommended action as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela Zavala, and Zaragoza voted in favor; motion passed 7-0.

2. Public Works Department

SUBJECT: Fiscal Year 2023-24 Landscape Maintenance Districts Initiation of Proceedings to Levy Assessments, Approval of a Consolidated Engineers Report and Declaration of Intention to Levy Assessments.

RECOMMENDATION: That the City Council acting as the legislative body of the City of Oxnard Landscape Maintenance Districts (LMDs):

1. Adopt “**Resolution #15,697** of the City Council of the City of Oxnard, California, initiating proceedings to levy assessments against real property for fiscal year 2023-24 in connection with the city’s landscape maintenance districts”; and

2. Adopt “**Resolution #15,698** of the City Council of the City of Oxnard, California, approving a consolidated engineer’s report regarding assessments against real property for fiscal year 2023-24 in connection with the city’s landscape maintenance districts”; and

3. Adopt “**Resolution #15,692** of the City Council of the City of Oxnard, California, declaring its intention to levy assessments against real property for fiscal year 2023-24 in connection with the city’s landscape maintenance districts.”

(Finance and Governance Committee approved 3-0.)

Steve Howlett, Assistant Public Works Director and Eric L. Storrie, CPRP - Special Districts Manager presented and answered questions. Public comments were received from Ray Blattel, Alicia Percell, and Douglas Partello. Written public comments were received. Discussion ensued among the Council and staff.

Mayor Zaragoza recused due to owning property in LMD 3. Councilmember Perello recused due to owning property in LMD 13.

It was moved by Councilmember Perello, seconded by Councilmember Basua, to approve the recommended action as presented. VOTE: Basua, MacDonald, Madrigal, Teran, Valenzuela Zavala voted in favor; motion passed 5-0. Mayor Zaragoza and Councilmember Perello recused.

3. Public Works Department

SUBJECT: Fiscal Year 2023-24 Special Tax Levy for Community Facility Districts Numbers 1, 2, 3, 4, 5 and 2000-3.

RECOMMENDATION: That the City Council acting as the legislative body for Community Facilities Districts (CFD) No. 1, 2, 3, 4, 5 and 2000-3:

1. Adopt **Resolution #15,699** setting a special tax rate within CFD No. 1 (Westport at Mandalay Bay) for Fiscal Year 2023-24; and
2. Adopt **Resolution #15,700** setting a special tax rate within CFD No. 2 (Westport at Mandalay Bay) for Fiscal Year 2023-24; and
3. Adopt **Resolution #15,701** setting a special tax rate within CFD No. 3 (Seabridge at Mandalay Bay) for Fiscal Year 2023-24; and
4. Adopt **Resolution #15,702** setting a special tax rate within CFD No. 4 (Seabridge at Mandalay Bay) for Fiscal Year 2023-24; and
5. Adopt **Resolution #15,703** setting a special tax rate within CFD No. 5 (Riverpark) for Fiscal Year 2023-24; and
6. Adopt **Resolution #15,704** setting a special tax rate within CFD No. 2000-3 (Oxnard Boulevard/Highway 101 Interchange) for Fiscal Year 2023-24; and
7. Authorize the Public Works Director, or designee, to execute an agreement for Billing of Direct Assessments with the Ventura County Auditor-Controller to provide the service of placement of direct assessments on the Ventura County

Secured Tax Roll.

(Finance and Governance Committee approved 3-0.)

Michael Wolfe, Public Works Director presented and answered questions. No public comments were received. Discussion ensued among the Council and staff.

It was moved by Councilmember Basua, seconded by Councilmember Valenzuela Zavala, to approve the recommended action as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela Zavala, and Zaragoza voted in favor; motion passed 7-0.

K. PUBLIC HEARINGS

1. Community Development Department

SUBJECT: Tentative Parcel Map for Casa Aliento Located at 1245-1255 North Oxnard Boulevard; APNs: 200-0-082-220 & 230.

RECOMMENDATION: That the Oxnard City Council:

1. Find the Project to be Categorically Exempt from environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines Sections 15301 (Existing Facilities) and 15315 (Minor Land Divisions); and
2. Adopt **Resolution #15,705** approving Planning and Zoning Permit No. 22-300-04 (Tentative Parcel Map), subject to certain findings and conditions.

The City Clerk announced the affidavit of publication and stated that no written communications were received.

Joe Pearson II, AICP, Planning and Environmental Services Manager was available to answer questions.

Mayor Zaragoza opened the public testimony portion of the public hearing. No public comments were received.

Without objection, the Council approved closing the public testimony portion of the public hearing. Discussion ensued among the Council and staff.

It was moved by Councilmember Basua, seconded by Mayor Pro Tem MacDonald, to approve the recommended action as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela Zavala, and Zaragoza voted in favor; motion passed 7-0.

2. Finance Department

SUBJECT: Public Hearing on the FY 2023-24 Proposed Budget.

RECOMMENDATION: That the City Council and Housing Authority Board conduct a public hearing on the Fiscal Year (FY) 2023-24 proposed budget on June 6, 2023, for the City of Oxnard and Oxnard Housing Authority and provide staff direction regarding any adjustments to the proposed budget, in preparation for final budget adoption on June 20, 2023.

The City Clerk announced the affidavit of publication and stated that written communications were received and were forwarded to Council for consideration.

Ashley Golden, Assistant City Manager; Michael Wolfe, Public Works Director presented. Mark Sewell, Interim Chief Financial Officer; Beth Vo, Assistant Chief Financial Officer; and Victor Zambrano, Budget Manager were available to answer questions.

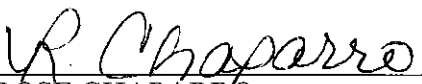
Mayor Zaragoza opened the public testimony portion of the public hearing. Public comments were received from Bryan Rodriguez and Michelle Sanchez.

Without objection, the Council approved closing the public testimony portion of the public hearing. Discussion ensued among the Council and staff.

City Council and the Oxnard Housing Authority provided staff direction in preparation for final budget adoption on at the June 20, 2023 Council meeting. No formal action was taken.

L. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Zaragoza adjourned the meeting at 8:43 p.m.



ROSE CHAPARRO

City Clerk



JOHN C. ZARAGOZA
Mayor