

Written materials relating to an item on this agenda that are distributed to the Measure O Citizen Oversight Committee within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection on the City of Oxnard website. The Measure O Citizen Oversight agenda is available on the City of Oxnard website 7 days prior to regular meetings, at [www.oxnard.org/city-meeting](http://www.oxnard.org/city-meeting)



**AGENDA**  
**MEASURE O CITIZEN OVERSIGHT COMMITTEE**  
Council Chambers, 305 West Third Street  
Thursday, October 26, 2023  
**Regular Meeting – 4:00 P.M.**

**Zoom details to call-in for public comment during a meeting:**

[https://us06web.zoom.us/j/81653583554?pwd=gA3RQSUkrLIJT0INQ2dBtRgHfczX2w.yuT\\_tPmo0df5lFSd](https://us06web.zoom.us/j/81653583554?pwd=gA3RQSUkrLIJT0INQ2dBtRgHfczX2w.yuT_tPmo0df5lFSd)

1. **Dial Phone Number:** 888 475 4499
2. **Enter Meeting ID:** 816 5358 3554
3. **Passcode:** 525075

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom calling in steps listed above. Once the presiding officer calls for public speakers, **press \*9 to raise your hand** to inform the Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT [WWW.OXNARD.ORG](http://WWW.OXNARD.ORG).

To find out how you may provide public comment, please refer to the instructions below or at [www.https://www.oxnard.org/city-meetings/](http://www.https://www.oxnard.org/city-meetings/).

Video recordings of the meeting are typically available online following the meeting at the City's website at [www.oxnard.org/city-meetings](http://www.oxnard.org/city-meetings) and on YouTube at [Youtube.com/oxnardnews](http://Youtube.com/oxnardnews).

\*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
  - a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at [www.oxnard.org/citymeetings](http://www.oxnard.org/citymeetings) or by emailing: [amira.martinez@oxnard.org](mailto:amira.martinez@oxnard.org)
  - b. Submit an email to [amira.martinez@oxnard.org](mailto:amira.martinez@oxnard.org) by 3 p.m. on the day of the meeting (please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the Measure O Citizen Oversight Committee prior to the start of the meeting and made part of the legislative record.
  - c. Contact the City Manager's Office at (805) 385-7430 to submit your request.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
  - a. To provide public comment during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the presiding officer announces the particular item on the agenda you want to speak on, **press \*9 to raise your hand** while in the zoom waiting room. Once called on, **press \*6 to unmute** your phone.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Manager's Office at 385-7430. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

C. CONSENT AGENDA

1. City Manager Department

SUBJECT: Approval of Minutes from July 13, 2023

RECOMMENDATION: That the Measure O Citizen Oversight Committee approve the minutes from July 13, 2023.

Contact: Shiri Klima, (805) 385-7487

D. REPORTS

1. City Manager Department

SUBJECT: Measure O Citizen Oversight Committee 2024 Regular Meeting Calendar

RECOMMENDATION: That the Measure O Citizen Oversight Committee adopt the proposed regular meeting dates for the calendar year 2024.

(There is no presentation regarding this item.)

Contact: Shiri Klima, (805) 385-7487

2. Finance Department

SUBJECT: Measure O Remaining Debt Summary

RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file a report regarding Measure O's remaining debt summary.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/gFtgR9OBLJc>

Contact: Javier Chagoyen-Lazaro, (805) 385-5400

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT

Adjournment to Thursday, January 25, 2024



**MEASURE O CITIZEN OVERSIGHT COMMITTEE  
AGENDA REPORT**

**CONSENT AGENDA  
AGENDA ITEM NO. C.1**

**DATE:** October 26, 2023  
**TO:** Measure O Citizen Oversight Committee  
**FROM:** Shiri Klima, Deputy City Manager, (805) 385-7487, shiri.klima@oxnard.org  
**SUBJECT:** Approval of Minutes from July 13, 2023

**RECOMMENDATION**

That the Measure O Citizen Oversight Committee approve the minutes from July 13, 2023.

