

MINUTES
OXNARD CITY COUNCIL
Special Meeting
June 14, 2016

A. ROLL CALL/POSTING OF AGENDA

At 10:09 a.m., the special meeting of the Oxnard City Council convened in the Council Chambers concurrently with the Oxnard Housing Authority. Councilmembers Tim Flynn, Carmen Ramirez, Bryan A. MacDonald, Dorina Padilla and Bert Perello were present. The City Clerk stated that the agenda was posted on Friday at City Hall. Mayor Flynn presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Greg Nyhoff, City Manager; Maria Hurtado, Assistant City Manager; Scott Whitney, Assistant City Manager; Jefferson Billingsley, Assistant City Attorney; Jeri Williams, Police Chief; Bryan Brice, Fire Chief; Dave Millican, Chief Financial Officer; Ashley Golden, Development Services Director; Lisa Yoshimura, Assistant Human Resources Director and Eric Sonstegard, Assistant Police Chief.

B. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence for victims of Florida shooting.

C. PUBLIC COMMENTS

D. REPORTS

City Managers Department

1. SUBJECT: Fiscal Year 2016-2017 Operating Budget - June 14 and 15 City Council Budget Workshops.

RECOMMENDATION: 1) Approve the recommended budget calendar and process leading to adoption of the Fiscal Year (FY) 2016-2017 Budget on June 28, 2016; and 2) Conduct two budget workshops on June 14 and 15 with the primary intent of (1) understanding the City's financial position, (2) understanding departmental accomplishments, goals and performance measures, and (3) providing input on priority based budget recommendations related to the Council strategic priorities and other departmental augmentation recommendations.

DISCUSSION: The City Manager introduced the budget presentation including challenges (decline of Carmen Override revenues, water & wastewater revenues) vacancy rates, upcoming report of audit, use of General Fund balance, expenditures, revenues, actual positions, expense assumptions, pension costs, Measure "O" funding projects, Measure "O" funding recommendations,

Public comment received from: Steve Nash.

The Police Chief reviewed department goals, accomplishments, performance measures including loss of animal control department, loss of information technology, equipment maintenance, options of focusing on "policing" issues and receiving "public" assistance.

The City Council discussed cost of "animal control" options, replacement costs of staff and removal of IT personnel from Police Department.

Public comment received from: Al Velasquez.

The Fire Chief reviewed department goals, accomplishments, performance measures including training information, staff turnover, use of grants and staffing (possible life guards) levels.

The City Council discussed: use/management of grants; attending conferences; disaster preparedness funding; types of increase calls; communications with other agencies; possible life guard program and possible training (fire/lifeguard service) with other organizations.

Public comment received from: Al Velasquez.

RECESS

At 12:59 p.m., the City Council concurred to recess and at 1:43 p.m., the City Council reconvened.

The Development Service Director reviewed department goals, accomplishments, performance measures including personnel staffing, Intelligent Traffic Systems (ITS), placement of crosswalk beacons, Code Compliance staffing, One-stop permit Center and working with neighborhoods.

The City Council discussed Code Compliance staffing, rental program, crosswalk beacons, funding of ITS software, addressing "rental" properties issues and use of volunteers.

The Chief Financial Officer reviewed department goals, accomplishments, performance measures including leadership of the department, complete 2015/16 audit, comprehensive CIP plan, implementation of internal controls, management of Maintenance Assessment Districts, relationships with investment community, financing for future growth and need for increased staffing.

The City Council discussed finalizing audit, financial controls, relationship with the investment community, having an integrated internal control system, staffing positions and use of consultants.

The Assistant Human Resources Director reviewed department goals, accomplishments, performance measures including coordinate (health care, retirement, safety) benefits, update of Personnel Rules and Regulations and classification & compensation study.

The City Council discussed municipal staff levels; training of personnel; update of Personnel Rules and Regulations; well-being of employees and employee benefits other than monetary.

ACTION: Received reports and provided comments.

HOUSING AUTHORITY

At 3:53 p.m., the concurrent meeting with the Housing Authority concluded.

E. ADJOURNMENT

At 3:54 p.m. the City Council concurred to adjourn the meeting June 15, 2016.


DANIEL MARTINEZ
City Clerk


TIM FLYNN
Mayor