

MINUTES DRAFT
Parks, Recreation & Community Services Commission
August 23, 2023

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:32 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Miguel Fernandez, Chris Hernandez, Oscar Hernandez (5:43 pm), Paul Lemos, Angela Whitecomb, and Ismael Paredes Ulloa (5:43 pm) were present. Commissioner Armando Casillas was excused. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Manager, and Adriana Britt, Cultural and Community Services Specialist.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of June 28, 2023.
RECOMMENDATION: That the minutes be approved.
ACTION: Commissioner Miguel Fernandez moved approval as recommended. Commissioner Chris Hernandez seconded and the motion carried unanimously with Commissioner Armando Casillas absent at the time.

C. PUBLIC COMMENTS

1. Abel Magana spoke regarding the Mini Nature Reserve, maintenance of Plaza Park and Civil Sidewalk meetings.
2. Isaac Khalaf introduced himself as the Sea View Neighborhood Chair and commented on Quimby Funds.
3. Roger Poirier commented on INCO meetings and the new Exeloo Restroom .

D. REPORTS

1. SUBJECT: CAG Bylaw's Review
RECOMMENDATION: That the Commission review their bylaws and provide a specific list of amendments, if any.
DISCUSSION: The Commission did not note any changes to be made to any bylaws but to add "Services" to the name of the Commission on the title page. Roger Poirier: Informed the Commission on process and purpose of the Bylaws.
ACTION: [None]

E. COMMISSION BUSINESS

1. SUBJECT: Special Meeting Date for City of Oxnard Parks Tour
RECOMMENDATION: That the commission and staff discuss a date to visit Olokoy Beach Park, Neptune Park, The Five Points site, Community Center Park East, Pleasant Valley Park, Southwinds Park, and Riverpark Dog Park.
DISCUSSION: Commissioners agreed upon Sunday, September 17, 2023.
ACTION: Chair Angela Whitecomb moved to meet on Sunday, September 17, 2023 at City Chambers at 10:00 am to visit Olokoy Beach Park, Neptune Park, The Five Points site, Community Center Park East, Pleasant Valley Park, Southwinds Park, Riverpark Dog Park, and Durley Park.

Commissioner Miguel Fernandez moved approval. Commissioner Chris Hernandez seconded and the motion carried unanimously with Commissioner Armando Casillas absent at the time.

F. AD-HOC COMMITTEE REPORTS

1. **SUBJECT:** Five Points Property Ad-hoc Committee.
RECOMMENDATION: That the Committee updates the Commission. The Committee will sunset on October 25, 2023.
DISCUSSION:
Commissioner Chris Hernandez spoke to Luis from Mini Mansions
ACTION: [None]
2. **SUBJECT:** Community Park East Restroom Ad-hoc Committee.
RECOMMENDATION: That the Commission updates the Commission. The Committee will sunset on October 25, 2023.
DISCUSSION:
Roger Poirier and Rossana Biggerstaff addressed their concerns and ideas to the Commission.
ACTION: [None]
3. **SUBJECT:** Park Ambassador Program Ad-Hoc Committee.
RECOMMENDATION: That the Commission receive a final report from the Annual Ad-hoc Committee and terminate the Park Ambassador Program Ad-Hoc Committee.
DISCUSSION: Chair Angela Whitecomb would like to meet with staff to discuss a recommendation.
ACTION: [None.]
4. **SUBJECT:** Pleasant Valley Park Restroom Mural Ad-hoc Committee
RECOMMENDATION: That the Commission receive a final report from the Pleasant Valley Park Restroom Ad-hoc Committee and terminate the Pleasant Valley Park Restroom Ad-hoc Committee.
DISCUSSION: Item was discussed during item F.2.
ACTION: [None.]
5. **SUBJECT:** Park Restroom Ad-hoc Committee
RECOMMENDATION: That the Commission receive a report from Commissioner Chris Hernandez on the park restrooms as they pertain to sports leagues during practices and games. Sunset date: September 27, 2023.
DISCUSSION: Angela Whitecomb mentioned a complaint made by a flag football coach due to locked restrooms.
ACTION: [None.]

G. REPORT OF THE COMMISSION SECRETARY

1. **SUBJECT:** Virtual Participation Information for Commissioners per AB2449

RECOMMENDATION: That the Commission receive an update on Virtual Participation Information for Commissioners per AB2449.

DISCUSSION: The Commission was updated on Virtual Participation guidelines.

ACTION: [None.]

2. SUBJECT: Current Parks Projects

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard including projected completion dates.

DISCUSSION: Parks is focusing on playgrounds for Pleasant Valley, Dunkirk, Marina West, and Brekke Parks. The Commission was notified that all playgrounds will have inclusive and ADA accessible components.

ACTION: [None.]

3. SUBJECT: Recreation Events Update

RECOMMENDATION: That the Commission receive an update on upcoming Recreation events.

DISCUSSION:

Community Cinemas August 25 at Colonia and September 1 at PAL

Skate Nights September 8 and October 13

Meet Up Clean Up September 9 at Olokoy Park

Fall Festival October 21

Dia Del Los Muertos Alter at Carnegie

ACTION: [None.]

H. COMMISSIONER COMMENTS

Chair Whitecomb would like Olokoy Park name updated by City of Oxnard, thanks for water fountains at Plaza Park

I. ITEMS FOR FUTURE CONSIDERATION

1. Update on Quimby Funds
2. Water fountain report
3. Sports Report
4. Campus Park, Durley Park, and Sports Park updates
5. Park restrooms
6. Park lights policy
7. Ad Hoc to create a Parks and Recreation District

J. ADJOURNMENT

At 6.56 pm the meeting was adjourned.

Adriana Brito



[Name of Secretary], Secretary

Angela Whitecomb



[Name of Chair], Chairman