**BACKGROUND**

Approval of minutes.

**STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

**FINANCIAL IMPACT**

There is no financial impact.

*Prepared by: Amira Martinez, Administrative Assistant*

**ATTACHMENTS**

1. July 13, 2023 Measure O Committee Minutes Regular Meeting

## MINUTES

### Measure O Citizen Oversight Committee Regular Meeting July 13, 2023

#### A. ROLL CALL, POSTING OF AGENDA AND FLAG SALUTE

At 4:01 p.m., the Measure O Citizen Oversight Committee convened in the Council Chambers. Chair Deirdre Frank; Vice Chair Len Shulman; Commissioners Ruby Durias; Joseph Munoz; Steven Nash; and Daniel Pinedo were present. Commissioners Nathan Castillo; Nancy Lindholm and Noemi Valdes were absent. Chair Frank presided and called the meeting to order. Staff members present were: Shiri Klima, Deputy City Manager; Stephen Fischer, City Attorney; Javier Chagoyen-Lázaro, Chief Financial Officer; Annie Jensen, Project Manager; Amira Martinez, Administrative Assistant and Luly A. López, Recording Secretary. Saluted the flag.

#### B. PUBLIC COMMENTS

#### C. APPROVAL OF MINUTES

1. SUBJECT: Approval of minutes of April 27, 2023.  
RECOMMENDATION: That the Committee approve the minutes.  
ACTION: It was moved by Vice Chair Shulman, seconded by Commissioner Durias, and the motion carried unanimously.

#### D. PRESENTATION/REPORTS

1. SUBJECT: Update on Measure O Project M05511 – New Senior Center.  
RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file the report.  
DISCUSSION: Discussion ensued among Commissioners and staff. Deputy City Manager Klima explained the process of where the leftover money of the projects would go depending on the description of where the money is coming from.  
ACTION: The Commission received the report.
2. SUBJECT: Measure O Signage on Measure O-Funded Projects.  
RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file the report.  
DISCUSSION: Discussion ensued among Commissioners and staff. Commissioners discussed the visibility of the signage. Commissioner Pinedo suggested that the signage be saved for historical purposes upon Measure O sunset.  
ACTION: The Commission received the report.
3. SUBJECT: City Prevails in Measure N Lawsuit.  
RECOMMENDATION: That the Measure O Citizen Oversight Committee recommend the City Council: Wean from Measure O to the General Fund the Enhanced Community Policing in the same amount as that which it has been funded.  
DISCUSSION: The City Attorney summarized his report and explained the implications

of this lawsuit.

ACTION: The Commission received the report.

4. SUBJECT: Measure O Fiscal Year 2023-24 Budget.

RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file the report.

DISCUSSION: Deputy City Manager Klima, introduced the new Chief Finance Officer, Javier Chogoyen-Lazaro. Chief Finance Officer Chagoyen-Lazaro briefly introduced himself and made himself available for any questions. Commissioners expressed their gratitude and appreciation for a clear and informative budget.

ACTION: The Commission received the report.

E. FUTURE AGENDA ITEMS

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Frank adjourned the meeting at 4:20 p.m.

\_\_\_\_\_  
Luly A. López, Recording Secretary

\_\_\_\_\_  
Deirdre Frank, Chair

\_\_\_\_\_  
Amira Martinez, Administrative Assistant



**MEASURE O CITIZEN OVERSIGHT COMMITTEE  
AGENDA REPORT**

**REPORTS  
AGENDA ITEM NO. D.1**

**DATE:** October 26, 2023  
**TO:** Measure O Citizen Oversight Committee  
**FROM:** Shiri Klima, Deputy City Manager, (805) 385-7487, shiri.klima@oxnard.org  
**SUBJECT:** Measure O Citizen Oversight Committee 2024 Regular Meeting Calendar

**RECOMMENDATION**

That the Measure O Citizen Oversight Committee adopt the proposed regular meeting dates for the calendar year 2024.

