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AGENDA
Senior Services Commission
Regular Meeting
Oxnard Joslyn Lawn Bowls Clubhouse, 350 N. C Street
October 10, 2023
9:00 a.m.

To join remotely, click on the link below:

<https://us06web.zoom.us/j/83229036155?pwd=IGlvqht3Zgh2WCA4qsGms3PhYf995w.5aZ9wD4OJDbuTtUu>

Or telephone (toll-free): 888 475 4499
Meeting ID: 832 2903 6155
Passcode: 943202

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press *9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 9:00 a.m. on the day of the meeting by contacting the Commission Secretary Marisue Eastlake at marisue.eastlake@oxnard.org. Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.
 - b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of September 12, 2023.
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At a regular meeting, a person may address the Senior Services Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Marisue Eastlake at 805-385-8019. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

D. PRESENTATIONS/REPORTS

1. SUBJECT: Report by Staff on Senior Services Programs and Events
RECOMMENDATION: That the Senior Services Commission receive and file the report.
2. SUBJECT: Report by Commissioner Sweetland and Commissioner Owens on Ventura County Area Agency on Aging (VCAAA) Advisory Committee Business
RECOMMENDATION: That the Senior Services Commission receive and file the report.
3. SUBJECT: Senior Services Partner Agency Grants
RECOMMENDATION: That the Senior Services Commission receive and file the report on their request to bring back the Partner Agency Grants for local Senior Services Agencies.
4. SUBJECT: Update on Wilson Senior Center Computer Room Temporary Closure
RECOMMENDATION: That the Senior Services Commission receive and file the report on the temporary closure of the Wilson Senior Center Computer Room

E. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Ad-Hoc Committee Reports on 2023 Commission Goals
RECOMMENDATION: That the Senior Services Commission receive and discuss ad-hoc committee reports on carrying-out Commission goals.

F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

H. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

I. ADJOURNMENT

MINUTES
Senior Services Commission
9/12/23

A. ROLL CALL/PLEDGE OF ALLEGIANCE

Chair Sweetland called for a vote to allow Commissioner Gloria Massey-Chinea to attend the meeting virtually. Commissioner Montgomery moved for the emergency action, seconded by Commissioner Nevitt. Passed unanimously.

At 9:10 a.m., a regular meeting was convened in the Oxnard Joslyn Lawn Bowls Clubhouse, 350 N. C Street, Oxnard.

Commissioners present: Linda Calderon, Gloria Massey-Chinea (virtual), LaRita Montgomery, Jeffrey Nevitt, Naomi Ontiveros, Alice Sweetland.

Commissioners absent: Clark Owens

Staff members present: Jorge Cruz, Recreation Coordinator; Matthew O'Neill, Recreation Coordinator; Pam Morrison, Cultural and Community Services Manager.

Chairperson Alice Sweetland presided and called the meeting to order.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of July 11, 2023.

RECOMMENDATION: Approve.

ACTION: Commissioner Montgomery moved approval of the minutes; Commissioner Nevitt seconded. Motion carried.

C. PUBLIC COMMENTS

No Public Comments.

D. PRESENTATIONS/REPORTS

1. SUBJECT: Report by Staff on Senior Services Programs and Events

RECOMMENDATION: Receive and file the report.

DISCUSSION: Recreation Coordinator Jorge Cruz reported 1,650 home delivered meals and 1,956 congregate meals were served in July; and 2,160 home delivered meals and 1,975 congregate meals were served in August. He reported on a Palm Vista Senior Center arts and crafts boutique, the successful End of Summer BBQ and a rummage sale. He introduced Seniors in Motion (SIM), a new program providing seniors outdoor recreation at different parks. August excursions were to the Santa Monica Pier (20 attendees) and the Ventura County

Fair (10 attendees). Upcoming events include Mexican Independence Day celebration on September 15. SIM will host outdoor painting at Seabridge on September 20. The VCAAA sponsored Fall Prevention Forum is scheduled for September 29 at OPAC and an LGBTQ+ dance will take place at the Wilson Center on September 23.

Recreation Coordinator Matt O'Neill reported a BBQ appreciation was held for all RSVP instructors on August 17. Bone Builders has two upcoming trainings: new instructor on September 21 and refresher on October 24 while the September Tai Chi: Moving for Better Balance new instructor training was canceled due to low enrollment. That program's refresher training will be held October 20. August 31, the first Walk with Ease training was held with a second training slated for early next year. RSVP DEIA training will be held October 5 at Cal Lutheran Oxnard campus for community partners and city staff. RSVP hosted a 9/11 Day of Service event in which volunteers wrote letters to active duty military.

ACTION: Reports were received.

2. SUBJECT: Report by Commissioner Sweetland on Ventura County Area Agency on Aging Advisory Committee Business
RECOMMENDATION: Receive and file report.
DISCUSSION: Commissioner Sweetland reported the committee meeting will be held the following date and spoke about the Fall Prevention Forum.
3. ACTION: Report was received.
4. SUBJECT: 2023 Commission Goals Subcommittee Reports
RECOMMENDATION: Receive and discuss subcommittee reports on Commission goals.
DISCUSSION: Discussed Walk with Ease collaboration between Chair Sweetland and Matt O'Neill. Rough copy of the Senior Services Program Survey was reviewed.
ACTION: Report was received.
5. SUBJECT: Senior Services Partner Agency Grants
RECOMMENDATION: That Senior Services Commission receive and file the report on their request to bring back the Partner Agency Grants for local Senior Services Agencies
DISCUSSION: Pam Morrison reported a memo was sent to the City Manager, following established City protocols, and staff is awaiting a response.
ACTION: Report was received.
6. SUBJECT: Annual Review of CAG Bylaws
RECOMMENDATION: That the Senior Services Commission review the existing CAG Bylaws and provide any recommendations to the Chairperson in accordance

with Article IX, Section A of the Bylaws

DISCUSSION: There were no suggested changes at this time.

ACTION: No recommendations at this time.

7. SUBJECT: Update on Wilson Senior Center Computer Room Temporary Closure

RECOMMENDATION: That the Senior Services Commission receive and file the report on the temporary closure of the Wilson Senior Center Computer Room

DISCUSSION: Pam Morrison reported that repairs have been started and the room is expected to be open by September 23.

ACTION: Report was received.

E. REPORT OF THE COMMISSION SECRETARY

No report was made.

F. COMMISSIONER COMMENTS

Gloria Massey-Chinea requested staff help in finding more background information on the Senior Services Partner Agency Grants. Asked for an update on Senior Planet program implementation to support the commission goal of offering tech literacy programming.

G. ITEMS FOR FUTURE CONSIDERATION

Commissioners requested to keep the Senior Services Partner Agency grants on future agendas and requested a follow-up report on the computer room.

H. ADJOURNMENT

At 10:27 a.m, Commissioner Calderon moved and Commissioner Ontiveros seconded adjournment. The motion passed unanimously.

Marisue Eastlake, Secretary

Alice Sweetland, Chairperson