

MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
September 26, 2023

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:02 p.m., Chair John C. Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The Assistant City Clerk called the roll and announced the posting of the agenda. Chair John C. Zaragoza, Member Gabriela Basua, and Member Gabriel (Gabe) Teran were present in person.

Member Basua joined the meeting at 5:09 p.m.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

No public comments were received.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Finance & Governance Committee approve the minutes of the July 25, 2023 regular meeting as presented.

No public comments were received.

It was moved by Member Teran, seconded by Chair Zaragoza, to approve the Information/Consent item as presented. VOTE: Teran, and Zaragoza voted in favor; the motion passed 2-0. Member Basua was absent.

D. REPORTS

1. Finance Department

SUBJECT: Acquire and Implement Budgeting Software (10 minutes).

RECOMMENDATION: That the Finance and Governance Committee recommend that City Council:

1. Approve and authorize the City Manager to execute a five-year agreement with OpenGov, Inc. for OpenGov Budgeting & Planning software as well as OpenGov Reporting & Transparency software for a not to exceed amount of \$771,493; and
2. Approve a budget appropriation of \$60,110 in the Fiscal Year 2023-24 Information Technology Fund, from available fund balance.

Javier Chagoyen-Lazaro, Interim Chief Financial Officer, was available to answer the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Basua, seconded by Member Teran, to approve the recommended action as presented. VOTE: Basua, Teran, and Zaragoza voted in favor; the motion passed 3-0.

2. City Manager Department

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 5:38 p.m.

A handwritten signature in blue ink, appearing to read "Dee Lai", positioned above a horizontal line.

DEE LAI
Assistant City Clerk

A large, stylized handwritten signature in black ink, appearing to read "John C. Zaragoza", positioned above the printed name and title.
JOHN C. ZARAGOZA
Chair