

Community Relations Commission

Regular Meeting

August 21, 2023

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 6:20 p.m., the regular meeting of the Community Relations Commission convened. Chair Tiffany Lopez; Commissioner Cynthia Gonzalez and Commissioner Helaine Stallion were present. Commissioner Adam Lopez joined via zoom and Commissioner Khalilah Durias was absent. Staff member present was Martha Guillen, Acting Secretary. Saluted the Flag.

B. APPROVAL OF MINUTES

1. SUBJECT: Approval of Minutes of Monday, June 19, 2023.

RECOMMENDATION: Approve.

ACTION: Commissioner Gonzalez moved approval as recommended. Commissioner Stallion seconded and the motion carried unanimously.

C. PUBLIC COMMENTS

There were no public comments.

D. REPORTS

1. SUBJECT: Patricia Butler, President, League of Women Voters of Ventura County, provided information on its ongoing major activities and efforts to advocate for voting rights.

RECOMMENDATION: That the CRC Commissioners receive and file.

ACTION: Report was received.

E. COMMISSION BUSINESS

1. SUBJECT: Establish and appoint two Commissioners to the 2023 Community Awards Recognition Ad-Hoc Committee.

RECOMMENDATION: That the CRC Commission creates a 2023 Community Awards Recognition Ad-Hoc Committee and appoint two Commissioners to the Committee.

DISCUSSION: The following CRC Commissioners were nominated to the Ad-Hoc Committee; Commissioner Cynthia Gonzalez and Commissioner Adam Lopez.

ACTION: Commissioner Stallion moved to have Commissioners Gonzalez and A. Lopez appointed to the 2023 Ad-Hoc Committee. Chair T. Lopez seconded and the motion carried 4-0.

2. SUBJECT: CRC Community Recognition Awards Program for 2023.

RECOMMENDATION: 1. Discuss public outreach strategies, set deadlines, receive presentation of award winners and review the applications. 2. Recommend to staff specific outreach efforts, deadlines, and award winners.

DISCUSSION: The Commission approved to set the deadline for nominations for Monday, September 18th and a certificate of recognition will take place on Monday, September 25th and plaque presentation at the Multicultural Festival on Saturday, October 7th.

ACTION: Chair T. Lopez moved to approve deadlines and it was seconded by Commissioner Gonzalez.

3. SUBJECT: Review of Citizen Advisory Group (CAG) Bylaws.
RECOMMENDATION: That the CRC Commission review the existing CAG Bylaws and provide any recommendations to the Chairperson in accordance with Article IX, Section A of the Bylaws.
ACTION: Commissioner Stallion moved to accept the Citizen Advisory Group (CAG) Bylaws as presented. It was seconded by Commissioner Gonzalez and the motion carried 4-0.

F. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Update from the Multicultural Festival Ad-Hoc Committee about the 2023 Multicultural Festival.
RECOMMENDATION: That the CRC receive and file an update from the Multicultural Ad-Hoc Committee.
DISCUSSION: Acting Secretary provided the Community Relations Commissioners with an Update regarding the Multicultural Festival and asked that all CRC Commissioners reach out to possible sponsors. MCF applications are available online.
2. SUBJECT: Update from the Annual Report Ad-Hoc Committee about content of 2023 Annual Report to City Council.
DISCUSSION: No update was provided.

G. REPORT OF THE COMMISSION SECRETARY

The Acting Secretary shared with the Commission about information about upcoming events.

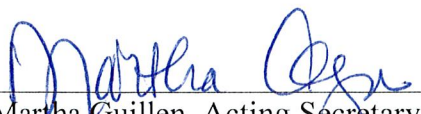
H. COMMISSION BUSINESS

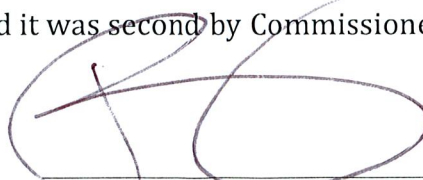
I. ITEMS FOR FUTURE CONSIDERATION

Commissioner Cynthia Gonzalez requested to place Juneteenth for future agenda discussion.

J. ADJOURNMENT

There being no further business on the agenda, and without objection, Commissioner Gonzalez motion to adjourn the meeting at 7:28 p.m. and it was second by Commissioner Stallion.


Martha Guillen, Acting Secretary


Tiffany Lopez, Chair