

MINUTES
OXNARD PLANNING COMMISSION
July 7, 2022

A. ROLL CALL

1. At 6:00 p.m., the regular meeting of the Oxnard Planning Commission convened in the Council Chambers.
2. Chair Chavez, Vice Chair Arruejo, Commissioners Connelly, Sanchez, Meyer, and Nash were present. Commissioner Lopez was absent.
3. Staff members present were: Kathleen Mallory, Planning & Sustainability Manager; Vyto Adomaitis, Community Development Director; Ken Rozell, Chief Assistant City Attorney; Micheal Wolfe, Public Works Director; Steve Howlett, Assistant Public Works Director; Jose Arreola, Fleet Manager; Roy Solis, Office Assistant II; and Dee Lai, Assistant City Clerk.
4. Chair Chavez presided and called the meeting to order.

B. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

1. Commissioner Meyer led the pledge of allegiance

C. PUBLIC COMMENTS - On Items Not On The Agenda

1. No public comments were received for items not on the agenda.

D. CONSENT AGENDA

1. None

E. EX PARTE DECLARATIONS FOR PUBLIC HEARING ITEMS

1. None

F. PUBLIC HEARING

1. None

G. STUDY SESSION/REPORTS

Project Name: STUDY SESSION ON CITY OF OXNARD CLIMATE ACTION AND ADAPTATION PLAN (CAAP) - City Staff: Kathleen Mallory, Planning & Sustainability Manager, City of Oxnard; and Shannon Wages, Principal Planner, Environmental Science Associates.

Recommendation: That the Planning Commission:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, you should contact the office of the City Clerk at (805) 385-7803. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

Written materials relating to an item on this agenda that are distributed to the Planning Commission within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at 214 South C Street, during customary business hours.

- a. Receive a presentation from the City's CAAP consultant on the Draft CAAP document; and
- b. Receive public comments on the Draft CAAP document; and
- c. Provide feedback on the Draft CAAP document.

Kathleen Mallory introduced the item and Shannon Wages and Brian Schuster of Environmental Science Associates provided a presentation of the proposed CAAP.

City staff and consultants, including: Kathleen Mallory, Planning & Sustainability Manager; Vyto Adomaitis, Community Development Director; Ken Rozell, Chief Assistant City Attorney; Micheal Wolfe, Public Works Director, Steve Howlett, Assistant Public Works Director, Jose Arreola, Fleet Manager, and Shannon Wages and Brian Schuster of Environmental Science Associates were available for questions.

Chair Chavez opened the public comments portion of the study session.

Public verbal comment was received from Alexis Rizo for Item G-1.

Chair Chavez closed the public comments portion of the study session.

Discussion ensued among the Commissioners and staff, including revisions to the CAAP language regarding community actions, simplify language, wildfires, drought conditions/water shortage, emergency planning, use of greywater systems, and electric vehicle charging stations; support for increasing the GHG emission reduction target; Support of the use of Project Labor Agreement in order to reduce Vehicle Miles Traveled; Support for recommending a budget allocation for CAAP implementation; Support for requiring 80%-100% use of renewable energy on City project sites; Support for requiring solar panels and battery storage on new developments over a certain size; Support for the electrification of new buildings and transitioning older building from gas to electric.

Chair Chavez closed the study session.

H. PLANNING COMMISSION BUSINESS

1. Commissioner Nash asked for the status of the letter of recognition for prior Planning and Environmental Services Manager Scott Kolwitz.
2. Chair Chavez stated that the County of Ventura was giving away milkweed plants in Santa Paula on Friday, July 8, 2022 from 9:00 AM to 2:00 PM, and on Friday, July 15th at the Camarillo Airport from 9:00 AM to 2:00 PM. Chair Chavez thanked his fellow

commissioners for their decorum on the dais. Chair Chavez inquired about two proposed schools within the Oxnard School District, one of which is located within the Seabridge coastal area. Ken Rozell and Kathleen Mallory provided a brief overview of the remaining project steps.

I. COMMUNITY DEVELOPMENT STAFF UPDATES

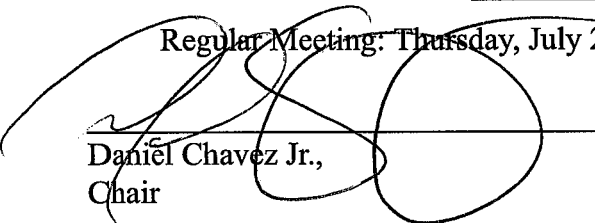
1. Vyto Adomaitis, Community Development Director commented that the groundbreaking is on track for the Navigation Center project. Vyto Adomaitis, Community Development Director stated that he would be on vacation for the next week and that Assistant Director Jeff Pengilly will be the Acting Director.

J. ADJOURNMENT

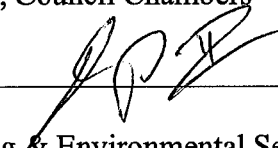
1. At 9:04 p.m., the Planning Commission concurred to adjourn.

FUTURE MEETINGS

Regular Meeting: Thursday, July 21, 2022, 6:00 p.m., Council Chambers



Daniel Chavez Jr.,
Chair

ATTEST 
Joe Pearson II,
Interim Planning & Environmental Services Manager