(There is no presentation regarding this item.)

**BACKGROUND**

Staff is recommending that the Oversight Committee adopt the proposed meeting dates for January, April, July and October 2024. The Measure O Citizen Oversight Committee meetings convene at 4:00 pm in the Oxnard Council Chambers, 305 W. Third Street.

Residents are invited to participate in the Committee meetings in person or via zoom. Meetings are archived following the meeting date at [www.oxnard.org/city-meetings](http://www.oxnard.org/city-meetings).

**STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

**FINANCIAL IMPACT**

There is no financial impact.

*Prepared by: Amira Martinez, Administrative Assistant*

**ATTACHMENTS**

1. Proposed 2024 Measure O Citizen Oversight Committee Calendar

# Measure O Citizen Oversight Committee 2024 Calendar

## Proposed Measure O Citizen Oversight Committee

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						31

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
						30

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



**MEASURE O CITIZEN OVERSIGHT COMMITTEE  
AGENDA REPORT**

**REPORTS  
AGENDA ITEM NO. D.2**

**DATE:** October 26, 2023  
**TO:** Measure O Citizen Oversight Committee  
**FROM:** Javier Chagoyen-Lazaro, Chief Financial Officer, (805) 385-5400,  
javier.chagoyenlazaro@oxnard.org  
**SUBJECT:** Measure O Remaining Debt Summary

**RECOMMENDATION**

That the Measure O Citizen Oversight Committee receive and file a report regarding Measure O's remaining debt summary.

Please click the following link to view the required Measure M pre-recorded presentation video:  
<https://youtu.be/gFtgR9OBLJc>

**BACKGROUND**

**DISCUSSION:**

As of June 30, 2023, the Measure O fund carries an outstanding debt in amount of \$22,583,782.

The outstanding debt is result of financing five purchases that qualified for Measure O funding:

- Dispatch Console (MO2108): Acquisition of two fire engines and police dispatch consoles in 2019. This debt matures in March 2025, and as of June 30, 2023 there is \$257,466 remaining.
- Fire Station 8 Lease (MO2203): Construction of fire station 8. The Debt matures in December 1, 2031 (though the City stops collecting the Measure O revenue in November 2028), and there is \$12,108,998 remaining as of June 30, 2023.
- Fire Trucks (MO2207): Purchase of two fire engines. The debt matures on March 30, 2025, and there is \$184,598 remaining as of June 30, 2023.
- Handheld Radios (MO2208): Purchase of 85 portable handheld radios for the Fire Department. This debt matures on March 30, 2025, and as of June 30, 2023, there is \$43,720 remaining.
- 2014 Street bond: Represents the funding of streets resurfacing improvements costs. This debt matures on June 1, 2029, and there is \$9,989,000 outstanding as of June 30, 2023.

**Table 1. Measure O Total Remaining Debt Service as of June 30, 2023**

Projects	Description	Maturity	Outstanding Debt as 06/30/2023
Dispatch Console	Two Fire Engines and one Police Dispatch Consoles	3/30/2025	\$257,466
Fire Station 8 Lease	Fire Station 8	12/1/2031	\$12,108,998
Fire Trucks	Two Fire Engines	3/30/2025	\$184,598
Handheld Radios	85 Portable Handheld Radios for Fire Department	3/30/2025	\$43,720
2014 Street Bond	Street Resurfacing Improvements	6/1/2029	\$9,989,000
<b>ANNUAL TOTAL OUTSTANDING DEBT as of 06/30/2023</b>			<b>\$22,583,782</b>

