<u>MINUTES</u>
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
October 24, 2023

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:00 p.m., Chair John C. Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. Dee Lai, Assistant City Clerk called the roll and announced the posting of the agenda. Chair John C. Zaragoza, and Member Gabriel (Gabe) Teran were present in person. Member Gabriela Basua was absent.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

No public comments were received.

C. CONSENT AGENDA

1. City Clerk Department
   SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance & Governance Committee approve the minutes of the September 26, 2023 regular meeting as presented.

No public comments were received.

It was moved by Member Teran, seconded by Chair Zaragoza, to approve the Information/Consent item as presented. VOTE: Teran, and Zaragoza voted in favor; the motion passed 2-0. Member Basua was absent

D. REPORTS

1. Community Development Department
   SUBJECT: Commercial Cannabis Financial Auditing Services Agreement with Avenu Insights & Analytics, LLC (10 minutes).
   RECOMMENDATION: That the Finance and Governance Committee recommend that the City Council approve and authorize the Mayor to execute a 3 - year agreement (Agreement No. 3240018) with Avenu Insights & Analytics, LLC. ("Avenu"), in an amount not to exceed $570,000 for commercial cannabis financial auditing services.

Kathleen Mallory, Planning and Sustainability Manager, and Jeff Pengilley, Community Development Director, were available to answer the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Teran, *seconded by Chair Zaragoza,* to approve the recommended action as presented. VOTE: Teran, and Zaragoza voted in favor; the motion passed 2-0. Member Basua was absent.

2. Community Development Department
   SUBJECT: Revision to the Planning Commission Rules and Procedures (Bylaws) (10 minutes)
   RECOMMENDATION: That the Finance & Governance Committee recommend that the City Council approve the Planning Commission's proposed revisions to the Planning Commission Rules and Procedures (Bylaws) with staff's recommended changes.

Joe Pearson, Planning Manager and Jeff Pengilley, Community Development Director, were available to answer the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Teran*, seconded by Chair Zaragoza,* to approve the recommended action as presented. VOTE: Teran, and Zaragoza voted in favor; the motion passed 2-0. Member Basua was absent

E. ITEMS FOR FUTURE AGENDAS

No requests were made.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 5:28 p.m.

DEE LAI
Assistant City Clerk

JOHN C. ZARAGOZA
Chair