**Table 2. Measure O Annual Debt Service**

Project		FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32
Dispatch Console	MO2108	\$128,733	\$128,733	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire Station 8 Lease	MO2203	\$1,351,494	\$1,345,944	\$1,351,341	\$1,348,406	\$1,346,675	\$1,345,788	\$1,341,906	\$1,339,819	\$1,337,625
Fire Trucks	MO2207	\$92,299	\$92,299	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Handheld Radios	MO2208	\$21,860	\$21,860	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2014 Street Bond	Street Resurfacing	\$1,662,500	\$1,665,500	\$1,665,250	\$1,666,750	\$1,664,750	\$1,664,250	\$0	\$0	\$0
<b>ANNUAL TOTAL</b>		<b>\$3,256,886</b>	<b>\$3,254,336</b>	<b>\$3,016,591</b>	<b>\$3,015,156</b>	<b>\$3,011,425</b>	<b>\$3,010,038</b>	<b>\$1,341,906</b>	<b>\$1,339,819</b>	<b>\$1,337,625</b>
<b>CUMULATIVE TOTAL</b>		<b>\$3,256,886</b>	<b>\$6,511,222</b>	<b>\$9,527,813</b>	<b>\$12,542,969</b>	<b>\$15,554,394</b>	<b>\$18,564,432</b>	<b>\$19,906,338</b>	<b>\$21,246,157</b>	<b>\$22,583,782</b>

**STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

**FINANCIAL IMPACT**

There is no financial impact.

*Prepared by: Javier Chagoyen-Lazaro, Chief Financial Officer*

**ATTACHMENTS**

1. Presentation

# Measure O Debt Summary

October 26, 2023

Presented by:

Javier Chagoyebazaro, City of Oxnard  
Chief Financial Officer

That the Measure O Citizen Oversight Committee receive and file a report regarding Measure O's debt summary.

# TOTAL REMAINING DEBT AS OF June 30, 2023

Projects	Description	Maturity	Outstanding Debt as 06/30/2023
Dispatch Console	Two Fire Engines and one Police Dispatch Consoles	3/30/2025	<b>\$257,466</b>
Fire Station 8 Lease	Fire Station 8	12/1/2031	<b>\$12,108,998</b>
Fire Trucks	Two Fire Engines	3/30/2025	<b>\$184,598</b>
Handheld Radios	85 Portable Handheld Radios for Fire Department	3/30/2025	<b>\$43,720</b>
2014 Street Bond	Street Resurfacing Improvements	6/1/2029	<b>\$9,989,000</b>
<b>ANNUAL TOTAL</b>			<b>\$22,583,782</b>

**Measure O Sunset November 2028**

Project		FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32
<b>Dispatch Console</b>	MO2108	\$128,733	\$128,733	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Fire Station 8 Lease</b>	MO2203	\$1,351,494	\$1,345,944	\$1,351,341	\$1,348,406	\$1,346,675	\$1,345,788	\$1,341,906	\$1,339,819	\$1,337,625
<b>Fire Trucks</b>	MO2207	\$92,299	\$92,299	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Handheld Radios</b>	MO2208	\$21,860	\$21,860	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>2014 Street Bond</b>	Street Resurfacing	\$1,662,500	\$1,665,500	\$1,665,250	\$1,666,750	\$1,664,750	\$1,664,250	\$0	\$0	\$0
<b>ANNUAL TOTAL</b>		<b>\$3,256,886</b>	<b>\$3,254,336</b>	<b>\$3,016,591</b>	<b>\$3,015,156</b>	<b>\$3,011,425</b>	<b>\$3,010,038</b>	<b>\$1,341,906</b>	<b>\$1,339,819</b>	<b>\$1,337,625</b>
<b>CUMULATIVE TOTAL</b>		<b>\$3,256,886</b>	<b>\$6,511,222</b>	<b>\$9,527,813</b>	<b>\$12,542,969</b>	<b>\$15,554,394</b>	<b>\$18,564,432</b>	<b>\$19,906,338</b>	<b>\$21,246,157</b>	<b>\$22,583,782</b>



# Questions / Discussion